



APPROVED: April 25, 2017

CITY OF ALBANY
ALBANY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

March 28, 2017

MINUTES

Board members present: Janel Bennett, Arwen McGilvra, Rosemary Bennett, Steve Borst, and Jean Gritter

Board members absent: Kim Brown and Georgiann Wheeler

Other: Colleen Keller, Friends of the Library President

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

CALL TO ORDER

Board Member Rosemary Bennett called the meeting to order at 5:06 p.m.

APPROVAL OF February 28, 2017, MINUTES

Board Member Janel Bennett moved to approve the minutes as written. Board Member Jean Gritter seconded the motion and it passed 5-0.

PUBLIC FORUM

Friends of the Library (FOL) President Colleen Keller shared that the *Uncorked* event was successful. Next year's event will be held on March 3, 2018, from 5:30 p.m. until 8:30 p.m. The estimated net is \$7,800. This year the silent auction changed from large items to events, such as a weekend getaway or balloon ride. These went over well. Rosemary Bennett agreed. Library Director Ed Gallagher expressed his desire that more staff would attend. He thanked the FOL for the \$25,000 to \$30,000 in funding each year.

Keller announced that the next FOL program will be held on April 14, 2017. The presentation will be on the Albany Historical Carousel and Museum project. The project was proposed in 2002 with a \$150 budget.

Keller said that FOL Vice President Karyn Walker will wait another year before becoming president.

MANELA INVOICES

None

LIBRARY FOUNDATION

Rosemary Bennett read the Foundation minutes from the last meeting (see agenda file.) She announced that Mark Hogan is the new Foundation President.

McGilvra added that the Foundation approved funding for the Carnegie to be open a few hours on Saturdays from June 3, 2017, until September 2, 2017.

LIBRARY DIRECTOR

Gallagher repeated his appreciation to the FOL for putting on the *Uncorked* event. He added praise to the Foundation's regarding their hard work and funding for Library events.

Gallagher shared that the Library has received the United Way Community Impact award for two years in a row. The Library has contributed funds towards the Dolly Parton Imagination Library project. Thousands of books have been mailed to children aged 0 to 5 years old in Albany. Librarian I Diane Moody accepted the award on behalf of the Library. The Library has contributed \$10,000 for the past two years and will contribute \$5,000 next year; funds come from the Oregon Community Foundation. United Way Director Greg Rowe has been working hard and has been successful in getting support from various business and clubs over the past couple of years.

Gallagher commented that Librarian II Doris Hicks retires on Thursday, March 30, 2017. He invited the Board to Hicks' staff retirement party to say goodbye. Hicks is a fluent Spanish speaker and a professional puppeteer. Those are big responsibilities to fulfill. The Librarian II position has been offered to a person from Illinois and background checks are taking place. The person has a Ph.D. in Library Science. The person teaches Children's Literature and writes. The hope is for her to start at the beginning of June. Hicks has agreed to come back as a temporary to assist with the transition.

Gallagher mentioned that he met with Sweet Home Library Director Rose Peda and Linn Benton Community College Electronic Resources Librarian Jane Sandberg regarding writing a grant to fund the courier service another year and for the cost of the shared catalog. It is a large sum of money for the smaller libraries.

Gallagher talked briefly about approaching Oregon State University (OSU) about library recruitment. He was waiting to hear from OSU Dean of Education. He will keep the board posted.

Gallagher and Gritter talked about school and library partnerships. They will be doing a presentation at Oregon Library Association Conference on Friday, April 21, 2017. Gritter stated that public libraries and school partnerships are growing throughout the country.

Gallagher shared that the City of Albany Budget Committee meeting where the Library will present is scheduled for May 4, 2017.

Gallagher said that the City of Albany Department Directors will be interviewing the two City Manager finalists on Monday, April 3, 2017. There was a brief discussion about the two candidates. He asked if the Board had any questions for the candidates. The Board made a couple of suggestions regarding their use of the Library.

OLD BUSINESS:

Signs: McGilvra said that she has been locating sign holders. She will borrow approximately 25 from the Serve Inc. community group. The goal will be to have the signs up for National Libraries week. Gallagher will talk to the Parks and Recreation Department about borrowing their sign holders. National Library week is April 9, 2017, through April 15, 2017. The signs will include the Albany Public Library Logo.

NEW BUSINESS:

Gallagher asked to add to next month's agenda a discussion on getting the FOL and/or Foundation a Twitter account.

Gallagher would like to have a discussion regarding mental health issues and the community. He shared about being called out of his office for various patrons with mental issues. Libraries across the nation have these issues. It is not the Library's mission but staff encounter it nonetheless. Borst asked if there was a policy on how to handle these situations. Gallagher replied that there is a policy regarding behavior, so staff focuses on the patron's behavior. Janel Bennett mentioned that Crime Prevention Specialist Brad Conners, with the Albany Police Department (APD), has met with the downtown businesses regarding the homeless and would be a good resource. Gallagher said that APD and others from the Linn County Mental Health Department have presented at Library staff trainings. McGilvra said that Denver and San Francisco libraries have started mental health services in their libraries. She added that the American Library Association has a guide on their website on how to get it started. Gallagher will look into it. Discussion followed regarding the Library's patrons with mental health issues. No decisions were made.

NEXT MEETING DATE: April 25, 2017

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:59 p.m.

Respectfully submitted,

Signature on file

Sheena Dickerman
Administrative Assistant I

Signature on file

Ed Gallagher
Library Director