



**CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, June 12, 2012
3:30 p.m.**

MINUTES

Commission members present: Melissa Babcock Saylor (Chair), Linda Herd, Lynn Whitacre, Billie Moore, Chuck Leland, Liz Montague

Commission members absent: None

Staff present: Ed Hodney, Parks & Recreation Director; Debbie Little, Administrative Assistant I

Guest present: Cheryl Downing

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. APPROVAL OF MINUTES

MOTION: Liz Montague moved to approve the May 8, 2012, minutes as presented. Chuck Leland seconded the motion, and it **passed** 6-0.

April 10, 2012, minutes will be approved at the July meeting

3. BUSINESS FROM THE PUBLIC

None

4. DISCUSSION ITEMS

a. River Rhythms' activity

Cheryl Downing (CJ) has agreed to choreograph the activity. CJ is willing to use her dance studio as a practice space. Melissa is working with Katie Nooshazar and Lynne Jamison in the Parks & Recreation Department for logistics, fire codes, and contract requirements with the featured performer. July 26 is the proposed date. Further discussion regarding a fee for CJ is needed.

b. Albany Artist Show

2nd Albany Juried Exhibition of Fine Art, sponsored by Albany Painting Enthusiasts (APES) and Friends in partnership with the Albany Arts Commission, will be held at Guistina Gallery LaSells Stewart Center, Oregon State University, September 4, through September 28, 2012.

Reception is September 7, 2012, 6:30 – 8:00 p.m. Commissioners are encouraged to attend and assist with greeting attendees.

ACTION ITEMS:

Debbie will send mailing list to Billie for review.

Debbie will prepare copies of prospectus and mail to artist on list Billie approves.

c. Pop-up Arts Activity Center

First event is scheduled for June 24, 2012, from 1:00- 4:00 p.m. Rental agreement will need to be in place before the event.

Heritage Mall will supply space, table, chairs, and crayons.

Maureen Frank, a local artist, will lead the first event. Ed volunteered to take photographs of the event.

Coverage schedule:

- 1-3 p.m. Billie Moore;
- 2-4 p.m. Melissa Babcock Saylor;
- 1-4 p.m. Linda Herd

August event will be held at Northwest Art & Air Festival (NWAAF) Sunday, August 26, 2012, 11:00 a.m.-2:30 p.m. Billie volunteered to assist with the activity.

ACTION ITEMS:

- Melissa will contact Cheryl French regarding the July event.
- Chuck will contact Lynne Jamison regarding NWAAF schedule for artist demonstration and pop-up activity.

d. Phantom Art Gallery

The gallery is currently set up in the Flinn Block building.

Alexa Carey from HARP has identified two locations to display art in windows. The Downtown Association has purchased 12 easels that Oscar Hult has agreed to let the Arts Commission use for the project.

Marc Manley, owner of the Flinn Block building, is also open to discussing the creation of a Gallery Co-Op. Billie recommended contacting the Art of the Valley co-op to gather more information.

Next steps:

- Research other Co-Op galleries
- Develop questionnaire to capture artist interest
- Develop proposal for an artist Gallery Co-Op
- Create monthly agenda item

ACTION ITEMS:

- Commissioners will need to identify artists willing to participate.
- Chuck will contact the Art of the Valley
- Linda will contact Jim Johnson regarding a Gallery Co-Op
- Liz and Melissa will develop questionnaire & proposal

MOTION: Billie Moore and Lynn Whitacre moved the Commission move forward on creating a Gallery Co-Op. Linda Herd seconded the motion, and it **passed** 6-0.

e. Teen Art Show

Melissa distributed cards for the Commissioners to send out thank-you notes to sponsors and donors.

f. Vacant Commission Position

Michael Johnson, Oscar Hult, and Laura Hawkins have submitted applications. Laura does not live in the city limits; therefore she is not an eligible applicant. Brief discussion followed.

MOTION: Linda Herd moved to recommend Oscar Hult to the Mayor for appointment to the Commission. Liz Montague seconded the motion, and it **passed** 6-0.

5. ACTION ITEMS

Melissa will contact Rebecca Landis for information on available space at the Farmers' Market.

Billie will contact John Pascone regarding the scrap metal from IP, as he has not been in contact with her.

Commissioners bring back sayings or statements that could be used on a bumper sticker or bracelet for the Arts Commission.

6. EXHIBITS

None

7. BUSINESS FROM THE COMMISSION

Flag proposal from John Boock: The Commission has approved the concept but would like to see the final proposal. Boock will need to seek approval from City Council before the piece can be mounted on City Hall. Commissioners will be encouraged to attend the council meeting for support.

Arts Commission logo: City Council policy does not allow logos for individual boards and commissions. A logo can be created for events or activities of the commission.

Lynn suggested creating a monthly e- newsletter from the Arts Commission to the local artist community. The newsletter will need to comply with City policy on public information. Commissioners will be responsible to produce the content, but it will distributed by the City.

8. NEXT MEETING

The next regularly scheduled meeting is July 10, 2012, at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:10 p.m.

Respectfully submitted,

Signature on file

Debbie Little, Administrative Assistant I, Albany Parks & Recreation