



Approved: May 15, 2013

**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Albany Municipal Airport
Thursday, March 21, 2013
4 p.m. – 5:30 p.m.**

MINUTES

Commission Members Present: Heath Kasper, Ron Terhaar, John Harshberger, Georgiann Wheeler, Jay Sluiter, John Pascone

Commission Members Absent: Chuck Kratch - excused

Staff Present: Jon Goldman, Transportation Superintendent, Irene Mann, PW Executive Assistant

Others Present: Happy Miles, Dan Miltenberger, Don Austin

CALL TO ORDER

Chair Kasper called the meeting to order at 4 p.m.

APPROVAL OF MINUTES

The minutes of the meeting from January 17, 2013, were unanimously approved 7:0.

MISCELLANEOUS UPDATES

- Goldman asked Miltenberger if he was able to contact Ron Fisher about the possible location of power to the T hangers. Miltenberger responded he did not, but excused himself to call Fisher.
- Goldman provided an update about the cost of a taxi ride to the City from the airport. Goldman will work with Finance about how the taxi companies could bill the City directly. This would eliminate the need for a courtesy car at the airport for pilots flying into Albany.
- Goldman said the Airport update to the City Council would take place at the work session on April 22, 2013, at 4 p.m., in the Municipal Court Room in City Hall.
- Goldman thanked Sluiter for his help during Goldman's tour for a group of young children. He will ask the teacher for copies of the pictures she took at the airport.
- Goldman reported he sent a letter to the City Attorney about the Reliant past due bill and was waiting for a response about the ~\$30,000 still owed to the City.
- Kasper said he was unaware of the recent Collaborative Tourism Program meeting and inquired about the process and notification. He thought they were public meetings and wanted to attend.
- Goldman discussed some line items in the Airport budget. He mentioned the airport beginning balance continues to rise.
- Goldman thanked the Young Marines for working on painting a building at the airport (Goldman provided the paint).
- Kasper talked to two Remax agents about sponsoring the Young Eagle flights during the Northwest Art and Air Festival. He was meeting again with them on Monday, March 25th.
- The Commission discussed fund raising by creating an airport license plate for Oregon. Kasper will get more information.
- Kasper asked about reviewing design plans for the airport fence project. Goldman said there was no design yet.

COMMENTS FROM THE PUBLIC

Miltenberger asked if the fence line could be sprayed with weed killer to make it easier to mow.

COMMISSIONER COMMENTS

The Commission asked about a list of contact e-mails and phone numbers for the Airport Advisory Commission members.

A discussion and review of Happy Miles lease will take place in April.

The Commission would like to request Anne Catlin (Albany City Planner) attend a meeting to discuss historic buildings and ways to get a historic grant in order to do repairs on the building.

The greeting on the airport office phone will be changed from a generic greeting.

Sluiter mentioned there was a light out at the end of the FBO building.

NEXT MEETING DATE

The next meeting is scheduled for April 18, 2013, at 4 p.m. in the Santiam Room at Albany City Hall.

ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant