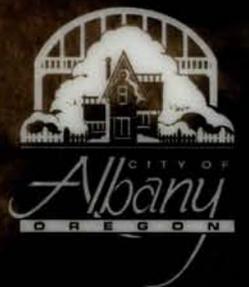




2007-2008 B U D G E T



**CITY OF ALBANY, OREGON
ADOPTED BUDGET**

2007 - 2008



BUDGET COMMITTEE

City Council

Doug Killin, Mayor
Dan Bedore
Jeff Christman
Bessie Johnson
Sharon Konopa
Dick Olsen
Ralph Reid, Jr.

Lay Members

Susan Folden, Chair
Bill Coburn
Wolf Dynner
Colleen Keller
Wendy Kirbey
Doug Moore
Steve Terjeson

Administrative Staff

City Manager Wes Hare
Community Development Director Helen Burns Sharp
Economic Development Director Dick Ebbert
Finance Director Stewart Taylor
Fire Chief Kevin Kreitman
Human Resources Director David Shaw
Information Technology Director Jorge Salinas
Library Director Ed Gallagher
Parks & Recreation Director Ed Hodney
Police Chief Edward Boyd
Public Works Director Diane Taniguchi-Dennis
Assistant Finance Director John Stahl
City Clerk Betty Langwell

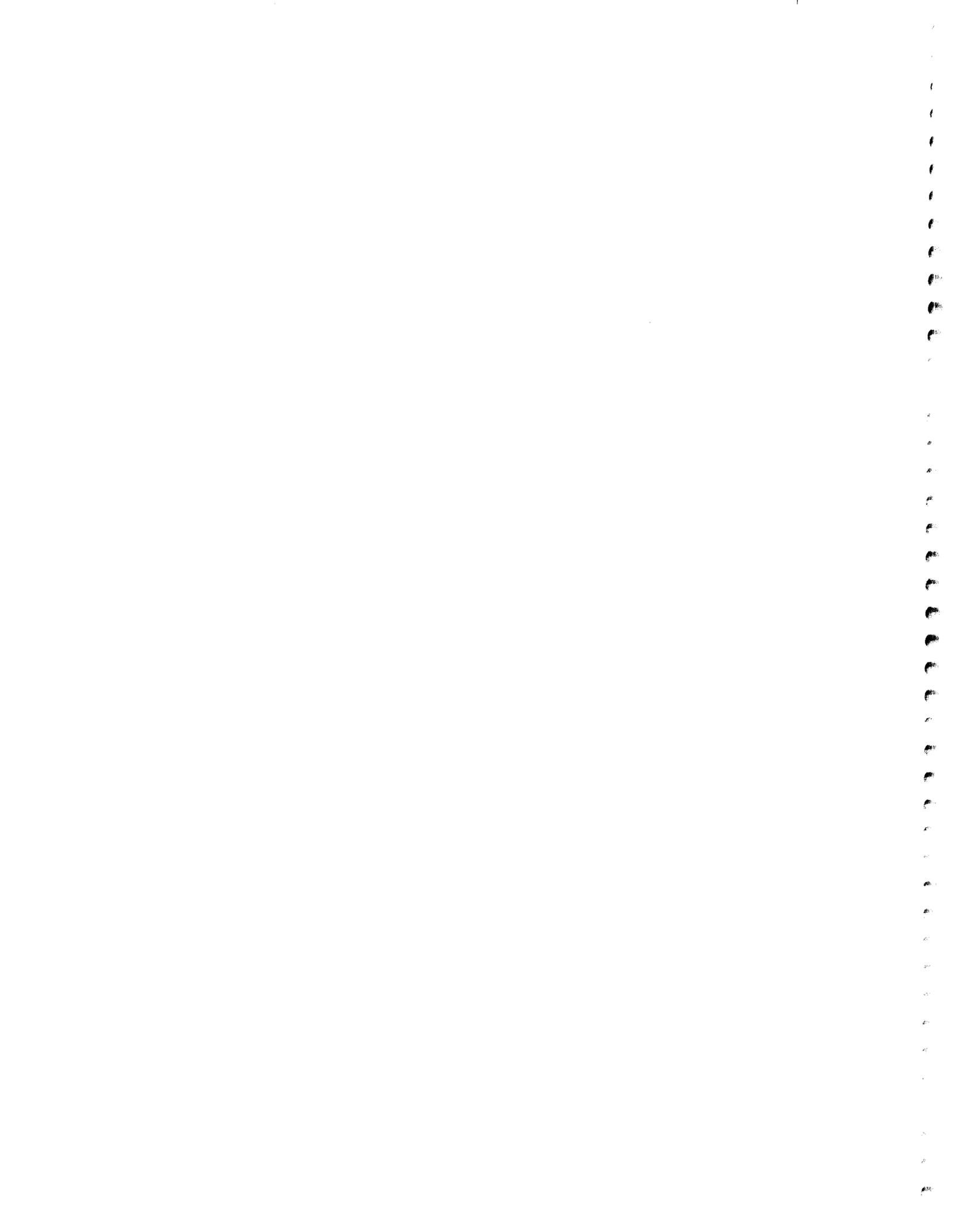


TABLE OF CONTENTS

EXECUTIVE SUMMARY

Budget Message..... i
 Strategic Plan iii
 Mission and Vision Statement xvi
 Property Taxes, Debt Management, Basis of Budgeting..... xvii
 Fund Type Summary as Proposed by the City Manager xix
 Adjustments to the Proposed Budget Approved by the Budget Committee..... xx
 Adjustments to the Approved Budget Adopted by the City Council xxi
 Personnel Change Report..... xxii
 Personnel and Monthly Salary Schedule..... xxvi
 Citywide Organizational Chart..... xxxvi
 City of Albany City Council xxxvii

USERS GUIDE

A Brief Tour of Albany..... 1
 Financial Structure..... 3
 Budget Document Structure..... 5
 City of Albany Budget Process 6
 Budget Calendar 10
 Budget Assumptions 11

POLICIES

Budget Policies 12
 Investment Policy and Portfolio Guidelines..... 15
 Risk Management Policies/Procedures 21

FINANCIAL SUMMARIES

Summary of Resources and Requirements by Fund Type and Category (Table 1)..... 27
 Summary of Major Revenues by Fund Type (Table 2)..... 28
 Adopted Budget by Fund and Fund Type (Table 3) 30
 Budget by Fund/Program and Requirement Category (Table 4)..... 33
 Budget by Fund/Program and Requirement Category (Table 5)..... 34
 Schedule of Restricted (R) and Unrestricted (U) Reserves (Table 6)..... 37
 Historical Budget Information by Fund Type and Fund (Table 7)..... 39
 Projected Changes in Fund Balance (Table 8)..... 40
 Property Tax Rates – All Overlapping Districts (Table 9) 41
