



APPROVED: May 28, 2013

CITY OF ALBANY  
ALBANY PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD  
April 23, 2013

MINUTES

Board members present: Rosemary Bennett, Christine Dunn, Heather Huzefka, Arwen McGilvra, Randy Peckham, and Georgiann Wheeler

Board members absent: Kim Brown

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

CALL TO ORDER

Chair Christine Dunn called the meeting to order at 5:02 p.m.

APPROVAL OF March 21, 2013, MINUTES

Board Member Arwen McGilvra noted that there was a word, “issues”, missing in the sixth paragraph on page 2. McGilvra moved to approve with the correction. Board Member Georgiann Wheeler seconded it. Motion passed 6-0.

PUBLIC FORUM

None.

MANELA INVOICES

None.

LIBRARY FOUNDATION

Board Member Rosemary Bennett stated that there was nothing to report as the foundation meets every other month and they did not meet in April.

LIBRARIAN’S REPORT

Library Director Ed Gallagher mentioned that Jeremy Miller, Library System Administrator, has been working on new reports that the Library board members may be interested in. He will email them. Gallagher commented that things are moving forward and going well since Scott Keeney’s retirement. It is a big change.

Gallagher shared that an offer has been made to someone who has been working for the Library to fill the Library Assistant position; they are waiting on the background check. Barbara Currier is now a Librarian I and Doris Hicks is a Librarian II. The Library is hoping to hire to fill the part-time Library Assistant position that has been vacant since Nereida Richey left. Next June there will be another major retirement by the current the tech serve/cataloging personnel.

Gallagher mentioned that Ex-Board Member Krist Orbist is the interim Library Director at the Philomath Library.

Gallagher will present the Library's Budget on May 14, 2013, to the Budget Committee.

Gallagher shared that he will be attending the Oregon Library Association (OLA) conference this upcoming Thursday and Friday. There will be a discussion regarding the Oregon Library Passport Program (OLPP). He will give a report on how the program has been going based on a survey. He noted that it has been doing well here. There are around 60 participants, mostly from Lebanon.

Gallagher stated that if the board wanted to attend the conference in the future the Library will pay for their registrations. Board Member Peckham mentioned that there are many state volunteer needs. Bennett asked if the conference was always around this time of year. Gallagher affirmed.

Peckham asked how the reupholstering of the chairs was going. Gallagher stated that all the chairs and stools have been reupholstered. The Friends of the Library paid for this task to be completed. The janitors have been giving a cleaning data sheet. The Board members agreed that they looked nice. Peckham shared that the FOL had also purchased more chairs for the meeting room. Gallagher added that they had purchased tables too.

#### OLD BUSINESS

"Where do you read your Library Book?" McGilvra shared that Peckham had shared that the news release for the campaign had finally been printed in the *Albany Democrat-Herald*. She will finish the board. Wheeler gave a picture of her trip to Ireland. Dunn stated that she will bring pictures from her trip to Hawaii. She also mentioned that if McGilvra needed help with the board and lettering that Board Member Kim Brown has a Cricket.

Planned Giving Committee-McGilvra stated that she is planning a meeting for May 14, 2013, at 4:30 p.m. at Rhythm and Brews. She will let each Board know and request that only three members from each Board attend. Peckham said that will let the FOL know at their next meeting.

Peckham said the Library Board, Library Foundation, and FOL meeting will be on May 8, 2013, at 6:30 p.m. in the Main Library's conference room. Wheeler said that she could attend. A joint meeting or individual meetings?

Wheeler asked about her board member term. Dickerman will email what the board member's terms are.

Gallagher mentioned that the change to the policy regarding the threshold amount has been helpful. Dunn asked if he thought it would affect Library funding. Gallagher replied no.

#### NEW BUSINESS

a. OLA Legislative Day Report – Peckham remarked that he enjoyed the day. He thought that Senator Betsy Close and Representative Andy Olson were extremely friendly. He shared that both candidates were supportive of the Summer Reading Programs. Peckham wished there were more information for the public to know about the bills. Bennett mentioned that she enjoyed the day and that it was not a controversial issue.

Gallagher remarked that the new team overseeing Youth Services had Senator Close come and read during a story time and Representative Olson was a presence during the opening of the new Library. He hopes the youth services team will continue to invite county and local officials to do story times. Gallagher affirmed the current advisory board for their positive steps in their interactions with State Representatives, Greater Albany Public Schools, and other entities. He is encouraged that they are all active and interested in the Library.

Dunn mentioned that tonight is World Book night. One book is *Look Again* by Lisa Scottoline. She was giving 20 books to give away to those who do not normally read. Gallagher mentioned there was a program offering doctor's offices a variety of books to parents of newborns. The Willamette Valley Children's Group wants to start a program; he will keep the board posted.

Bennett commented that the book sale has been moved to June 14-15, 2013.

Gallagher highlighted that the budget was right on target. The Library has used about 75% in this current fiscal year.

Gallagher mentioned that the Library has received the check from the 2013 Albany Public Library Foundation pledge for books and software in the amount of \$26, 500. He will keep them posted on the final library budget numbers.

NEXT MEETING DATE: May 28, 2013.

#### ADJOURNMENT

There being no further business, the meeting was adjourned at 5:49 p.m.

Respectfully submitted,

*Signature on file*

Sheena Dickerman  
Administrative Assistant I

*Signature on file*

Ed Gallagher  
Library Director