



PARKS & RECREATION COMMISSION



AGENDA

Wednesday, May 4, 2022

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://council.cityofalbany.net/groups/prc/zoom>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 862 5475 5633

Passcode: 946648

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

Persons wanting to provide comment to the commission under "business from the public" must send comments by email to debbie.little@cityofalbany.net. Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.

4. APPROVAL OF MINUTES

a. April 6, 2022

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) SDC Methodology Presentation – Kim
- 2) Public/Private Partnerships- Aaron

b. Action Items

- 1) None

c. Reports and Updates

- 1) Capital Projects Update
- 2) Program Staff Reports

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, June 1, 2022

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

Debbie.little@cityofalbany.net or 541-917-7778.

cityofalbany.net





MINUTES

Wednesday, April 6, 2022

6 p.m.

REMOTE

Approved: Draft

- CALL TO ORDER: Allen called the meeting to order at 6:01 p.m.
- Commissioners present: Russ Allen, Matt Wadlington, Aaron Falotico, Jim Vaughn, Jill Van Buren (6:03 p.m.), Stacie Wyss-Schoenborn (6:03 p.m.), Josh Slamp
- Commissioners absent: None
- Staff present: Kim Lyddane, Parks & Recreation Director; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator; Peter Troedsson, City Manager; Ron Irish, Transportation Systems Analyst; Mary Dibble, Central Administrative Officer

APPROVAL OF MINUTES 6:02 p.m.
March 2, 2022

MOTION: Falotico moved to adopt the minutes as presented. Wadlington seconded the motion, which passed 5-0.

DISCUSSION ITEMS 6:04 p.m.

- a. City Manager- Citizen Advisory Group Update
Troedsson provided an update regarding the review process of the Citizen Advisory Groups. One goal of the review is to optimize the use of the groups and could lead to possible restructuring and combining of some commissions. Brief discussion followed.
- b. New Commission Member 6:25 p.m.
Josh Slamp was introduced, and he provided some background information to the Commission.
- c. Possible South Albany Property Annexation 6:29 p.m.
Lyddane and Irish provided commission members information regarding the annexation of the 26.61 acres known as the South Albany Park property and its advantages. Brief discussion followed.

MOTION: Falotico moved to support annexation of the South Albany Park property. Wyss-Schoenborn seconded the motion, which passed 7-0.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 6:49 p.m.

- a. Capital Projects

Timber Ridge- construction postponed to summer 2023 due to COVID-19 and budget related issues. The school district review board will be meeting on April 18, 2022, regarding a property line adjustment.

Timber Linn- irrigation and seeding delayed due to supply chain issues prior to the weather changing.

Henderson – final designs are being reviewed. Anticipated installation in July-September 2022.

b. Staff reports

6:52 p.m.

Lacey provided a report on recreation programs.

- Summer Activate will be sent out the end of May.
- Performers for Summer Sounds and River Rhythms have been secured and will be announced soon.
- Recruiting for summer staff.
- Aquatics operating smoothly, lessons and classes are full. Continuing to hire lifeguards.
- Egg-cellent Adventure will take place April 16, 2022.
- Working to finalize Northwest Art & Air Performers. Rate increases have presented some challenges.

Lyddane provided an update on Park Maintenance.

- Jay Sharpe has been hired as the Natural Resource Specialist. Sharpe interned seasonally for the department last year.
- Crews are working on maintaining the parks as usage increases.
- Continuing to hire and train seasonal staff. A staff shortage could result in the park restrooms only being opened for rentals which is what took place last year.
- Getting ballfields and other facilities ready for play.
- Preparing for the Henderson Park playground replacement.
- Supply chain issues continue with costs increasing substantially.
- The Park Services Officer position is still in the background check process.

BUSINESS FROM THE COMMISSION

7:05 p.m.

Van Buren noted the Adopt-a-Park program is continuing to grow and has a good volunteer pool with six volunteer projects coming up.

NEXT MEETING DATE: Next meeting will be Wednesday, May 4, 2022.

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

Submitted by,

Reviewed by,

Debbie Little
Administrative Services Coordinator

Kim Lyddane
Parks & Recreation Director

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Timber Ridge Park Development	1.8-acre site acquired adjacent to Timber Ridge School; preliminary design back. Recommendation for construction to summer 2023 due timing, construction costs, and property line adjustments. GAPS Board Review in May	Fall 2023	Parks SDCs
Timber Linn Park soccer field improvements	Grading completed. Irrigation and seeding in the spring due to supply chain issues prior to the weather changing. Soil is on the way thanks to Knife River.	Spring 2022	AYSO irrigation, City grading
East Thornton Lake Natural Area development Ph 1	Design pending. Will look at improvements once the Master Plan is complete. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement	Final design in the works. Anticipated installation July-September.	Summer/Fall 2022	\$175,000 budgeted
Deerfield Park Playground Replacement	Discussing park design and timeline with Lango Hansen Landscape Architects. Installing a temporary nine hole disc golf course in April. Will collect feedback from community. Will remove in the fall and determine if it should be added to 2024-2025 planning materials.	TBD FY24-25	\$250,000 budgeted; likely need closer to \$400,000 to update whole park.