



NOTICE OF PUBLIC MEETING

HUMAN RELATIONS COMMISSION (HRC)
City Hall, Willamette Room
Tuesday, June 28, 2016
7:00 p.m.

AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF MINUTES
 - May 24, 2016, joint meeting with HAC. [Pages 3-6*]
Action: _____
 - May 24, 2016. [Pages 7-9]
Action: _____
- 4. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Participation at the following events:
 - 1) Summer Sound concert dates: July 11, July 18, July 25, and August 1. [Page 10] (Kislingbury)
 - ❖ What date(s) and what activity?
Action: _____
 - 2) River Rhythms concert dates: July 7, 21, & 28 and August 4 & 11. [Verbal] (Kislingbury)
 - ❖ July 7
 - Greeter(s):
 - Pass the Basket:
 - ❖ July 21
 - Greeter(s): Javier
 - Pass the Basket: Graham
 - ❖ July 28
 - Greeter(s): Kim
 - Pass the Basket: Graham
 - ❖ August 4
 - Greeter(s): Chris
 - Pass the Basket: Graham
 - ❖ August 11
 - Greeter(s): Graham
 - Pass the Basket: Graham

Action: _____
 - 3) National Night Out event [Tuesday, August 2; 5:30-8:00 p.m.]. [Pages 11-12] (Kislingbury)
 - ❖ Sunrise Park has been reserved for the HRC's participation.
 - ❖ What does HRC want to do?
Action: _____
 - 4) Northwest Art & Air Festival [August 26-28.]. [Pages 13-14] (Kislingbury)
 - ❖ Any volunteers?
 - ❖ If so, which volunteer activity?
Action: _____

c. Debrief

- 1) GAPS Community Forum for Oregon Rising [May 10, 17, & 25]. [Verbal]

(Dodge Vera)

Action: _____

d. Updates

- 1) Other volunteer opportunities. [Verbal]

(Kislingbury)

Action: _____

- 2) Linn-Benton Hispanic Advisory Committee (HAC). [Verbal]

(Dodge Vera)

Action: _____

- 3) Calendar of Events: 2016. [Pages 15-16]

(Kislingbury)

Action: _____

5. BUSINESS FROM THE COMMISSION

6. NEXT MEETING DATE: *Tuesday, July 26, 2016*

7. ADJOURNMENT

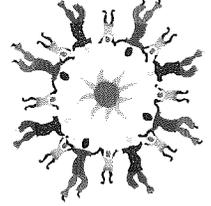
City of Albany Web site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by notifying the City Manager's Office at 541-917-7508, 541-704-2307, or 541-917-7519.



HUMAN RELATIONS COMMISSION & HISPANIC ADVISORY COUNCIL
City Hall, Municipal Court Room
Tuesday, May 24, 2016
3:00 p.m.

APPROVED: Draft



MINUTES

- Human Relations Commissioners present: Kim Whitley, Tina Dodge Vera, Graham Kislingbury, Javier Cervantes
- Human Relations Commissioners absent: Chris Equinoa (excused), Denise Hughes-Tafen (excused)
- Hispanic Advisory Committee members present: Tammy Skubinna, Miguel Mendez, Rosa Plascencia, Maria Torres Andrade, Dania Samudio, Yesenia Gutierrez, Ariana Villegas, Faith Reidenbach, Nancy Greenman
- Staff present: Jorge Salinas, Assistant City Manager/Public Information Officer; John Bradner, Fire Chief; Alfredo Mendez, Deputy Fire Marshal; Debbi Richards, Recreation Programs Supervisor; Anj Brown, Resource Development Coordinator
- Others present: None

CALL TO ORDER

Human Relations Commission (HRC) Chair Javier Cervantes called the meeting to order at 3:08 p.m.

SCHEDULED BUSINESS

Introductions

Cervantes welcomed the HAC and had everyone introduce themselves, starting with the Commission.

Guests from Albany Fire Department (home fire safety, etc.)

Fire Chief John Bradner thanked the HRC for inviting him to the meeting, and he introduced the new Deputy Fire Marshal Alfredo Mendez. Bradner explained that the Fire Department has several community outreach programs that Mendez has been able to expand to the Latino community. On Mendez's second day at the City, he helped a Spanish resident with smoke detectors. Upon hearing this, Public Information Officer Marilyn Smith had suggested to the HRC to invite Bradner to speak at an HRC meeting so they could see what the Fire Department has to offer.

