



CITY OF ALBANY
REQUEST FOR
STATEMENT OF QUALIFICATIONS (SOQ)

**CONSULTANT ENGINEERING SERVICES
ALBANY MUNICIPAL AIRPORT
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

SOQs Due at 2:00 p.m. local time, Wednesday, July 6, 2016

Notice is hereby given that the City of Albany, Oregon, is inviting qualified professional engineering consulting firms with specific expertise in aviation services to submit their Statement of Qualifications (SOQs) for the design and management of environmental, architectural, engineering and construction management development projects following the guidance of AC 150/5100-14E *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. The City is seeking a qualified firm to provide services for improvements to Albany Municipal Airport during the contract period, and will select and retain one prime consultant to provide Professional Engineering Services. The City will be entering into an initial agreement with the selected Consultant for engineering and related services for a period of five (5) years.

The professional engineering services agreement with the selected Consultant will be subject to the required contract provisions described in the AIP Grant documentation for Airport Improvement Programs issued on January 29, 2016. Consultant must comply with the following required provisions: Buy American Preference, Foreign Trade Restrictions, Davis Bacon, Affirmative Action, Government-wide Debarment and Suspension, and Government-wide Requirements for a Drug-free Workplace. The Consultant must adhere to these requirements and conditions for this Contract and any subcontracts resulting from this Contract.

The Statement of Qualifications can be downloaded from the City of Albany website at <https://www.cityofalbany.net/departments/finance/city-purchasing/bids-rfps-rfqs> or a printed copy can be obtained by contacting the City of Albany Public Works Engineering Department, 333 Broadalbin Street SW Albany, OR 97321, or phone (541) 917-7676 Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. There is a \$35 charge for printed SOQ documents.

It is imperative that those who download the SOQ documents check the website regularly for addenda, clarifications, and other notifications that may be pertinent. In addition, all Consultants known by the City of Albany to have received a complete set of the SOQ documents will receive email notifications when additional items are posted to the website. To be added to the Interested Consultant's List, please contact the Public Works Engineering Department at 541-917-7676. For technical project-related questions, please contact the project manager Jon Goldman at jon.goldman@cityofalbany.net, or for general questions, concerns, and clarifications in regards to the SOQ document, please contact Diane Murzynski at diane.murzynski@cityofalbany.net.

SOQs must be received in a sealed envelope, referencing "Statement of Qualifications for Airport Engineering Services" along with the firm's name and address **no later than 2:00 p.m. local time on Wednesday, July 6, 2016**, addressed to the City of Albany, Attention Diane Murzynski, CPPB, Purchasing Coordinator, 333 Broadalbin SW, Albany, OR 97321. Faxed or electronic (email) submittals will not be accepted. SOQs received after the closing date and time will not be opened or reviewed.

The City may reject any SOQ not in compliance with all prescribed solicitation procedures and requirements and other applicable law, and may reject any or all SOQs in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 15th DAY OF JUNE 2016.

Diane Murzynski, CPPPO, CPPB
Purchasing Coordinator

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