



AIRPORT ADVISORY COMMISSION AGENDA

Thursday, January 16, 2020

3:30-5:00 p.m.

Santiam Room, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - a. November 21, 2019
3. UPDATE ON PROJECT LIST
4. COMMISSIONER COMMENTS
5. FBO UPDATES
6. COMMENTS FROM THE PUBLIC
7. NEXT MEETING DATE: Thursday, February 20, 2020
8. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Manager's Office in advance of the meeting: CMadmin@cityofalbany.net | 541-704-2307 or 541-917-7519.



CITY OF ALBANY
Airport Advisory Commission
City Hall – Santiam Room
Thursday, November 21, 2019
3:30 p.m. – 5:00 p.m.

MINUTES

Commission Members Present: Heath Kasper, Gar Burroughs, Richard Kay, Chuck Kratch, and John Harshberger

Commission Members Absent: Devin Burroughs and John Pascone

Staff Present: Jon Goldman, Transportation Superintendent; Kim Daniels, Clerk III

Others Present: Tony Hann, FBO, Infinite Air Center

CALL TO ORDER

Kasper called the meeting to order at 3:36 p.m.

APPROVAL OF MINUTES

Kratch moved to approve the September 19, 2019, minutes with a few modifications as follows: change Al to Mel; nautical miles from 2500 nautical miles to 25 nautical miles; and change date for approval of January 16, 2020 minutes, to September 19, 2019, Harshberger seconded the motion, and the motion was approved 5-0.

UPDATE ON PROJECT LIST

3:37 p.m.

Static Jet Display: Goldman said this project is complete.

Remaining A4s: Goldman said the American Historical Society is interested in the A4 and have filled out an application with the state to become an eligible society to receive the A4s.

Historic Hangar Structural Evaluation: Goldman said the City's structural engineer will come up with a more detailed plan, then we can take it out to bid to get the hangars repaired.

VASI/PAPI Lights: Nothing new to report on this project

Wildlife Plan: Goldman did some research on the Federal Aviation Administration's (FAA) website and hasn't found anything that says a wildlife plan is required. Kratch asked if Dan Miltenberger could check into the cost of getting some decoy eagles.

Centennial Celebration: Goldman asked Kay if there is anything new to report on the Centennial Celebration; Kay said he has nothing new to report.

Emergency Training at the Airport: Goldman met with Scott Cowan at the main gate of the Lum Yuen where the main entrance would be. Scott Cowan will create an Emergency Response Plan for the airport and will update the plan every year prior to the Art & Air Festival.

Obstruction survey: Goldman sent the obstruction survey to the FAA and talked about installing two streetlights at the corner where we have a height restriction. The light at the south end in the hotel parking lot is 15-feet to the surface and is closer to the runway. Kasper asked how tall the lights will be and how far from the center line of the runway will the light be installed. Goldman said he is assuming they will be 15-foot tall, and Hann said it will be installed closer to the freeway.

Goldman said the tie down chains should all be finished, and the crack sealing project has been moved to 2020.

Goldman provided the Airport budget to the Commission to review. Kratch asked about the increase on the insurance; Goldman said he will check into this. Kasper asked what facilities maintenance reserve is; Goldman said he believes it's the hotel lodging tax.

COMMISSIONER COMMENTS

4:11 p.m.

G. Burroughs provided information from D. Burroughs; this month is fairly limited my portion of operations at the airport has been going very well. He's had limitations on the training he can conduct due to the weather and fog, so this leaves him with a very limited time to fly. He hopes Goldman has found something new regarding the approach. D. Burroughs said he took a flight to Tillamook, and like a lot of FBOs, they have a vehicle at the airport to provide transportation, is it possible to have one at the airport for people to use.

D. Burroughs, G. Burroughs, and Kratch Commissions expire at the end of 2019. All three are interested in reapplying. One of the changes made was the ward representation, counselors shall make a good faith effort. The committee changes were approved by Goldman on May 22, 2019.

Kratch asked Goldman if it would be appropriate for him to ask someone in the City about assistance to help build a hangar. Kasper said he doesn't think it will pay off to build new hangars, the lease, rent would have to go up.

COMMENTS FROM THE PUBLIC

4:17 p.m.

Hann said the City maintenance staff changed the light bulbs and had the fire extinguishers checked and updated. He has no complaints with the City's maintenance crew. Kasper asked Hann if he has checked with Energy Trust about changing out the light bulbs in the hangars.

Hann said the Ninety-Nines came out last month and painted the Albany portion on the runway, but they did not paint the frequency numbers, because they only allocated one day for the job.

Minutes – Summary

Project List.

Transportation Superintendent Jon Goldman summarized the outcome of the project list items. He responded to several questions from the Commission and provided estimated timelines for completion and the progress of projects.

Tony Hann of Infinite Air updated the Commission on the painting of the Albany portion of the runway and that the City's building maintenance crew changed light bulbs and had the fire extinguishers tested and updated.

NEXT MEETING DATE

The next meeting is scheduled for Thursday, January 16, 2020, at 3:30 p.m., in the Santiam Room at Albany City Hall.

ADJOURNMENT

The meeting was adjourned at 4:24 p.m.

Respectfully Submitted:

Kim Daniels
Clerk III