



Approved: October 8, 2013

**CITY OF ALBANY
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
City Hall, Periwinkle Room
333 Broadalbin Street SW
September 10, 2013
12 Noon**

MINUTES

Commission Members Present: Kelly Albers, Chair (arrived at 12:10 p.m.); Juanita Eggers; Bill Pintard; Steve Pensinger; Terry Virnig; Matthew Hasek

Commission Members Absent: Jim Lawrence - unexcused

Staff Present: Ron Irish, Transportation Systems Analyst; Irene Mann, PW Executive Assistant; Barry Hoffman, Transit Programs Supervisor

Others Present: Bill Kapaun, Mike Ransom, Theresa Conley

CALL TO ORDER

Vice Chair Virnig called the meeting to order at 12:05 p.m.

APPROVAL OF MINUTES

Kapaun requested a change to clarify his comment at the August meeting. With the change, the minutes of August 13, 2013, were approved 5 to 0.

BIKE LOCKERS

Irish said he had invited Barry Hoffman, Transit Programs Supervisor, to the meeting, since Hoffman was responsible for the administration of the majority of the City bike lockers. Hoffman explained the process and distributed a sample agreement that must be signed and then a lock and key is given to the renter. The City manages ~30 bike lockers and Amtrak manages six. A citizen interested in renting a Transit locker must go to the Transit office and pay a \$35. refundable fee for a lock and key, and sign an agreement. There is a bike locker used for bikes left on the bus.

Hoffman's staff sends out a letter in December to see if the renter is still interested in renting the locker for another year. The longest agreement has been in effect since 2010. The downtown lockers have been managed by CARA staff (Central Albany Revitalization Area). Hoffman's staff will assume responsibility for managing the lockers. Irish will ask CARA staff to contact Hoffman.

A rental fee was mentioned by Kapaun but Hoffman said that the City Attorney explained that there were different rules for providing a service or renting something. To protect the City, the City Attorney recommended the lockers be provided free of charge except for a refundable deposit for the lock and key. Staff added that no new lockers are planned for purchase since some of the current lockers are not rented at the present time.

FARMERS MARKET UPDATE

Albers reported that Virnig, Eggers, Pintard, and she were present at the Bike/Ped table at the Albany Farmers Market on August 31. The most popular question was the status of the bike path between Albany and Corvallis. A suggestion was made to place an article in the Albany City Bridges newsletter.

FESTIVAL LATINO

The Resource Fair is scheduled from 12-4 p.m. at Monteith Park. Virnig, Albers, Pintard, and Eggers

volunteered to be at the Bike and Ped booth. Staff will get the banner and other materials for the Commission to use during the Festival.

BIKE MONTH –SEPTEMBER/BIKE SAFETY

The Commission agreed they needed to start earlier to promote this event. Pintard said that the schools hired a bike safety instructor who was getting his Master's at OSU. They also would like to invite the new Police Chief to a meeting to discuss enforcing bike safety in the community.

OTHER BUSINESS

Albers said she had the application from the Veteran's Day Parade and asked if the Commission wanted to march in the parade. The application is due October 31, 2013. The Commissioners asked her to submit the application and Eggers said the Silver Striders and Fit Walkers would also participate.

Irish said he would provide the electronic application for the Bike Friendly City.

Theresa Conley (from Council of Governments) introduced herself and explained she is the coordinator for the Metropolitan Planning Organization (MPO), coordinating transit needs for Albany, Linn and Benton counties, Corvallis, Jefferson, and Millersburg.

Virnig left at 1:05 p.m.

Eggers left at 1:07 p.m.

Kapaun asked about filbert trees dropping their nuts into the bike lanes (Pacific heading west toward Geary). Irish said those roads were ODOT's responsibility, and were swept by ODOT, but he would call and report the problem.

Garbage carts in the bike lanes were also mentioned as a problem, but the Commission explained they had discussed this issue and there wasn't anything they could do.

NEXT MEETING DATE

The next meeting has been scheduled for Tuesday, October 8, 2013, at noon in the Periwinkle Room.

ADJOURNMENT

The meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Irene Mann
Public Works Executive Assistant