



**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room-Albany City Hall
Thursday, September 17, 2015
3:30 p.m. – 5:00 p.m.**

MINUTES

Commission Members Present: John Harshberger, Judge Roark, Heath Kasper, Richard Kay, Chuck Kratch, Jay Sluiter

Commission Members Absent: John Pascone (excused)

Staff Present: Jon Goldman, Transportation Superintendent; Chris Bailey, Interim Public Works Director/Operations; Irene Mann, PW Executive Assistant

Others Present: Tony Hann

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

APPROVAL OF MINUTES

Commissioner Kratch motioned to approve the minutes of the August 20, 2015, meeting. Commissioner Kay seconded the motion, and it was unanimously approved, 6:0.

UPDATE ON MINIMUM STANDARDS

The sub-committee of Commissioners Judge Roark, Chuck Kratch, Richard Kay, and staff have not had an opportunity to meet. Staff will schedule a meeting in the next few weeks.

COMMISSIONER COMMENTS

Commissioner Roark wanted to make a brief report on the five items he chose to follow-up on from the project list. The port-a-potty has been moved, the Fixed Base Operator (FBO) building and historic hangar have been painted, the dead grass is gone, FBO Hann is checking on the taxiway lights, and Goldman reported on the cost of replacing the T-hangar roof. Commissioner Roark will investigate other items during the next four weeks.

Commissioner Sluiter will obtain the artwork for the plaque and email it to everyone. He found a process that uses a color etching mounted on metal.

Goldman will install a new windsock as well as moving the old one.

Commissioner Kay requested the taxiway line be repainted using reflectorized paint.

STAFF UPDATES

Goldman reported that Oregon Department of Transportation (ODOT) said there was a limit on the number of signs that could be placed on a highway sign. However, ODOT said they will move around the directions of the airplanes on the existing signs so they point to the correct direction to the airport.

The Master Plan Update is nearing the end of the process.

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NEXT MEETING DATE

The next meeting is scheduled for Thursday, October 15, 2015, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

ADJOURNMENT

The meeting was adjourned at 4:05 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant