



PARKS & RECREATION COMMISSION



AGENDA

Wednesday, July 1, 2020

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://global.gotomeeting.com/join/409822885>

You can also dial in using your phone: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: [409-822-885](tel:409822885)

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - a. March 4, 2020
4. SCHEDULED BUSINESS
 - a. Business from the Public

Persons wanting to provide comment to the commission under "business from the public" must send comments by email to debbie.little@cityofalbany.net. Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.
 - b. Action Items
 - 1) New Officers – Election of Chair & Vice-Chair
 - c. Discussion Items
 - d. Reports and Updates
 - 1) Capital Projects Update
 - 2) COVID-19 impacts
 - 3) Budget forecast
 - 4) Program Staff Reports
5. BUSINESS FROM THE COMMISSION
6. NEXT MEETING DATE: Wednesday, August 5, 2020
7. ADJOURNMENT

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

Due to Governor Brown's Executive Orders limiting public gatherings during the COVID-19 pandemic, this meeting is accessible to the public via phone and video connection.



MINUTES

Wednesday, March 4, 2020

6 p.m.

Calapooia Room, City Hall

Approved:

CALL TO ORDER

Kim Lyddane called the meeting to order at 6:03 p.m.

Commissioners present Stacie Wyss-Schoenborn, Kathie Rex, Will Sheppy, Matt Wadlington

Commissioners absent: Russ Allen (excused), Jill Van Buren

Staff present: Kim Lyddane, Parks & Recreation Director; Rick Barnett, Parks & Facilities
Maintenance Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES

February 5, 2020

MOTION: Wyss-Schoenborn moved to adopt the minutes as presented. Sheppy seconded the motion, which passed 4-0.

ACTION ITEMS

a. None

BUSINESS FROM THE PUBLIC

a. None

DISCUSSION ITEMS

6:04 p.m.

a. New Commission members

Kate Rex and Matt Wadlington were introduced, and each provided some background information to the Commission.

b. Rebrand

The department is in the process of reviewing and consolidating all division logos into one to create a consistent image. Brief discussion followed.

c. University of Oregon research request

The university is looking at the demographic composition of citizen boards across the state. If Commissioners are interested in sharing information, they can email Lyddane. Brief discussion followed.

REPORTS AND UPDATES

a. Capital project update

6:14 p.m.

Lyddane reviewed the capital project summary.

East Albany Park: Site has been acquired adjacent Timber Ridge School. Meeting with Greater Albany Public Schools (GAPS) staff in March to discuss the preliminary design. Staff to recommend construction for summer 2021.

Park Master Plan: The online survey and intercept events have been completed: 1,084 total surveys (730 completed, 10 in Spanish). Two task force meetings have taken place. The consultant is putting together three options for community to weigh in on.

East Thornton Lake Natural Area: Design is pending; will look at improvements once the master plan is complete.

Pickleball courts: Design and cost estimates have been received from Reece and Associates and have been shared with the pickleball club. Three bids were received on the project and costs ranged from \$329,888-\$345,855.50. The project is budgeted at \$300,000. Additional SDCs will need to be allocated. Anticipated construction April- July 2020. Brief discussed followed.

b. Staff reports

6:23 p.m.

Lyddane provided an update on recreation programs.

- Staff are reviewing all programs, goals, and benchmarks, and looking at long-term planning.
- Reviewing department policies for consistency and customer impact.
- Collaborative Tourism Grant has been received for the Western National Men's Softball Tournament which is being held in September 2020.
- Performer announcements for Summer Sounds and River Rhythms will start going out March 9, 2020. Social media will also have updates.
- Rob Romancier, aquatics manager, has retired after 26 years of service. A celebration was held February 28, 2020. The first round of interviews for an aquatic's supervisor start March 10, 2020.
- A newly created monthly newsletter for the Children, Youth and Family programs will start this month.
- Spring *Activate* will go out March 16, 2020.

Barnett provided an update on park maintenance programs.

- Crews are working on ongoing maintenance, leaf removal, tree planting, and parking lot maintenance.
- The department is responsible for maintaining over 900 acres which include 34 parks and trails, street trees throughout the city and operation of the urban forestry program.
- Staff working on reimbursement from FEMA for flood expenses.
- In December, a fire at Timber-Linn Memorial Park destroyed a shed belonging to American Youth Soccer Association, along with the contents of a storage container, and caused minor damage to the department's event storage building. Information has been submitted to the City's insurance and repair work will begin next month.

Maple Lawn Preschool: Staff are working with GAPS to secure transitional funding for MLPS. GAPS is interested in funding the program at no cost to the City while they develop and implement their early childhood education model. Lyddane is working with the superintendent on an intergovernmental agreement. Brief discussion followed.

BUSINESS FROM THE COMMISSION

6:34 p.m.

Sheppy inquired about the demographics of the renters for the Albany Community Pool and COOL Pool, mainly business vs private.

NEXT MEETING DATE: Wednesday, April 1, 2020

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Submitted by,

Administrative Services Coordinator

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
East Albany Neighborhood Park Acquisition--Timber Ridge area	1.8-acre site acquired adjacent to Timber Ridge School; preliminary design back. GAPS reviewed at 9/23 board meeting. Staff pushing back recommendation for construction to summer 2022 due to covid-19/budget related issues.	Development indefinitely delayed, pending O&M funding plan	Parks SDCs
Timber Linn Park soccer field improvements	Final phase of grading, irrigation awaiting action by AYSO	TBD	AYSO irrigation, City grading
East Thornton Lake Natural Area development Ph 1	Design pending. Will look at improvements once the Master Plan is complete.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Parks Master Plan update	MIG provided a list of recommendations based on surveys and Task Force feedback. Nearly 100 projects identified broken into short (0-5 years), medium (5-10 years), and long (10+ years) term goals. Estimated price of \$134 million (\$92 million SCD eligible). Currently we have under \$1.8M in SDCs. Task Force to meet virtually late August. Plan and updated SDC methodology to go to Council in the fall for review/adoption.	FY 2019-20	Funding from Parks Fund, Parks SDCs
Pickleball Courts phase 2	Originally budgeted \$300,000. Engineers estimate was \$303,000. Three companies bid between \$329,888-\$345,855.50. North Santiam Paving was the winning bid. Started construction in April. Had to stop due to discovers during groundbreaking. Resulted in a \$154,000 change order. Worked with Reece and associates & NSP to review changes. Modifying design to meet the \$339,000 budget. Estimated completion fall 2020.	FY 2018-20	Parks SDCs, private funds