



**CITY OF ALBANY, OREGON
REQUEST FOR PROPOSALS (RFP)**

Ultrafiltration Membrane Modules

Proposals Due by 3:00 p.m. (Pacific Time), Wednesday, February 9, 2022

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from a qualified firm to provide and assist in the installation of approximately 750 membrane modules approved by the National Sanitation Foundation and Oregon Health Authority for use in a low-pressure vacuum-driven submerged membrane filtration facility. This procurement is being made in accordance with 2 CFR 200.320 and ORS 279B.060. As a federally funded project, proposer will be required to meet the federal provisions stated within *Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts under Federal Awards*.

The objective of requesting proposals is for the City to contract with a firm that can offer membrane modules and installation services at the highest quality and best value to the City.

The RFP can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPPO, Purchasing Coordinator, at diane.murzynski@cityofalbany.net.

Time is of the essence to acquire a qualified contractor to ensure a contract is in place by February 2022. Proposal responses shall be submitted to procurement@cityofalbany.net, not later than 3:00 p.m., (Pacific Time), Wednesday, February 9, 2022. Submittals will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line shall include the project name "Ultrafiltration Membrane Modules".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 10TH DAY OF JANUARY 2022.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPPO, CPPB
Purchasing Coordinator

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