



PUBLIC LIBRARY BOARD

MINUTES

Tuesday, January 28, 2020

5:00 p.m.

Main Library

Approved: February 25, 2020

CALL TO ORDER

Chair Steve Borst called the meeting to order at 5:05 p.m.

ROLL CALL

Committee Members present: Barbara Coffman, Bob Brown, Steve Borst, Stacey Bartholomew, Amy Roberts and Ilynn Winn

Committee Members absent: Jo Ann Yonemura

Staff present: Amanda Bressler, Assistant Library Director; Ed Gallagher, Library Director and Sheena Dickerman, Administrative Services Coordinator

APPROVAL OF MINUTES

December 17, 2019

Board Member Barbara Coffman commented that on page 2, under section a. third sentence that “some members” should say “majority of members.”

MOTION: Board Member Bob Brown moved to approve the minutes with the proposed amendment. Board Member Ilynn Winn seconded the motion, which passed 5-0.

SCHEDULED BUSINESS

Librarian’s Report

5:05 p.m.

Library Director Ed Gallagher commented that this would be his last board meeting. He thanked the board members for their service. He encouraged them to be advocates for the library.

Gallagher gave a brief update about changes around the library, furniture, landscaping, etc.

Board Member Amy Roberts arrived at 5:13 p.m.

Gallagher invited the board members to the Friends of the Library *Uncorked* event on March 7, 2020. Tickets are now available.

Gallagher spoke about donations and fees for use of the meeting room.

Gallagher stated that the new Library Director Eric Ikenouye begins on February 10, 2020. Gallagher plans to return on February 18 to 20 to meet with him.

Assistant Library Director Amanda Bressler mentioned that the state annual report is posted. It shows that programs increase by 3,500 people. Chair Steve Borst asked if there was an increase at Carnegie Library.

Brown thanked Gallagher for his years of service.

Business from the Board

5:21 p.m.

- a. Meeting Room Fees: Brown asked for follow up regarding the meeting room fees. He felt that the decision was hasty. He made suggestions of how the Board could be supportive of city council during the City's financial issues. Borst agreed. There was a discussion on the fees and the library's mission versus other departments.

Winn suggested that the board look at library fees and where the funds go.

Bressler brought up raising the non-resident card fee. Taxpayers pay approximately \$100 for card. Staff will come back with a recommendation

MOTION: Brown moved that library staff do a review of the fees and have the new Director and/or Assistant Director provide fee information for the Board to discuss at the next meeting.

Board Member Amy Roberts seconded it. The motion passed 5 to 1 with Winn voting no. Winn stated that the next meeting was too quick.

MOTION: Winn moved to extend the date to bring the information back when it was more feasible. The motion was seconded and passed 6-0.

- b. Strategic Planning:

Bressler passed out the final vision and mission statement (see agenda file).

MOTION: Winn moved to accept the vision and mission statement as written. Coffman seconded it. The motion passed 6-0.

Borst suggested that the board think about changing the time of the meeting to 5:30 p.m. Discussion will take place at the next meeting.

NEXT MEETING DATE: February 25, 2020

ADJOURNMENT

Hearing no further business, Chair Borst adjourned the meeting at 6:06 p.m.

Submitted by,

Reviewed by,

Signature on file

Signature on file

Sheena Dickerman
Administrative Assistant I

Amanda Bressler
Assistant Library Director