



Airport Advisory Commission

AGENDA

Thursday, July 21, 2022, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.cityofalbany.net/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 · Passcode: 611085

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

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|--|---------------|
| 1. Call to Order | Mark Patrzik |
| 2. Roll call | Paul Jacobson |
| 3. Approval of May 19, 2022, minutes | Mark Patrzik |
| 4. Staff updates | Robb Romeo |
| 5. FBO update | Tony Hann |
| 6. Business from the commissioners | |
| 7. Business from the public | |
| 8. Next meeting date: Thursday, Aug 18, 2022 | |
| 9. Adjournment | |

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@cityofalbany.net or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

cityofalbany.net/council





AIRPORT ADVISORY COMMISSION

MINUTES

Thursday, May 19, 2022

3:30 p.m.

Santiam Room, City Hall and Virtual

333 Broadalbin Street SW

Approved: **DRAFT**

Call to Order

Chair Mark Patzick called the meeting to order at 3:31 p.m.

Roll Call

Commissioners present: Gar Burroughs, Tom Elliott, Wes Jones, Richard Kay, Chuck Kratch, and Mark Patzick

Commissioners absent: Garry Barnes

Staff present: Operations Manager Kristin Preston, Transportation Manager Robb Romeo, and Public Works Contracting Coordinator Paul Jacobson.

Others present: Tony Hahn

Approval of April 21, 2022, Minutes

3:31 p.m.

Chuck Kratch made a motion to approve the April minutes with a correction that Chuck Kratch seconded the motion to approve the April 21, 2022, minutes. Wes Jones seconded the motion, and it carried 6-0.

Business from the Public

3:32p.m.

None

Staff Updates

3:32p.m.

Transportation Manager Robb Romeo reported the following:

- Project list update:
 - AWOS is up and running. The frequency is 119.925 and phone number is 541-967-3508.
 - A4s will be moved in the fall
- Romeo had someone call about moving in containers. A plane will be disassembled, put in the container, and moved out by next week.

FBO Updates

3:35 p.m.

Tony Hahn gave his report.

- AWOS is a hit. Everyone is happy about it. AWOS Net is another module that would make it appear on web sites. Cost is about \$2,000.

Response to questions from the commission:

AWOS Net is necessary for Albany airport to show up on the internet maps.

The question was raised, "Is it worth pushing back to the company regarding the added cost?"

The commission was in agreement that the City should pursue AWOS Net. Tom Elliott moved to proceed and figure out what needs to happen to move this forward. Jones seconded and the motion carried 6-0.

- Fuel is rising quickly, which also means airport rental costs go up.
- He hired a new instructor that is busy full-time. A new instructor is coming in June.
- He has requests about space for building hangars. Discussion ensued about locations for more hangars.

Response to questions from the commission:

Fuel is \$6.49 per gallon

Business from the Commission

3:36 p.m.

Patrzik opened discussion about the consolidation of transportation-related commissions. The commission last month asked him to prepare a letter to Council about Airport Commission not being included in a combined commission. He distributed a draft for comment (see attached). Jones moved to put this forward to Council. Elliott seconded and the motion carried 6-0.

Romeo talked about a railroad bridge construction project next to the cemetery on Old Salem Road that will involve a 140-foot crane that will be there about three months. They will have a light and proper flags. There is no need for a NOTAM.

Comments from the Public

4:17 p.m.

None

Next Meeting Date

There will not be a June meeting of the Airport Advisory Commission. The next scheduled meeting is on July 21, 2022, at 3:30 p.m.

Adjournment

Seeing no further business, the chair adjourned the meeting at 4:20 p.m.

Respectfully submitted,

Reviewed by,

Paul Jacobson
Public Works Contracting Coordinator

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net.*

May 19, 2022

City Council Members:

You have asked for feedback regarding the proposed consolidation of several Advisory Commissions. The proposed consolidation of Traffic Safety, Bicycle and Pedestrian and Airport Commission. At first, we thought that this might be a good cost saving idea. After some discussion all of the Airport Advisory board members believe that this is not a viable plan and here is why.

Traffic Safety reviews "traffic safety"; how can we make our streets safer and better for vehicles. Bicycle and Pedestrian addresses how we can make our streets and bike paths more accessible and safer for the people of Albany, it's obvious these two commissions have a common theme in what they are attempting to accomplish thus it makes sense that those two commissions could be combined. However, we believe that the Airport Commission is a different beast. This commission is about having a transportation hub that serves the city. There is a much greater emphasis needed to be put on the Airport so that it can serve the broader community and the region. Airports can often be seen as an organization separate from the communities they serve thus they are a separate entity unto itself.

Ninety nine percent of the people in Albany use the streets, walking and biking paths and sidewalks in our community. Ninety nine percent of the people in Albany have never been to or used the Airport facilities. An airport's role is much more defined and specific from the other two commissions we are currently speaking about. There are many jurisdictions that a municipal airport must adhere to such as FAA guidelines and mandates, ODA guidelines and mandates. Therefore, the people who volunteer for this Commission need to have a working knowledge and a familiarity of airport operations which are totally outside the realm of the other two commissions, this is why we feel the Airport Advisory Commission should remain separate from all other Advisory Committee's.

Sincerely,

The Albany Airport Advisory Committee

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 07/21/2022

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
1	AWOS	Installed!	Spring - 22	
2	Paint windsock drums		Summer - 22	
	Misc. Notes			
2	A4s	Going to move in the Fall		
	Capital Improvement Projects			
	Calendar Year 2023	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Design)		
	Calendar Year 2023	FBO Improvements / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC)		
	Calendar Year 2025	Carry Over		
	Calendar Year 2025	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxiways Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	* Red indicates BIL Money			