



HUMAN RELATIONS COMMISSION AGENDA

Tuesday, January 25, 2022

7 p.m.

[Join the meeting on Zoom](#)

Meeting ID: 845 5748 1572, Passcode: 852892

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

1. Call to order
2. Roll call
3. Election of officers: chair and vice chair
4. Business from the public
Persons wanting to provide public comment to the body must send their written comments by email to kim.lyddane@cityofalbany.net. Please limit comments to one page. Emails received before noon the day of the meeting will be included in the public record.
5. Approval of November 16, 2021, minutes. [Pages 2-3]
6. Scheduled business (Chair)
 - a. **2021** annual report presentation to City Council
 - b. HRC project updates (Chair)
 - c. **2021** Human Relations Award [Page 4] (Chair)
 - d. HRC event debriefs and upcoming events from the HRC calendar [Pages 5-6] (Chair)
 - e. Highlights from this meeting for 2022 annual report preparation (Chair)
7. Business from the commission
8. Staff updates (Staff)
 - a. Citizen Advisory Groups: terms and recruitment
9. Next meeting date: Tuesday, February 22, 2022
10. Adjournment

This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 24-hours in advance of the meeting at: citymanagersoffice@cityofalbany.net or 541-917-7519.

The closed caption feature is for the benefit of the audience and is not the official record of the meeting.



HUMAN RELATIONS COMMISSION

MINUTES

November 16, 2021

7:00 p.m.

Remote

Approved: **DRAFT**

Call to Order

Chair Stephanie Newton called the meeting to order at 7:01 p.m.

Roll Call

Members present: Stephanie Newton, Greg Soriano, Robyn Davis, Leslie Chartier, and Keith Kolkow.

Members absent: Miriam Cummins (excused).

Business from the Public

None.

7:01 p.m.

Approval of October 26, 2021, Minutes

Motion: Commissioner Leslie Chartier moved to approve the October 26, 2021, minutes as presented. Commissioner Keith Kolkow seconded the motion, which passed 5-0.

7:01 p.m.

HRC proposed project updates

Newton: Historic Preservation Month

Chair Stephanie Newton will work with Kolkow to create a walking tour for Historical Preservation Month in May 2022. Historical businesses owned by people of color will be highlighted. Newton and Kolkow will work with the Landmarks Commission on the item. Chartier would like to volunteer with the subcommittee.

7:02 p.m.

Human Relations Award

Newton has the physical awards and will take them to city hall. The award certificate mailed to Jackson Street Youth Services was returned. Newton will get an updated address.

7:04 p.m.

HRC Event Debriefs and Upcoming Events from HRC Calendar

None.

7:05 p.m.

Highlights From this Meeting for 2021 Annual Report Preparation

It was agreed to highlight the presentation of the Human Relations Awards for the 2021 Annual Report. Kolkow stated that he went to Calapooia Middle School in a personal capacity to talk about Pride with their Safe Space Club.

7:05 p.m.

Business from the Commission

7:07 p.m.

Chartier noted that her term expires at the end of 2021 and notified the commission that she does not intend to apply for another term. Chartier said she will be joining the board of Lumina Hospice and will need to make time to serve in that capacity. Commissioner Greg Soriano confirmed he intends to apply to serve an additional term on the Human Relations Commission.

Soriano noted an attack targeting a transgender employee at a 7-Eleven convenience store in Corvallis. The group agreed to send a letter in support of the victim. Soriano will write the letter.

Kolkow noted there is a Go-Fund-Me page for the victim. He will share a link to the page with the group.

Parks & Recreation Director Kim Lyddane gave an update about Councilor Matilda Novak's vacant seat on the commission.

Newton reported that a license plate depicting QAnon and Neo-Nazi support was identified locally. Newton said the plate belonged to an Albany resident and that the Oregon Department of Motor Vehicles has revoked the plate.

Staff Updates

7:14 p.m.

Kolkow and Commissioner Miriam Cummins will meet soon to develop micro survey questions.

The commission agreed to set their next meeting date as Tuesday, December 14, 2021.

Motion: Newton moved to have Soriano write a letter on behalf of the Human Relations Commission in support of the victim of the Corvallis 7-Eleven attack, with review by Newton and Lyddane. Commissioner Robyn Davis seconded the motion, which passed 5-0.

Next Meeting Date

The next regularly scheduled meeting is on Tuesday, December 14, 2021.

Adjournment

Hearing no further business, Chair Newton adjourned the meeting at 7:19 p.m.