Bradner passed out a document listing the Department's community outreach programs (*see agenda file*). The Department has free bike helmets, smoke alarms, and carbon monoxide detectors. Loan programs are available for chimney brushes and life jackets. Bradner noted that the Department provides station tours but suggested making arrangements ahead of time for Spanish-speaking residents so they can make sure Mendez would be there to conduct the tour in Spanish. For the Residential Key Box program, residents are given boxes similar to the ones realtors use, and only the Fire Department has the key to access the home in an emergency. Bradner announced the upcoming safety camps in June and July and explained that they partner with the Police and Parks & Recreation Departments to put them on.

Kim Whitley asked about the car seat inspection program. Bradner explained that Mendez is their technician for the program, and there are a group of volunteers that assist. Engineer Technician III Lindsey Austin is a part of that group. Whitley shared that at the last meeting she was with a person who expressed concern about the lack of car seat training. Bradner replied that Austin could assist with training and that he will have Austin connect with her.

Tammy Skubinna asked if the Fire Department would be at Festival Latino again. John asked when the Festival will be. It was suggested that Mendez attend the HAC meetings when they are in Albany every other month so that Latinos gain an understanding that the Department is there to protect them and not to harass them. Mendez replied that this is a rich Latino community and he really likes the idea of business alliances within the community. He expressed his excitement for the work ahead and said that he was all theirs. Mendez shared his background of working for Marion County in Northeast Salem for nine years. Tina Dodge Vera said that they would welcome him at the HAC meetings. Mendez offered to give out his business card at the end of the meeting.

Dodge Vera asked if the Community Outreach Program list was available in Spanish. Bradner replied that they just finished creating one. He noted that the Department will be working on things such as this. Cervantes thanked the men for attending the meeting.

DISCUSSION WITH HISPANIC ADVISORY COMMITTEE (HAC)

Sharing of respective missions and focus

Skubinna said the HAC has been in existence for 20 years or so. The monthly meetings provide a place to network with each other and the community. It is a way to get to know and connect with area agencies in regards to issues specific to Latinos in the community. Skubinna shared that the HAC is working on acquiring a grant that would aid them in creating a mural that would represent the Latino people. Cervantes added that the Arts Commission wants to attend the next HAC meeting. They are excited about incorporating "parklets" (places where people can gather and display art) into the community that would be both changeable and permanent.

The grant would also be utilized for promoting voter registration among the Latinos. Skubinna passed out a flyer listing 2016 ballot measures that could have a negative impact on the immigrant population (*see agenda file*). She explained that ballot measure IP 40, making English the official language of Oregon, would restrict the government from printing information in anything other than English. Skubinna described the HAC's concern over the other two measures that would increase barriers to voter registration and increase restrictions on employee programs.

Dodge Vera asked about the process of law in relation to other set programs. HAC participant Nancy Greenman answered that federal law always trumps state laws. She explained that, in regards to governments publishing information, the Albany Latino population meets the federal population threshold to have information published in their language. Greenman went on to say that it is a person's right during a court proceeding to have the information in their own language. Skubinna interjected that this very topic came up in a League of Women Voters meeting where the conversation became very divisive. Cervantes quoted the HRC's mission and stressed their desire to create harmony while, at the same time, being aware of the divisive issues. Skubinna described how students had tape over their mouths and started clicking their fingers when author of bill announced his bill.

Cervantes asked the HAC what they would like to know about the HRC. Skubinna announced that Miguel Mendez will be taking over the position of HAC chair and directed Cervantes's questions to him. Mendez said he would like to know what HRC does and what they are working on. Cervantes explained events the HRC has been involved in such as the English Proficiency Plan that the City implemented about a year ago. He said that when things come to the Commission's attention they start talking to City staff and have conversations with the City Council. They have taken on issues such as racist graffiti on an area Latino home and various housing issues. Cervantes noted that City Manager Wes Hare has been amazing at getting resources available to the Latino community. He described the annual HRC award. Cervantes asked the HAC what they thought the HRC should be paying attention to.

Rosa Plascencia asked the status on Albany issuing identification cards. Cervantes replied that Hare suggested creating a work group. He pointed out that he asked for interested individuals, but no one has yet responded. Plascencia asked when he had done that. Cervantes answered a couple of months ago.

