



PUBLIC LIBRARY BOARD
AGENDA



Tuesday, September 27, 2022

At 5:15 p.m.

This meeting includes in-person and virtual participation.
2450 14th Avenue SE
or join on [Zoom](#)

Phone: +1 253-215-8782 | Meeting ID: 889 6564 4728 | Passcode: 115761

1. Call to order
2. Roll call
3. Business from the public

The staff contact for business from the public is: amanda.bressler@cityofalbany.net.

4. Approval of August 23, 2022, minutes
5. Scheduled Business
 - Strategic Plan – Assistant Library Director Amanda Bressler
 - Updated Policy 6.1- Equipment loans & use
 - Adult literacy Librarian II- Elizabeth Sonstegaard
6. Business from the commission
7. Staff update
 - Director -Eric Ikenouye
 - Librarian II- April Spisak (Summer Reading)
8. Next meeting date: Tuesday, October 27, 2022
9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: amanda.bressler@cityofalbany.net or 541-917-7592.

cityofalbany.net





MINUTES

August 23, 2022

5:15 p.m.

Hybrid

Approved: **DRAFT**

Call to Order

Chair Steve Borst called the meeting to order at 5:16 p.m.

Roll Call

Members present: Amanda Blaisdell, Steve Borst, Barbara Coffman, Amy Roberts and Dave Smith

Members absent: Bob Brown and Robin Steele

Staff present: Eric Ikenouye, Library Director; Amanda Bressler, Assistant Library Director; and Sheena Dickerman, Administrative Services Coordinator

Approval of July 26, 2022, Minutes:

5:17 p.m.

MOTION: Board Member Amy Roberts moved to approve the minutes as written. Board Member Barbara Coffman seconded it and it passed 5-0.

Scheduled Business:

5:18 p.m.

Strategic plan- Assistant Library Director Amanda Bressler aims to have it completed by the end of the calendar year. She gave a brief update and shared a draft of the rewording of one of the original priorities.

Board update:

5:29 p.m.

Borst shared that Board Member Robin Steele resigned.

Board Member Dave Smith asked about the library staff vacancies. Library Director Eric Ikenouye and Bressler are working on job descriptions and with Human Resources to have the positions posted. They want to change the Aide position to an Assistant position, but it requires City Council approval.

Smith asked about volunteers. Ikenouye will bring actual volunteer numbers to the next meeting. Bressler mentioned that Librarian I Christine Troetschel has a group of teen volunteers that help with different projects.

Library Director Report

5:35 p.m.

Ikenouye explained that there was a technical issue ~~and that~~ with Policy 6.1. It will be on next month's agenda.

Ikenouye gave an update on Summer Reading Program, which wraps up on August 27.

Ikenouye announced that the Friends of the Library received a generous donation in the amount of \$200,000 today.

Ikenouye said that he hopes to have a date for the Story Walk by next meeting.

Ikenouye asked the Board if they had a date in mind for the holiday meeting. Borst tabled any discussion and asked them to come to the next meeting with what they would like.

Administrative Services Coordinator Sheena Dickerman announced that she has accepted a position with the City of Millersburg and that this would be her last Library Board meeting.

Adjournment

Hearing no further business, Borst adjourned the meeting at 5:44 p.m.

Respectfully submitted,

Reviewed by,

Sheena Dickerman
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*