



**NOTICE OF PUBLIC MEETING
CITY OF ALBANY
ALBANY ARTS COMMISSION**
City Hall, Calapooia Room
Tuesday, October 14, 2014
3:30 pm

AGENDA

1. ROLL CALL
2. APPROVAL OF September 9, 2014 MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
 - a. Commission Vacancy
Rinee Merritt - Interview
 - b. Going to Pots
5. ACTION ITEMS
6. EXHIBITS– approve submissions (if any)
None
7. BUSINESS FROM THE COMMISSION
8. NEXT MEETING DATE
The next regularly scheduled meeting is TBD.

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.



**CITY OF ALBANY
ARTS COMMISSION**
Calapooia Room, Albany City Hall
Tuesday, September 9, 2014
3:30 p.m.

MINUTES

Commission members present: Melissa Babcock Saylor (Chair), Chuck Leland, Billie Moore, Linda Herd, Anne Bose, Lynn Whitacre

Commission members absent: None

Staff present: Ed Hodney, Parks & Recreation Director; Debbie Little, Administrative Services Coordinator

Guest present: Stephanie Low

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF MINUTES

MOTION: Ann Bose moved to approve the August 12, 2014 minutes as presented. Lynn Whitacre seconded the motion, and it **passed** 5-0.

3. BUSINESS FROM THE PUBLIC

Stephanie Low is coordinating an Albany birthday celebration on Sunday, October 12, 2014 from 1:00 – 4:00 p.m. She is still planning activities, gathering donations and volunteers. She is communicating with several community partners. Brief discussion followed.

4. DISCUSSION ITEMS

a. October Show

The Commission is proceeding with the October show celebrating the City of Albany's 150 years. The call-to-artist information has been sent to the *Democrat-Herald*. Albany Regional Museum will be contributing various items and photographs, which date back approximately 100 years. Art will be received from noon – 5:00 p.m. on September 30 and October 1, 2014 at City Hall. Commission members will be available to receive and hang the art. All art work will be picked up on October 30-31, 2014 from noon – 5:00 p.m. Brief discussion followed.

ACTION ITEMS:

- Debbie will facilitate the mailing for the call to artists.

b. Going to Pots

Going to Pots will be held October 16 -18, 2014. Currently, eight potters have committed to the event. The event will be held in Two Rivers Market. A "save the date" e-mail has been sent out to previous participating artist. Lynn will be scheduling volunteers to staff the sale. Brief discussion followed.

ACTION ITEMS:

- Debbie will have poster signs made.

c. Joint Meeting with Corvallis Arts & Culture Commission

Melissa suggested putting a hold on a joint meeting at least until after the October show and Going to Pots.

ACTION ITEMS:

- Melissa will contact Karyle Butcher regarding a future joint meeting.

5. **ACTION ITEMS**

6. **EXHIBITS**

Sharon Prenoveau submitted an application to display at City Hall. The Commission reviewed the application and art sample submission.

MOTION: Linda Herd moved to accept Sharon Prenoveau to display in City Hall. Lynn Whitacre seconded the motion, and it **passed** 6-0.

7. **BUSINESS FROM THE COMMISSION**

Commission Vacancy:

Commissioners have reviewed two applications. One is a previous submission. Commissioners are still open to more applicants, but would like to interview the current applicants.

ACTION ITEMS:

- Melissa and Debbie will coordinate scheduling interviews at the next meeting.

8. **NEXT MEETING**

The next regularly scheduled meeting is October 14, 2014 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 4:40 p.m.

Respectfully submitted,

Debbie Little, Administrative Services Coordinator, Albany Parks & Recreation



BOARD, COMMISSION, AND COMMITTEE APPLICATION

(Please print legibly or type)

CITY HALL
333 Broadalbin Street SW
P.O. Box 490
Albany, OR 97321-0144
www.cityofalbany.net
(541) 917-7500

Board, Commission, and/or Committee Preference:

Albany Arts Commission

(list all for which you are applying)

Name: Rinee Merritt

Preferred First Name: Rinee

Residential Information:			
Home Address:	<u>5022 Caribou Court SW</u>	Phone:	<u>541-974-2703</u>
	<u>Albany, OR 97321</u>	Cellular:	<u>541-974-2703</u>
E-mail:	<u>rinedesign@me.com</u>	Fax:	<u>n/a</u> <i>(Optional)</i>

