



HUMAN RELATIONS COMMISSION AGENDA

Tuesday, February 25, 2020

7:00 p.m.

Municipal Courtroom, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF JANUARY 28, 2020 MINUTES [Pages 2-4]
4. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Presentation by Jackson Street Youth Services [Verbal]
 - c. Latinx Census Engagement [Verbal]
 - d. Human Relations Award for Calendar Year 2019 [Page 5]
 - e. 2019 Annual Report Presentation [Verbal]
 - f. HRC Calendar Event Debriefs [Pages 6-7]
 - g. Upcoming Events from HRC Calendar and Other Volunteer Opportunities [Pages 6-7]
 - h. Highlights for 2020 Annual Report Preparation
 - i. Staff Updates – Deputy City Manager/CIO Jorge Salinas [Verbal]
5. BUSINESS FROM THE COMMISSION
6. NEXT MEETING DATE: *Tuesday, March 24, 2020*
7. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Manager's Office in advance of the meeting: cmadmin@cityofalbany.net | 541-791-0206 or 541-917-7519.





HUMAN RELATIONS COMMISSION

MINUTES

Tuesday, January 28, 2020
Municipal Courtroom, City Hall
Approved: DRAFT

CALL TO ORDER

Chair Stephanie Newton called the meeting to order at 7:00 p.m.

ROLL CALL

Commissioners present: Stephanie Newton, Chris Equinoa, Jo Rae Perkins, Scott Lawley, Jessi Brenneman, Ray Kopczynski

Commissioners absent: Daniel Ropp (excused)

Staff present: Marilyn Smith, Management Assistant/Communications Officer; Anne Catlin, Planner III

INTRODUCTION OF NEW COMMISSION MEMBER

Newton introduced Commissioner Ray Kopczynski and welcomed him. Kopczynski shared about his background and how he is also on the Central Albany Revitalization Area Advisory Board.

ELECTION OF OFFICERS

MOTION: Commissioner Chris Equinoa made a motion to re-elect Newton as chair; Commissioner Scott Lawley seconded. Approved 6-0.

MOTION: Commissioner Jo Rae Perkins made a motion to re-elect Equinoa as vice chair; Newton seconded. Approved 6-0.

APPROVAL OF MINUTES

November 19, 2019

MOTION: Perkins made a motion to approve the minutes; Kopczynski seconded. Approved 6-0

December 17, 2019

MOTION: Equinoa made a motion to approve the minutes; Commissioner Jessi Brenneman seconded. Approved 6-0.

SCHEDULED BUSINESS

Business from the Public

7:04 p.m.

Councilor Rich Kellum attended the meeting to give the commission credit for recognizing the homeless issue in this community. He related that someone needs to take the lead of a coordinated effort.

The commission noted their commitment to educate themselves on the issues and the area organizations that offer assistance. Lawley commented that the homeless issue is something that he sees fitting into the commission's mission and something he would like to see the group working on to help alleviate.

Presentation by C.H.A.N.C.E.

7:09 p.m.

Newton introduced C.H.A.N.C.E. Director Jeff Blackboard. Blackboard shared a PowerPoint presentation (*see agenda file*). He described the organization as a peer-ran, non-clinical support center that educates and supports individuals to successfully make the life changes that lead them to recovery from mental health and/or substance abuse disorders. C.H.A.N.C.E. partners with area organizations including the Albany Police Department. In 2019, they responded to 110 calls from the police department. Blackboard shared that they had a 10-year goal to have a C.H.A.N.C.E. location everywhere there is a Samaritan Hospital, and they achieved that goal in only five years. He went on to list their other accomplishments in 2019 and their plans for 2020 and beyond. They are hoping their new regional headquarters in the old Pizza King building will be complete by this summer, where they will have room for office spaces, classrooms, showers and laundry facilities, and a teaching kitchen.

Perkins asked whether the organization had problems with people loitering in front of their buildings. Blackboard explained that they have strict guidelines in order to have a healthy, respectful atmosphere that will have a welcoming look to the community. Newton asked how the commission could help their mission, and it was noted that they could refer people who need help and to suggest organizations that C.H.A.N.C.E. could team up with. Blackboard will provide brochures to display at City Hall. Equinoa expressed his appreciation and that he is impressed with the direct services C.H.A.N.C.E. provides and the timely manner in which they are doing it. Blackboard invited the group to come to the open house when their new facility is complete. Discussion continued on the financing of the facility.

Community Development Block Grant Funding and Programs Overview

8:13 p.m.

