



CITY OF ALBANY
HEARINGS BOARD

MINUTES

Thursday, June 11, 2020

Approved: July 30, 2020

CALL TO ORDER

4:06 p.m.

ROLL CALL

Board Members Present

Cordell Post; Dala Rouse; Ann Ketter

Board Members Absent

None

Staff Present

Melissa Anderson, Planner III; David Martineau, Planning Manager; Jennifer Sullivan, Administrative Assistant

Others Present

Ann Craig, Jackson Street Youth Shelter (JSYS)

APPROVAL OF MINUTES

4:06 p.m.

Commissioner Post moved to approve the February 6, 2020, Hearings Board minutes as presented. Ketter seconded the motion, and it passed 3-0.

SCHEDULED BUSINESS

4:06 p.m.

Business from the public

4:07 p.m.

None

CALL TO ORDER

4:07 p.m.

Chair Rouse called the hearing to order at 4:07 p.m.

Quasi-Judicial Public Hearing

4:07 p.m.

Land Use File CU-01-20; Jackson Street Youth Shelter; 1240 Seventh Avenue SE

- *CU-01-20*: Quasi-Judicial Public Hearing for Conditional Use Review to expand the existing Jackson Street Youth Shelter's (JSYS) building with an additional bedroom, office, and restrooms.

Declarations from the Board

4:07 p.m.

None

Planning Manager David Martineau reviewed the hearing procedures.

4:08 p.m.

Staff Report

4:10 p.m.

Planner Melissa Anderson provided a verbal summary of the application for file CU-01-20, reviewed the staff report, and delivered a PowerPoint presentation (see handouts). The request is for Conditional Use Review to expand the existing Jackson Street Youth Shelter's (JSYS) building, which includes an additional bedroom, office, and restrooms. Anderson referenced the staff report and said the proposal would add 446 square feet to the back of the existing house, construct a rear yard covered patio and a covered porch over the front entrance and bike racks, and modify one of the existing on-site parking spaces to meet ADA accessible parking space standards. Anderson said the proposed addition could accommodate up to six more youth and one additional staff person, the proposed addition would be located at the back of the existing house, JSYS would continue its current operations with increased capacity from 10 beds and 2 staff to a maximum of 16 beds for teens and 3 staff.

Questions from the Commission

4:19 p.m.

None

Testimony from the Applicant

4:20 p.m.

Ann Craig, Executive Director with the JSYS, 13615 SE Coon Road, Milwaukee, OR 97222 provided a verbal overview of the project and explained that the youth at the shelter are unaccompanied homeless youth. Craig explained that JSYS is at capacity most nights, that it serves as the home for the youth residing there and operates like a large family.

Staff Response

4:26 p.m.

None.

Motion

4:26 p.m.

Commissioner Post moved to approve the expansion of the JSYS as conditioned under planning file CU-01-20. Chair Ketter seconded and the motion passed 3-0.

NEXT MEETING DATE

4:28 p.m.

To be determined.

ADJOURNMENT

4:28 p.m.

There being no other business, the meeting was adjourned, and the hearing closed at 4:28.

Reviewed by,

Signature on File

David Martineau
Planning Manager