



## PARKS & RECREATION COMMISSION



### AGENDA

Wednesday, March 4, 2020

6:00 p.m.

Calapooia Room, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER
2. APPROVAL OF MINUTES
  - a. February 5, 2020
3. SCHEDULED BUSINESS
  - a. Business from the Public
  - b. Action Items
  - c. Discussion Items
    - 1) Introduction – New commission member
    - 2) Rebrand
    - 3) University of Oregon Research Request
  - d. Reports and Updates
    - 1) Capital Projects Update
    - 2) Program Staff Reports
4. BUSINESS FROM THE COMMISSION
5. NEXT MEETING DATE: Wednesday, April 1, 2020
6. ADJOURNMENT

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Manager's Office in advance of the meeting: [CMadmin@cityofalbany.net](mailto:CMadmin@cityofalbany.net) | 541-704-2307 or 541-917-7519.

[cityofalbany.net](http://cityofalbany.net)





**MINUTES**

Wednesday, February 5, 2020

6 p.m.

Calapooia Room, City Hall

**Approved:**

CALL TO ORDER

Russ Allen called the meeting to order at 6:03 p.m.

Committee members present      Russ Allen, Jill Van Buren, Stacie Wyss-Schoenborn

Committee members absent:      Katie Rex, Will Sheppy (both excused)

Staff present:                              Kim Lyddane, Parks & Recreation Director; Rick Barnett, Parks & Facilities  
Maintenance Manager; Rob Romancier, Recreation Manager; Debbie Little,  
Administrative Services Coordinator

APPROVAL OF MINUTES

November 6, 2019

MOTION: Wyss-Schoenborn moved to adopt the minutes as presented. Van Buren seconded the motion, which passed 3-0.

ACTION ITEMS

a. None

BUSINESS FROM THE PUBLIC

a. None

DISCUSSION ITEMS

**6:04 p.m.**

a. New Commission member  
Cecilia Mihaylo's term ended December 31, 2019 and she decided not to reapply. Kate Rex is the new member and should be at next month's meeting.

b. Budget update

The department is looking at rough projects for the next biennial budget. Current citywide projections forecast an \$8-12 million shortfall. Council is looking at options for cost savings, new revenue, and a possible utility fee. Brief discussion followed.

c. Parks master plan update

Task force focus groups met over the winter. Feedback and recommendations are being reviewed by MIG and they will be providing options to consider for future development. Brief discussion followed.

d. Fitness Court

The National Fitness Campaign has small grants available for outdoor fitness courts, but the overall cost and maintenance required is not something the department is able to do at this time or in the near future. Brief discussion followed.

## REPORTS AND UPDATES

### a. Capital project update

**6:27 p.m.**

Lyddane reviewed the capital project summary.

East Albany Park: Site has been acquired adjacent Timber Ridge School. Based on information from the architect, two parking spaces are not an option. Contractor is working on finalizing the design. Construction tentatively planned for 2020.

Timber Linn: In December, a fire destroyed a shed belonging to American Youth Soccer Association, along with the contents of a storage container and caused minor damage to the department's event storage building.

East Thornton Lake Natural Area: Design is pending; will look at improvements once the master plan is complete.

Pickleball courts: Design and cost estimates have been received from Reece and Associates and have been shared with the pickleball club. Target is to have a contractor picked by the beginning of February 2020. Anticipated completion winter 2020. Brief discussed followed.

Cumberland Church: Staff continue to discuss the disposition of the Cumberland Church with the non-profit group that is seeking its preservation. The group has obtained non-profit status and has hired an architect to develop plans for moving the building. Discussion has included selling the church building and options for the sale of the property at the corner of Santiam Road and Pine Street.

### b. Staff reports

**6:40 p.m.**

Lyddane provided an update on recreation programs.

- Staff are reviewing all programs, goals, benchmarks and looking at long-term planning.
- Reviewing department policies for consistency and customer impact.
- Festival Latino may continue with the library taking the lead.
- Spring brochure is scheduled to go out mid-February.
- Touch-a-Truck: family activity, 2 – 5 p.m. May 15, 2020, includes a sensory-friendly time period from 2-3:30 p.m.
- Rob Romancier, aquatics manager, is retiring after 26 years of service. A celebration is planned for February 28, 2020 from 4-6 p.m. in Council Chambers.

Romancier provided an update on aquatics programs.

- Hosting a 2A/3A/4A high school district swim meet.
- Swim lessons at Albany Community Pool (ACP) are full.
- Therapeutic Spa: A grassroots group of pool users is raising money for a new spa at ACP. The group has raised a little over 10% of the proposed \$120,000 project cost. A therapeutic spa would replace the outdated above-ground hot tub. The new spa would be fully funded through donations as no capital dollars are earmarked for it in the Parks & Recreation Department budget.

Barnett provided an update on park maintenance programs.

- City has earned the Tree City USA certification for the 26<sup>th</sup> year.
- Staff working on reimbursement from FEMA for flood expenses.

- Crews are working on ongoing maintenance, leaf removal, tree planting, and parking lot maintenance.

Maple Lawn Preschool: Staff are working with GAPS to transitionally fund MLPS. GAPS is interested in funding the program at no cost to the City while they develop and implement their early childhood service model. Superintendent Goff and Parks & Recreation Director Lyddane will provide the Council and the GAPS board with a proposed plan later this month.

BUSINESS FROM THE COMMISSION

**6:47 p.m.**

VanBuren provided a brief update on Adopt a Park. A volunteer has taken on the mowing and weeding of East Thornton Lake Natural Area.

NEXT MEETING DATE: Wednesday, March 4, 2020

ADJOURNMENT

The meeting was adjourned at 6:56 p.m.

Submitted by,

Administrative Services Coordinator

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
East Albany Neighborhood Park Acquisition--Timber Ridge area	2-acre site has been acquired adjacent to Timber Ridge School; preliminary design back. GAPS reviewed at 9/23 board meeting. Meeting with GAPS staff in March to discuss. Staff to recommend construction for summer 2021.	Development indefinitely delayed, pending O&M funding plan	Parks SDCs
Timber Linn Park soccer field improvements	Final phase of grading, irrigation awaiting action by AYSO	TBD	AYSO irrigation, City grading
East Thornton Lake Natural Area development Ph 1	Design pending. Will look at improvements once the Master Plan is complete.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Parks Master Plan update	Online survey and intercept events completed. 1,084 total surveys (730 complete, 10 in Spanish). Two Task Force meetings have taken place. MIG to put together three "options" for community to weigh in on.	FY 2019-20	Funding from Parks Fund, Parks SDCs
Pickleball Courts phase 2	Design and cost estimates received from Reece and Associates. Information shared with Pickle Ball Club. Three contractors bid on the project and costs ranged from \$329,888-\$345,855.50. Budgeted \$300,000. Additional SDCs will need to be allocated. Anticipated construction April-July 2020	FY 2018-20	Parks SDCs, private funds