 Debt Management..... 42
 Computation of Legal Debt Margin (Table 10)..... 43
 Schedule of Future Debt Service Requirements – Outstanding Principal & Interest – All Funds (Table 11).... 44
 Summary of Debt Service by Type and Fund (Table 12)..... 45
 Schedule of Future Debt Service Requirements -GO Supported Bonds- (Table 13)..... 46
 Schedule of Future Debt Service Requirements -Limited Tax Pension Obligation- (Table 14) 47
 Schedule of Future Debt Service Requirements -Revenue Obligations- (Table 15)..... 48
 Schedule of Future Debt Service Requirements -Limited Tax Bancroft Improvement Bonds- (Table 16)..... 49
 Schedule of Future Debt Service Requirements -Revenue Supported Debt - Sewer Fund- (Table 17) 50
 Schedule of Future Debt Service Requirements -Revenue Supported Debt - Water Fund- (Table 18) 51
 Schedule of Future Debt Service Requirements -Special Revenue Supported Bonds – Hotel/Motel Room Tax-
 (Table 19)..... 52
 Revenue Bond Coverage: Enterprise Funds (Table 20) 53

GENERAL FUND (100)

Program Functions, Revenue Trends, and Assumptions 54
 Resource Budget Detail 57
 Requirements/Staffing Summaries..... 58
 10-1003 Nondepartmental 59
 10-1029 Municipal Court..... 60
 11-1026 Code Enforcement 61
 25-1201 Fire Suppression 63
 25-1202 Public Safety Levy – Fire 65
 25-1203 Fire & Life Safety 67
 30-1301 Police 71
 30-1302 Public Safety Levy - Police..... 73
 40-1601 Planning..... 75
 40-1606 Housing 77
 45-1701 Library 79

SPECIAL REVENUE FUNDS

Program Functions, Revenue Trends, and Assumptions..... 81

PARKS & RECREATION FUND - 202

Resource Budget Detail 84
 Requirements/Staffing Summaries..... 86
 Requirements Summary by Program and Expenditure Type 87
 Programs Supported by Property Taxes, User Fees, and Other Revenues 88
 Self Supported Special Activities..... 90
 35-1402 Sports Services 91
 35-1403 Children/Youth/Family Recreation Services..... 93
 35-1404 Resource Development & Marketing Services 95
 35-1405 Adult Recreation & Fitness Services 97
 35-1407 Park Maintenance Services..... 99
 35-1408 Parks & Recreation Administration 101
 35-1409 Senior Services 103
 35-1410 Aquatic Services 105
 35-1411 Northwest Art & Air Festival 107
 35-1412 Performance Series 109
 35-1419 Urban Forestry..... 111
 35-1500 Parks SDC Projects..... 113
 35-1506 Senior Center Foundation 115