Plascencia reported that she has heard of some Latino individuals who are getting ready to go back to Mexico, and she is concerned. Graham Kislingbury asked if it was due to local or national concerns. Plascencia responded that she was not sure but wanted to know what could be done to make them feel safe. Whitley commented that she knows of cases where Latinos have had documents that have been in process for ten years. Plascencia said that if they had an identification card at least they would feel like they are welcomed.

Cervantes stressed that the issue needs to be a combined effort where they work with the City Council. He foresees it as a long process with the election happening before the concerned groups are organized with their effort. Cervantes relayed his concerns: people feel targeted, these issues and the political atmosphere can be scary for the vulnerable, and there could be a mass exodus of the workforce. He advised the groups to address the issues as they are made aware of them, be hyperaware of what's happening, be ready to respond, and be vigilant for all people that live in the community. Cervantes added that these types of issues should be of concern to the City Council, too.

Plascencia asked what could be done now for this particular family who, at a prior meeting, shared they had been denied medical services. Yesenia Gutierrez, who works at the DA's office, suggested education. She expressed that the Hispanic community can have a tendency to react, but education can change that. Gutierrez advised hosting monthly Hispanic forums in the evening after families have had a chance to feed their children. Cervantes expressed that he liked the idea of being proactive and could see this type of event being better attended than other informational events. (Parent-teacher conferences are poorly attended by the Latino Community.) Gutierrez said that the wrong information is often passed around the minority community. Sometimes she can get through to individuals, and other times they are too guarded. Gutierrez believes that a setting outside of the DA Office would help people to be more open to learning their rights and then understanding those rights would give them peace of mind.

Dodge Vera shared that the Corvallis School District and CARE organized a forum to inform the Hispanics of their rights that was very well attended. The HAC was approached to organize a forum for GAPS; but when they met with them, they were informed that the school district would not have the capacity to host such an event until the fall. It was suggested that the City host. Cervantes offered LBCC. Plascencia said it is important to inform the community when such a forum is happening. Dodge Vera commented that having the City involved would send a strong message. Skubinna said that the issue of denied medical help could be addressed at such a forum. Cervantes discerned that the City would be interested in hearing testimony of residents and would be willing to offer the Library for such an event as they have always been a good partner in the past. He encouraged the group that they could make this happen and to not worry about a venue because in the very least they could have it at LBCC. Plascencia said that, when relaying issues to her coworkers, they told her that they had no idea that some of these issues existed. Dodge Vera noted that HAC participant Heather Medina Saucedo was working with CARE on forum. Plascencia said that she can help Medina Saucedo. Cervantes emphasized that the sooner that the groups address these issues the better people will feel about being part of community. There was discussion on the timing of the event, and the consensus was that it should be done before school was out.

How can HRC and HAC support each other's missions?

This item was included in above discussion.

UPCOMING EVENTS

Safety Camp

Cervantes passed out the Fire Department's Safety Camp bilingual flyer (*see agenda file*). He instructed the groups to share them with community members. Cervantes requested an electronic copy from City staff and expressed his desire that it be posted on Facebook for both the City and the HAC. When asked about the camp location, Bradner informed the group that they use to host the event at Memorial Middle School. It met the criteria of having a kitchen, but it did not have a nice grassy area. Timber Ridge School has both a kitchen and a grassy area. Whitley was concerned about access to Timber Ridge. Bradner responded that the Department provides transportation if it is an issue for someone. He directed them to call the City and ask for Deputy Fire Marshal Risk Reduction Specialist/PIO Sandy Roberts. Whitley asked about the camp fee and requested Bradner contact her regarding sponsorships. Dodge Vera suggested adding to the camp flyer that transportation was available, but Bradner replied that they do not advertise transportation because they can only transport two or three children at a time. Whitley said to contact her for transportation aid as well.

Summer Concerts @ Monteith Riverpark

Resource Development Coordinator Anj Brown described what was in store for the concert program this year and explained the differences between the Monday and Thursday night events. Kislingbury commented on how the Monday night concert is drawing a larger crowd since it has changed its format. Brown reminded everyone that the July 14 concert will be at the Linn County Fairgrounds.

