



APPROVED: June 28, 2016

CITY OF ALBANY
ALBANY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

June 28, 2016

MINUTES

Board members present: Rosemary Bennett, Kim Brown, Arwen McGilvra, Randy Peckham and Georgiann Wheeler

Board members absent: Jean Gritter and Anne Taleff

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

CALL TO ORDER

Board Member Georgiann Wheeler called the meeting to order at 5:00 p.m.

APPROVAL OF May 24, 2016, MINUTES

Board Member Kim Brown moved to approve the minutes as written. Board Member Rosemary Bennett seconded the motion and it passed 4-0.

PUBLIC FORUM

None

MANELA INVOICES

None

LIBRARY FOUNDATION

Bennett reported that the Foundation had not met this month. She added that the two days of volunteering at the Saturday Market to promote the Saturday hours at Carnegie went well. Wheeler asked if it was mostly those who lived downtown that went to the Saturday Market. Bennett replied yes. She added that people who stopped by the Library booth either didn't know about the Carnegie or didn't know about the Main Library. Wheeler suggested that the Board have a booth once a month to promote the Library. Library Director Ed Gallagher suggested that the Library Board have a meeting at the Carnegie. Discussion followed regarding Americans with Disabilities Act (ADA) requirements and having the meeting outside.

Brown moved to have the September Board meeting outside at the Carnegie Library. McGilvra seconded it and the motion passed 4-0.

McGilvra volunteered to write the news release and send it to Administrative Assistant Sheena Dickerman.

Board Member Randy Peckham arrived at 5:09 p.m.

LIBRARY DIRECTOR

Gallagher thanked Bennett and the rest of the Board for volunteering at the Saturday Market. He added that Foundation Chair Mark Spence had talked with the newspaper about the Saturday hours. The Foundation is very supportive. There were 85 people that stopped by the Carnegie on the first Saturday, June 25, 2016. The hours are from 10 a.m. to 2:00 p.m. These three unique hours were added for the community to visit the Libraries.

Gallagher shared that it is an internal challenge for the various collections. Carnegie has older Non-Fiction items. The movies are very current.

Brown suggested that her children's school, North Albany Elementary, should have field trips to the Carnegie. McGilvra shared that the Foundation has transportation funds for busing students to Carnegie. Brown will talk to her contacts. Gallagher shared that he has been working on expanding the service area to match the Greater Albany Public Schools (GAPS). One issue is the financial cost. Students that live in the county but have an "Albany" address are not paying property taxes, but may be contributing in other ways. Brown asked if there was significant revenue and where the funds went. Gallagher replied that there is approximately \$2,000 - 3,000 in non-resident cards and the funds go to the General Fund. Discussion followed about why it was a good idea for the Library to include the GAPS area. No decisions were made.

Gallagher shared that his and Board Member Jean Gritter's work toward getting the children Library cards when registered for school will start in September. He said that Gritter and he would have preferred for parents to be able to opt-out. GAPS is setting it up that parents have to opt in.

Gallagher mentioned that the Library has hired a new part-time Aide that will start at the beginning of July. She has experience. She has a Master's in Library Science and speaks Spanish. She currently is a substitute at the Corvallis Library.

Gallagher said that Librarian I Jason Darling will become a Librarian II starting July 1, 2016. A Librarian II is the highest level before administration. Darling will represent the Library at the Foundation meetings and have more of a role as "branch manager"; he has already been acting in this capacity.

Gallagher stated that the Summer Reading Program (SRP) has started. The Carnegie held the "Mr. Lizard" program last Tuesday and was booked during both sessions. The Main Library had over 250 patrons. The Foundation underwrites some of the SRP programs that are held at the Carnegie Library.

Peckham asked if there was a possibility for adult programs, such as music, in the evenings. Gallagher replied that there was a music series a couple of years ago. It is an option. Discussion followed regarding adult programs and various possibilities; such as music, cooking, and gardening classes. No decisions were made.

Gallagher announced that this was Peckham's last Board meeting. He thanked Peckham for his years of service and his valuable contribution to the Board and his participation with the State Library.

Gallagher mentioned that Janel Bennett, co-owner of Sybaris, has submitted a Library Board application. Dickerman mentioned that the City Council will make the Board appointment at their July meeting.

OLD BUSINESS

McGilvra handed out the catalog statistics. She would like to know the statistics of patrons looking at the catalog from home and those that look at it from here. She will have to work with the City's Graphics and Web Specialist Matt Harrington and the Library's System Administrator Jeremy Miller. Discussion followed regarding the various age groups and whether children were having parents place holds, and the missing numbers for the 20 to 60 age range.

Gallagher shared that he would be interested in information about the 15 to 18 year olds. For an experiment, staff will remove the new books from the top of the shelves and take the books to the schools.

Gallagher mentioned that the Library did not renew some of the unused databases and the \$5,000 will be used towards Library2Go items for the Library patrons.

NEW BUSINESS

Peckham suggested having a seed exchange at the Carnegie Library. Some places may be willing to give out sides at the end of the Farmer's Market Season in November or December. Brown suggested Peckham come to a public forum in the future.

NEXT MEETING DATE: July 26, 2016.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Signature on file

Sheena Dickerman
Administrative Assistant I

Signature on file

Ed Gallagher
Library Director