



PUBLIC LIBRARY BOARD

MINUTES

Tuesday, June 23, 2020

5:00 p.m.

Virtual

Approved: July 28, 2020

CALL TO ORDER

Chair Steve Borst called the meeting to order at 5:18 p.m.

ROLL CALL

Committee Members present: Stacey Bartholomew, Steve Borst, Bob Brown, Barbara Coffman, Amy Roberts, and Jo Ann Yonemura

Committee Members absent: Ilynn Winn

Staff present: Amanda Bressler, Assistant Library Director; Eric Ikenouye, Library Director and Sheena Dickerman, Administrative Services Coordinator

APPROVAL OF MINUTES

February 25, 2020

MOTION: Board Member Barbara Coffman moved to approve the minutes as written. Board Member Amy Roberts seconded the motion, which passed 5-0.

SCHEDULED BUSINESS

Librarian's Report

5:22 p.m.

Board Member Jo Ann Yonemura joined the meeting at 5:23 p.m.

Library Director Eric Ikenouye said he would email a written report regarding other library room reservation fees (see agenda file).

Ikenouye stated that the Library has been closed since March 13, 2020. Staff have had different roles and responsibilities than they could have imagined when starting work at the library. Staff have issued over a 160 new library cards. Staff have been doing curbside pickup and will add a two-hour slot at the Farmer's Market this Saturday, July 4, 2020.

Staff have made over 200 book drops at free lunch sites, free little libraries, assisted living, and to the low-income, homebound and volunteers. Staff have delivered approximately 4,000 items in the community.

Ikenouye announced that the library was going to get Wi-fi boosted for faster speed and a larger footprint for patrons.

Ikenouye shared that Librarian II Jason Darling has filled up four dumpsters loads at Carnegie of items that needed to be discarded. He added that plexi-glass had been installed at the Carnegie front desk, this will help towards opening the building. Staff is still trying to get enough disinfecting and protective supplies to be open to the public.

Ikenouye talked about staff outreach to teens, Summer Reading Program, and the Spanish community. He shared that staff had recorded approximately 30 videos for the public. Most staff have still been working from home one or two days.

The Board talked about reopening and what would be needed to make that possible. Borst asked if there was a specific date. Ikenouye said eventually there would be a soft launch before opening.

Board Member Bob Brown asked if City Council had given any direction regarding library financing. Ikenouye replied that there are still a lot of unknown factors.

Borst asked the Board to review the fee information from Ikenouye. They will discuss it more in July.

Brown asked to hear ideas from staff regarding budget. Board Member Amy Roberts asked what organizations are using the meeting rooms.

Yonemura asked about the end of the year giving from December. Ikenouye will send out the information.

Assistant Library Director Amanda Bressler shared that one of the long-term employees is retiring this month.

Bressler mentioned that the Library's book collection budget is down 31% for next year.

Bressler gave a brief update about putting the Library's strategic plan on hold. The pre-COVID priorities may not be the same in the future.

NEXT MEETING DATE: July 28, 2020

ADJOURNMENT

Hearing no further business, Chair Borst adjourned the meeting at 6:15 p.m.

Submitted by,

Reviewed by,

Signature on file

Signature on file

Sheena Dickerman
Administrative Services Coordinator

Eric Ikenouye
Library Director