



CITY OF ALBANY, OREGON  
FINANCE DEPARTMENT  
Police Vehicle Lease/Purchase, Upfit & Equipment Maintenance RFP, Addendum 1

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**February 15, 2022**

The purpose of this addendum is to modify the RFP documents only to the extent indicated herein. All other areas not changed or otherwise modified by other addenda shall remain in full force and effect. This addendum is hereby made an integral part of the original Project Documents.

The following questions have been asked.

1. “In the Police Vehicle Lease/Purchase RFP it is asked to provide a Total Maximum Hours to Build Patrol Vehicle as described in the RFP. I am not seeing a full description to provide an accurate estimate for maximum hours. It would be helpful if there were a parts list or more descriptive instructions for the build.”

*Answer: The City has added Attachment C to address the Description of Equipment needed for a build.*

2. “Can you let me know what maintenance is to be performed on site at the PD? Would this be things like oil changes and other standard periodic vehicle maintenance and not related the emergency equipment upfit?”

*Answer: It is not oil changes or vehicle maintenance, it is maintenance or repairs to items provided in the upfit (radar placement, lighting malfunction, wiring issue, push bumper comes loose, etc.) things that are related to the install or operation of the upfit equipment. There will be a punch list provided of repair or work items, when applicable, and the on-site repairs/adjustments don't typically require a vehicle to be brought to the shop.*

3. “Exhibit A asks for percent of markup on equipment purchased, however no equipment or brands of equipment are listed. Also, there is a section for total hours to upfit the patrol vehicles are described in the RFP. After looking through the packet several times I am unable to locate any information on the departments upfit.”

*Answer: The City has added Attachment C to address the Description of Equipment needed for a build.*