



APPROVED: March 28, 2017

CITY OF ALBANY
ALBANY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

February 28, 2017

MINUTES

Board members present: Rosemary Bennett, Steve Borst, Jean Gritter, and Georgiann Wheeler
Board members absent: Janel Bennett, Kim Brown, and Arwen McGilvra
Other: Colleen Keller, Friends of the Library President
Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

CALL TO ORDER

Board Member Georgiann Wheeler called the meeting to order at 5:05 p.m.

APPROVAL OF January 24, 2017, MINUTES

Board Member Rosemary Bennett moved to approve the minutes as written. Board Member Jean Gritter seconded the motion and it passed 4-0.

PUBLIC FORUM

Friends of the Library (FOL) President Colleen Keller shared that the Library Uncorked event was this upcoming Saturday, March 4, 2017, from 5:00 p.m. to 8:00 p.m. There will be food and a grand prize of a hot air balloon ride. Tickets are for sale for \$25 each at both libraries.

Keller stated that the next FOL program would be March 10, 2017. Scott Burns will be presenting on "The Dynamic Terroir of the Willamette Valley- the relationship between geology, soils, climate, and wine".

MANELA INVOICES

None

LIBRARY FOUNDATION

Bennett stated that there was no Library Foundation meeting in February.

LIBRARY DIRECTOR

Library Director Ed Gallagher shared about the recent staff in-service.

Gallagher said he had not heard from the Oxford house patron yet. Staff will continue to look into those scenarios.

Gallagher asked about the yard signs planning. Administrative Assistant Sheena Dickerman handed out the email communication regarding yard signs planning (see agenda file). Library week is the second week in April and the hope is to have them completed by then.

Gallagher shared about the Biannual Library Director's meeting, held on February 22, 2017, in Salem. There were 30 plus directors represented. Douglas County Library Director reported at the director meeting that all the libraries in Douglas County will be shut down in late spring. Gallagher emphasized the importance of working with local officials. The commissioners in Douglas County seem to be working against the county library. The directors had also talked about libraries and the homeless population, about possible federal funding cuts. He encouraged the Board to get involved politically to help make a difference in keeping the Library open.

Board Member Steve Borst asked if most communities had the same challenges. Gallagher replied that the Albany Public Library (APL) is unique as a standalone library; most libraries are district or county wide in Oregon. Josephine Library is run by a private corporation out of Maryland.

Gallagher mentioned that the current City Manager Wes Hare has been a huge supporter of APL. The City Directors will be sitting in on interviews for the City Manager candidates on Monday, April 3, 2017. The new City Manager will start July 1, 2017.

Gallagher stated that he meets with Finance Department staff regarding the Library budget on Wednesday, March 1, 2017, at 2:30 p.m. The Finance Director gives a target number and the Directors build a budget accordingly. The budget meetings will start April 27, 2017, with the Library presentation scheduled for May 4, 2017. He encouraged the Board to attend and support the Library. The Library will probably present around 8:30 p.m. There has been a budget increase for all departments, approximately \$100,000 plus. Wheeler asked if that means additional hours on Saturday. Gallagher replied not this year. He encouraged the board that if they wanted to see about increasing hours to visit the local politicians and talk to other patrons; it would require hiring additional staff.

Gallagher informed the board that the Librarian II's had finished the first round of interviews for Youth Services Librarian II Doris Hicks position. It has been narrowed down to three people. The next round of interviews will take place on Thursday with a short presentation. Ideally it would be nice to have someone hired by the end of March to overlap with Hicks if possible.

OLD BUSINESS:

Gallagher and Gritter will be attending the Oregon Library Association and will talk about the student library cards. Gritter said that the first year has been bumpy but overall this has been a very good program or project. There was discussion regarding passport cards. No decisions were made.

NEW BUSINESS:

Gallagher stated that Tuesday is the legislative day for libraries. He encouraged them to contact their representatives about APL. There was a discussion on having a joint public meeting with County Commissioners. No decisions were made.

NEXT MEETING DATE: March 28, 2017

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Signature on file

Sheena Dickerman
Administrative Assistant I

Signature on file

Ed Gallagher
Library Director