Albany National Night Out

There was discussion on whether or not to hold an event at Sunrise Park since its renovations most likely will not be finished in time. It was decided to table this conversation until later.

Northwest Art & Air Festival

Brown explained the event's details to the group, saying there would be new hot air balloons featured and more pilots requisitioned for the free airplane rides.

Festival Latino

The festival will be September 25 from noon until 5:00 p.m. Cervantes asked Parks for an update. Recreation Programs Supervisor Debbi Richards reported that there are committees working on all aspects of the event. She said everyone is excited. Skubinna asked how many have attended the planning meetings. Brown said that at the last meeting over 20 people overflowed the Calapooia Room. Kislingbury said that he would like to see the event advertised on more radio stations. Dodge Vera reminded the HRC that they are needed at the welcome table.

Event for Martin Luther King, Jr., Day (Monday, January 18, 2016)

No discussion.

Identification cards - Albany

This item was discussed earlier under the item titled "Sharing of respective missions and focus."

NEXT MEETING DATE

Tuesday, October 25, 2016

ADJOURNMENT

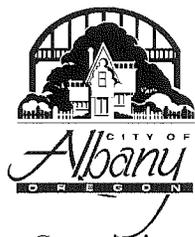
Cervantes adjourned the meeting at 4:11 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Administrative Assistant

Jorge Salinas
Assistant City Manager/Chief Information Officer



HUMAN RELATIONS COMMISSION (HRC)

City Hall, Municipal Court Room

Tuesday, May 24, 2016

MINUTES

Commissioners present: Javier Cervantes, Graham Kislingbury, Tina Dodge Vera, Kim Whitley, Denise Hughes-Tafen

Commissioners absent: Chris Equinoa (excused)

Staff present: Jorge Salinas, Assistant City Manager/Chief Information Officer

Others present: None

CALL TO ORDER

Chair Javier Cervantes called the meeting to order at 4:12 p.m.

APPROVAL OF MINUTES

February 23, 2016

MOTION: Tina Dodge Vera made a motion to approve the minutes; Kim Whitley seconded. Approved 5-0.

SCHEDULED BUSINESS

Business from the Public

None.

River Rhythms concert dates

Graham Kislingbury said that he will pass the basket at most of the concerts. He will get back to the group with the ones he will not be able to do.

National Night Out event

Cervantes asked the group what they wanted to do for an event since the renovations at Sunrise Park will not be complete. Kislingbury suggested hosting the event there anyway. Tina Dodge Vera said that it would be a good way to update the community on the status of the renovations. Denise Hughes-Tafen asked if the park would be useable. Assistant City Manager/Chief Information Officer Jorge Salinas explained that wetland mitigation studies still need to be conducted before anything can be built, but the park is still available to use. Cervantes said that hosting an event there would be a nice gesture to show the community that they are not forgotten. The group agreed. Dodge Vera asked if it would be under construction. Cervantes replied that, if that was the case, they could still use a corner of the park. Kislingbury noted that the park would be a nice venue to host the informational forum that they discussed in the joint meeting with the Hispanic Advisory Committee (HAC). Kim Whitley said that, if construction was a concern, they could block off the street and hold the event in the street. She requested that City staff look into the feasibility of having the event in the street.

The group decided to host an event at Sunrise Park and advertise it by putting leaflets on neighborhood doorknobs. They are considering doing a BBQ/potluck where they would provide the meet and guests would bring side dishes. The group decided to invite the Mayor and Deputy Fire Marshal Alfred Mendez to host the event with them. Cervantes suggested providing bike helmet certificates at the event to those that needed them. There was discussion on having the Parks & Recreation Department and/or the Fire Department help with barbecuing the meat.

Cervantes recommended forming a planning committee for the event and asked who would be willing to be a point person. Hughes-Tafen and Kislingbury offered to assist. Dodge Vera commented that she wouldn't mind being the point person but would like to see a City staff person in that role to make a strong connection with the neighborhood.

May 24, 2016

It was decided that Cervantes and Dodge Vera would be the point people. Dodge Vera will connect with Management Assistant/Public Information Officer Marilyn Smith and the new Crime Prevention Specialist who would be directing the National Night Out event.

DEBRIEFS

Coffee with a Cop, Thursday, May 5

Salinas attended the event and reported that public participation was very low. Whitley commented that Allann Bros is out of the way. Dodge Vera asked when the next one was, and Salinas offered to check for her.

