



CITY OF ALBANY, OREGON
FINANCE DEPARTMENT
Janitorial Services for Police Building RFP, Addendum 1

February 28, 2022

The purpose of this addendum is to modify the RFP documents only to the extent indicated herein. All other areas not changed or otherwise modified by other addenda shall remain in full force and effect. This addendum is hereby made an integral part of the original Project Documents.

The following questions have been asked.

1. “Why is the time frame 8 a.m. till 12:00 p.m.? Seems like that increases the number of people in the building. Is there any flexibility, for example if a normal crew is 3 workers, and one is sick, the 2-person crew may not be done cleaning by 12:00 p.m., are they allowed to finish?”

***Answer:** 8:00 a.m. to 12:00 p.m. is what meets the needs of the department best. There is a bit of flexibility here – starting one hour earlier or later and ending one hour earlier or later. We will also offer flexibility if a janitor is out sick.*

2. “There were some very high windows in the lobby area, are the high ladder requiring windows a part of the ‘interior window cleaning?’”

***Answer:** The very high windows that require a ladder for cleaning are not part of the janitorial contract. The exterior and tall windows fall under a different service.*

3. “Were there light fixtures in that area that fall under the contract?”

***Answer:** No. There are no light fixtures in the building that require cleaning in this contract.*