



**CORRECTED**

(Meeting Time)

## AIRPORT ADVISORY COMMISSION AGENDA

**Thursday, February 17, 2022**

This meeting will be conducted virtually.

At 3:30 p.m., join the meeting from your computer, tablet, or smartphone  
by clicking the link below:

<https://council.cityofalbany.net/groups/air/zoom>

[NOTE: The City of Albany is now using ZOOM for virtual meetings.]

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.  
If a participant disrupts the meeting, the participant's microphone and webcam will be turned off.  
If disruption continues, the participant will be removed from the meeting.

You can use your microphone or dial in using your phone.

1-253-215-8782

Meeting ID: 815 8039 5498

Passcode: 611085

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1. Call to order
2. Roll call/Introduction of new member (Wes Jones)
3. Election of Officers
4. Approval of November 18, 2021, minutes
5. Project list update
6. FBO updates
7. Business from the commission
8. Comments from the public
9. Next meeting date: Thursday, March 17, 2022
10. Adjournment

*Due to the COVID-19 pandemic, the Airport Advisory Commission will meet virtually.*

*This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [robb.romeo@cityofalbany.net](mailto:robb.romeo@cityofalbany.net), 541-917-7605.*

**cityofalbany.net**





## AIRPORT ADVISORY COMMISSION

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### MINUTES

Thursday, November 18, 2021

3:30 p.m.

Santiam Room, City Hall

333 Broadalbin Street SW

**Approved: Draft**

#### Call to Order

Chair Mark Patrzik called the meeting to order at 3:32 p.m.

#### Roll Call

Members present: Garry Barnes, Gar Burroughs, Tom Elliott, Chuck Kratch, and Mark Patrzik

Members absent: Richard Kay

Staff present: Transportation Manager Robb Romeo, Operations Manager Kristin Preston, and PW Contracting Coordinator Paul Jacobson.

Others present: Tony Hann

#### Approval of September 16, , 2021, Minutes

**3:34 p.m.**

Kratch made a motion to approve the minutes as presented. Burroughs seconded the motion. The motion to adopt the minutes as presented passed 5-0.

#### Project List Update

**3:36 p.m.**

Transportation Manager Robb Romeo reported the following:

- AWOS project is still in process. Precision Approach said the equipment was received today. Hopefully it will be up and going by the end of the month.
- The static airplanes project is at a standstill right now.
- We have been reimbursed for the VASI.
- The flog pole project is moving forward.

Answers to questions from the commission:

- The picnic tables at the sound of the airport are used for Art and Air Festival
- One of the derelict aircraft is paying tie town fees. Romeo will ask the city attorney what can be done about the other one.
- He is concerned about debris in the creek area if it is fenced.
- We will not have to close the airport again for the AWOS.
- No more obstruction lights need to be installed.

FBO Updates

**3:40 p.m.**

Tony Hann reported everything is going well. Tony mentioned that Romeo had a cover installed over the entrance gat photo eye, keeping the moisture out. It seems to have helped.

Business from the Commission

None

Comments from the Public

None.

Next Meeting Date

The next regularly scheduled meeting is on January 20, 2022.

Adjournment

Patzik moved to adjourn the meeting and Burroughs seconded the motion. The motion passed 5-0.

Hearing no further business, Patzik adjourned the meeting at 3:50 p.m.

Respectfully submitted,

Reviewed by,

Paul Jacobson  
Public Works Contracting Coordinator

Robb Romeo  
Transportation Manager

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net).*

# ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 02/17/2022

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
1	AWOS	In progress, waiting on FCC License	Winter - 22	
	<b>Misc. Notes</b>			
2	A4s	Waiting to hear back from the Oregon Aviation Historical Society		
3	FBO Building	Beam and roof repair		