Dr. Robin DiAngelo, LBCC guest speaker, Monday, May 9

Kislingbury and Dodge Vera attended the event. Dodge Vera said that it was good but felt it was rushed with the amount of information that was being relayed in the time allotted. She appreciated the way the speaker defined things and explained institutional racism as a bird in a cage. Cervantes said that the presentation was recorded and suitable to broadcast on the City's public access channel. He is looking into editing the Tim Wise recording so it can be broadcast as well. Kislingbury commented that he thought the lecture was good and that it was similar to a book he just read, *Pre-Post-Racial America*. Approximately 200 hundred people attended the presentation. Dodge Vera asked if anyone from law enforcement was there, and Cervantes answered that he had not seen anyone.

GAPS Community Forums for Oregon Rising

Dodge Vera asked the group to please take note that the last session will be tomorrow night. She explained that the forums were geared to get feedback to pass on to the state legislator. The forums are more informal than school board meetings. Kislingbury said that one of the forums he went to had a lot of Latino families in attendance. Hughes-Tafen commented that the Latinos were there but didn't speak. She expressed that the white voice is going to minimize the minority voice. Hughes-Tafen added that the forum at Clover Ridge had many families with disabilities who attended.

Dodge Vera said that she plans on attending tomorrow night's forum to express her concern with South Albany High School's mascot that is based on slavery and can be viewed as hateful. The dual-immersion program that her children attend is being moved from West Albany High School to South Albany, and she will not send her children to a school that would tolerate a symbol of hate. Conversation ensued regarding the mascot, what it symbolizes, how it is viewed, and why it is allowed.

One Vibe Diversity Day! At LBCC, Wednesday, May 11

Kislingbury attended the event and had about twelve people visit the HRC table.

HEART to Heart Resource Fair, Thursday, May 19

Kislingbury said it was a good event. Dodge Vera reported that the attendance was great. There were a lot of organizations and resources represented.

Joint meeting with the Linn-Benton Hispanic Advisory Committee

No discussion

UPCOMING EVENT

GAPS Community Forum for Oregon Rising @ South Albany High School May 25

This item was discussed under the Debriefs section.

UPDATES

Other volunteer opportunities

The Parks & Recreation's Summer Sounds concerts were suggested.

Linn-Benton Hispanic Advisory Committee

No report was given since the group had just met with the committee, but Dodge Vera reiterated that it would legitimize the "know your rights" forum being planned if the City became involved with it.

Calendar of Events: 2016

Kislingbury said that he did not get a chance to reconnect with the Pix Theater owner. It was discussed to include the owner in the Martin Luther King, Jr., speech readings. Cervantes requested that they discuss plans for this event during the summer meetings.

BUSINESS FROM THE COMMISSION

The group further discussed the mascot issue, asking what their next step should be. It was suggested that they meet with the school superintendent to ask questions and discuss concerns. They would like to know about the high school's curriculum, too. Hughes-Tafen recommended that the group first do an exploration to see if there are already plans in regards to the mascot. Cervantes responded that they could ask the question at tomorrow night's GAPS Community Forums for Oregon Rising. Dodge Vera objected that the question was appropriate as a parent but not as a Commission member. Kislingbury suggested enlisting the CARE group and others to help address the situation. Whitley noted that the group needs to keep their mission in mind of creating harmonious relations. She would support inviting the superintendent to an HRC meeting to discuss the mascot rather than at the public forum. Hughes-Tafen agreed, saying the superintendent would more likely answer their questions here during an HRC meeting than at the forum.

Whitley excused herself from the meeting at 5:00 p.m.

It was decided that Cervantes would send out an invitation to the superintendent and copy Kislingbury. The group discussed including the high school's student body president and someone in charge of the curriculum. Cervantes will not be here for the June HRC meeting, so, as co-chair, Kislingbury will lead the meeting.

