



**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Albany Municipal Airport
533 Aviation Way
FBO Building-Main Office
Thursday, June 19, 2014
4 p.m. – 5:30 p.m.**

MINUTES

Commission Members Present: Heath Kasper, Jay Sluiter, Georgiann Wheeler, John Harshberger, John Pascone (arrived at 4:10 p.m.), Richard Kay (arrived at 4:08 p.m.),

Commission Members Absent: Chuck Kratch (excused)

Staff Present: Jon Goldman, Transportation Superintendent; Irene Mann, PW Executive Assistant

Others Present: Dan Miltenberger, Travis Ward, Rodney Harris, Mark Bilinger, Stacy Bigtime

CALL TO ORDER,

Chair Kasper called the meeting to order at 4 p.m.

APPROVAL OF MINUTES

The Commission recommended some changes to the minutes from the May 15, 2014, meeting, and then the minutes were unanimously approved 4:0.

MISCELLANEOUS UPDATES

Goldman reported that:

- he will check the angles of the security cameras and have them installed.
- there was a need to spray the ODOT fence line for weeds.
- the Airport website now also listed the distance from the ODOT I-5 camera.
- he spoke to Comcast and they said they were unable to provide the airport with free internet.
- the tall Cottonwood trees are on ODOT property and difficult to remove.
- the reflectors were all changed to blue.
- the cost of hangars will be increased to \$170. per month beginning July 1, 2014.
- he needs to spend time working on the riparian zone permit.
- the Public Works Director will review Chuck Kratch's proposal and bring it to Council.
- the debris at Lum Yuen was cleaned up.
- the City received another \$3,000 payment from Reliant Aviation – Tom Kopynsky.
- that the Master Plan Update would be available in about a month—it would first be reviewed by the Commission and then forwarded to the City Council.
- he would bring copies of the budget in July.
- the approximate cost of the materials for the bathroom remodel was \$1,500.

-the fence would be completed in approximately one month.

COMMENTS FROM THE PUBLIC

-Travis Ward said that he would like the hangar space vacated by Tim Lunceford. There was discussion about the procedure to fill the space. He would like to add his name to the waiting list

-Miltenberger asked for the key to fill the paper towel dispenser. He also said there was a leaky outside faucet near the Young Marines space and the toilet in the remodeled bathroom is loose and rocks easily.

COMMISSIONER COMMENTS

-Wheeler discussed her investigation of the potential for snow removal at the airport and will follow up with more details.

-Sluiter said he would like to have a meeting as soon as possible with Goldman and the National Guard to discuss having the Guard drill at the airport.

-Kasper asked to have the fuel tank cleaned. He also read a list of items he asked Goldman to check at the Airport.

NEXT MEETING DATE

The next meeting is scheduled for Thursday, July 17, 2014, at 4 p.m. The meeting will be held at the Albany Municipal Airport in the FBO (Fixed Base Operator) building.

ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant