



## PUBLIC LIBRARY BOARD

### MINUTES

Tuesday, August 28, 2018

5:00 p.m.

Main Library

Approved: September 25, 2018

#### CALL TO ORDER

Chair Kim Brown called the meeting to order at 5:06 p.m.

#### ROLL CALL

Committee Members present: Bob Brown, Kim Brown, Steve Borst, and JoAnn Yonemura

Committee Members absent: Janel Bennett, and Liz Irish (one vacancy)

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

#### APPROVAL OF MINUTES

June 26, 2018

MOTION: Member Bob Brown moved to adopt the minutes as presented. Member Steve Borst seconded the motion, which passed 4-0.

#### SCHEDULED BUSINESS

Library Director

**5:08 p.m.**

Library Director Ed Gallagher announced that this was the last week for the Summer Reading Program (SRP). He shared that Librarian II April Spisak had finished the State Report for the Ready to Read grant. The Ready to Read grant helps fund SRP and other children's programs. The library gives a book for each prize level.

Gallagher invited the Board to the next staff meeting on September 13, 2018, at 8:00 a.m. to hear more about this year's SRP. Administrative Assistant Coordinator Sheena Dickerman will distribute copies of the state report to board members.

Gallagher mentioned the recent Library staff recruitments. The library lost decades of experience with the retirements but has hired a couple of people that will start during the next couple of weeks. The Library Assistant Director position had 32 candidates, with two internal. The library will host Skype interviews within the next week or so. He invited anyone that would like to be a part of the interview panel to let Dickerman know.

Gallagher stated that he had not heard from Linn County about funding the consortium. He will continue to work on ways to partner with them.

Business from the Board

5:24 p.m.

Bob Brown asked if there was any feedback regarding the Classification and Compensation study. Gallagher said that Human Resources has received the next phase and is reviewing it. Bob Brown asked about the union's role. Gallagher explained that Dickerman was the Union President and that the document would be open to the public. He added that librarians are one of the lowest paid professions in the City. He discussed some potential restructuring of the Librarian II staff in the library.

Bob Brown pointed out that he was wearing his library logo and marketing the library.

Kim Brown asked if the Library Passport program was still active. Gallagher replied yes. He pointed out that the Passport card holders are limited to five items.

Kim Brown asked about the "giving" pamphlets, which explained how people can donate to the library. Gallagher said that the library has them and will work on getting them in the hands of the public.

Member JoAnn Yonemura asked about a direct mail. Gallagher replied that the library had not done one. He will communicate with the Library Resource Coordinator LaRee Dominguez about doing a direct letter/yearly report. Discussion followed. No decisions were made.

Gallagher asked the Board to continue to think about potential Board members and refer them to Dickerman or himself. He will talk to previous Board Member Jean Gritter about another representative from Greater Albany Public Schools. He also suggested finding a native Spanish speaker that would represent the community.

NEXT MEETING DATE: *September 25, 2018*

ADJOURNMENT

Hearing no further business, Chair Kim Brown adjourned the meeting at 5:43 p.m.

Submitted by,

Reviewed by,

*Signature on file*

*Signature on file*

Sheena Dickerman  
Administrative Assistant I

Ed Gallagher  
Library Director