

**CITY OF ALBANY and CITY OF MILLERSBURG
Joint Water and Wastewater Management Committee**
Albany City Hall
Santiam Room
Thursday, February 4, 2016
5:00 p.m.

MINUTES

CALL TO ORDER

Chair Darrin Lane called the meeting to order at 5:07 p.m.

ROLL CALL

Committee Members Present: Darrin Lane, Clayton Wood, Barbara Castillo, Sharon Konopa, Floyd Collins, Dala Rouse

Committee Members Absent: Scott Cowan (excused)

Others Present: Chris Bailey (Public Works Director of Albany Operations); Kristin Preston (Albany Utility Superintendent-Wastewater); Jeff Blaine (Public Works Director of Engineering and Community Development); Karen Kelley (Albany Utility Superintendent-Water); Irene Mann (Albany Public Works Executive Assistant); Sean Kidd (Albany City Attorney); Jim Delapoer (Albany City Attorney); Forrest Reid (Millersburg City Attorney); Jessica Henson, Law Clerk

MINUTES

Collins moved to accept the minutes from the December 10, 2014, meeting, and Rouse seconded the motion. The minutes were approved by a vote of 7:0.

ELECTION OF A CHAIR AND VICE CHAIR

Collins motioned to keep the slate of officers the same as present—Lane as Chair and Rouse as Vice Chair. Coburn seconded the motion and it passed 7:0.

UPDATES

Bailey mentioned that since Mark Shepard—previous Albany PW Director left in May 2015; the Department now has two Directors and she (as Director of Operations) is responsible for staffing the Joint Water/Wastewater Management Committee.

- Water IGAs

Bailey reported that the staff of Albany and Millersburg have been working together to review and update the 2002 IGA with hopes of taking the finished IGA to this Committee for review, and then to the Albany and Millersburg Councils for adoption. The 2005 Water Distribution/Maintenance IGA is also being updated. She added that the review of the Sewer IGAs would be reviewed after the completion of the Water IGAs.

- Solids Handling

Preston reported that a pilot project with GORE composting process has resulted in odor reduction. The solids area still being hauled to the landfill at this time. Preston said she was hopeful to have a recommendation towards the end of 2016.

- Projects

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Albany-Millersburg Water Treatment Plant-recoating the chemical tanks; purchased membranes. Rouse asked about the sand problem in the membranes. Kelley said there is still quite a bit of sand.

Albany-Millersburg Water Reclamation Facility – Richard Johnson (WWTP Supervisor) will be retiring the end of April 2016. Preston distributed a map & guide brochure for Talking Water Gardens (TWG). She added that a kiosk, bike racks, trail maps, and benches would be completed this fiscal year.

BRIDGE TO TALKING WATER GARDENS

Lane suggested some temporary fixes for the bridge—long term it must be replaced. Blaine said he would work with Lane’s staff for solutions. Castillo said she would check for the ODOT bridge inspection report.

BUDGET PROCESS

Bailey said that the water and sewer budgets (with an explanation summary memo) were sent to the Committee in the past. She asked if the Committee wanted a different process for the budget review, and it was agreed that process was satisfactory.

RECESS TO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION OR LITIGATION LIKELY TO BE FILED WITH ORS 192.660 (2)(h)

The Regular Session was recessed into an Executive Session at 5:50 p.m.

RECONVENE

The Regular Session reconvened at 6:55 p.m.

NEXT MEETING DATE

TBD.

ADJOURNMENT

The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Irene A. Mann
Public Works Executive Assistant