



PUBLIC LIBRARY BOARD

# AGENDA



**Tuesday, June 23, 2020**

This meeting will have remote access. At 5:15 p.m. join the meeting from your computer or tablet by clicking the link below:

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[+1 971-319-5185](tel:+19713195185) United States, Portland (Toll) Conference ID: 451 331 979#

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
  - a. February 25, 2020
4. SCHEDULED BUSINESS
  - a. Business from the Public  
Persons wanting to address the body must send their written comments by email to [sheena.dickerman@cityofalbany.net](mailto:sheena.dickerman@cityofalbany.net). Please limit comments to one page and include your name and address. Emails received before 4 p.m. on June 23, 2020, will be included in the record.
  - b. Librarian's Report
5. BUSINESS FROM THE BOARD
  - a. Old Business: Strategic planning
6. NEXT MEETING DATE: Tuesday, July 28, 2020
7. ADJOURNMENT

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

Due to Governor Brown's Executive Orders limiting public gatherings during the COVID-19 pandemic, this meeting is accessible to the public via phone and video connection.

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## PUBLIC LIBRARY BOARD

### MINUTES

Tuesday, February 25, 2020

5:00 p.m.

Main Library

Approved: DRAFT

#### CALL TO ORDER

Chair Steve Borst called the meeting to order at 5:03 p.m. The Board introduced themselves to new Library Director Eric Ikenouye.

#### ROLL CALL

Committee Members present: Stacey Bartholomew, Steve Borst, Barbara Coffman, Amy Roberts, Ilynn Winn and Jo Ann Yonemura

Committee Members absent: Bob Brown

Staff present: Amanda Bressler, Assistant Library Director; Eric Ikenouye, Library Director and Sheena Dickerman, Administrative Services Coordinator

#### APPROVAL OF MINUTES

January 28, 2020

Board Member Stacey Bartholomew pointed out that on page 1, under Librarian's Report fourth paragraph that the first "available" should be removed.

MOTION: Board Member Barbara Coffman moved to approve the minutes as corrected. Bartholomew seconded the motion, which passed 5-0.

#### SCHEDULED BUSINESS

##### Librarian's Report

5:05 p.m.

Library Director Eric Ikenouye stated that the Citizens' Advisory training on Tuesday, March 10, 2020, from 6 p.m. to 6:45 p.m. was in Council Chambers. Ikenouye will send an email to the Board members to remind them.

Board Member Ilynn Winn arrived at 5:05 p.m.

Assistant Library Director Amanda Bressler mentioned that the Friends of the Library *Uncorked* event is March 7, 2020. Tickets are available now.

Bressler mentioned that Matt Bennet from Sybaris will be hosting another fundraiser, a dinner in Ex-Director Ed Gallagher's honor. It will be April 26, 2020, at 5 p.m. This will be raising "seed funds" for "Tech for all". It will be a 5-course meal that will raise funds for laptops, tech instruction, robotic kits, etc.

Members asked about volunteering at the event. Bressler will talk to Matt Bennett. Bressler mentioned that there is one donor ready to match up to \$10,000. Tickets will go on sale after *Uncorked*.

Bressler went through statistics regarding APL trends in the past few years (see agenda file).

Borst pointed out that during the recession the numbers increased. Bressler affirmed but pointed out funding was low during that time.

Bressler addressed the low attendance numbers for Carnegie. Librarian II Jason Darling, who works at the Carnegie had informed her that it could be a few different reasons; downtown construction projects, the device used for counting patrons had a period that it was not working, etc.

Winn expressed praise for Librarian II Elizabeth Sonstegaard communicating about the “Cloud Library” service.

Bressler praised Librarian II April Spisak for all her hard work to increase children and tween programs and Librarian I Christine Troetschel for her work with the teens.

Bressler mentioned that having laptops would bring APL to the baseline with other libraries. Patrons would be able to use them any where in the library. They could be used for job interviews in study rooms, etc.

Business from the Board

**5:36 p.m.**

a. Strategic Planning –

Bressler shared that staff talked about values at the staff in-service, on February 17, 2020. She mentioned that City Manager Peter Troedsson attended. She shared the results of that meeting (and asked for the Boards input.

b. Fees-

**5:47 p.m.**

Ikenouye said that he will bring fee recommendations to the March meeting.

c. Meeting times

**5:48 p.m.**

Borst suggested changing the meeting time. The Board discussed various options.

MOTION: Board Member Amy Roberts moved to have the meetings start at 5:15 p.m. Winn seconded it, which passed 6-0.

NEXT MEETING DATE: March 24, 2020

ADJOURNMENT

Hearing no further business, Chair Borst adjourned the meeting at 5:55 p.m.

Submitted by,

Reviewed by,

Sheena Dickerman  
Administrative Services Coordinator

Eric Ikenouye  
Library Director