



HUMAN RELATIONS COMMISSION AGENDA

Tuesday, January 28, 2020

7:00 p.m.

Municipal Courtroom, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER
2. ROLL CALL
3. INTRODUCTION OF NEW COMMISSION MEMBER
 - Ray Kopczynski
4. ELECTION OF OFFICERS
 - Chair
 - Vice Chair
5. APPROVAL OF MINUTES
 - November 19, 2019 [Pages 3-4]
 - December 17, 2019 [Pages 5-6]
6. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Presentation by C.H.A.N.C.E. (Communities Helping Addicts Negotiate Change Effectively) [Verbal]
 - c. Community Development Block Grant Funding and Programs Overview [Verbal]
 - d. Human Relations Award for Calendar Year 2019 [Page 7]
 - e. Scheduling of 2019 Annual Report Presentation [Verbal]
 - f. HRC Calendar Event Debriefs [Pages 8-9]
 - g. Upcoming Events from HRC Calendar and Other Volunteer Opportunities [Pages 8-9]
 - h. Highlights for 2020 Annual Report Preparation
 - i. Staff Updates – Deputy City Manager/CIO Jorge Salinas [Verbal]

7. BUSINESS FROM THE COMMISSION
8. NEXT MEETING DATE: *Tuesday, February 25, 2020*
9. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Manager's Office in advance of the meeting: cmadmin@cityofalbany.net | 541-791-0206 or 541-917-7519.



HUMAN RELATIONS COMMISSION

MINUTES

Tuesday, November 19, 2019
Municipal Courtroom, City Hall
Approved: DRAFT

CALL TO ORDER

Chair Stephanie Newton called the meeting to order at 7:00 p.m.

ROLL CALL

Commissioners present: Alice Brockgreitens, Stephanie Newton, Chris Equinoa, Jessi Brenneman, Jo Rae Perkins, Scott Lawley

Commissioners absent: Daniel Ropp (excused)

Staff present: Jorge Salinas, Deputy City Manager/CIO; Shane Wooton, Fire Chief

APPROVAL OF MINUTES

October 22, 2019, joint meeting with Hispanic Advisory Committee and the regular HRC meeting

MOTION: Commissioner Alice Brockgreitens moved to approve the minutes as presented. Commissioner Chris Equinoa seconded the motion, which passed 6-0.

SCHEDULED BUSINESS

Business from the Public

7:01 p.m.

New Fire Chief Shane Wooton introduced himself to the group. Wanting to have a connection with this commission and the other city organizations, he is attending the different meetings and explaining the mission of his department and his desire to focus on its values of community service. Wooton invited the Human Relation Commission (HRC) to let him know of any concerns they have. The group asked about outreach to the community, diversity of the department, budget shortfalls, and how they can support the department. Wooton expressed his desire to be a fire chief that is out in the community. He explained how fire departments in general don't attract applicant pools that are diverse, but their door is open for diversity and they have had training for inclusion and antiharassment. Wooton shared that the department is working with other departments and aggressively seeking federal grants to help with the budget shortfall. The group thanked Wooton for attending the meeting.

Commission Priorities, Actions, Direction for Year Ahead

The commission's desire is to have a greater positive impact on the community and to make their presence more widely recognized. They decided to focus on inviting community resource agencies to the coming year's HRC meetings. Deputy City Manager/CIO Jorge Salinas will obtain a list of entities from Management Assistant/Communications Officer Marilyn Smith and email it to the group before the next meeting so they can begin to invite and schedule visits for upcoming meetings.

EVENT DEBRIEFS

7:56 p.m.

Equinoa attended the Annual Summit on Homelessness, reporting that attendance was down from last year. At the summit a focus of discussion was on rental rates and assistance.

Commission Chair Stephanie Newton attended this month's CARA meeting and the Veterans' Day Breakfast; and Commissioner Jo Rae Perkins was a part of the Veterans' Day Parade

UPCOMING EVENTS AND OTHER VOLUNTEER OPPORTUNITIES

8:02 p.m.

The commission decided to begin promoting this year's human relations award. They requested its announcement and nomination form be posted on the city's social media sites.

Equinoa asked about the date for this year's homeless memorial service. Salinas will find out when it is and will email the HRC with the date.

MONTHLY HIGHLIGHTS FOR 2019 ANNUAL REPORT PREPARATION

8:05 p.m.

The commission will highlight Wooton's visit and that HRC members participated in both the homeless summit and Veterans' Day parade.

STAFF UPDATES

Salinas shared that the mayor wrote a paper detailing all the things the city has done to combat homelessness. It is available on her website: sharonkonopa.com. He announced the police chief candidates and detailed the interview process that Newton will be a part of. The candidate meet-and-greet is on the 21st. Salinas will send a link to the commissioners prior to the meet-and-greet where the finalists and their information will be listed.

BUSINESS FROM THE COMMISSION

8:08 p.m.

Perkins updated the group regarding a possible grant from the Albany Visitors Association that the Hispanic Advisory Committee could utilize for Festival Latino. She learned that the association does not have the grant money available anymore.

