



**CITY OF ALBANY  
AIRPORT ADVISORY COMMISSION  
Santiam Room-Albany City Hall  
Thursday, January 21, 2016  
3:30 p.m. – 5:00 p.m.**

**MINUTES**

Commission Members Present: John Harshberger, Judge Roark, Richard Kay, Chuck Kratch, Heath Kasper, John Pascone

Commission Members Absent: Two vacancies

Staff Present: Chris Bailey, Operations Director; Jon Goldman, Transportation Superintendent; Irene Mann, PW Executive Assistant

Others Present: Dan Miltenberger, Tony Hann, Travis Ward (arrived 4 p.m.)

**CALL TO ORDER**

Chair Kasper called the meeting to order at 3:30 p.m.

**APPROVAL OF MINUTES**

The minutes of the November 19, 2015, Airport Advisory Commission (AAC) meeting were unanimously approved by a vote of 6 to 0.

**ELECTION OF CHAIR AND VICE CHAIR**

Commissioner Kratch nominated Heath Kasper to continue as Chair of the Airport Advisory Commission. Commissioner Kay seconded the motion and it passed 5 to 0. Commissioner Pascone nominated Commissioner Roark as Vice Chair. The motion passed 5 to 0.

**UPDATE ON MINIMUM STANDARDS**

Goldman said the sub-committee reviewing and (ultimately) recommending minimum standards had not met. Commissioner Kay asked if the creation of minimum standards was an exercise in futility, and would/could they be enforced? Hann said he saw a plane in Happy Miles hangar that was having work done to it. Commissioner Kasper asked if Miles' lease allowed for work to be performed in his hangar. Goldman said minimum standards would provide ground rules for everyone. He added that he would like to bring them back to the Commission for review in March. Commissioner Harshberger asked who would be the compliance officer. Goldman said he would need someone to report activity to him and he would deal with it. Bailey said that the code could be enforced when there was a complaint and she would talk to the City Attorney. The minimum standards would be distributed to all lease holders as well as the Oregon Pilots Association (OPA) members. Miltenberger had some questions about his ability to choose who works on his plane and where.

**UNFUNDED AIRPORT PROJECTS**

Chair Kasper reported that there were about 20 interested citizens at the City Council work session discussion about the distribution of the proceeds from the land sale related to the Armory building. The sale would be approximately \$1.5 million and Bailey estimated about \$300,000 might go to the Airport to be used for projects. She added that the Federal Aviation Administration (FAA) would fund capital projects in a 90/10 match. Projects would have to be related to the airfield not land.

The Airport Master Plan list of projects related to the Airport was distributed and discussed. Some Intermediate Term Projects were moved to the Short Term Projects list. The moved items were related to safety (lighting and the Automated Weather and Observation System –AWOS).

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The Commission decided to create a list of unfunded airport projects totaling ~\$500,000. Commissioner Kasper added that the items could receive FAA funding, just with a 90/10 match split. This list of options could have a Power Point presentation for Council's information, and provided by Commissioners Roark and Kay.

Bailey suggested specifying the projects the FAA would and would not pay for.

The Commissioners said building additional hangers would bring in more revenue to the Airport.

### **UPDATE ON PROJECTS LIST**

Goldman had no updates.

Commissioner Kasper asked about the property line adjustment.

### **COMMISSIONER COMMENTS**

Commissioner Harshberger inquired about the status of the display planes. Goldman said they were going to be installed at the entrance to the Airport at Knox Butte Road. They will be attached to a concrete pad on the ground.

Commissioner Kratch asked about the cost to build a hangar.

Commissioner Kasper requested the tie down chains project be completed. He also wanted updated information on the agreement with the National Guard – Goldman said it had been signed.

### **COMMENTS FROM THE PUBLIC**

Hann said he was now getting his water from a well, and he paid for sewer service. He said he was going to connect to City water and did not want people washing their planes at his cost, especially since sewer charges are based on water usage. Bailey said she will work with Tony on his connections and charges.

Hann also asked for input on the Northwest Art & Air Festival (NWAAF) activities at the Airport,

### **NEXT MEETING DATE**

The next meeting is scheduled for Thursday, February 18, 2016, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

### **ADJOURNMENT**

The meeting was adjourned at 5:10 p.m.

Respectfully submitted:

Irene Mann  
Public Works Executive Assistant