



**NOTICE OF PUBLIC MEETING
CITY OF ALBANY
ALBANY ARTS COMMISSION
City Hall, Calapooia Room
Tuesday, July 10, 2012
3:30 pm**

AGENDA

1. ROLL CALL
2. INTRODUCTION OF NEW MEMBER
3. APPROVAL OF APRIL 2012 MINUTES
4. APPROVAL OF JUNE 2012 MINUTES
5. BUSINESS FROM THE PUBLIC
6. DISCUSSION ITEMS
 - a. River Rhythms activity – Linda
 - b. Pop-up Arts Activity Center- Linda
7. ACTION ITEMS
8. EXHIBITS– approve submissions (if any)
9. BUSINESS FROM THE COMMISSION
10. NEXT MEETING DATE
The next regularly scheduled meeting is Tuesday, August 14, 2012

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.



**CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, April 10, 2012
5:00 p.m.**

MINUTES

Commission members present: Melissa Babcock Saylor (Chair), Billie Moore, Linda Herd, Chuck Leland, Liz Montague, Lynn Whitacre

Commission members absent: Glenda Fleming

Staff present: Ed Hodney, Parks & Recreation Director;

Guest present: John Boock, Jimmie Johnson, Stephanie Low, Rob Robinson

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

2. APPROVALS OF MINUTES

MOTION: Chuck Leland moved to approve the March 13, 2012 minutes as presented. Billie Moore seconded the motion, and it **passed** unanimously.

3. BUSINESS FROM THE PUBLIC

John Boock presented a concept for metal sculpture he wants to install at City Hall and other locations. Sculpture is based on the US flag. He is working with sculptor Raymond Hunter to refine the concept at this time. The commissioners were generally supportive of the proposal. The commission will consider approval of this piece at its meeting in May. No action taken.

4. DISCUSSION ITEMS

a. Teen Art Show

- Liz made arrangements with the Music Café Rock School for background music during the reception.
- Commissioners continue soliciting non-cash donations. Current donations include, two \$50.00 gift certificates from Dick Blick, bowling gift certificate from AMF Bowling valued at \$250.00, two movie passes from Regal Cinemas, \$25.00 gift certificate, \$10.00 gift certificate from Restaurants on First, and eight \$5.00 gift certificates from Carino's.
- Lynn did not need to order ribbons, remaining ribbons from last year will be sufficient.
- Food items suggestions: veggie tray, cookies, fruit tray, chips and punch.

ACTION ITEMS:

- Chuck will contact Hasso Hering at the *Democrat-Herald*.

b. Proposed Albany Art Center

Ed introduced Jimmie Johnson, who is pursuing an Art Center to go in an existing building on Water Avenue. The building is owned by John Boock. Jimmie is working to establish Albany Arts Center as a 501(c)(3) to fund the construction of building improvements and the ongoing operations. The project is pending the resolution of several issues, including a City review of the project from a building code perspective and the ability to fund the project. The commissioners were enthusiastic in support of the proposal. No action.

c. Phantom Gallery

After discussion, the commission approved a motion to negotiate a rental with Marc Manley for the use of his Flinn Block building to set up a phantom gallery during May 2012.

MOTION: Linda moved to proceed with phantom gallery. Chuck seconded the motion, and it **passed** unanimously.

ACTION ITEMS:

➤ Linda and Ed will follow-up with Marc Manley.

d. City Hall art hanging system

Ed presented a wall system for hanging art in City Hall for the 2013 Watercolor Society of Oregon conference in Albany. The system is made by Walker Display Inc. and would cost roughly \$2,000 to install. Ed reiterated his commitment to have the system installed prior to the WSO event. By consensus, the commission found the system acceptable, preferring the fiberglass rod hangers instead of the wire cable.

5. **ACTION ITEMS**

Commission revisited a prior discussion regarding a proposed Paint Out. The commission agreed to move forward with the Paint Out, recruiting artists and foregoing any fee to enter this year. The event will be held in July 2012, with the annual tour of historic homes and gardens.

MOTION: Chuck moved to proceed with the Paint Out. Linda seconded the motion, and it **passed** unanimously.

Linda will meet with Melody Olsen, Heritage Mall, on Thursday, April 19, 2012. She will continue to research pop-up arts activities in Salem and other locations.

Melissa will follow up with Katie Nooshazar, and Lynne Jamison in the Parks & Recreation Department regarding an Arts Commission activity with a River Rhythms concert.

6. **EXHIBITS**

None

7. **BUSINESS FROM THE COMMISSION**

The commission requested that future agendas include an item titled Financial Report, to be presented by staff. The report will include the spreadsheet used to track details of each project or

program of the Arts Commission, as well as the current status of both revenues and expenditures reported by the City.

