



HUMAN RELATIONS COMMISSION AGENDA

Tuesday, June 23, 2020

This meeting will be conducted remotely.

At 7:00 p.m., join the meeting at:

<https://global.gotomeeting.com/join/848140045>

You can use your built-in microphone or dial in using your phone.

Toll free: 1-786-535-3211

Access code/Meeting ID: 848140045

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF FEBRUARY 25, 2020, MINUTES [Pages 2-3]
4. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Plans for Human Relations Award Presentation [Page 4]
 - c. Plans for 2019 Annual Report Presentation [Verbal]
 - d. HRC Calendar Event Debriefs [Pages 6-7]
 - e. Upcoming Events from HRC Calendar and Other Volunteer Opportunities [Pages 5-6]
 - f. Highlights for 2020 Annual Report Preparation
 - g. Staff Updates – Deputy City Manager/CIO Jorge Salinas [Verbal]
5. BUSINESS FROM THE COMMISSION
6. NEXT MEETING DATE: *Tuesday, July 28, 2020*
7. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Clerk in advance of the meeting: cityclerk@cityofalbany.net | 541-917-7532 or 541-917-7565.



HUMAN RELATIONS COMMISSION

MINUTES

Tuesday, February 25, 2020
Municipal Courtroom, City Hall
Approved: DRAFT

CALL TO ORDER

Chair Stephanie Newton called the meeting to order at 7:01 p.m.

ROLL CALL

Commissioners present: Stephanie Newton, Chris Equinoa, Scott Lawley, Jessi Brenneman, Ray Kopczynski, Daniel Ropp, Jo Rae Perkins (arrived at 7:09 p.m.)

Commissioners absent: None

Staff present: Jorge Salinas, Deputy City Manager/CIO

APPROVAL OF MINUTES

January 28, 2020

Deputy City Manager/CIO Jorge Salinas noted a correction on the spelling of a name.

MOTION: Commissioner Ray Kopczynski made a motion to approve the minutes as amended; Commissioner Jessi Brenneman seconded. Approved 6-0. (Commissioner Jo Rae Perkins arrived after the motion.)

SCHEDULED BUSINESS

Business from the Public 7:03 p.m.

There was no business from the public.

Presentation by Jackson Street Youth Services. 7:03p.m.

The presentation was cancelled due to illness.

Latinx Census Engagement 7:04 p.m.

Census representative and Assistant Transportation Planner with the Oregon Cascades West Council of Governments, Stephanie Nappa, came to discuss ideas on how to engage Linn County's Hispanic and other minority populations in the census process. In Linn and Benton counties, there are Complete Count Committee meetings that are held twice a month at which they strategize on how to engage populations that are at risk of not being counted.

Nappa informed the group of two informational websites: oregon2020census.gov and wecountoregon.com. Information is provided in several languages, and resources are available to download. For outreach, local newspapers, radio stations, and social media platforms are being utilized. Commissioner Chris Equinoa recommended reaching out through local churches. Newton will email Nappa a list of area ministerial agencies and the contact for Disability Rights Oregon. The commission suggested having City departments post an

announcement on their social media pages and to have the library's homepage be set to the census website. They also suggested connecting with area agencies such as the Albany Visitor's Association, the Greater Albany Public Schools, and shelters such as Jackson Street Youth Services. Nappa will contact Management Assistant/Communications Officer Marilyn Smith for assistance.

Newton requested that the Complete Count Committee meetings be added to the commission's event calendar. She plans on attending the February 27 meeting at the Albany Public Library.

Nappa detailed the census timeline, which can be found on the state's website. There was discussion on the accuracy of the census count. When asked how else the commission could help, Nappa noted that sharing the online resources is important. Newton thanked Nappa for sharing with the group.

Human Relations Award for Calendar Year 2019

7:39 p.m.

From the applications received, the award winners and runners-ups were decided through a vote by the commission and will be revealed at the May 13, 2020, City Council meeting. City staff will invite the nominees and nominators to the council meeting and order the awards.

2019 Annual Report Presentation

7:44 p.m.

Newton is still working on the report and asked commission members to email her any key insights or specific images from the events they attended throughout the year. When the draft of the report is completed, she will email it to the group for their review. She asked that City staff send her the commissioners' email addresses.

Newton requested that specific dates of events attended by members be recorded in the minutes to aid in compiling the annual reports.

EVENT DEBRIEFS

7:48 p.m.

