



CITY OF ALBANY
PLANNING COMMISSION

MINUTES

Monday, August 17, 2020
Virtual Meeting
Approved: August 31, 2020

CALL TO ORDER

5:15 p.m.

Chair Larry Tomlin called the meeting to order at 5:15 p.m.

ROLL CALL

Commissioners Present

Dala Rouse, Diane Hunsaker, Ann Ketter, Carol Canham, Larry Tomlin, Therese Waterhous, and JoAnn Miller

Commissioners Absent

Cordell Post (excused) and Ralph Menweg (unexcused)

Staff Present

Public Works Engineering and Community Development Director Jeff Blaine, Planning Manager David Martineau, and Public Works Contracting Coordinator Paul Jacobson

Others Present

Catherine Corliss and Kate Rogers, Angelo Planning Group

APPROVAL OF MINUTES

5:18 p.m.

Commissioner Hunsaker moved to approve the July 27, 2020, minutes. Commissioner Rouse seconded the motion. The motion to approve the minutes as presented was approved 7-0.

Business from the Public

5:19 p.m.

None.

Public Hearing – Type IV Legislative review process

5:21 p.m.

File DC-02-20

Code amendments to improve clarity and consistency with state law, establish clear and objective standards and criteria for residential development and a two-track system for review of residential applications, and improve the overall functionality of the design standards applicable to commercial and institutional development.

Chair Tomlin opened the public hearing at 5:21 p.m.

Declarations by the Commission

5:22 p.m.

None

Planning Manager David Martineau read the meeting procedures.

5:22 p.m.

Staff Report

5:23 p.m.

Public Works Engineering and Community Development Director Jeff Blaine and Planning Manager David Martineau presented the staff report and summarized the proposed changes.

Blaine presented introductory comments and historical context of the project (see presentation).

Martineau introduced Cathy Corliss and Kate Rogers from Angelo Planning Group, the consultant on the project.

Martineau continued with the presentation and staff report (see staff report).

Questions from the Commission

5:49 p.m.

Waterhous asked for clarification of what “Clear and Objective standards” means. Martineau explained that the clear and objective criteria helps eliminate subjective decisions.

Cathy Corliss added an explanation of the two-track system that allows a developer to choose between the clear and objective criteria or a traditional discretionary approval process.

Waterhous asked what certification means in relationship to hillside development. Blaine explained that a licensed professional certifies the project meets specific requirements.

Discussion ensued.

Public Testimony

6:01 p.m.

None.

Procedural Questions

6:01 p.m.

None.

Chair Tomlin closed the public hearing at 6:01 p.m.

Discussion

6:01 p.m.

Chair Tomlin asked for questions regarding the various articles addressed in the development code draft update. Discussion ensued.

Motion

7:22 p.m.

Commissioner Waterhous moved that the Planning Commission recommend the City Council approve the proposed Development Code text amendments under planning file DC-02-20 with the following clarifications: 1) floodway vs. floodplain and 2) the parking issue in relationship to the orientation of the building. This motion is based on the findings and conclusions in the August 10, 2020, staff report, and the findings in support of the application made by the Planning Commission during deliberations on this matter. Commissioner Rouse seconded the motion. A roll-call vote was taken, and the motion passed 7-0.

Chair Tomlin announced that the Albany City Council will hold a public hearing on this case on Wednesday, September 9, 2020, at 7:15 p.m.

BUSINESS FROM THE COMMISSION

7:24 p.m.

None.

NEXT MEETING DATES

7:24 p.m.

Monday, August 31, 2020 – Banks Apartments Appeal

Monday, September 14, 2020 – DC-03-20, ADU Amendments

ADJOURNMENT

7:25 p.m.

Hearing no further business, Chair Tomlin adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Reviewed by,

Signature on file

Signature on file

Paul Jacobson
Public Works Contracting Coordinator

David Martineau
Planning Manager