



## LANDMARKS COMMISSION

# AGENDA

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**Wednesday, January 8, 2020**

6:00 p.m.

Municipal Court Room, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
  - a. December 18, 2019
4. SCHEDULED BUSINESS
  - a. Business from the Public
  - b. Election of Chair, Vice Chair, and Temporary Chair
  - c. Certified Local Government Grant Application (Laura LaRoque)
5. NEXT MEETING DATE: Wednesday, February 5, 2020
6. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Manager's Office in advance of the meeting: [CMadmin@cityofalbany.net](mailto:CMadmin@cityofalbany.net) | 541-704-2307 or 541-917-7519.



CITY OF ALBANY  
LANDMARKS COMMISSION

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**MINUTES**

Wednesday, December 18, 2019

6:00 p.m.

Municipal Court, City Hall

Approved: DRAFT

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

6:00 p.m.

Chair Thomson called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners present: Jolene Thomson; Larry Preston; Bill Ryals; David Abarr; Cathy LeSuer; Keith Kolkow.

Commissioners absent: Kerry McQuillin (excused).

Staff present: Laura LaRoque, planner III; David Martineau, planning manager; Tony Mills, planner; Jennifer Sullivan, administrative assistant.

Others Present: Greg Schneider, 40980 Rogers Mountain Loop Scio, Oregon.

APPROVAL OF MINUTES

6:00 p.m.

Commissioner Ryals moved to approve the November 6, 2019, minutes as presented. Commissioner Preston seconded the motion, and it passed 6 – 0.

SCHEDULED BUSINESS

6:01 p.m.

Business from the Public

6:01 p.m.

None.

Called to Order

6:03 p.m.

Thomson called the hearing to order. Site visits were reported by Kolkow, Thomson, LeSuer, Preston and Ryals.

Staff Report

6:04 p.m.

Planner Tony Mills presented a staff report and PowerPoint presentation (see agenda materials) for 732 Fourth Avenue SW (HI-15-19 and HI-16-19). Mills explained that the patio door was last modified in 2003, the proposed replacement would more closely match the original historic character, and that it is consistent with the Secretary of the Interior's Standards for Rehabilitation. Mills noted that this would bring the house into greater conformance with the property's historic character. An historic review for the use of substitute materials for a metal garage door on the accessory structure was also reviewed. Photos of the existing dilapidated fiberglass rollup door were included in the PowerPoint and it was noted that the replacement door would not impact any character-defining features of the building and is consistent with the door that was previously installed on the accessory structure and in the surrounding historic districts. Staff recommended to approve the applications as proposed.

Questions from the Commission

6:10 p.m.

None.

Testimony 6:10 p.m.  
Greg Schneider, owner of 732 Fourth Avenue SW, Albany, Oregon, testified that he is excited to replace both doors. He noted that the patio door with six window frames shown in the PowerPoint photos may actually have eight panes and he will notify the planner if that is the case.

Public Testimony 6:10 p.m.  
None.

Staff Response 6:10 p.m.  
None.

Procedural Questions 6:10 p.m.  
None.

*Co-Chair Thomson closed the hearing at 6:12 p.m.*

Questions from Commission 6:13 p.m.  
Abarr stated that he liked the windowless garage door best.

Motion 6:13 p.m.  
Motion from commissioner Kolkow to approve the applications as presented, seconded by commissioner LeSeur, and unanimously approved 6-0.

Public Discussion 6:13 p.m.  
None.

Business from the Commission 6:13 p.m.  
Staff Updates: Planner LaRoque reminded the board that elections are coming up at the next Landmarks Commission meeting for chair, vice chair, and temporary chair, and a draft Certified Local Government grant work plan will be presented as well.

Ryals explained to the board that he missed the deadline for applying for Ward 3 commissioner so he does not believe he will be serving on the landmarks commission next year. Ryals also noted that he will have multiple projects in front of the landmarks commission, and he will have to recuse himself multiple times so he is unsure if he would be the best fit. Further discussion ensued.

LaRoque thanked the board for all their work and dedication.

NEXT MEETING DATE 6:15 p.m.  
The next regularly scheduled meeting will be held **Wednesday, January 8, 2020**.

ADJOURNMENT 6:21 p.m.  
There being no other business, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Reviewed by,

Jennifer Sullivan  
Administrative Assistant

Laura LaRoque  
Planner III