GRANTS FUND - 203

Grant Descriptions 117
 Resource Budget Detail 118
 Requirement/Staffing Summaries 119

BUILDING INSPECTION FUND - 204

Resource Budget Detail 120
 Requirement/Staffing Summaries 121
 40-1602 Building Inspection..... 122
 40-1603 Electrical Permit Program..... 124

40-1607 ADA Code Enforcement..... 126
 40-1608 Development Code Enforcement..... 128

RISK MANAGEMENT FUND - 208

10-1005 Risk Management 130

ECONOMIC DEVELOPMENT FUND - 211

Resource Budget Detail 132
 Requirement/Staffing Summaries 133
 10-1007 Target Utilities 134
 16-1101 Economic Development Activities 136
 16-1103 Albany Municipal Airport 139

AMBULANCE FUND - 212

25-1206 Ambulance..... 141

PUBLIC TRANSIT FUND - 213

Resource Budget Detail 143
 Requirement/Staffing Summaries 144
 16-1106 Albany Transit System..... 145
 16-1107 Linn-Benton Loop 147
 16-1108 Paratransit System..... 149

PUBLIC SAFETY LEVY FUND - 215

10-1008 Public Safety Levy..... 151

CAPITAL REPLACEMENT FUND - 217

Resource Budget Detail 153
 Requirement Summary..... 154
 10-1010 Equipment Replacement..... 155
 10-1034 City Facilities Replacement 157
 10-2002 General Fund Facilities Maintenance Projects..... 159
 13-1031 IT Equipment Replacement 161

STREET FUND - 250

Resource Budget Detail 163
 Requirement/Staffing Summaries 164
 Operation and Maintenance Combined Budget 165
 Capital Projects Combined Budget 166
 Summary of Capital Expenditures – Fiscal Year 2007-2008 167
 50-2602 Street Maintenance 168
 50-2604 Public Works Administration Streets..... 170
 50-2700 Street Capital & Restoration 172
 50-2701 North Albany Frontage Fee Projects..... 174
 50-2702 Transportation SDC Projects 176

| | |
|---------------------------------------------------------------|-----|
| DEBT SERVICE FUNDS | |
| Program Functions, Revenue Trends, and Assumptions | 178 |
| <u>DEBT SERVICE FUND - 301</u> | |
| Resource Budget Detail | 179 |
| Requirement Summaries | 180 |
| 10-1016 Bancroft Debt Service..... | 181 |
| 10-1018 Fairgrounds Revenue Bond Debt..... | 183 |
| 10-1020 1999 GO Street Improvement Bonds..... | 185 |
| 10-1021 2002 Limited Tax Pension Bonds..... | 187 |
| 10-1022 2004 Revenue Obligations..... | 189 |
| 10-1050 2007 G.O. Refunding Bonds | 191 |
| CAPITAL PROJECTS FUNDS | |
| Program Functions, Revenue Trends, and Assumptions..... | 193 |
| <u>CAPITAL PROJECTS FUND - 402</u> | |
| Resource Budget Detail | 194 |
| Requirement/Staffing Summaries | 195 |
| 10-1011 Albany Data Integration Project | 196 |
| 10-1012 LID Construction Projects | 198 |
| 16-1109 Albany Station REA Building | 200 |
| 16-1110 Albany Station Pathway..... | 202 |
| 16-1111 North Albany Park & Ride | 204 |
| 45-1705 Library Renovation | 206 |
| 50-2007 Periwinkle Creek Bridge..... | 208 |
| 50-2013 ST-07-03, 53 rd Avenue Bridge/Roadway..... | 210 |
| 50-2014 SS-07-02, Ellingson Road Sewer Extension..... | 212 |
| 50-2015 WL-07-08 Ellingson Road Water Extension | 214 |
| 50-2016 SVC Access Road..... | 216 |
| 50-2017 SVC Water Line | 218 |
| PERMANENT FUNDS | |
| Activity Functions, Revenue Trends, and Assumptions..... | 220 |
| <u>SENIOR CENTER ENDOWMENT FUND - 501</u> | |
| 35-1418 Senior Center Endowment | 221 |
| <u>LIBRARY TRUST FUND - 502</u> | |
| Resource Budget Detail | 223 |
| Requirement Summaries | 224 |
| 45-1703 V.O. Torney Trust | 225 |
| 45-1704 Manela Trust..... | 227 |

| | |
|----------------------------------------------------------|-----|
| ENTERPRISE FUNDS | |
| Program Functions, Revenue Trends, and Assumptions | 229 |