Respectfully submitted,

Reviewed by,

Gabriel Shepherd
Recorder

Kim Lyddane
Parks & Recreation Director

Human Relations Award

Process

- Two categories
 - Individuals
 - Albany organizations or businesses
- Publicity seeking nominations
 - News release which gives a nomination deadline
 - Posting on City's website with nomination forms in both English and Spanish
 - Provide United Way, Love INC, and Chamber with the nomination form and the news release for distribution via their networks
- Application status is shared at an HRC meeting without revealing the nominees' names, so it is a surprise at the awards presentation.
- HRC makes HRA selections by voting through email or through a subcommittee meeting
 - Selects award recipient for both categories (receives award)
 - Selects runner-up for both categories (receives certificate)
- City staff orders award(s) and prints certificates (HRC decides what certificates will say)
- Invite finalists to attend city council meeting
- HRC presents the awards and certificates at a city council meeting
 - HRC representative gives foundational introduction that sets the stage for public understanding of the award's purpose.
 - HRC representatives introduce the finalists and describes why they were chosen and then presents the awards and certificates.

Time Schedule **[HRC determines the dates for the yellow highlighted areas]**

- **[Normally a date at the end of October thru middle of December]:** Submission of HR award applications
 - Nomination forms due by 5:00 p.m. Friday, *[Normally a date in the middle of December]*
 - **[Normally a date at the end of December]:** HRC makes HRA awards selections
 - Selects award recipients for the two categories
 - Selects up to two runners-up for the two categories
- (Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation)***
- **[Normally a date in January or February]:** Present awards at City council meeting
 - Following the council meeting, issue news release announcing the award recipients and provide photos, if available, to *Democrat-Herald*.

Calendar of Events

Thursdays	Community Meals (Take-out meals)	5:00 p.m.	First Christian Church
January 2022			
01/13/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
01/17/2022	MLK Day		
01/25/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
01/25/2022	HRC meeting	7:00 p.m.	Virtual event
February 2022			
02/10/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
02/15/2022	Citizen Advisory Groups training	3:00 p.m.	Virtual (recorded)
02/22/2020	HAC meeting (last Tuesday of the month)	3:00 p.m.	
02/22/2021	HRC meeting	7:00 p.m.	
	LBCC Unity Celebration (last week of Feb. or first week of March)		
March 2022			
03/10/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
03/23/2022	HRC meeting	7:00 p.m.	
03/29/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
April 2022			
04/11/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
04/26/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
04/26/2022	HRC meeting	7:00 p.m.	
May 2022			
	Mental Health Month		
05/12/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
05/19/2022	HEART to Heart Resource Fair (3rd Thursday in May)		
05/24/2022	HRC meeting		
05/30/2022	Memorial Day events		
05/31/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
June 2022			
	Juneteenth Celebration (Corvallis/Albany NAACP presents)		
06/09/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
06/28/2022	HRC meeting	7:00 p.m.	
	LGBTQ Rally/March		Linn County Courthouse & Downtown Albany
06/30/2022	HAC meeting (last Tuesday of the month) Safety Camp for kids entering grades 4-6	3:00 p.m.	
July 2022			
07/14/2022	NAACP Corvallis/Albany	6:30 p.m.	
	River Rhythms	7:00 p.m.	Monteith Riverpark
07/26/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
07/26/2022	HRC meeting	7:00 p.m.	
	Farmers' Market	9:00 a.m.	City Hall parking lot
August 2022			
	Midsummer Arts Festival	10:00 a.m.	Monteith Riverpark
	Summer Sounds	7:00 p.m.	Monteith Riverpark
08/02/2022	National Night Out Event (First Tuesday in August)	5:30 p.m.	
	River Rhythms	7:00 p.m.	Monteith Riverpark
08/06/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
08/11/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
	Summer Sounds		
	River Rhythms	7:00 p.m.	Monteith Riverpark
08/13/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
	Summer Sounds	7:00 p.m.	Monteith Riverpark
08/20/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
08/23/2022	HRC meeting	7:00 p.m.	
08/20/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
08/30/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	

September 2022

09/03/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
09/08/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
09/10/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
09/17/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
	Festival Latino	noon-4:00 p.m.	Monteith Riverpark
	Linn-Benton Veteran Stand Down		
09/24/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
09/27/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
09/27/2022	HRC meeting	7:00 p.m.	

October 2022

10/3-9/2021	Mental Illness Awareness week		
10/01/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
10/08/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
10/13/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
10/15/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
10/22/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
10/25/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
10/25/2022	HRC meeting	5:00 p.m.	
10/29/2022	Farmers' Market	9:00 a.m.	City Hall parking lot

November 2022

	Annual Summit on Homelessness		
11/05/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
11/10/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
11/11/2022	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2022	Veterans Day Parade	12:30 p.m.	
11/12/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
11/22/2022	HRC meeting	7:00 p.m.	
11/19/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
11/26/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
11/29/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	

December 2022

12/08/2022	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
12/27/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
12/27/2022	HRC meeting	7:00 p.m.	
	Homeless Persons' Memorial Service	5:30 p.m.	