Newton attended the February 6 community conversation with City Manager Peter Troedsson at the Senior Center regarding Albany's growing pains. Brenneman attended the February 4 conversation at the Hickory Station Barn.

UPCOMING EVENTS AND OTHER VOLUNTEER OPPORTUNITIES

7:51 p.m.

Newton plans on attending the waterfront project's open house on March 5 and the housing economic needs analysis on March 9, and she encouraged the group to attend as well. She reminded the group to attend the advisory group training on March 10 at City Hall. Perkins shared that she is running for state senate and that attending many of the events will be difficult for her.

MONTHLY HIGHLIGHTS FOR 2020 ANNUAL REPORT PREPARATION

7:55 p.m.

The census conversation will be highlighted in the report.

STAFF UPDATES

7:56 p.m.

Deputy City Manager/CIO Jorge Salinas announced the opportunity for input on the waterfront project on March 5 at the Senior Center. The project has a website that can receive emails: albanewaterfront.net. Salinas gave the commission an anonymous survey from the OSU student who had emailed the group previously. The commission members can give their responses to Salinas and he will forward them back to the student. Salinas informed the commission that they are scheduled for the March 25 City Council meeting to present their report.

BUSINESS FROM THE COMMISSION

7:58 p.m.

There was no business from the commission.

NEXT MEETING DATE

The next regularly scheduled commission meeting is on Tuesday, March 24, 2020.

ADJOURNMENT

Hearing no further business, Chair Newton adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Administrative Assistant (Confidential)

Jorge Salinas
Deputy City Manager/CIO

Human Relations Award

Process

- Two categories
 - Individuals
 - Albany organizations or businesses
 - Publicity seeking nominations [January 1, 2020, thru February 14, 2020]
 - News release
 - Posting on City's website
 - Provide Blake Pang at United Way, Love INC, and Chamber with the nomination form (English and Spanish) and the news release for distribution via their networks
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - Nominations are shared at the February 25 HRC meeting
 - **HRC makes HRA selections and votes by email**
 - Selects top three finalists for the two categories (if enough applications are submitted)
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it is a surprise at the awards presentation in ~~May~~.]***
- City orders award(s) and prepares certificates.
 - HRC presents the awards and certificates at ~~May 13~~, 2020, city council meeting
 - Finalists attend city council meeting

Time Schedule

- *January 1 thru February 14, 2020:* Submission of HR award applications
 - Nomination forms due by 5:00 p.m. Friday, February 14, 2020
 - *After February 14, 2020, application deadline:* HRC makes HRA awards selections
 - Selects top three finalists for the two categories
 - Selects award recipients for the two categories [receives award]
 - Selects up to two runners-up for the two categories [receives certificate]
- [Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation the ~~May 13~~, 2020, city council meeting]***
- ~~May 13~~, 2020, city council meeting:
 - HRC representatives:
 - 1) attends meeting;
 - 2) gives foundational introduction that sets the stage for public understanding of the award's purpose; and
 - 3) for each category:
 - a) reads info about the recipient and presents the award; and
 - b) reads info about the runner-up(s) and presents the certificate(s).
 - Finalists attend city council meeting
 - Following the council meeting, provide photos, if available, to *Democrat-Herald*.
 - Issue news release announcing award recipients

Calendar of Events

January 2020

01/17/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.- 4:00 p.m.	LBCC- Fireside Room
01/19/2019	Women's March	noon-3:00 p.m.	Central City Park, Corvallis
01/20/2019	MLK Day		
01/28/2019	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
01/30/2020	Youth Mental Health First Aid	8:00 a.m.- 5:00 p.m.	Linn Benton Community College- Cascade View Room

February 2020

02/04/2020	Community Conversation with City Manager Peter Troedsson	6:00 p.m.	The Barn at the Hickory Station
02/06/2020	Coffee Break with the City Manager	9:00 a.m.	Albany Senior Center
02/12/2020	Adult Mental Health First Aid	8:00 a.m.-	Linn Benton Lincoln Education
02/13/2020	PFLAG (call for confirmation: 541-782-8829)	5:00 p.m.	Services District
02/13/2020	NAACP	6:30 p.m.	First Christian Church
04/14/2020	Deadline for submission of 2019 HRA nomination forms	7:00 p.m.	Albany Public Library
02/14/2020	Leadership LBCC: Equity & Cultural Fluency Series	8:00 a.m.-	
02/25/2020	HRC meeting	4:00 p.m.	LBCC- Fireside Room
02/26/2020	HRC Annual Report Presentation for Year 2019	7:00 p.m.	City Hall Municipal Courtroom
		7:15 p.m.	City Hall Council Chambers

