



**CITY OF ALBANY  
AIRPORT ADVISORY COMMISSION  
Santiam Room-Albany City Hall  
Thursday, November 19, 2015  
3:30 p.m. – 5:00 p.m.**

**MINUTES**

Commission Members Present: John Harshberger, Judge Roark, Richard Kay, Chuck Kratch, Heath Kasper (arrived 3:35 p.m.), John Pascone (arrived 3:40 p.m.)

Commission Members Absent: Jay Sluiter (excused)

Staff Present: Chris Bailey, Operations Director; Irene Mann, PW Executive Assistant; Ron Irish, Transportation Systems Analyst

Others Present: Dan Miltenberger, Travis Ward (arrived 4 p.m.), Tony Hann

**CALL TO ORDER**

Chris Bailey called the meeting to order at 3:30 p.m.

**APPROVAL OF MINUTES**

Commissioner Kratch motioned to approve the minutes of the October 15, 2015, meeting. Commissioner Kay seconded the motion, and the minutes were unanimously approved, by a vote of 4:0.

**UPDATE ON I5 INTERCHANGE**

Irish reported that the City received the draft environmental review from Oregon Department of Transportation (ODOT) for the proposed changes to the Albany I-5 interchange. The report had recommended a number of changes to Albany City streets that the City had been unaware of, and said they would not approve. Irish said he estimated that it would be 20 years before anything would be changed on the east side of the Knox Butte interchange. He added that there would be opportunities to comment in the future.

**UPDATE ON MINIMUM STANDARDS**

Commissioner Kratch reported that the sub-committee of Commissioners Judge Roark, Chuck Kratch, and Richard Kay had met and divided the standards into areas so they would be easier to review. The next meeting is scheduled in December.

**HANGAR PROPOSAL**

Bailey briefly reviewed the original proposal for City financing of low-interest loans to build private hangars. Commissioner Kratch said he would follow up with the City Manager. The item will be discussed at a future City Council meeting.

**STAFF UPDATES**

Bailey distributed the list of airport needs from the 2016-2020 Capital Improvement Plan (CIP). There are also short term and long term projects listed in the Airport Master Plan. There was a discussion about grant funding and using Connect Oregon money (dollar limit). The Commission agreed to review the items and bring it to the AAC for discussion in December. It was suggested the Commission review the list and discuss it at their next

meeting.

**COMMISSIONER COMMENTS**

Commissioner Kratch asked about having a fire drill at the Airport. He also asked about the replacement of the windsock. Commissioner Kratch also inquired about adding additional electrical on the taxiway. Bailey said it was in the Airport Master Plan.

Commissioner Kasper asked for an update on the sale of the Armory property. He said he would like to see some money from the sale be returned to the Airport since the Armory was located on airport property. He said the airport originally was 214 acres and now the Airport was only 75 acres. An agenda item will be added to the December City Council meeting. Commissioner Kasper also asked what the process was for the sale of the Armory. Bailey said she would find out and email the Commission.

**Action: Commissioner Kratch made a motion that the Commission make a presentation to the City Council to obtain all of the proceeds from the sale of the Armory since it is Airport property. Commissioner Roark seconded the motion and it passed unanimously with a vote of 6:0.**

**COMMENTS FROM THE PUBLIC**

Hann added that the intent was not to stop the sale of the Armory property but to get the money for the Airport. The money could be used for IFR (instrument flight rules) for the airport. Hann also suggested (as a future discussion) about possibly getting MoGas at the Airport or Jet A fuel. It would cost ~\$20,000 to build an above-ground tank.

**NEXT MEETING DATE**

The next meeting is scheduled for Thursday, December 17, 2015, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

**ADJOURNMENT**

The meeting was adjourned at 5:04 p.m.

Respectfully submitted:

Irene Mann  
Public Works Executive Assistant