SEWER FUND - 601

| | |
|-----------------------------------------------------------------|-----|
| Resource Budget Detail | 230 |
| Requirement/Staffing Summaries | 231 |
| Operation and Maintenance Combined Budget | 232 |
| Capital and Debt Service Combined Budget..... | 233 |
| Summary of Capital Expenditures for Fiscal Year 2007-2008 | 234 |
| 50-2402 Sewer Environmental Services | 235 |
| 50-2404 Wastewater Treatment Plant | 238 |
| 50-2405 Wastewater Collection | 240 |
| 50-2407 Wastewater Administration | 242 |
| 50-2500 Sewer System Capital Projects | 244 |
| 50-2501 Sewer Equipment Replacement | 246 |
| 50-2502 Sewer SDC Improvement Fee Projects..... | 248 |
| 50-2503 Sewer SDC Reimbursement Fee Projects | 250 |
| 50-2504 Sewer Debt Service..... | 252 |
| 50-2505 Sewer Debt Service: North Albany..... | 254 |
| 50-2506 Sewer Economic Development..... | 256 |
| 50-2507 Wastewater Facilities Improvement..... | 258 |

WATER FUND - 615

| | |
|-----------------------------------------------------------------|-----|
| Resource Budget Detail | 260 |
| Requirement/Staffing Summaries | 261 |
| Operation and Maintenance Combined Budget | 262 |
| Capital and Debt Service Combined Budget..... | 263 |
| Summary of Capital Expenditures for Fiscal Year 2007-2008 | 264 |
| 50-2202 Water Administration | 266 |
| 50-2204 Canal Maintenance | 268 |
| 50-2205 Vine Street Water Treatment Plant..... | 270 |
| 50-2206 Water Distribution | 272 |
| 50-2207 Albany-Millersburg Water Treatment Plant..... | 274 |
| 50-2300 Water SDC Improvement Fee Projects | 276 |
| 50-2301 Water SDC Reimbursement Fee Projects | 278 |
| 50-2302 2003 Water Bond Projects | 280 |
| 50-2305 Water Debt Service..... | 282 |
| 50-2306 Water GO Debt Service | 284 |
| 50-2307 Water Capital - Canal | 286 |
| 50-2308 Water System Capital Projects..... | 288 |
| 50-2309 Water Economic Development | 290 |
| 50-2310 North Albany Water Capital Projects | 292 |
| 50-2311 Water Equipment Replacement | 294 |

INTERNAL SERVICE FUNDS

Program Functions, Revenue Trends, and Assumptions..... 296

CENTRAL SERVICES FUND - 701

Resource Budget Detail 297
 Requirement/Staffing Summaries 298
 10-1035 Finance Department..... 299
 11-1027 Council & Nondepartmental..... 301
 11-1028 City Managers Office..... 303
 13-1030 Information Technology Services 305
 14-1032 Human Resources 307
 35-1033 Facilities Maintenance 309
 50-2010 Geographic Information Services 311
 50-2011 Permit Tracking Services..... 313

PUBLIC WORKS SERVICES FUND - 705

Resource Budget Detail 315
 Requirement/Staffing Summaries 316
 50-2802 Public Works Administration 317
 50-2803 Public Works Engineering Services..... 319
 50-2805 Operations Administration Services 321
 50-2806 Water Quality Control Services 323
 50-2807 Public Works Customer Services..... 325
 50-2809 Facilities Maintenance & Engineering..... 327

CAPITAL OUTLAYS

Schedule of Capital Equipment – Fiscal Year 2007-2008 329
 Summary of Capital Expenditures - Fiscal Year 2007-2008..... 330
 Capital Improvement Program (CIP) Projects Overview 334
 CIP Funding Summaries 335
 CIP Project Location Map..... 336
 2007-2008 CIP Project Information..... 337

APPENDIX

Budget Adoption and Appropriation Resolution..... 373
 Affidavit of Publication 378
 Glossary 381
 Glossary – Acronyms 390

EXECUTIVE SUMMARY



BUDGET MESSAGE

INTRODUCTION

It is not the strongest of the [cities] that survives, nor the most intelligent, but the one most responsive to change.

It is self-evident that Albany is growing and changing as new homes are built, new businesses arrive, and new challenges emerge. The City is not the same place it was five years ago; and, with a two percent population growth rate; it will not be the same five years from now as it is today. To paraphrase Charles Darwin, "It is not the strongest of the [cities] that survives, nor the most intelligent, but the one most responsive to change."

The Fiscal Year 2007-2008 budget of \$195,171,400 attempts to respond to change by proposing to increase reserves, maintain a positive balance between revenue and expenditures, and limit the growth rate of expenditures. I believe the most critical financial issue the City faces is a virtually fixed rate of growth for expenditures that exceeds the likely future growth rate in revenue in several of our funds.

