



MINUTES

Wednesday, March 4, 2020

6 p.m.

Calapooia Room, City Hall

Approved: 7/1/20

CALL TO ORDER

Kim Lyddane called the meeting to order at 6:03 p.m.

Commissioners present Stacie Wyss-Schoenborn, Katie Rex, Will Sheppy, Matt Wadlington

Commissioners absent: Russ Allen (excused), Jill Van Buren

Staff present: Kim Lyddane, Parks & Recreation Director; Rick Barnett, Parks & Facilities
Maintenance Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES

February 5, 2020

MOTION: Wyss-Schoenborn moved to adopt the minutes as presented. Sheppy seconded the motion, which passed 4-0.

ACTION ITEMS

a. None

BUSINESS FROM THE PUBLIC

a. None

DISCUSSION ITEMS

6:04 p.m.

a. New Commission members

Kate Rex and Matt Wadlington were introduced, and each provided some background information to the Commission.

b. Rebrand

The department is in the process of reviewing and consolidating all division logos into one to create a consistent image. Brief discussion followed.

c. University of Oregon research request

The university is looking at the demographic composition of citizen boards across the state. If Commissioners are interested in sharing information, they can email Lyddane. Brief discussion followed.

REPORTS AND UPDATES

a. Capital project update

6:14 p.m.

Lyddane reviewed the capital project summary.

East Albany Park: Site has been acquired adjacent Timber Ridge School. Meeting with Greater Albany Public Schools (GAPS) staff in March to discuss the preliminary design. Staff to recommend construction for summer 2021.

Park Master Plan: The online survey and intercept events have been completed: 1,084 total surveys (730 completed, 10 in Spanish). Two task force meetings have taken place. The consultant is putting together three options for community to weigh in on.

East Thornton Lake Natural Area: Design is pending; will look at improvements once the master plan is complete.

Pickleball courts: Design and cost estimates have been received from Reece and Associates and have been shared with the pickleball club. Three bids were received on the project and costs ranged from \$329,888-\$345,855.50. The project is budgeted at \$300,000. Additional SDCs will need to be allocated. Anticipated construction April- July 2020. Brief discussed followed.

b. Staff reports

6:23 p.m.

Lyddane provided an update on recreation programs.

- Staff are reviewing all programs, goals, and benchmarks, and looking at long-term planning.
- Reviewing department policies for consistency and customer impact.
- Collaborative Tourism Grant has been received for the Western National Men's Softball Tournament which is being held in September 2020.
- Performer announcements for Summer Sounds and River Rhythms will start going out March 9, 2020. Social media will also have updates.
- Rob Romancier, aquatics manager, has retired after 26 years of service. A celebration was held February 28, 2020. The first round of interviews for an aquatic's supervisor start March 10, 2020.
- A newly created monthly newsletter for the Children, Youth and Family programs will start this month.
- Spring *Activate* will go out March 16, 2020.

Barnett provided an update on park maintenance programs.

- Crews are working on ongoing maintenance, leaf removal, tree planting, and parking lot maintenance.
- The department is responsible for maintaining over 900 acres which include 34 parks and trails, street trees throughout the city and operation of the urban forestry program.
- Staff working on reimbursement from FEMA for flood expenses.
- In December, a fire at Timber-Linn Memorial Park destroyed a shed belonging to American Youth Soccer Association, along with the contents of a storage container, and caused minor damage to the department's event storage building. Information has been submitted to the City's insurance and repair work will begin next month.

Maple Lawn Preschool: Staff are working with GAPS to secure transitional funding for MLPS. GAPS is interested in funding the program at no cost to the City while they develop and implement their early childhood education model. Lyddane is working with the superintendent on an intergovernmental agreement. Brief discussion followed.

BUSINESS FROM THE COMMISSION

6:34 p.m.

Sheppy inquired about the demographics of the renters for the Albany Community Pool and COOL Pool, mainly business vs private.

NEXT MEETING DATE: Wednesday, April 1, 2020

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Submitted by,

Debbie Little

Administrative Services Coordinator