Newton introduced Planner III Anne Catlin. Catlin passed out a document that gave an overview of the Federal Community Development Block Grant (CDBG) program (*see agenda file*). The City of Albany became eligible for the federal funds in 2013. Catlin described the program, which is very diverse but also has a lot of regulations. For a neighborhood to receive funds for a project, at least 51 percent of its residents have to have low-to-moderate-incomes. The City develops a five-year plan that outlines goals and objectives and then an annual plan that specifies how CDBG funding will be used for priorities within the five-year plan. Public participation is important in helping the City identify priority needs that could be supported with CDBG funding. The City is continually seeking input from residents and supportive agencies. They want to use the funds in the best way possible and not to duplicate services. The Planning Commission meetings are open to the public and are a way to provide input. Catlin described the Sunrise Park project as a great example of the benefits of the program. She also explained that the program is not the best route for helping with the homeless issue but noted a separate project on housing needs and economic opportunities (*see agenda file*). The City will share results and ask for feedback on suggested strategies on Monday, March 9, 2020, at City Hall. Catlin ended her presentation by relaying that the Planning Commission wants to make sure they are serving the underserved populations and that they rely on commissions like the HRC to get the word out.

Human Relations Award for Calendar Year 2019

8:51 p.m.

The group went over the award timeline and approved it.

Scheduling of 2019 Annual Report Presentation

8:54p.m.

Newton asked the commissioners to send her any photos of events they attend in relation to the commission by February 14, 2020. She will send a draft of the report by email to the commission members for their review and approval before presenting it at an upcoming City Council meeting.

EVENT DEBRIEFS

8:53 p.m.

Equinoa attended the Homeless Persons Memorial Service and said that it had a strong turnout and was well done. Perkins attended the March for Life event in Salem.

UPCOMING EVENTS AND OTHER VOLUNTEER OPPORTUNITIES

8:55 p.m.

Perkins announced the Timber Unity Rally on February 6 in Salem.

Management Assistant/Communications Officer Marilyn Smith gave retirement and director staffing updates. She announced a City-led community conversation on Albany's growing pains at The Barn at Hickory Station on February 4; coffee with the city manager events at the Senior Center on February 6 and May 14; and a consultant-led open house for public input on the Albany Waterfront Project on March 5 at the Senior Center.

Catlin suggested the Homeless Resource Fair on May 21 as a volunteer opportunity.

MONTHLY HIGHLIGHTS FOR 2020 ANNUAL REPORT PREPARATION

9:00 p.m.

The group decided to highlight the new commission member (Kopczynski) joining the HRC and the presentations by C.H.A.N.C.E. and Catlin.

STAFF UPDATES

9:01 p.m.

The updates were discussed under "Upcoming Events."

BUSINESS FROM THE COMMISSION

9:01 p.m.

Newton announced that the Jackson Street Youth Services will do a presentation at the February 25 HRC meeting, and she asked for input on future presentations. Equinoa suggested inviting Signs of Victory, and Perkins suggested Love, INC of Linn County. Smith suggested inviting the City Solution Team, and Lawley suggested Helping Hands. The group discussed how to advertise the presentations. City Bridges is one option, and Perkins suggested having John Warren advertise on the radio.

NEXT MEETING DATE

The next regularly scheduled commission meeting is on Tuesday, February 25, 2020.

ADJOURNMENT

Hearing no further business, Chair Newton adjourned the meeting at 9:05 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Administrative Assistant (Confidential)

Marilyn Smith
Management Assistant/Communications Officer

Human Relations Award

Process

- Two categories
 - Individuals
 - Albany organizations or businesses
 - Publicity seeking nominations [*January 1, 2020, thru February 14, 2020*]
 - News release
 - Posting on City's website
 - Provide Blake Pang at United Way, Love INC, and Chamber with the nomination form (English and Spanish) and the news release for distribution via their networks
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - Nominations are shared at the February 25 HRC meeting
 - **HRC makes HRA selections and votes by email**
 - Selects top three finalists for the two categories (if enough applications are submitted)
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation in May.]***
- City orders award(s) and prepares certificates.
 - HRC presents the awards and certificates at *May 13, 2020, city council meeting*
 - Finalists attend city council meeting

Time Schedule

- *January 1 thru February 14, 2020*: Submission of HR award applications
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - *After February 14, 2020, application deadline*: HRC makes HRA awards selections
 - Selects top three finalists for the two categories
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation the May 13, 2020, city council meeting]***
- *May 13, 2020, city council meeting*:
 - HRC representatives:
 - 1) attends meeting;
 - 2) gives foundational introduction that sets the stage for public understanding of the award's purpose; and
 - 3) for each category:
 - a) reads info about the recipient and presents the award; and
 - b) reads info about the runner-up(s) and presents the certificate(s).
 - Finalists attend city council meeting
 - Following the council meeting, provide photos, if available, to *Democrat-Herald*.
 - Issue news release announcing award recipients

Calendar of Events

January 2020

01/17/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.- 4:00 p.m. noon-3:00 p.m.	LBCC- Fireside Room Central City Park, Corvallis
01/19/2019	Women's March		
01/20/2019	MLK Day		
01/28/2019	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
01/30/2020	Youth Mental Health First Aid	8:00 a.m.- 5:00 p.m.	Linn Benton Community College- Cascade View Room