My greatest concern is with the General Fund, where increasing personnel costs are pushing expenses up at a rate of something close to eight percent annually before new positions are even considered. This increase is difficult to control because the primary drivers are inflation and labor agreements subject to binding arbitration. I do not mean to imply that wages or benefits are too high relative to the market or what might reasonably be considered fair. We have outstanding employees, and I believe it is in the community's best interest to offer compensation that will attract and retain high quality workers. Our problem is that we have statewide constitutional limitations that make growth a necessity if we are to cover increasing costs without reducing service levels.

I believe it is prudent to prepare for anticipated challenges.

We are projecting revenue growth in the General Fund of ten percent or more in this budget; so the challenge we face is not immediate. The problem will become serious when local construction declines. The constitutional three percent limitation on assessed value growth for existing improvements, regardless of market conditions, means that we are likely to see a year in the future when our largest General Fund revenue source increases by three percent or less and expenses go up by more than eight percent.

I believe it is prudent to prepare for anticipated challenges. Last year, our year-ending General Fund balance increased to over 20 percent and should show another slight increase this year. The budget should allow this trend to continue into next

year. I am also adding to our Facilities Reserve Fund as a means to assist with funding of needed police and fire facilities.

Financial policies and practices alone are not the answer to future economic challenges. Building a prosperous community requires good land use planning, strong economic development work, effective emergency services, attractive parks, good water, appropriate environmental practices, well-maintained streets, libraries that are used, and recreation programs for all ages. Albany's current growth is testimony to the good work that was done in the past.

Albany has a history of preserving its past while preparing for the future.

The budget continues to emphasize our strategic plan themes which I believe helped achieve current success. Great neighborhoods, a safe city, a healthy economy, and an effective government are our best insurance against decline and inadequate services. The City spent slightly more than \$100 million in Fiscal Year 2006, or about 60 percent of what was budgeted, to achieve these ends. City spending can vary widely from year to year, depending on construction projects such as the wastewater treatment plant or major equipment purchases. I expect that our actual expenditures will continue to exceed \$100 million next year.

Albany has a history of preserving its past while preparing for the future. This strategy has enabled the community to become a thriving center for industry, commerce, and families. The Fiscal Year 2008 budget is part of a larger plan to sustain essential community services that allow us to act on Darwin's insight and be the most responsive to change.

Respectfully submitted,



Wes Hare, City Manager

EXECUTIVE SUMMARY

STRATEGIC PLAN

The City of Albany Strategic Plan was first implemented in the 2005-2006 Adopted Budget. In that document, it was characterized as a way of taking traditional goal setting to the next level. The plan continues to evolve but has in a very meaningful way fulfilled that expectation by becoming the standard against which goals, objectives, strategies and activities are measured. Each succeeding budget has to a greater degree incorporated references to the themes and objectives of the strategic plan.

The City Council has maintained the policy direction and leadership role in the strategic planning process by reviewing the plan on a regular basis. This year's review was conducted in work sessions on January 22, and February 26, 2007. The review was one of the first steps in the process to compile the 2007-2008 budget. Based on the direction given by the City Council, the staff and City Manager developed the proposed budget to present to the Budget Committee. Through this process, the budget effectively becomes the implementing document for the strategic plan.

Presented below are examples of how the themes of the strategic plan are implemented in the budget:

THEME: GREAT NEIGHBORHOODS

Goal: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Objective: Periodically assess the community's needs for parks, recreation facilities and services; adjust plans and strategies as necessary to achieve new objectives.

Activity: Increase recreational opportunities for people with disabilities and people of diverse cultures (page 40).

THEME: SAFE CITY

Goal: Ensure a safe community by protecting people and property.

Objective: Evaluate options other than relying on public safety levy for police and fire department operations.

Activity: Implement citizen patrol program (page 16).

THEME: HEALTHY ECONOMY

Goal: Enhance the value and diversity of Albany's economy.

Objective: Increase the percentage of family-wage jobs in Albany.

Activity: Partner with AMEDC to renew the Santiam Enterprise Zone for an additional ten-year period (page 83).

THEME: EFFECTIVE GOVERNMENT

Goal: Effectively deliver the services that Albany's citizens need, want, and are willing to support.

Objective: Achieve customer satisfaction of at least 85 percent for services and the cost of services delivered.

Activity: Promote implementation of ICMA Regional Performance Measurements (page 257).

CITY OF ALBANY STRATEGIC PLAN

2007-2012

Our Values

The City of Albany's Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our mission statement is based on the principles of high quality and continuous improvement. Our vision statement presents a compelling future toward which our strategic plan is directed. Both our mission and our vision are founded on the following basic values that guide all of our actions and that reflect what we expect from our employees and our elected officials:

Transparent, Open, and Honest Government. This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Dedication to Service. Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

Fiscal Responsibility. Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity. Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence. We continually pursue excellence by being creative, professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

Teamwork. We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

A Humane and Diverse Organization. We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.

