Approved: July 16, 2015

CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room-Albany City Hall
Thursday, June 18, 2015
3:30 p.m. – 5:00 p.m.

MINUTES

Commission Members Present:	Jay Sluiter, John Harshberger, Judge Roark, Chuck Kratch, Heath Kasper, John Pascone
Commission Members Absent:	Richard Kay (excused)
Staff Present:	Chris Bailey, Interim Public Works Director/Operations; Jon Goldman, Utility Superintendent-Transportation; Irene Mann, PW Executive Assistant
Others Present:	Dan Miltenberger, Tony Hann

CALL TO ORDER

Chair Kasper called the meeting to order at 3:38 p.m.

APPROVAL OF MINUTES

The minutes of the May 21, 2015, meeting were unanimously approved, 6:0.

INSTALLATION/LOCATION OF DISPLAY AIRPLANE POSTS

Sluiter said he had a location at the Albany Municipal Airport that he thinks would work for the installation of the display airplanes. Goldman said he thought a 'sign' permit would be necessary and he said he would contact staff in the Planning Department.

AIRPORT SIGNAGE

Roark provided slides of airport signage on the freeway and near the airport, directing someone to the airport. The Commission discussed the placement of the signs. Many of them are placed by ODOT (Oregon Department of Transportation). Many of the signs are displayed incorrectly–even the one on the Albany I-5 exit. The one at exit 234-B shows an airplane looking straight ahead, when in reality it should be pointing right to turn off at the exit.

REVIEW OF PROJECT LIST

Taxiway lights and their associated costs were discussed. Goldman will get the as-builds of the airport to determine where there is power.

Items on the Project List were discussed and the list will be updated at the July meeting.

COMMISSIONER COMMENTS

Sluiter complimented the Albany Fire Department for driving on the taxiway. There was discussion of having a fire drill at the airport.

Kratch would like a wish list for the airport and Goldman said he will bring the CIP (Capital Improvement Plan) to the July meeting. Kratch also said he appreciated the Project List prepared with a larger font.

Kasper requested a port-a potty be placed at the North end of the airport near the T-hangars.

COMMENTS FROM THE PUBLIC

Miltenberger said there were some trees that needed to be trimmed by the gate, and he noted some weeds that needed to be sprayed.

Hann said he felt the windsock was too small and hard to see. Goldman will investigate purchasing and installing a larger windsock**.**

NEXT MEETING DATE

The next meeting is scheduled for Thursday, July 16, 2015, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

ADJOURNMENT

The meeting was adjourned at 4:35 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant