



Airport Advisory Commission

AGENDA

Thursday, September 15, 2022, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.cityofalbany.net/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

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|--|---------------|
| 1. Call to Order | Mark Patrzik |
| 2. Roll call | Paul Jacobson |
| 3. Approval of August 18, 2022, minutes | Mark Patrzik |
| 4. Staff updates | Robb Romeo |
| 5. FBO update | Tony Hann |
| 6. Business from the commissioners | |
| 7. Business from the public | |
| 8. Next meeting date: Thursday, October 20, 2022 | |
| 9. Adjournment | |

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@cityofalbany.net or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

cityofalbany.net/council



ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 07/21/2022

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
1	AWOS	Installed!	Spring - 22	
2	Paint windsock drums		Summer - 22	
	Misc. Notes			
2	A4s	Going to move in the Fall		
	Capital Improvement Projects			
	Calendar Year 2023	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Design)		
	Calendar Year 2023	FBO Improvements / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC)		
	Calendar Year 2025	Carry Over		
	Calendar Year 2025	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxiways Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	* Red indicates BIL Money			



AIRPORT ADVISORY COMMISSION

MINUTES

Thursday, August 18, 2022

3:30 p.m.

Santiam Room, City Hall and Virtual

333 Broadalbin Street SW

Approved: DRAFT

Call to Order

Chair Patrzik called the meeting to order at 3:35 p.m.

Roll Call

Commissioners present: Gar Burroughs, Tom Elliott, Wes Jones, Richard Kay, Chuck Kratch, and Mark Patrzik

Commissioners absent: Garry Barnes

Staff present: City Manager Peter Troedsson, Operations Manager Kristin Preston, Transportation Manager Robb Romeo, and Public Works Contracting Coordinator Paul Jacobson.

Others present: Tony Hahn

Approval of May 19, 2022, Minutes

3:35 p.m.

Chuck Kratch made a motion to approve the May 19, 2022, minutes. Wes Jones seconded the motion, and it carried 5-0.

Business from the Public

3:37 p.m.

None.

Staff Updates

3:37 p.m.

Transportation Manager Robb Romeo reported the following:

- Flag pole: The FAA approved the project. We will need to meet Pacific Power on site.
- Historic Hangar: The former tenant is out. Romeo is checking with the State Historic Preservation Office to see what we need to do to bring it up to historic standards. There are some structural integrity issues because of former tenant modifications. The Commission discussed condition of the doors. City Manager Peter Troedsson suggested including a restaurant
- Wind sock. Chuck and Mark will be working on the windsock – cleaning and painting.
- Answers to questions from the Commission regarding the project list:

- A4s will be moved down to the south end, possibly by the end of September.
- They Skymaster is paying rent; the Citation is not. Romeo will draft something with the City Attorney for a response to the owners.
- Romeo will add moles ,mowing, and painting to project list.

FBO Updates

4:00 p.m.

Tony Hahn was not present.

Patzik asked about fuel testing and test logs. He wants to make sure the tests and being done weekly and logged appropriately. Romeo will check with Hahn.

Citizen Advisory Optimization Review

4:13 p.m.

City Manager Peter Troedsson talked about the Council's desire to evaluate the city's citizen advisory groups and staff's response and proposal. Discussion ensued.

Some of the concerns raised by the Commission are lack of transparency; those with interest in airplanes will not want to spend time on cross walks, potholes, etc.; if time and responsibility increases, maybe remuneration would be appropriate; this proposal would mean there would be fewer people on the new commission with a vested interest in the success of the airport (owners, pilots, etc.) and a Transportation Commission would further "dilute" that level of interest.

Next Meeting Date

The next scheduled meeting of the Airport Advisory Commission is on September 15, 2022, at 3:30 p.m.

Adjournment

Seeing no further business, the chair adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Reviewed by,

Paul Jacobson
Public Works Contracting Coordinator

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net.*