Why do Strategic Planning?

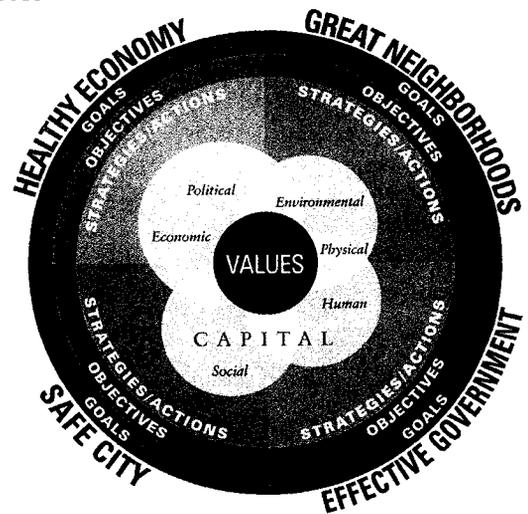
If our mission and vision statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and the community toward a desired future. This requires clearly defined goals, proactive strategies, committed leadership and effective management. Above all, it requires managing the forces of change. Those forces include community demographics, state and federal mandates, fiscal constraints, economic conditions, emerging technologies and many other influences on our service delivery efforts. High performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve and motivation and meaning for those who serve them. The best tool for accomplishing these objectives is strategic planning.

Strategic Plan Themes

Our Strategic Plan has four primary themes that reflect our mission and vision statements: Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government. Specific goals, objectives, strategies and actions move the organization toward our vision of the future.

Each theme is followed by the City's primary goals in that subject area for the foreseeable future. The goals should remain constant over time and should only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives or benchmarks helps us track progress toward the goals. Objectives are generally identified to cover the five-year planning period from the date they are adopted or revised. Strategies and actions are needed to meet the benchmarks. The strategies and actions in this document represent items that are likely to require public involvement and City Council action. Many more strategies and actions will be developed at the department and division level to align the entire organization with the goals and objectives.

This plan is intended as a work in progress. While the mission, vision, values and goals should remain constant, the objectives and strategies and actions will need periodic review and refinement. We will track progress through regular reporting on the measure, and they will be incorporated into department, organization, and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan.



GREAT NEIGHBORHOODS

Goals:

- Create and sustain a city of diverse neighborhoods where all residents can find and afford the values, lifestyles, and services they seek.
- Provide an efficient transportation system with safe streets and alternative modes of transportation.
- Provide effective stewardship of Albany's significant natural resources.
- Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Great Neighborhoods Objectives:

1. Decrease reported property code violations per thousand population by 20 percent in 2010.
2. Improve the condition of Albany streets.
 - a. Increase City streets in good or better condition from 60 percent in 2000 to 65 percent in 2010.
 - b. Reduce percentage of single-occupancy vehicle trips by 2010.
3. Achieve excellence in Library programs and facilities as measured by the Oregon Library Association standards.
4. Periodically assess the community's needs for parks, recreation facilities and services; adjust plans and strategies as necessary to achieve new objectives.
5. Establish and sustain the community partnerships that are necessary to meet the community's parks and recreation needs.
6. Secure and sustain the financial resources required to meet the community's parks and recreation service objectives, including a greater reliance on non-tax resources.
7. Protect significant natural resources.
8. Maintain the value and attraction of Albany's historic assets.

Great Neighborhoods Strategies and Actions:

1. Assess Albany's housing needs and issues; adjust plans and policies, and implement strategies to address these by 2010. Develop proposals to amend plans and policies.
 - a. Update Development Code regulations to improve appearance of residential development along arterial and collector streets.
 - b. Identify pockets of substandard housing and infrastructure for potential grant funding or other resources.
 - c. Implement the housing policies in the Albany Comprehensive Plan.
 - d. Continue to assess code enforcement issues and policies.
 - e. Develop and implement a plan for alternate modes of transportation from homes to places of employment, retail centers, recreation/entertainment venues, and other high-traffic locations.
2. Continue to assess library services and facility needs through 2012.
 - a. Update and refine Library strategic plan.
3. Complete park and recreation capital projects as set forth in the adopted 2006-2010 Parks and Recreation Master Plan.
 - a. In 2010, complete an update of Parks, Recreation and Open Space Master Plan.
 - b. In partnership with the YMCA, complete the new YMCA center and related improvements in FY 2008-09; initiate joint operations in accordance with the operating agreement.
 - c. In FY 2007-08, review the current lease agreement for the Albany Community Pool and determine if the lease should be extended.
4. Increase the aggregate cost recovery rate for tax-supported services and programs in Fund 04 (Parks and Recreation) from 25 percent (fiscal year 2003-2004) to 34 percent by fiscal year 2009-2010.
5. Assess natural resources needs and issues; adjust plans and policies, and implement strategies to address them:
 - a. Assess the effectiveness of current wetland and riparian area protection measures; adjust plans to meet objectives.
 - b. Continue to inventory public trees, trees in City parks, and significant large trees and stands of trees on developable property.
 - c. Continue comprehensive review of tree regulations.
6. Assess transportation system needs and issues; adjust plans and implement policies.
 - a. Update Transportation System Plan and develop a viable financial plan to fund

CITY OF ALBANY STRATEGIC PLAN

2007-2012

priority projects.

