

**CITY OF ALBANY and CITY OF MILLERSBURG
Joint Water and Wastewater Management Committee**
Millersburg City Hall
Thursday, October 13, 2011
5:00 p.m.

MINUTES

CALL TO ORDER

Chair Darrin Lane called the meeting to order at 5:00 p.m.

ROLL CALL

Committee Members Present: Darrin Lane, Linda Boyce, Barbara Castillo, Sharon Konopa, Floyd Collins, Dala Rouse

Committee Members Absent: Clayton Wood, Bill Coburn

Others Present: Craig Massie (CH2M Hill); Chip Ullstad (Albany Utility Engineer); Albany City Attorney Jim Delapoer; Millersburg City Attorney Forrest Reid; Mark Shepard (Albany Public Works Director); Jeff Babbitt (PW Senior Accountant); Jeff Kinney (AIC Operations Manager/Albany Water Superintendent); Richard Johnson (WWTP Supervisor); Irene Mann (Albany Public Works Executive Assistant)

MINUTES

Collins moved to accept the minutes of August 25, 2011, and Castillo seconded the motion. The minutes were unanimously approved.

ALBANY-MILLERSBURG WATER RECLAMATION PLANT UPDATE

Shepard provided an update to the Cannibal solids system process. Details of the contractual issues would be discussed in the Executive Session immediately following this update. He said the priority is to get the Cannibal system working correctly. The 90-day test that began in July had ended. There were only marginal improvements in this time period with no real significant changes noted. Shepard added that weekly meetings had occurred to evaluate how the system was working. For the past 90 days, staff have been following Siemens' instructions how to run the system. At this point, the process will change. Albany will mirror the Lebanon process since their system appears to be working correctly. The goal is to also have no violations.

RECESS TO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION OR LITIGATION LIKELY TO BE FILED WITH ORS 192.660 (2)(h)

The Regular Session was recessed into an Executive Session at 5:10 p.m.

RECONVENE

The Regular Session reconvened at 6:14 p.m.

ACTION: A meeting will be held in 90 days (late January 2012) to evaluate the process.

OTHER UPDATES

Kinney said that the AM-WTP was operating efficiently.

TALKING WATER GARDENS (TWG) UPDATE

At this time, Albany is not yet accepting Wah Chang water. Staff is working with Wah Chang to install meters to measure the flow and will work on a system for billing.

Konopa asked about an official grand opening date. Staff said that they were waiting for the plants to grow and become established and were looking at the water irrigation still ongoing in the spring.

Staff mentioned new awards from the American Public Works Association received in October for Project of the Year and Sustainability Award and the League of Oregon Cities (LOC) award for Project Excellence.

Massie said that CH2M Hill had awarded the project \$30,000 and staff was investigating a 501-(c) (3) non-profit tax exemption status to accept the money.

NEXT MEETING DATE

A meeting date will be scheduled for late January 2012.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Irene A. Mann
Public Works Executive Assistant

IAM:kw