March 2020

03/05/2020	Albany Waterfront Project Open House	4:00 p-6:00 p.m.	Senior Center
03/06/2020	Coffee with a Cop	9:00 a.m.	At The Brim Coffee Co.
03/09/2020	Albany Housing and Economic Needs Analysis Project Discussion	6:30 p.m.	City Hall Council Chambers
03/10/2020	Annual Training for Citizen Advisory Groups	6:00 p.m.	City Hall Council Chambers
03/12/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
03/12/2020	NAACP	7:00 p.m.	Albany Public Library
03/24/2020	HRC meeting (Canceled)	7:00 p.m.	City Hall Municipal Courtroom

April 2020

TBD	Unity Celebration	4:00 p.m.	LBCC
TBD	African American Youth Leadership Conference		
04/09/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
04/09/2020	NAACP	7:00 p.m.	Albany Public Library
04/28/2020	Joint meeting of HRC and HAC	TBD	City Hall Municipal Courtroom
04/28/2020	HRC meeting (Canceled)	TBD	City Hall Municipal Courtroom

May 2020

	Mental Health Month		
	International Culture Night		LBCC
	OneVibe Diversity Day!		LBCC
05/13/2019	2019 Human Relations Award presentation	7:15 p.m.	City Hall Council Chambers
05/14/2020	PFLAG (call for confirmation: 541-782-8829)	6:30 p.m.	First Christian Church
05/14/2020	NAACP	7:00 p.m.	Albany Public Library
05/16/2020	Coffee Break with the City Manager	9:00 a.m.-	Albany Senior Center
05/21/2020	HEART to Heart Resource Fair (always 3rd Thursday in May)	1:00 p.m.	Albany Boys & Girls Club
05/25/2020	Memorial Day events		
05/26/2020	HRC meeting (Canceled)	7:00 p.m.	City Hall Municipal Courtroom

June 2020

06/06/2020	Juneteenth Celebration (Corvallis/Albany NAACP presents)	10:30 a.m.-	
06/11/2020	PFLAG	2:00 p.m.	A Series of Virtual Gatherings
06/11/2020	NAACP	6:30 p.m.	First Christian Church
	LGBTQ Rally/March	7:00 p.m.	Albany Public Library
			Linn County Courthouse &
06/23/2020	HRC meeting	11:00 a.m.	Downtown Albany
6/24-27/2020	Safety Camp for kids entering grades 4-6 (Canceled)	7:00 p.m.	Remote
		9:00 a.m.	Timber Ridge School

July 2020

07/09/2020	PFLAG	6:30 p.m.	First Christian Church
07/09/2020	NAACP	7:00 p.m.	Albany Public Library
07/28/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

August 2020

	Midsummer Arts Festival	10:00 a.m.	Monteith Riverpark
	National Night Out Event		
08/13/2020	PFLAG	6:30 p.m.	First Christian Church
08/13/2020	NAACP	7:00 p.m.	Albany Public Library
08/25/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

September 2020

09/10/2020	PFLAG	6:30 p.m.	First Christian Church
09/10/2020	NAACP	7:00 p.m.	Albany Public Library
	Fesival Latino	noon-4:00	
		p.m.	Monteith Riverpark
09/22/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Linn-Benton Vetern Stand Down		

October 2020

Tuesdays	Community Meal	4:30 p.m.	First Christian Church, Albany
10/4-10/2020	Mental Illness Awareness week		
10/08/2020	PFLAG	6:30 p.m.	First Christian Church
10/08/2020	NAACP	7:00 p.m.	Albany Public Library
10/27/2020	HRC/HAC joint meeting	4:00 p.m.	City Hall Municipal Courtroom
10/27/2020	HRC meeting	5:00 p.m.	City Hall Municipal Courtroom

November 2020

	Annual Summit on Homelessness		
11/11/2020	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2020	Veterans Day Parade	11:00 a.m.	Downtown Albany
11/12/2020	PFLAG	6:30 p.m.	First Christian Church
11/12/2020	NAACP	7:00 p.m.	Albany Public Library
11/24/2020	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom

December 2020

12/10/2020	PFLAG	6:30 p.m.	First Christian Church
12/10/2020	NAACP	7:00 p.m.	Albany Public Library
TBD	HRC meeting	7:00 p.m.	City Hall Municipal Courtroom
	Homeless Persons' Memorial Service	5:30 p.m.	