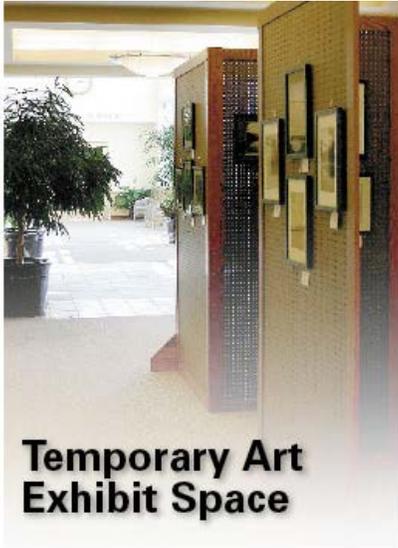


CALL TO ARTISTS



Temporary Art Exhibit Space

The City of Albany and Albany Arts Commission invite artists and arts organizations to submit proposals for use of rotating exhibit space in Albany City Hall.

The number of works of art to be displayed is dependent on the size of the artwork. Artists are encouraged to review the spaces prior to submission.

Albany Arts Commission
Melissa Babcock Saylor
Linda Herd
Charles Leland
Lynn Whitacre
Scott Lawley
Rinee Merritt

For more information contact:
Albany Arts Commission
Linda Herd
herdesign@comcast.net

City of Albany
Debbie Little
Phone: (541) 917-7778

Policy

It is the policy of the Albany Arts Commission to encourage rotating exhibits that showcase artistic talent the mid-Willamette Valley.

All proposed exhibits of obvious artistic merit will be considered, but priority will be given to exhibits by artists and art organizations residing within 25 miles of Albany. Those criteria include artwork that:

1. Incorporates light and movement
2. Sparks curiosity and interest
3. Is appropriate for public display.

All items will be juried by the Albany Arts Commission.

All submitted artwork must be the artist's own work, or must display written attribution in the title or accompanying description

Procedure and Schedule

Rotating exhibit space will be scheduled in one-month intervals at City Hall. The Albany Arts Commission meets the second Tuesday of each month. Interested artist and arts organizations are encouraged to submit proposals for exhibit. A committee member will contact the artist and /or arts organization to notify them of acceptance.

An application, with photograph samples of current work, is required for review by the Arts Commission. Please drop off, send or email the application and your samples to the following:

Albany Arts Commission
Parks & Recreation Department
333 Broadalbin St SW
Albany, OR 97321
debbie.little@cityofalbany.net

Please enclose a self-addressed, stamped envelope if you want your photographs and information returned.

Installation

All artwork for the temporary exhibit will need to be hung on the first business day of the month and removed the last business day of the month.

Artists are responsible for transportation of accepted work. Artists or group representative must supply an inventory list to the Parks & Recreation Department that includes artist name and price of each piece.

Gallery Hours

Temporary exhibits can be viewed during the regular business hours of Albany City Hall.

Size Limits

Artists will need to preview the areas used for exhibiting artwork. Each area is different and the sizes of your artwork will determine the number of pieces accommodated. Artists should have a minimum of 35 pieces. The display space will accommodate up to 80 pieces depending on size.

Proceeds

All sales are processed through the Parks & Recreation Department. A 15 percent commission, payable to The City of Albany, will be collected on all sales of artwork during temporary exhibits. The City will dispense payment to the artist minus the 15% commission. A W-9 is required from the artist for payment from the City of Albany. Proceeds will go to the Albany Arts Commission, which is charged with supporting public art in Albany.

Sold pieces should remain displayed until the end of the exhibition. If a purchased piece needs to be removed, it is to be replaced within 24 hours, and the inventory list indicates the change.

Agreement

Accepted work must be labeled with contact information. Wall pieces must be framed or presented on gallery style canvases with finished edges, and ready to hang. Fragile surfaces must be protected by glass or Plexiglas.

Artists are responsible for insuring their work during the exhibit. It is the artist's responsibility to hang their work in a way that will deter theft.

Artists or arts organizations are expected to pick their work up on the closing day of the exhibit, unless alternate arrangements with the Parks & Recreation Department have been made for storage. Works not claimed within five business days of the close of the exhibit will be considered abandoned and property of the City of Albany.