NEXT MEETING DATE:

Tuesday, June 28, 2016

ADJOURNMENT

Cervantes adjourned the meeting at 5:08 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Administrative Assistant

Jorge Salinas
Assistant City Manager/Chief Information Officer



Volunteer Information:

Name(s) _____

Address _____

Phone # _____ Email _____

Volunteer Positions

Site Set up: Set up canopies, chairs, tables, and fencing-3 people

- Monday, July 11: 3-5pm
- Monday, July 18: 3-5pm
- Monday, July 25: 3-5pm
- Monday, August 1: 3-5pm

Greeters: Welcome patrons to the concert, hand out programs, and ask for donations- 3 people

- Monday, July 11: 5:30-7:30 pm
- Monday, July 18: 5:30-7:30 pm
- Monday, July 25: 5:30-7:30 pm
- Monday, August 1: 5:30-7:30 pm

Basket Passers: At concert intermission, go around with bucket taking donations, and thanking patrons-6 people needed for each concert (This is a great job if you plan on attending the concert)

- Monday, July 11: 7:30-8pm
- Monday, July 18: 7:30-8pm
- Monday, July 25: 7:30-8pm
- Monday, August 1: 7:30-8pm

Site Takedown/Clean-up: Help put away table, chairs, fencing and clean up trash-2 people

- Monday, July 11: After concert (about) 8:45- 10pm
- Monday, July 18: After concert (about) 8:45- 10pm
- Monday, July 25: After concert (about) 8:45- 10pm
- Monday, August 1: After concert (about) 8:45- 10pm

Ice Cream: Scoop and serve ice cream-3 people

- Monday, July 11: 5:45-9pm
- Monday, July 18: 5:45-9pm
- Monday, July 25: 5:45-9pm
- Monday, August 1: 5:45-9pm

Thank you for volunteering your time for the Sounds of Summer Concert Series!

Return form to debby.richards@cityofalbany.net or fax: 541-917-7761

NEIGHBORHOOD WATCH EVENTS
NATIONAL NIGHT OUT
Tuesday, August 2, 2016

GroupName	EventLocation	StartTime	ENDTime	EventDescription
Albany Evangelical Church	1332 E First	6p	8p	Potluck, Youth activities, BBQ
Mennonite Village-Area 12	5329 Ermine St SE	5p	6:30p	BBQ
North Pointe	854 North Pointe Dr	6p	8p	Potluck, BBQ 63 homes
North Albany Neighborhood Assoc	North Albany Park	6p	9p	Potluck, BBQ
Columbus Greens	5050 Columbus	6p	8p	Potluck, BBQ
Morse Lane	1105 Morse Lane SW	6:30p	8:30p	Potluck
Lafayette and Madison	2186 Lafayette SE	6:15p	8:pm	Potluck
The Meadows Apartments	1915 21st Ave SE	5p	8p	BBQ, Ice cream social
North Albany Grandview	2632 Grandview Dr NW	6p	10p	potluck
Summerfield Ct SW	1928 Summerfield Ct SW	6:15p	9p	Potluck, block party
Cedarwood NW	2741 Cedarwood Ct SE	6p	8p	Potluck
Mennonite Village-Becker Cir	4772 Becker Circle	5:30p	7p	Pizza

Treeview Heights	1873 NW Park Terrace and 20th Ave NW	6p	8p	Potluck
GroupName	EventLocation	StartTime	ENDTime	EventDescription
Hickory Hills	Hickory Hills	6p	7:30p	Potluck
Sunrise Park	2275 Thurston Se Se	5:30p	8:00p	Potluck, BBQ,
Evergreen Acres	2255 Queen	6p	8p	Potluck
Tudor Way Community	1620 Tudor Way SE	6P	8:45P	Potluck
Burkhart St SE	2901 Burkhart SE	5:50p	7:30p	Potluck
Hill House Apts	1900 Hill St SE	6p	9p	Potluck
10th St SW	825 10th St SE	6p	8p	Block party
Westwood Pl	2556 Westwood Pl	6p	8p	BBQ
Lake St	197 Lake Se SE	6p	8:30p	Potluck
Lehigh Park	Center & 17th St	5p	7p	Potluck
Tudor Way SE	2622 Tudor Way SE	6:30p	8:30p	Potluck
Tuscany Estates	2681 Oak Ridge St NW	5:30p	9p	Potluck
Picardy Ln/Green Acres	Picardy Lane	6p	9p	Potluck

Northwest Art and Air Festival Volunteer Sign-up

August 26-28, 2016

Volunteer Information:

Name (s) _____

Address _____

Phone # _____ Email _____

Shirt Size (Adult Sizes): Small Medium Large X-Large 2X 3X

Volunteer Positions: Which shift would you prefer? Check the corresponding box.

