



**NOTICE OF PUBLIC MEETING  
CITY OF ALBANY  
ALBANY ARTS COMMISSION**  
City Hall, Calapooia Room  
Tuesday, June 12, 2012  
3:30 pm

AGENDA

1. ROLL CALL
2. APPROVAL OF MAY 2012 MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
  - a. Pop-up Arts Activity Center- Linda
  - b. Phantom Gallery - Linda
  - c. Teen Art Show debriefing - Melissa
  - d. River Rhythms activity – Melissa
  - e. Vacant Commission position - Melissa
5. ACTION ITEMS
6. EXHIBITS– approve submissions (if any)
7. BUSINESS FROM THE COMMISSION
8. NEXT MEETING DATE  
*The next regularly scheduled meeting is Tuesday, July 10, 2012*

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The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

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**CITY OF ALBANY  
ARTS COMMISSION  
Calapooia Room, Albany City Hall  
Tuesday, May 8, 2012  
3:30 p.m.**

**MINUTES**

Commission members present: Melissa Babcock Saylor (Chair), Linda Herd, Lynn Whitacre  
Commission members absent: Billie Moore, Chuck Leland, Liz Montague  
Staff present: Ed Hodney, Parks & Recreation Director; Debbie Little, Administrative Assistant  
Guest present: Melody Olsen, Heritage Mall; Alexa Carey, HARP; Maureen Frank

**1. CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. APPROVALS OF MINUTES**

No quorum, approval postponed until next meeting, with correction noted.

**3. BUSINESS FROM THE PUBLIC**

None

**4. DISCUSSION ITEMS**

a. Pop-up Arts Activity Center

The overall concept is to hold an activity once a month with a different local artist leading it. A member of the Arts Commission would need to be present during all activities. Suggested kick-off date is June 24, 2012 from 1:00- 4:00 p.m.

Linda Herd contacted Melody Olsen, Marketing Manager for Heritage Mall in regards to holding the activity once a month at the mall. Olsen provided information on possible locations within the mall for the activity center, and options for marketing. Heritage Mall is willing to offer the space at no cost to the Arts Commission.

Maureen Frank, a local artist, has experience leading similar activities and has volunteered to plan and lead the first event. Maureen shared examples of projects she has used in the past.

Next Steps:

- Brainstorm ideas for a title for the pop-up arts activity center by the end of next week via email;
- Contact local artists to identify and recruit the next instructors/leaders for July and August 2012, as well as future events, possibly Sunday at Northwest Art & Air Festival;

- Produce graphics to be used as the standard template for any print material or advertising related to the pop-up arts activity center;
- Supplies;
- Promotional materials need to be created;
- Investigate the possibility of creating a logo for the Arts Commission.

b. Phantom Art Gallery

The gallery is currently set up through the month of May in the Flinn Block building. Marc Manley, owner of the Flinn Block building, is also open to discussing the creation of a Gallery Co-Op.

Alexa Carey from HARP has offered to assist with the Window Art Project. She is willing to contact downtown businesses, and generate a list of possible locations to display art in windows or store fronts. The Downtown Association has recently purchased 12 easels that Oscar Hult has agreed to let the Arts Commission use for the project.

Commissioners will need to identify artists willing to participate.

c. Teen Art Show

The Commission was pleased with turnout for the reception held May 3, 2012.

The Commission came up with some ideas for 2013:

1. Commission members contact art teachers prior to the event to review requirements for submissions.
2. Earlier start time.
3. Commission members need to be available Friday afternoon to help process art being dropped off.
4. Check school district calendar before scheduling reception to avoid conflicting events.
5. Secure sponsor/donations earlier in the year.

5. **ACTION ITEMS**

Melissa will follow up with Katie Nooshazar and Lynne Jamison in the Parks & Recreation Department regarding an Arts Commission activity with a River Rhythms concert. Herd suggested contacting the high school dance teams to participate in the activity.

**ACTION ITEMS:**

- Linda will contact the high school dance teams.

6. **EXHIBITS**

None

7. **BUSINESS FROM THE COMMISSION**

John Boock presented a concept for metal sculpture at the previous month's meeting; he has requested feedback from the Commission. The commission agreed to respond directly to John through e-mail.

Melissa inquired about participating in the Farmers' Market this year. The Commissioners expressed

interest in participating again this year.

**ACTION ITEMS:**

- Melissa will contact Rebecca Landis for information on available space.

Agenda Build - Discussion Items for Next Meeting

- a. Financial report

**8. NEXT MEETING**

The next regularly-scheduled meeting is June 12, 2012 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:00 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant, Albany Parks & Recreation