



APPROVED: February 27, 2018

CITY OF ALBANY
ALBANY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

January 23, 2018
5:30 p.m.

MINUTES

CALL TO ORDER

Board Member Rosemary Bennett called the meeting to order at 5:02 p.m.

ROLL CALL

Board members present: Rosemary Bennett, Kim Brown, Bob Brown, Liz Irish and Jo Ann Yonemura

Board members absent: Janel Bennett and Steve Borst

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

New Board Member Elizabeth “Liz” Irish introduced herself. The other attendees introduced themselves.

APPROVAL OF November 28, 2017, MINUTES

5:05 p.m.

Board Member Jo Ann Yonemura mentioned a need to change “bi-laws” to by-laws on the second page, third paragraph down.

Board Member Bob Brown moved to approve the minutes as corrected. Board Member Kim Brown seconded the motion and it passed 5-0.

PUBLIC FORUM

5:07 p.m.

Bennett explained to Irish that the Friends of the Library (FOL) President Colleen Keller usually attends and gives a FOL update and previous Board Member Arwen McGilvra attends on occasion.

Administrative Assistant Sheena Dickerman read an email that Keller had sent (see agenda file).

MANELA INVOICES

5:08 p.m.

Library Director Ed Gallagher explained the Manela fund to Irish.

Kim Brown moved to approve the Manela as presented. Yonemura seconded it and it passed 5-0.

LIBRARY FOUNDATION

5:10 p.m.

Bennett read the minutes from the previous FOL meeting (see agenda file). The next Foundation meeting will be March 20, 2018.

LIBRARY DIRECTOR

5:15 p.m.

Gallagher passed around the new Library shirts with the Logo. Board members like the design.

The Board briefly discussed the FOL *Uncorked event* that will take place on March 3, 2018.

Gallagher shared the Requested Budget sheet and discussed it (see agenda file). He mentioned the City's upcoming classification study and potential for Library staff to transition. Discussion followed. No decisions made.

Gallagher mentioned that new City Manager Peter Troedsson had asked all the directors to do a work plan. He asked the Board to send Administrative Assistant Sheena Dickerman any of their ideas that should be on the Library's work plan/vision.

Bennett asked about the fundraising flyer the Board had worked on previously regarding legacy giving. Gallagher will bring them out events. Discussion followed with regards to locations for the legacy giving flyer to be handed out and regarding being able to donate online.

Gallagher mentioned going to the Linn County Commissioners during their budget discussion in April to ask the County to consider funding a portion of the Resource Sharing as a small step to a county wide system. The Board discussed County funding briefly.

OLD BUSINESS

5:47 p.m.

Three Board meeting: Bob Brown gave a brief report. The Three Board's include no more than three Library Board members in attendance and is an informal meeting to hear what each board is doing (see agenda file for notes).

NEW BUSINESS

5:52 p.m.

Gallagher shared about interactions staff has been having with patrons not following the rules and what staff can do. Discussion followed. Staff will bring back some policy wording updates.

NEXT MEETING DATE: February 27, 2018.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Signature on file

Sheena Dickerman
Administrative Assistant I

Signature on file

Ed Gallagher
Library Director