Art Booth Security: Monitor art booth area during evening concerts and to ensure no one enters booths inappropriately. Walk up and down the assigned area (or stand/sit) and ask people politely not to enter closed booths. Please bring a flashlights and warm clothing for evening.

➤ Shifts Available:

- Friday 8 p.m.-10 p.m.
- Saturday 8 a.m.-10 a.m.
- Saturday 8 p.m.-11 p.m.
- Sunday 8 a.m.-11a.m.

Booth Sitters: Visit the Art Booths and ask the vendors if they would like you to watch their booths for a short amount of time while the vendor grabs a bite to eat, or use the bathroom.

➤ Shifts Available:

- Friday, 5:30-7:30pm
- Saturday, Noon-2:00pm
- Saturday, 3:00-5:00pm
- Saturday, 5:30-7:30pm
- Sunday, Noon-2:00pm

Greeters: Welcome people to the festival, request donations, thank people kindly. This is one of the most important volunteer jobs!

➤ Shift Available:

- Friday, 5:30-8:30pm
- Saturday, 2:00-5:00pm
- Saturday, 5:00-8:00pm

Nightglow/Firework Monitor: Make sure that people don't come too close to the Night Glow/Fireworks areas.

➤ Shifts Available:

- Friday 7:30 p.m.-10 p.m. (Night Glow)
- Saturday 7 p.m.-10 p.m. (Fireworks)

Thank you for volunteering your time for the ATI Northwest Art & Air Festival!

Return form to debbi.richards@cityofalbany.net or fax: 541-917-7761

Balloon Launch Crew: Assist with layout, launch, and chase of hot air balloon each morning of the festival.

Crews generally consist of approximately 6 people per balloon.

➤ Shifts Available:

- Thursday 5 a.m. – 10 a.m.
- Friday 5 a.m. – 10 a.m.
- Saturday 5 a.m. – 10 a.m.
- Sunday 5 a.m. – 10 a.m.

Shuttle Cart Drivers: Serve as the first contact visitors have to the event. Shuttle carts run from the parking lots to the park proper and back. Shuttle carts are used throughout the festival, with particular need on Friday and Saturday evenings.

➤ Shifts Available:

- Friday 9 a.m. – 11 p.m. (There are multiple shifts, usually in 3 hour blocks)
- Saturday 9 a.m. – 11:59 p.m. (There are multiple shifts, usually in 3 hour blocks)
- Sunday 10 a.m. – 4 p.m. (There are multiple shifts, usually in 3 hour blocks)

Family Zone Volunteers: Assist with hands on activities for children and families including crafts, games, and physical activities.

➤ Shifts Available:

- Friday 4 p.m. – 7 p.m.
- Saturday 10 a.m. – 6 p.m. (There are multiple shifts, usually in 3 hour blocks)
- Sunday 11 a.m. – 3 p.m.

Night Clean-up Crew: Move tables, chairs, and equipment to prepare for the next day's events. Set up feature areas and hospitality areas.

➤ Shifts Available:

- Friday 11 p.m. – 8 a.m.
- Saturday 11 p.m. – 8 a.m.

Calendar of Events for 2016

January 15, 2016 – Martin Luther King, Jr., event, noon, City Hall Council Chambers
January 17, 2016 – Workshop on racism, 11:30 a.m.-1:30 p.m., Albany First Christian Church
January 24, 2016 – Workshop on racism, 11:30 a.m.-1:30 p.m., Albany First Christian Church
January 26, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room
January 31, 2016 – Workshop on racism, 11:30 a.m.-1:30 p.m., Albany First Christian Church

February 7, 2016 – White Out? The Future of Racial Diversity in Oregon, 2:00-3:30 p.m., Corvallis Public Library.
February 9, 2016 – Coffee With A Cop, 8:00-10:00 a.m., Cork's Old Fashioned Donuts
February 10, 2016 – City Council meeting, 7:15 p.m., Council Chambers – 2015 Human Relations Awards presentation
February 20, 2016 – Linn Benton HAC retreat, 8:30 a.m.-2:30 p.m., LBCC's Diversity Achievement Center, Albany
February 23, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room
February 24, 2016 – Annual Unity Celebration, 4:00 p.m. to 6:00 p.m., LBCC's Fireside Room in the Calapooia Center