- b. Increase spending on street maintenance to improve the condition of City streets.
- c. Work with Oregon Department of Transportation to develop a short- and long-term strategy for improving Albany's Interstate 5 interchanges and ingress-egress in North Albany.
- d. Develop a rail strategy to:
 - i. Explore available options to develop inter-city passenger rail service between Albany , Lebanon, Sweet Home, and Philomath.
 - ii. Solve the Queen Avenue and Pacific Boulevard bottleneck.
 - iii. Solve the North Albany Road, Spring Hill Drive, Water Avenue, and Willamette River crossing bottlenecks.

7. Maintain the value and attraction of Albany's historic assets.

- a. Increase the number of contributing historic assets.
- b. Increase the percentage of downtown structures that meet current fire and life safety standards.
- c. Develop a streetscape design for Water Avenue.
- d. Work with railroad interests to create a long-term solution to resolve the rail line impediment to waterfront development.

A SAFE CITY

Goals:

- Ensure a safe community by protecting people and property.
- Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Safe City Objectives:

1. Meet or exceed national benchmarks for comparably sized police services.
2. Reduce the number of traffic accidents involving physical injury or fatalities in our community.
3. Reduce the number of reported contaminated drug lab properties in our community.
4. Measure community perception of personal safety as measured by community surveys.
5. Measure community perception of service they receive when reporting crimes and their interaction with police department staff as measured by community surveys.
6. Reduce the number of reported crimes to the state average or less by 2010.
7. Strive to reduce the number of residential, commercial and industrial structure fires to the benchmark achieved by comparable Oregon communities.
8. Strive for a response time of four minutes or less to 90 percent of fires and emergencies within the City.
9. Evaluate the potential adoption of fire sprinkler ordinances.
10. Review development and street design standards for impact on traffic, emergency response times and law enforcement.
11. Review water system designed fire flows and applicable zoning to identify potential impacts on fire suppression capabilities.
12. Evaluate options other than relying on public safety levy for police and fire department operations.
13. Meet or exceed safe water regulations and national benchmarks for service delivery to provide safe, sufficient, and reliable drinking water services.
 - a. Meet the standard of a maximum 10% water loss from the system.

CITY OF ALBANY STRATEGIC PLAN

2007-2012

14. Meet or exceed benchmarks for wastewater and drainage systems for service delivery and compliance with environmental regulations.
15. Achieve City of Albany standards related to the continuous preservation, repair, and maintenance of all City buildings and facilities.

Safe City Strategies and Actions:

1. Assess public safety service and infrastructure needs through 2010; develop plans and strategies to meet those needs.
 - a. Identify and secure property for the replacement of downtown fire station in 2007.
 - b. Construct new police station and downtown fire station in 200* utilizing reserve funding set aside for construction.
 - c. In conjunction with Public Works and Parks, evaluate purchase of 5-12 acres of property in the south end of the city for construction of future fire administrative offices, fire station and fire training center.
 - d. Construct new fire administrative building in 200* at south end property.
 - e. Begin development and construction of training center in 200* at south end property.
 - f. Complete identified seismic upgrades required for the 34th Avenue station in 200*.
 - g. Provide for peak load staffing of fire department resources through staffing an additional ambulance 12 hours a day beginning in fiscal 2007-2008.
2. Assess water system needs and issues; adjust policies and implement strategies.
 - a. Assess and adjust water operating and maintenance program service levels and priorities to meet benchmarks.
 - b. Re-evaluate water bill subsidy program to include fixed-income seniors and other low-income households.
3. Assess wastewater system needs and issues; adjust policies and implement strategies.
 - a. Assess and adjust wastewater operating and maintenance program service levels and priorities to meet benchmarks.
4. Assess storm drainage system needs and issues; adjust policies and implement strategies.
 - a. Assess current service levels and funding.
 - b. Assess service levels needed to be in compliance with environmental programs.

