



**CITY OF ALBANY  
ARTS COMMISSION  
Calapooia Room, Albany City Hall  
Tuesday, September 9, 2014  
3:30 p.m.**

**MINUTES**

Commission members present: Melissa Babcock Saylor (Chair), Chuck Leland, Billie Moore, Linda Herd, Anne Bose, Lynn Whitacre

Commission members absent: None

Staff present: Ed Hodney, Parks & Recreation Director; Debbie Little, Administrative Services Coordinator

Guest present: Stephanie Low

**1. CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. APPROVAL OF MINUTES**

**MOTION:** Ann Bose moved to approve the August 12, 2014 minutes as presented. Lynn Whitacre seconded the motion, and it **passed** 5-0.

**3. BUSINESS FROM THE PUBLIC**

Stephanie Low is coordinating an Albany birthday celebration on Sunday, October 12, 2014 from 1:00 – 4:00 p.m. She is still planning activities, gathering donations and volunteers. She is communicating with several community partners. Brief discussion followed.

**4. DISCUSSION ITEMS**

a. October Show

The Commission is proceeding with the October show celebrating the City of Albany's 150 years. The call-to-artist information has been sent to the *Democrat-Herald*. Albany Regional Museum will be contributing various items and photographs, which date back approximately 100 years. Art will be received from noon – 5:00 p.m. on September 30 and October 1, 2014 at City Hall. Commission members will be available to receive and hang the art. All art work will be picked up on October 30-31, 2014 from noon – 5:00 p.m. Brief discussion followed.

**ACTION ITEMS:**

- Debbie will facilitate the mailing for the call to artists.

b. Going to Pots

Going to Pots will be held October 16 -18, 2014. Currently, eight potters have committed to the event. The event will be held in Two Rivers Market. A “save the date” e-mail has been sent out to previous participating artist. Lynn will be scheduling volunteers to staff the sale. Brief discussion followed.

**ACTION ITEMS:**

- Debbie will have poster signs made.

c. Joint Meeting with Corvallis Arts & Culture Commission

Melissa suggested putting a hold on a joint meeting at least until after the October show and Going to Pots.

**ACTION ITEMS:**

- Melissa will contact Karyle Butcher regarding a future joint meeting.

5. **ACTION ITEMS**

6. **EXHIBITS**

Sharon Prenoveau submitted an application to display at City Hall. The Commission reviewed the application and art sample submission.

**MOTION:** Linda Herd moved to accept Sharon Prenoveau to display in City Hall. Lynn Whitacre seconded the motion, and it **passed** 6-0.

7. **BUSINESS FROM THE COMMISSION**

Commission Vacancy:

Commissioners have reviewed two applications. One is a previous submission. Commissioners are still open to more applicants, but would like to interview the current applicants.

**ACTION ITEMS:**

- Melissa and Debbie will coordinate scheduling interviews at the next meeting.

8. **NEXT MEETING**

The next regularly scheduled meeting is October 14, 2014 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 4:40 p.m.

Respectfully submitted,

*Signature on file*

Debbie Little, Administrative Services Coordinator, Albany Parks & Recreation