Approved: March 16, 2016

CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room-Albany City Hall
Thursday, February 18, 2016
3:30 p.m. – 5:00 p.m.

MINUTES

Commission Members Present:	John Harshberger, Judge Roark, Chuck Kratch (arrived 4:10 p.m.), Heath Kasper, John Pascone (arrived 4:05 p.m.), Mike Newman
Commission Members Absent:	Richard Kay (excused), one vacancy
Staff Present:	Jon Goldman, Transportation Superintendent; Irene Mann, PW Executive Assistant
Others Present:	Dan Miltenberger, Tony Hann, Travis Ward (arrived 4 p.m.)

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

INTRODUCTION OF NEW MWMBER

New Airport Advisory Commission (AAC) member, Mike Newman, introduced himself.

APPROVAL OF MINUTES

The minutes of the January 21, 2016, Airport Advisory Commission (AAC) meeting were unanimously approved by a vote of 4-0.

UPDATE ON MINIMUM STANDARDS

Commissioner Kasper explained to Commissioner Newman why minimum standards were important for the airport. He discussed some of the issues that surround work being performed on airplanes by people not working under the same 'rules' as others. Not everyone carries the same insurance. Goldman will have someone discuss insurance at the next sub-committee AAC meeting. Commissioner Roark summarized the meeting that they had with the Corvallis airport manager-Dan Mason. Goldman will send sample copies of other airport minimum standards to Commissioner Newman.

UPDATE ON PROJECTS LIST

Kasper requested the list be emailed with the other meeting items in advance of each meeting.

Kasper reported he called the manager/rep for the airport sign at the freeway and he did not have his calls returned

Goldman reported on some of the list items.

*Goldman has the drawings for the Airport Master Plan Update.

*Goldman started the memo/process for the request to change the property line.

*The hangar door repair is estimated at ~$2,100.

*Hann will find out about getting a new plaque-Sluiter had been working on this project.

*Goldman reported that Building Maintenance worked 81 hours at the Airport.

COMMISSIONER COMMENTS

Commissioner Kasper is interested in building another hangar with Dan Miltenberger. Kasper will contact the captain from the National Guard and invite him to a future meeting to discuss building out the 'grassy area'. Kasper asked that the airport website be separated out from the Public Works tab on the City's web site. Hann also suggested his camera images be added to the website instead of using the generic freeway roadside camera images from the Oregon Department of Transportation (ODOT). Hann also suggested his Fixed Base Operator information (FBO) phone number be added to the website for airport information.

Kasper mentioned the meeting he attended with the Parks & Recreation Department staff to discuss airport activities during the Northwest Art & Air Festival (NWAAF). Sid Stevens Jewelers pays for the fuel for the Young Eagles flights.

Commissioner Kratch asked about the cost to build a hangar.

Commissioner Kratch asked about the CPI increases for the year that should be occurring in February.

Commissioner Newman asked about the goal for the Airport.

COMMENTS FROM THE PUBLIC

Hann said he still needed to meet with Chris Bailey and Jon Goldman to discuss his water use situation.

Miltenberger discussed transient parking near the FBO building.

NEXT MEETING DATE

The next meeting is scheduled for Wednesday, March 16, 2016, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

Commissioner Kratch said he will be out of state in March.

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant