CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room-Albany City Hall
Thursday, April 21, 2016
3:30 p.m. – 5:00 p.m.

MINUTES

Commission Members Present:	John Harshberger, Judge Roark, Heath Kasper, John Pascone, Richard Kay (left at 4:30 p.m.), Chuck Kratch
Commission Members Absent:	Mike Newman (excused), one vacancy
Staff Present:	Chris Bailey, Public Works Director of Operations, Irene Mann, PW Executive Assistant
Others Present:	Dan Miltenberger, Tony Hann, Gar Burroughs, Jason Obersinner

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

APPROVAL OF MINUTES

With one change, (a correction of she to he), the minutes of the March 16, 2016, Airport Advisory Commission (AAC) meeting were unanimously approved by a vote of 6-0.

DISCUSSION WITH NATIONAL GUARD REPRESENTATIVE

Chair Kasper introduced U.S. Army National Guard representative Jason Obersinner. Obersinner provided information about his company and what they could do at the Airport. The Local Training Agreement (LTA) contains information on the scope of the work they could perform at the Airport. The Commission is interested in smoothing out the grassy area on the east side of the existing runway. Since it is considered new construction, there are legal, environmental, and archeological obstacles. The training schedule is usually created a year in advance. The agreement letter was signed by Mark Shepard in 2014, so the Guard would like a current signed agreement letter with requested scope of work. Obersinner said his group could perform work projects but were not allowed to purchase anything. Bailey said she will prepare and sign the agreement letter.

MID-VALLEY SHOOTOUT PROPOSAL

Hann introduced James Brooks – Brooks' son works for the Fixed Base Operator (FBO). Brooks introduced himself and explained how and his family is involved in racing cars. He distributed a proposal for a race called a 'heads-up' or 'grunge' race. He read through his proposal and explained how the race worked and how it could bring revenue to the community and have a large, positive economic impact to the Albany area. He answered questions from staff and the Commission. Brooks said that McMinnville Airport is testing this type of race in their community. He said there is an 11-page application and insurance for the race is high. He said his group takes care of everything so it becomes a turn-key event. $5,000-10,000 could be returned back to the Airport after all their expenses. Brooks said tire marks on the runway are the only 'damage'.

The race would be a one-day, invitation only, approximately 64 cars, with no disruption of airport operations, and would offer monetary awards.

Bailey said maybe – it would need Federal Aviation (FAA) approval since Albany has a single active runway.

The Commission members were supportive of the race. Bailey said she would follow – up and discuss it with the City Council and bring it back to the Commission later this summer.

COMMISSIONER COMMENTS

Commissioner Harshberger asked about the stormwater pollution plan in the Master Plan Update. Commissioner Kratch asked about the additional hangars at the Airport. Bailey said she would forward the study made by the Willamette University students a few years ago to Commissioner Kratch.

Commissioner Kasper asked for a written description of the Airport. Bailey said she bring a map showing the location.

COMMENTS FROM THE PUBLIC

Miltenberger saw weed spraying being done and said thank you – it was a good time to spray. Hann brought up the discussion of Jet A fuel.

NEXT MEETING DATE

The next meeting is scheduled for Thursday, May 19, 2016, at 3:30 p.m. The meeting will be held at Albany City Hall in the Santiam Room.

ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant

CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room-Albany City Hall
Thursday, May 19, 2016
3:30 p.m. – 5:00 p.m.

MINUTES

Commission Members Present:	Judge Roark, Heath Kasper, John Pascone, Richard Kay, Mike Newman, Sam Flande
Commission Members Absent:	Chuck Kratch (excused)
Staff Present:	Chris Bailey, Public Works Director of Operations, Jon Goldman Transportation Superintendent, Irene Mann, Public Works Executive Assistant
Others Present:	Dan Miltenberger, Tony Hann

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

APPROVAL OF MINUTES

There were no minutes to approve.

INTRODUCTION OF NEW AIRPORT ADVISORY COMMISSION MEMBER

New Member Sam Flande introduced himself and the members of the Airport Advisory Commission (AAC) also introduced themselves.

UPDATE ON PROJECTS LIST

Goldman discussed the items on the Project list for the May 19, 2016, meeting. Bailey will meet with the hotels and report back to the AAC on her progress with the transfer of the hotel lease. Goldman said he had a meeting scheduled in late May with a City Planner to discuss the riparian permit. Bailey discussed the Airport sign code issues and explained that she would meet with the Planning Department staff in June to discuss the changes needed for the Albany Development Code for the Airport. Goldman said he ordered a new windsock. It was also decided to order a new plaque that will hang in the Fixed Base Operator (FBO) office and the City will pay for it. Commissioner Kasper said he would contact Sid Stevens's jewelers and order the plaque.

UPDATE ON MINIMUM STANDARDS

Commissioner Roark said he would work with the City Finance Department to get an insurance broker to attend an AAC meeting. Commissioner Kasper provided some background for Commissioner Flande.

UPDATE ON NORTHWEST ART & AIR FESTIVAL EVENTS (NWAAF)

Hann gave a summary of Airport NWAAF events.

- Young Eagles program-giving youth ages 8-17 their first free ride in an airplane.
- REACH Helicopter display.
- Bi-Plane Rides. For a nominal fee.
- Discovery Flights. Infinite Air Center will offer special Discovery Flights for $49 per person!
- Food
- Albany Plastic Model Club. Displays ranging from military to civilian models.
- Derby car racing.
- Drone races?
- Eugene skydivers.

Hann is looking for a sponsor so he can purchase tents.

UPDATE OF NATIONAL GUARD AGREEMENT

Bailey said she gave the National Guard the signed letter of agreement and is waiting for the National Guard to respond.

OTHER ITEMS

There was a discussion on Jet A fuel and whether it should be sold at the Airport. Goldman will look into it. The AAC members were all in favor of it. Hann will investigate and bring some potential numbers to the June AAC meeting.

Bailey provided some background on the Transient Lodging Tax (TLT) Committee. All TLT recipients have been invited to give a presentation to the Committee. Bailey will be attending the June 22, 2016, meeting. The Commissioners all asked to be added to the email list to receive information about the meetings. Ultimately, the TLT Committee will make a recommendation to the Albany City Council on how to use their funds. There was a discussion on what the excess funds should be used for.

Goldman will bring the proposed Airport budget to the June 16, 2016, meeting.

COMMISSIONER COMM ENTS

The keypad to the gate does not work when the electricity goes out and some tie-down chains need to be replaced.

COMMENTS FROM THE PUBLIC

Hann made some inquiry calls to other airports about the 'heads-up' or 'grudge' races. He said it would take about a year to organize an event in Albany.

Miltenberger discussed the leasing of space on the Airport sign.

Hann said when the power goes out the gate keypad does not work. Kasper asked Goldman to investigate.

NEXT MEETING DATE

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ADJOURNMENT

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