~~**March 22-29, 2016** – HRC meeting, 7:00 p.m., City Hall Willamette Room canceled~~

April 13, 2016 – City Council meeting, 7:15 p.m., Council Chambers – 2015 HRC Annual Report presentation
April 26, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room

May 2016 – Mental Health month

May 5, 2016 – Coffee With A Cop, 7:30-10:00 a.m., Allann Bros Beanery Café, 1852 Fescue Street SE
May 9, 2016 – Dr. Robin DiAngelo (antiracism author), guest speaker @ LBCC, 2:00 p.m., Forum Lecture Hall (F-104)
May 10, 2016 – GAPS Community Forum for Oregon Rising, 6:00-7:30 p.m., North Albany Middle School
May 11, 2016 – OneVibe Diversity Day! @ LBCC, 10:00 a.m. – 2:00 p.m., LBCC Courtyard
May 17, 2016 – HEART to Heart Resource Fair @ Boys & Girls Club of Albany, 9:00 a.m. – 1:00 p.m.
May 17, 2016 – GAPS Community Forum for Oregon Rising, 6:00-7:30 p.m., Clover Ridge Elementary School
May 24, 2016 – HRC/Linn Benton HAC joint meeting, 3:00 p.m., City Hall Municipal Court Room
– April HRC meeting, 4:00 p.m., City Hall Municipal Court Room
May 25, 2016 – GAPS Community Forum for Oregon Rising, 6:00-7:30 p.m., South Albany High School

June 28, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room

July 7, 2016 – River Rhythms concert [*Samantha Fish, blues guitar*], 7:00 p.m., Monteith Riverpark
July 11, 2016 – Summer Sounds concert [*Curtis Salgado, soul, blues and R&B*], 7:00 p.m., Monteith Riverpark
July 18, 2016 – Summer Sounds concert [*Justin Shandor, Ultimate Elvis tribute artist*], 7:00 p.m., Monteith Riverpark
July 21, 2016 – River Rhythms concert [*The New Breed Brass Band*], 7:00 p.m., Monteith Riverpark
July 25, 2016 – Summer Sounds concert [*Misty Mamas, home-style bluegrass, oldtime, gospel, & folk*], 7:00 p.m., Monteith Riverpark
July 28, 2016 – River Rhythms concert [*The Fab Four, Beatles tribute band*], 7:00 p.m., Monteith Riverpark
July 26, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room

August 1, 2016 – Summer Sounds concert [*The Essentials, soul, funk, and R&B*], 7:00 p.m., Monteith Riverpark
August 2, 2016 – National Night Out Event: HRC hosting an event at Sunrise Park (water balloons & soccer nets for kids)
August 4, 2016 – River Rhythms concert [*Canaan Smith, country*], 7:00 p.m., Monteith Riverpark
August 11, 2016 – River Rhythms concert [*The Little River Band, Australian rock*], 7:00 p.m., Monteith Riverpark
August 26-28, 2016 – Northwest Art & Air Festival, Timber-Linn Memorial Park
August 23, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room

September 25, 2016 – Greeters at Festival Latino, 11:00 a.m.-6:00 p.m., Monteith Riverpark
September 27, 2016 – HRC meeting, 7:00 p.m., City Hall Municipal Court Room

October 2016 – Mental Illness Awareness month

– Submission of Human Relations Award (HRA) nomination forms [*October 7-December 2*]
October 4, 11, 18, and/or 25, 2016 – Community Meal (in conjunction with Mental Illness Awareness month)
4:30-6:30 p.m., First Christian Church, 432 Ferry Street SW, Albany
October 25, 2016 – HRC/Linn Benton HAC joint meeting, 3:00 p.m., City Hall Municipal Court Room
– October HRC meeting, 4:00 p.m., City Hall Municipal Court Room

November 2016 – Submission of HRA nomination forms [*October 7-December 2*]
November 2, 2016 – Annual Summit on Homelessness, 9:00 a.m.-noon, City Hall
November 22, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room

Calendar of Events for 2016

December 2, 2016 – Deadline for submission of HRA nomination forms

After December 2, 2016 – HRA Subcommittee meets to evaluate HRA applications and makes recommendations

December 27, 2016 – HRC meeting, 7:00 p.m., City Hall Willamette Room