Agenda Build - Discussion Items for Next Meeting

a. Financial report

8. NEXT MEETING

The next regularly-scheduled meeting is May 8, 2012 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 6:45 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant I, Albany Parks & Recreation



**CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, June 12, 2012
3:30 p.m.**

MINUTES

Commission members present: Melissa Babcock Saylor (Chair), Linda Herd, Lynn Whitacre, Billie Moore, Chuck Leland, Liz Montague

Commission members absent: None

Staff present: Ed Hodney, Parks & Recreation Director; Debbie Little, Administrative Assistant I

Guest present: Cheryl Downing

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. APPROVAL OF MINUTES

MOTION: Liz Montague moved to approve the May 8, 2012, minutes as presented. Chuck Leland seconded the motion, and it **passed** 6-0.

April 10, 2012, minutes will be approved at the July meeting

3. BUSINESS FROM THE PUBLIC

None

4. DISCUSSION ITEMS

a. River Rhythms' activity

Cheryl Downing (CJ) has agreed to choreograph the activity. CJ is willing to use her dance studio as a practice space. Melissa is working with Katie Nooshazar and Lynne Jamison in the Parks & Recreation Department for logistics, fire codes, and contract requirements with the featured performer. July 26 is the proposed date. Further discussion regarding a fee for CJ is needed.

b. Albany Artist Show

2nd Albany Juried Exhibition of Fine Art, sponsored by Albany Painting Enthusiasts (APES) and Friends in partnership with the Albany Arts Commission, will be held at Guistina Gallery LaSells Stewart Center, Oregon State University, September 4, through September 28, 2012.

Reception is September 7, 2012, 6:30 – 8:00 p.m. Commissioners are encouraged to attend and assist with greeting attendees.

ACTION ITEMS:

Debbie will send mailing list to Billie for review.

Debbie will prepare copies of prospectus and mail to artist on list Billie approves.

c. Pop-up Arts Activity Center

First event is scheduled for June 24, 2012, from 1:00- 4:00 p.m. Rental agreement will need to be in place before the event.

Heritage Mall will supply space, table, chairs, and crayons.

Maureen Frank, a local artist, will lead the first event. Ed volunteered to take photographs of the event.

Coverage schedule:

- 1-3 p.m. Billie Moore;
- 2-4 p.m. Melissa Babcock Saylor;
- 1-4 p.m. Linda Herd

August event will be held at Northwest Art & Air Festival (NWAAF) Sunday, August 26, 2012, 11:00 a.m.-2:30 p.m. Billie volunteered to assist with the activity.

ACTION ITEMS:

- Melissa will contact Cheryl French regarding the July event.
- Chuck will contact Lynne Jamison regarding NWAAF schedule for artist demonstration and pop-up activity.

d. Phantom Art Gallery

The gallery is currently set up in the Flinn Block building.

Alexa Carey from HARP has identified two locations to display art in windows. The Downtown Association has purchased 12 easels that Oscar Hult has agreed to let the Arts Commission use for the project.

Marc Manley, owner of the Flinn Block building, is also open to discussing the creation of a Gallery Co-Op. Billie recommended contacting the Art of the Valley co-op to gather more information.

Next steps:

- Research other Co-Op galleries
- Develop questionnaire to capture artist interest
- Develop proposal for an artist Gallery Co-Op
- Create monthly agenda item

ACTION ITEMS:

- Commissioners will need to identify artists willing to participate.
- Chuck will contact the Art of the Valley
- Linda will contact Jim Johnson regarding a Gallery Co-Op
- Liz and Melissa will develop questionnaire & proposal

MOTION: Billie Moore and Lynn Whitacre moved the Commission move forward on creating a Gallery Co-Op. Linda Herd seconded the motion, and it **passed** 6-0.

e. Teen Art Show

Melissa distributed cards for the Commissioners to send out thank-you notes to sponsors and donors.

f. Vacant Commission Position

Michael Johnson, Oscar Hult, and Laura Hawkins have submitted applications. Laura does not live in the city limits; therefore she is not an eligible applicant. Brief discussion followed.

MOTION: Linda Herd moved to recommend Oscar Hult to the Mayor for appointment to the Commission. Liz Montague seconded the motion, and it **passed** 6-0.

5. ACTION ITEMS

Melissa will contact Rebecca Landis for information on available space at the Farmers' Market.

Billie will contact John Pascone regarding the scrap metal from IP, as he has not been in contact with her.

Commissioners bring back sayings or statements that could be used on a bumper sticker or bracelet for the Arts Commission.

6. EXHIBITS

None

7. BUSINESS FROM THE COMMISSION

Flag proposal from John Boock: The Commission has approved the concept but would like to see the final proposal. Boock will need to seek approval from City Council before the piece can be mounted on City Hall. Commissioners will be encouraged to attend the council meeting for support.

Arts Commission logo: City Council policy does not allow logos for individual boards and commissions. A logo can be created for events or activities of the commission.

Lynn suggested creating a monthly e- newsletter from the Arts Commission to the local artist community. The newsletter will need to comply with City policy on public information. Commissioners will be responsible to produce the content, but it will distributed by the City.

8. NEXT MEETING

The next regularly scheduled meeting is July 10, 2012, at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:10 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant I, Albany Parks & Recreation