



Airport Advisory Commission

AGENDA

Thursday, May 19, 2022, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.cityofalbany.net/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 · Passcode: 611085

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

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|---|---------------|
| 1. Call to Order | Mark Patrzik |
| 2. Roll call | Paul Jacobson |
| 3. Approval of April 21, 2022, minutes | Mark Patrzik |
| 4. Staff updates | Robb Romeo |
| 5. FBO update | Tony Hann |
| 6. Business from the commissioners | |
| 7. Business from the public | |
| 8. Next meeting date: Thursday, July 21, 2022 | |
| 9. Adjournment | |

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@cityofalbany.net or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

cityofalbany.net/council





AIRPORT ADVISORY COMMISSION

MINUTES

Thursday, April 21, 2022

3:30 p.m.

Santiam Room, City Hall and Virtual

333 Broadalbin Street SW

Approved: DRAFT

Call to Order

Chair Mark Patrzik called the meeting to order at 3:30 p.m.

Roll Call

Commissioners present: Garry Barnes, Wes Jones, Richard Kay, Chuck Kratch, and Mark Patrzik

Commissioners absent: Gar Burroughs, Tom Elliott

Staff present: Public Works Director Chris Bailey, Operations Manager Kristin Preston, Transportation Manager Robb Romeo, and Public Works Contracting Coordinator Paul Jacobson.

Others present: Mayor Alex Johnson II

Approval of March 17, 2022, Minutes

3:31 p.m.

Wes Jones made a motion to approve the minutes as presented. Richard Kratch seconded the motion, and it carried 5-0.

Business from the Public

3:32 p.m.

Mayor Johnson clarified his position on Airport relocation, improvement, regional airport, etc. Chris Bailey has talked briefly with consultants with airport experience in some of these areas.

Staff Updates

3:40 p.m.

Public Works Director Chris Bailey presented a Transportation Advisory Committee overview. She noted that Council is reviewing citizen advisory groups. The Transportation Commission concept would be to merge the current three transportation commissions (Traffic Safety, Bicycle and Pedestrian, and Airport) plus other functions not under the purview of any of the three existing commissions.

Members gave input regarding this concept.

Transportation Manager Robb Romeo reported the following:

- Project list update:

- AWOS contractor is pushing to get this going. Our FAA representative for this project is waiting for verification from other departments in the FAA.
- A4s will be moved in the fall
- The City has insurance certificates from all tenants.
- All leases and rents are current.

The Commission discussed possible uses for the historic hangar. One thought was that it could be used for helicopters during firefighting and Christmas tree harvesting if we also had a helipad.

Response to questions from the commission:

- FCC has approved the AWOS frequency and the phone number is up in test mode.
- There should be potential revenue from a helipad.

ACTION ITEM: Romeo will check on empty conduit that may have been installed and report back next month.

FBO Updates

4:15 p.m.

Tony Hahn gave his report.

- Northwest Art and Air Festival for 2022 – Young Eagles not a good fit for a one day event. He will revisit this for 2023.
- A hangar door spring is on order to be replaced. Other springs will be tightened and mechanical parts lubed.
- Flight training is picking up. New full time instructor is coming from Texas.
- Instrument approach – VOR is the only approach right now. GPS is not working. Romeo is trying to contact the new FAA representative for our area.

Response to questions from the commission:

No questions

Business from the Commission

4:20 p.m.

Kratch asked about Consumer Price Index (CPI) for T-hangars. Bailey said only land leases are tied to the CPI.

Comments from the Public

4:24 p.m.

None.

Next Meeting Date

The next regularly scheduled meeting of the Airport Advisory Commission is on May 19, 2022.
There will be no June meeting of the Albany Airport Commission.

Adjournment

Seeing no further business, the chair adjourned the meeting at 4:25 p.m.

Respectfully submitted,

Reviewed by,

Paul Jacobson
Public Works Contracting Coordinator

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net.*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 05/19/2022

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
1	AWOS	Installed!	Spring - 22	
2	Paint windsock drums		Summer - 22	
	Misc. Notes			
2	A4s	Going to move in the Fall		
	Capital Improvement Projects			
	Calendar Year 2023	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Design)		
	Calendar Year 2023	FBO Improvements / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC)		
	Calendar Year 2025	Carry Over		
	Calendar Year 2025	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxiways Rehabilitation		