Employment Information:			
Employer's Name:	<u>Self-Employed</u>	Phone:	<u>541-974-2703</u>
Work Address:	<u>same as above</u>	Cellular:	<u>541-974-2703</u>
E-mail:	<u>rinedesign@me.com</u>	Fax:	<u>n/a</u> <i>(Optional)</i>

Please provide information as requested below to describe your qualifications to serve on this City of Albany Board, Commission, or Committee. Feel free to provide additional information that you may wish to share with the City.

- List current or most recent occupation, business, trade, or profession: _____

I am currently self-employed as a Graphic Designer (freelance), Web Manager for the Corvallis Arts Center. I am also a working artist and a part-time OSU art instructor at the MUCC.
I have held other management jobs that are pertinent to his position as well including Land Manager for the Washington State Agricultural Division and for The Trust for Public Land. I have attached 2 resumes, an artist's resume and my graphic artist's resume for more information.

<p><i>For City use only:</i> Ward: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III or Lives Outside City Limits <i>(Circle One)</i></p> <p>If lives outside city limits, does applicant meet special definition for the specific b/c/e for which applying?</p> <p>Yes No If yes, how? _____</p>



- List community/civic activities. Indicate activities in which you are or have been active:

Current: Member of Oregon Glass Guild, Member of MUCC Glass Guild, Member of Corvallis Art Center

Previous: Co-founder of Willamette Valley Chapter: Oregon Glass Guild, Past Vice-President of Willamette Valley Chapter: Oregon Glass Guild, Past President of Thurston County Master Gardener's, Seattle Art Museum Volunteer,

- Indicate why you are interested in serving on this board, commission, or committee and what other qualifications apply to this position.

I am very active in the arts community, but mostly in Corvallis. However, I live in Albany and would like to be active here as well. I think Albany has tremendous potential for arts growth and would like to be a part of making that happen. I have met several people currently on the board and like their dedication. I would like to be part of this group.

In addition, I think the diversity of adding an established glass artist to the board as well as a graphic designer would enable more outreach and perhaps, a different perspective. As the Web Manager for the Corvallis Art Center, I see many opportunities and hear of many opportunities for new venues and shows.

- What contributions do you hope to make?

I'd like to see Albany more engaged in the arts in perhaps some less well explored areas. I am interested in helping the board pursue grants and other sources of resources. I also have the skills to help with graphic and web marketing and engagement.

Rinee Merritt

Digitally signed by Rinee Merritt
DN: cn=Rinee Merritt, o=ThroneDesign, ou, email=rineedesign@me.com, c=US
Date: 2014.09.05.12:12:18 -0300

Signature of Applicant

September 5, 2014

Date



BOARD/COMMISSION/COMMITTEE SUPPLEMENTAL FORM

Your Name Rinee Merritt

Board/Commission/Committee Name Albany Arts Comission

Sometimes, the City receives requests for contact information for members serving on City boards, commissions, and committees. Under Oregon law, as a public body volunteer serving the City, your addresses and telephone numbers are generally exempt from public disclosure.

To help City staff members, could you please check "yes," "no," or "not applicable" below as to whether or not you authorize this information being available to the public:

Home Address	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Home Telephone Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Applicable
Home Fax Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Applicable
Personal Cellular Number	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Home E-mail Address	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Work Address	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Work Telephone Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Applicable
Work Fax Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Applicable
Work Cellular Number	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Work E-mail Address	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable

Generally, only information for which you have checked "yes" will be released. If you have chosen "no" to all and a citizen wants to communicate with you, the City will suggest that s/he either:

- send a letter to you c/o the liaison City department, P.O. Box 490, Albany, OR 97321; then that department will forward it to you; or
- leave a phone message or E-mail message with the applicable staff liaison who will then give the message to you.

