



CITY OF ALBANY, OREGON
REQUEST FOR PROPOSALS (RFP)

Housing Implementation Plan Services
Proposals Due by 2:00 p.m. (Pacific Time), Thursday, December 2, 2021

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from qualified firms that can demonstrate competency and experience providing the following services:

- Develop an equitable and actionable Housing Implementation Plan (HIP) to address Albany's diverse housing needs identified in the 2020 Housing and Residential Land Needs Assessment to 2040.
- Provide technical analysis and recommendations related to tools, polices and strategies to increase the supply and affordability of Albany's housing stock.
- Participate in community engagement planning and implementation to enlist a broad spectrum of residents and others with knowledge and experience in developing or providing affordable and market rate housing.

The Request for Proposals can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPPO, Purchasing Coordinator, at diane.murzynski@cityofalbany.net.

Time is of the essence to acquire a qualified firm to provide housing implementation plan services to the City of Albany. Proposal responses must be submitted to procurement@cityofalbany.net, not later than 2:00 p.m. (Pacific Time), Thursday, December 2, 2021. Submittals will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line should include the project name "Housing Implementation Plan Services".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 3RD DAY OF NOVEMBER 2021.

Diane M Murzynski
Diane M. Murzynski, CPPO, CPPB
Purchasing Coordinator

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