February 2020

02/04/2020	Community Conversation with City Manager Peter Troedsson	6:00 p.m.	
02/06/2020	Coffee Break with the City Manager	9:00 a.m.	Albany Senior Center
02/12/2020	Adult Mental Health First Aid	8:00 a.m.- 5:00 p.m.	Linn Benton Lincoln Education Services District
02/13/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
02/13/2020	NAACP	7:00 p.m.	Albany Public Library
04/14/2020	Deadline for submission of 2019 HRA nomination forms		
02/14/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.- 4:00 p.m.	LBCC- Fireside Room
02/25/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
02/26/2020	HRC Annual Report Presentation for Year 2019	7:15 p.m.	City Hall Council Chambers

March 2020

03/05/2020	Albany Waterfront Project Open House	4:00 p-6:00 p.m.	Senior Center
03/06/2020	Coffee with a Cop	9:00 a.m.	At The Brim Coffee Co.
03/09/2020	Albany Housing and Economic Needs Analysis Project Discussion	6:30 p.m.	City Hall Council Chambers
03/10/2020	Annual Training for Citizen Advisory Groups	6:00 p.m.	City Hall Council Chambers
03/12/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
03/12/2020	NAACP	7:00 p.m.	Albany Public Library
03/24/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

April 2020

TBD	Unity Celebration	4:00 p.m.	LBCC
TBD	African American Youth Leadership Conference		
04/09/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
04/09/2020	NAACP	7:00 p.m.	Albany Public Library
04/28/2020	Joint meeting of HRC and HAC	TBD	City Hall Municipal Courtroom
04/28/2020	HRC meeting	TBD	City Hall Municipal Courtroom

May 2020

	Mental Health Month		
	International Culture Night		LBCC
	OneVibe Diversity Day!		LBCC
05/13/2019	2019 Human Relations Award presentation	7:15 p.m.	City Hall Council Chambers
05/14/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
05/14/2020	NAACP	7:00 p.m.	Albany Public Library
05/16/2020	Coffee Break with the City Manager	9:00 a.m.	Albany Senior Center
05/21/2020	HEART to Heart Resource Fair (always 3rd Thursday in May)	9:00 a.m.- 1:00 p.m.	Albany Boys & Girls Club
05/25/2020	Memorial Day events		
05/26/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

June 2020

06/06/2020	Juneteenth Celebration		
06/11/2020	PFLAG	6:30 p.m.	First Christian Church
06/11/2020	NAACP	7:00 p.m.	Albany Public Library
	LGBTQ Rally/March	11:00 a.m.	Linn County Courthouse & Downtown Albany
	Safety Camp for kids entering grades 4-6		
06/23/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

July 2020

	River Rhythms concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
	River Rhythms concert []		Monteith Riverpark
07/09/2020	PFLAG	6:30 p.m.	First Christian Church
07/09/2020	NAACP	7:00 p.m.	Albany Public Library
	Summer Sounds concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
	River Rhythms concert []		Monteith Riverpark
	Summer Sounds concert []		Monteith Riverpark
07/28/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

August 2020

	River Rhythms concert []		Monteith Riverpark
	Midsummer Arts Festival	10:00 a.m.	Monteith Riverpark
	National Night Out Event		
08/13/2020	PFLAG	6:30 p.m.	First Christian Church
08/13/2020	NAACP	7:00 p.m.	Albany Public Library
	River Rhythms concert []		Monteith Riverpark
08/25/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
08/28-30/2020	Northwest Art & Air Festival		Timber-Linn Memorial Park & Albany Municipal Airport

September 2020

09/10/2020	PFLAG	6:30 p.m.	First Christian Church
09/10/2020	NAACP	7:00 p.m.	Albany Public Library
	Fesival Latino	noon-4:00 p.m.	Monteith Riverpark
09/22/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Linn-Benton Vetern Stand Down		

October 2020

Tuesdays	Community Meal	4:30 p.m.	First Christian Church, Albany
10/4-10/2020	Mental Illness Awareness week		
10/08/2020	PFLAG	6:30 p.m.	First Christian Church
10/08/2020	NAACP	7:00 p.m.	Albany Public Library
10/27/2020	HRC/HAC joint meeting	TBD	City Hall Municipal Courtroom
10/27/2020	HRC meeting	TBD	City Hall Municipal Courtroom

November 2020

	Annual Summit on Homelessness		
11/11/2020	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2020	Veterans Day Parade	11:00 a.m.	Downtown Albany
11/12/2020	PFLAG	6:30 p.m.	First Christian Church
11/12/2020	NAACP	7:00 p.m.	Albany Public Library
11/24/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

December 2020

12/10/2020	PFLAG	6:30 p.m.	First Christian Church
12/10/2020	NAACP	7:00 p.m.	Albany Public Library
TBD	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Homeless Persons' Memorial Service	5:30 p.m.	