Signature Rinee Merritt

Digitally signed by Rinee Merritt
DN: cn=Rinee Merritt, o=rineemerrittdesign,
ou, email=rineedesign@rme.com, c=US
Date: 2014.09.05 12:13:46 -08'00'

Date September 5, 2013



541.974.2703 · rineedesign@me.com · www.rineemerrittdesign.com · Albany, Oregon · 97321-5889

Education

- Associate of Applied Science, Graphic Design
Linn-Benton Community College 2011
- Certificate in Digital Imaging/Prepress Technology
Linn-Benton Community College 2009
- Masters Degree, Adult Education
Washington State University 1987
- Bachelors of Science, Horticulture
Washington State University 1982
- Post Graduate, Business Administration
University of Washington 1985

Special, Traditional and Technical Design Skills

Photoshop	Acrobat Pro	Illustrator
InDesign	WordPress	Microsoft Office
Serigraphy	PowerPoint	Graphite
Colored Pencil	Typography	Watercolor

Other Relevant Skills

- Over 11 years as Multidisciplinary Project Manager
- **Extensive Marketing Experience**
- Event and Workshop Facilitator
- **College Level Instructor**
- **Supervisory Experience**
- **Budget Administration and Preparation**
- Program Development and Management
- Successful Grant Writing

Graphic Work Experience

- Web Manager - The Corvallis Art Center
Content and Design Manager August 2014 - current
- August 2011 to November 2013
The Integrity Group | Houston, TX
While employed as a full time **Graphic Designer II** by The Integrity Group, I worked for **Hewlett Packard's Design and Production Center (DPC) in Corvallis, Oregon.** During that time period the DPC was the design and production portion of a team responsible for the weekly production of over 1,000,000 subscriber based print downloads. Working as a member of the DPC team required being a proficient graphic designer and a specialist in page/layout and design. I created Adobe Illustrator, Photoshop and hand drawn web assets along with complex InDesign templates. The tasks used to produce these assets and layouts, as well as HP in-house brochures, included using the Adobe Graphics Suite Software to create interactive publications, web assets, illustrations and logos. I also work on UI mockups for PowerPoint presentations.

Graphic Design continued

- SueCrawforDesign | brochures and logo | 2014
- Valley View Health Center | Annual reports | current
- SafeHaven Humane Society 2013-current
Calenders, digital and print invitations, website updates
- Rocky Mountain Elk Foundation: Mid-Valley Chapter
Banquet Newsletters, ticket design and serigraphy 2011-current
- Timber Tomorrow | Corvallis, OR 2010 to current
Flier and Advertisement Design
- Office Nanny | Corvallis, OR 2012
Brochure/Flier Design
- Prestige Souvenirs | Lebanon, OR 2011
Web banner design, commercial web site startup
- Linn-Benton Community College | Albany, OR 2009 to 2011
September 2009 to Current • Student Staff in the LBCC
Diversity Achievement Center. Duties included graphic design
work including brochures, fliers, and other support materials.
Also event planning and facilitating, and other office work as
needed.
- Dallas Health and Vitality Center | Dallas, OR 2010
Corporate Logo and Branding

Other Relevant Work Experience

- Linn-Benton Community College | Albany, OR |2009 to 2011
- Substitute Instructor for LBCC and Oregon State's joint
Community Services Consortium Services JOBS program
- **Oregon State University** | Corvallis, OR • September 2010
to Current • Part-Time Instructor for many terms in
silk-screening on glass and mixed media art at the Oregon State
University Memorial University Craft Center.
- The Trust for Public Land, a national non-profit land
conservation organization. I worked in the Seattle, WA and
Albany, OR offices and for the Portland, OR office • May 2000
to April 2008 • Project Manager in conservation real estate. I
worked to acquire, market and convey over 4,600 acres of
conservation real estate, worth over \$23,000,00, in Oregon,
Washington and Alaska, during an 8 year period. I gained
extensive marketing and communication skills while
developing and implementing complex strategies for funding
and partnerships. I am also a skilled grant writer and adept at
landowner and third party relationship management.
- Washington State Department of Natural Resources | 1988
to 2000 • I held various positions over my 12 years with this
organization. These positions included Agricultural Division
Operations **Manager**, Program **Coordinator**, Land Sales and
Acquisition Project **Manager**, Right-of-Way **Specialist**, Fire
Information and **Officer** and Urban Forestry **Coordinator**.