Commissioner Scott Lawley reported that the board of Community Outreach, Inc. that he is a part of is working on a strategic plan for diversity. They are putting together a questionnaire on direction for training. The board meets November 20, and Lawley will share with the HRC next month what the board develops.

NEXT MEETING DATE

The next regularly scheduled commission meeting is on Tuesday, December 17, 2019.

ADJOURNMENT

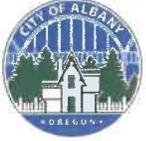
Hearing no further business, Chair Newton adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Administrative Assistant (Confidential)

Jorge Salinas
Deputy City Manager/CIO



HUMAN RELATIONS COMMISSION

MINUTES

Tuesday, December 17, 2019
Municipal Courtroom, City Hall

Approved: DRAFT

CALL TO ORDER

Chair Stephanie Newton called the meeting to order at 7:00 p.m.

ROLL CALL

Commissioners present: Alice Brockgreitens, Stephanie Newton, Chris Equinoa, Jo Rae Perkins, Scott Lawley, Daniel Ropp

Commissioners absent: Jessi Brenneman (excused), Jo Rae Perkins (arrived at 7:15 p.m.)

Staff present: Jorge Salinas, Deputy City Manager/CIO;

SCHEDULED BUSINESS

Business from the Public

7:01 p.m.

There was no business from the public.

Commission Priorities, Actions, Direction for Year Ahead

Commissioner Chris Equinoa followed up about a list of organizations active in the community Deputy City Manager/CIO Jorge Salinas had provided the commission. Equinoa listed organizations that he would like to invite to a meeting to share information with the group. He encouraged Newton to reach out to these organizations.

Salinas shared a handout from the Albany Police Department (see agenda file).

Newton said she would reach out to some of the organizations including Jackson Street and Communities Helping Addicts Negotiate Change Effectively (CHANCE) to invite them to come present to the commission at an upcoming meeting. Newton asked what they should be invited to share.

Equinoa said they could share what resources and services are available to the community so the group can be better informed. Newton said the commissioners should invite members of the public to attend as well.

EVENT DEBRIEFS

7:08 p.m.

Equinoa reminded the commission about the homeless persons memorial service at 5:30 p.m. December 20 at Signs of Victory. Commissioner Alice Brockgreitens and Newton shared about attending Library Director and Police Chief meet-and-greets. Salinas detailed the hiring process of director candidates. Equinoa and Newton shared about the Festival of Wreaths, and the Christmas parlor tours.

UPCOMING EVENTS AND OTHER VOLUNTEER OPPORTUNITIES **7:14 p.m.**

Upcoming events were not discussed.

MONTHLY HIGHLIGHTS FOR 2019 ANNUAL REPORT PREPARATION **7:14 p.m.**

Monthly highlights were not discussed.

STAFF UPDATES **7:15 p.m.**

Salinas shared about citizen advisory group recruitment.

BUSINESS FROM THE COMMISSION **7:18 p.m.**

Brockgreitens shared about a Public Broadcasting Service documentary. Newton shared about an article about masculinity (see agenda file).

Commissioner Scott Lawley shared about Police Officer Ken Fandrem coming to speak at his class. Equinoa shared about entities applying for funds through the Community Development Commission.

Commissioner Jo Rae Perkins shared some ideas about homelessness. Discussion followed about generational differences and education.

Salinas noted that Planner III Anne Catlin will be invited to attend the February commission meeting. Perkins asked about advertising meeting dates on radio. Salinas said that was okay. Salinas congratulated Brockgreitens on her final meeting.

NEXT MEETING DATE

The next regularly scheduled commission meeting is on Tuesday, January 28, 2020.

ADJOURNMENT

Hearing no further business, Chair Newton adjourned the meeting at 7:47 p.m.

Respectfully submitted,

Reviewed by,

Allison Grove
Administrative Assistant I (Confidential)

Jorge Salinas
Deputy City Manager/CIO

Human Relations Award

Process

- Two categories
 - Individuals
 - Albany organizations or businesses
 - Publicity seeking nominations *[January 1, 2020, thru February 14, 2020]*
 - News release
 - Posting on City's website
 - Provide Blake Pang at United Way, Love INC, and Chamber with the nomination form (English and Spanish) and the news release for distribution via their networks
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - Nominations are shared at the February 25 HRC meeting
 - **HRC makes HRA selections and votes by email**
 - Selects top three finalists for the two categories (if enough applications are submitted)
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation in May.]***
- City orders award(s) and prepares certificates.
 - HRC presents the awards and certificates at *May 13, 2020, city council meeting*
 - Finalists attend city council meeting

Time Schedule

- *January 1 thru February 14, 2020:* Submission of HR award applications
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - *After February 14, 2020, application deadline:* HRC makes HRA awards selections
 - Selects top three finalists for the two categories
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation the May 13, 2020, city council meeting]***
- *May 13, 2020, city council meeting:*
 - HRC representatives:
 - 1) attends meeting;
 - 2) gives foundational introduction that sets the stage for public understanding of the award's purpose; and
 - 3) for each category:
 - a) reads info about the recipient and presents the award; and
 - b) reads info about the runner-up(s) and presents the certificate(s).
 - Finalists attend city council meeting
 - Following the council meeting, provide photos, if available, to *Democrat-Herald*.
 - Issue news release announcing award recipients

Calendar of Events

January 2020

01/17/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.- 4:00 p.m.	LBCC- Fireside Room
01/19/2019	Women's March	noon-3:00 p.m.	Central City Park, Corvallis
01/20/2019	MLK Day		
01/28/2019	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
01/30/2020	Youth Mental Health First Aid	8:00 a.m.- 5:00 p.m.	Linn Benton Community College- Cascade View Room

February 2020

02/04/2020	Community Conversation with City Manager Peter Troedsson	6:00 p.m.	City Hall Council Chambers
TBD	Annual Training for Advisory Groups	8:00 a.m.- 5:00 p.m.	Linn Benton Lincoln Education Services District
02/12/2020	Adult Mental Health First Aid	6:30 p.m.	First Christian Church
02/13/2020	PFLAG (call for confirmation: 541-782-8829)	7:00 p.m.	Albany Public Library
02/13/2020	NAACP		
04/14/2020	Deadline for submission of 2019 HRA nomination forms		
02/14/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.- 4:00 p.m.	LBCC- Fireside Room
02/25/2020	Albany Housing and Economic Needs Analysis Project Discussion	6:30 p.m.	City Hall Council Chambers
02/25/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
02/26/2020	HRC Annual Report Presentation for Year 2019	7:15 p.m.	City Hall Council Chambers

March 2020

03/12/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
03/12/2020	NAACP	7:00 p.m.	Albany Public Library
03/24/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

April 2020

TBD	Unity Celebration	4:00 p.m.	LBCC
TBD	African American Youth Leadership Conference		
04/09/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
04/09/2020	NAACP	7:00 p.m.	Albany Public Library
04/28/2020	Joint meeting of HRC and HAC		City Hall Municipal Courtroom
04/28/2020	HRC meeting		City Hall Municipal Courtroom

May 2020

	Mental Health Month		
	International Culture Night		LBCC
	OneVibe Diversity Day!		LBCC
	HEART to Heart Resource Fair		Albany Boys & Girls Club
05/13/2019	2019 Human Relations Award presentation	7:15 p.m.	City Hall Council Chambers
05/14/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
05/14/2020	NAACP	7:00 p.m.	Albany Public Library
05/25/2020	Memorial Day events		
05/26/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

June 2020

06/06/2020	Juneteenth Celebration		
06/11/2020	PFLAG	6:30 p.m.	First Christian Church
06/11/2020	NAACP	7:00 p.m.	Albany Public Library
	LGBTQ Rally/March	11:00 a.m.	Linn County Courthouse & Downtown Albany
	Safety Camp for kids entering grades 4-6		
06/23/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

July 2020

	River Rhythms concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
	River Rhythms concert []		Monteith Riverpark
07/09/2020	PFLAG	6:30 p.m.	First Christian Church
07/09/2020	NAACP	7:00 p.m.	Albany Public Library
	Summer Sounds concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
	River Rhythms concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
07/28/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

August 2020

	River Rhythms concert []		Monteith Riverpark
	Midsummer Arts Festival	10:00 a.m.	Monteith Riverpark
	National Night Out Event		
08/13/2020	PFLAG	6:30 p.m.	First Christian Church
08/13/2020	NAACP	7:00 p.m.	Albany Public Library
	River Rhythms concert []		Monteith Riverpark
08/25/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
08/28-30/2020	Northwest Art & Air Festival		Timber-Linn Memorial Park & Albany Municipal Airport

September 2020

09/10/2020	PFLAG	6:30 p.m.	First Christian Church
09/10/2020	NAACP	7:00 p.m.	Albany Public Library
	Fesival Latino	noon-4:00 p.m.	Monteith Riverpark
09/22/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Linn-Benton Vetern Stand Down		

October 2020

Tuesdays	Community Meal	4:30 p.m.	First Christian Church, Albany
10/4-10/2020	Mental Illness Awareness week		
10/08/2020	PFLAG	6:30 p.m.	First Christian Church
10/08/2020	NAACP	7:00 p.m.	Albany Public Library
10/27/2020	HRC/HAC joint meeting		City Hall Municipal Courtroom
10/27/2020	HRC meeting		City Hall Municipal Courtroom

November 2020

	Annual Summit on Homelessness		
11/11/2020	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2020	Veterans Day Parade	11:00 a.m.	Downtown Albany
11/12/2020	PFLAG	6:30 p.m.	First Christian Church
11/12/2020	NAACP	7:00 p.m.	Albany Public Library
11/24/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

December 2020

12/10/2020	PFLAG	6:30 p.m.	First Christian Church
12/10/2020	NAACP	7:00 p.m.	Albany Public Library
	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Homeless Persons' Memorial Service	5:30 p.m.	