rineemerrittdesign

kilnformed glass and mixed media

Upcoming Events in Italics

WEBSITE

- <http://rineemerritt.weebly.com>

INVITATIONALS AND JURIED SHOWS

- *La Salle -Oregon State University 2015*
- *OSU Holiday Market | December 2014*
- *Studio262 Holiday Art Sale | Corvallis | October - December*
- *Studio262 ART of the GARDEN Show | Corvallis | Sept. - Oct.*
- *Philomath Open Studio Tour (POST) October and November 2014*
- prePOST: Brownsville Gallery | Brownsville, OR | September
- prePOST: City of Albany City Hall | Albany, OR | September
- prePOST: Gathering Together Farms | Philomath, OR | September
- prePOST: Footloose | Corvallis, Oregon | Aug-September
- Expanding Visions: Expanding Vision: The Contribution of Mobile Photography | August-September **(Photography)**
- Urban Air Market July 2014
- Philomath Wine Tour July 27, 2014
- The Cascade Print Exchange | 2013, 2014
- "ArtMarks" Oregon State University Show | Dec.thru Jan 2014
- Albany Public Library | "Tiny Case" Show
Silkscreening on Glass | Winter 2013
- OSU Holiday Market | Corvallis, OR 2013
- Wood Castle Summer Show | Corvallis, OR 2013
- The Oregon Artists Showcase | Chehalem, OR 2013
- The Rudolf and Leopold Blaschka
Glass Biological Model Exhibition | 2013
- Guistina Gallery, LaSells Stewart | Corvallis, 2012
- A Mass of Glass II, The Concourse Gallery | OSU,
Corvallis, OR Dec. 2010 | Feb. 2011
- The Wright Elements, The Gordon House Gallery
Silverton, OR June 2010
- Linn-Benton Community College Student Show | Albany, OR-
2009, 2010, 2011
- "Connected Through Glass" Guistina Gallery
LaSells Stewart Center, Corvallis, Guild Dec.. 2009
- A Mass of Glass, The Concourse Gallery
OSU, Corvallis, OR Dec. 2008 | Jan 2009
- "Seeing Through Wright", The Gordon House Gallery,
Silverton, OR June 2007
- OSU MU Concourse Winter Show 2008
- The Art Center -Winterlights 2008

COMMISSIONS

- *Coos Historical Museum | Coos County, Oregon 2015*
- Private Residences | 2007, 2008, 2012, 2013, 2014
- Rocky Mountain Elk | 2009, 2010, 2014
- Indulgence Catering | 2008
- Georgia Pacific | 2007

AWARDS AND RECOGNITIONS

- Focus on Art TV Show : Featured Artist (to be aired Sept. 2014)
- Wymencentric Magazine: Featured Artist June 2012
- Bullseye Glass BeCon Student Scholarship | 2011
- Carol Schaafsma Award of Merit in Sculpture
Linn-Benton Community College Student Show | 2011
- Art Faculty Award of Merit
Linn-Benton Community College Student Show | 2010

PERTINENT EDUCATION

- Linn-Benton Community College
Associates Degree in Graphic Design | 2011

Other Educational Courses

Video Course Work

- Realism to Abstraction: Breaking Down and Zooming In |
Bullseye Glass | 2013
- Photo Kilnforming | Pratt Institute
- Images in Glass | Bullseye Glass
- Patty Gray 4 day class | 2010

GALLERY REPRESENTATION

- *Nimbus | Ashland, Oregon 2015*
- *Sew Creative | Ashland (handmade glass buttons) 2015*
- *Imogen Gallery | Astoria, OR*
- *Rutabaga Redesign | Portland Or*
- Mona Lisa Framing | Corvallis, OR (Glass Wall Sconces)
- ArtShop at the Corvallis Arts Center | Corvallis, OR
- Gateway Gallery | Philomath, OR (previous)
- Day Dreamers | Corvallis, OR (previous)

OTHER

- Art Instructor Oregon State University | MUCC |
2010 to current
- Silkscreening on Glass, MailArt, Other 2009 to 2011
- Linn Benton Community College
Journaling, Mixed Media
- Corvallis Chocolate Fantasy | several years