- c. Develop an organization plan for effective delivery of storm drainage systems.
5. Create inventory of residential occupancies.
6. Assess the condition of City buildings and facilities and develop new strategies to ensure a sustainable level of repair and maintenance.
7. Develop traffic safety strategies.
 - a. Fully implement photo red light traffic program in our community.
 - b. Increase the number of officers with responsibility for traffic enforcement as their primary function.
8. Enhance police crime/drug strategies.
 - a. Assign and train one investigator in specialized computer forensics.
 - b. Increase the number of officers assigned to narcotics investigations.
 - c. Consider the formation/implementation of a “Street Crimes Unit” concept as the community grows.
 - d. Explore potential interagency partnerships related to prolific offender targeting programs.

A HEALTHY ECONOMY

Goal:

- Enhance the value and diversity of Albany's economy through building on Albany's status as a regional center of manufacturing, retail services, finance, health care, tourism, and government; create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses; and achieve a healthy balance of housing and jobs.

Healthy Economy Objectives:

1. Increase the percentage of family-wage jobs in Albany.

Healthy Economy Strategies and Actions:

1. Approve and implement an economic development plan to sustain a balanced economy that supports the expansion and retention of family wage jobs.
 - a. Continue leveraging existing economic development resource, i.e. Albany-Millersburg Economic Development Corporation, Albany Visitors Association, Albany Downtown Association, Chamber of Commerce, Linn County and State of Oregon, as well as expanded cooperation and collaboration with the Greater Albany Public Schools and Linn-Benton Community College
 - b. Assist AMEDC and Oregon Economic and Community Development Department in developing a marketing and recruitment plan that capitalizes on Albany's unique attributes.
 - c. Develop a targeted-industries approach to attract and retain business and industry for Albany.
 - d. Partner with regional, state and local investors to develop an investment strategy in existing and emerging business and industry.
 - e. Ensure an adequate supply of zoned and serviced industrial and commercial property for growth and expansion.
 - f. Develop two additional state-certified industrial sites by 2008.
2. Continue development of Central Albany Revitalization Area downtown and waterfront areas to increase the tax increment income of the district.

AN EFFECTIVE GOVERNMENT

Goal:

- Effectively deliver the services that Albany's citizens need, want, and are willing to support.

Effective Government Objectives:

1. Increase percentage of the population directly participating in local government as measured by community surveys.
2. Achieve customer satisfaction of at least 85 percent for services and the cost of services delivered as measured by community surveys.
3. 100% of City-initiated ballot measures approved by voters.

Effective Government Strategies and Actions:

1. Use the City communications plan to encourage informed citizen participation in local government.
2. Create and implement a comprehensive index of community satisfaction with municipal services through a variety of media.
3. Create and maintain a legal framework that enables the City to respond more effectively to federal, state, and judicial requirements.
 - a. Initiate a charter review for voter consideration in November 2008.
4. Update and report on the City's Strategic Plan annually.
5. Pursue appropriate alternative service delivery models through the use of regional collaborative partnerships, private contracting, volunteers, and other innovative methods.
6. Submit organizational achievements for professional association recognition and publications.
 - a. Continue to achieve recognition of organizational excellence by the Government Finance Officers Association and others.
 - b. Achieve annual award for wastewater treatment performance from Association of Metropolitan Sewerage Agencies.
 - c. Maintain a certified National Biosolids Environmental Management System program.

CITY OF ALBANY STRATEGIC PLAN

2007-2012

7. Demonstrate effectiveness with partner governments
 - a. Schedule periodic meetings with partner governments.
 - b. Identify joint venture opportunities that have the potential cost savings.
 - c. Maintain regular communication with state and federal delegation on community needs.
8. Evaluate customer service delivery needs and actions.

APPENDIX

Capital Necessary to Achieve Strategic Plan Goals

Webster's Dictionary defines capital as "...a store of useful assets or advantages." Our organization has a finite amount of capital with which to accomplish our Strategic Plan goals. The efficient and well-planned distribution of this capital is critical to our future success. It is important to understand what these capital elements are and how each is affected by the decisions we make. The six areas of capital from which we draw are physical, economic, social, political, environmental, and human. Our goals for effective use of these forms of capital are:

1. To maintain and improve the City's physical capital through the active management and sustainability of public infrastructure.
2. To strengthen our economic capital by building on Albany's unique advantages, developing and promoting a strategic economic plan, and leveraging public and private resources to maintain and attract family-wage jobs.
3. To raise Albany's social capital by enabling civic leadership, community involvement and developing great neighborhoods.
4. To build political capital to meet the broader long-range public service needs of Albany and the surrounding region.
5. To protect and enhance environmental capital through the strategic management of our natural resources.
6. To safeguard and enhance the human capital of our organization as an important building block necessary to achieve the other goals.

TRENDS

- Decrease percentage of households spending more than 30 percent of income on housing and utilities from 34 percent in 2000 to 30 percent by 2010.
- Increase owner-occupied households from 60 percent in 2000 to the statewide average (currently 64 percent) by 2010.
- Reduce the percentage of Albany residents below poverty from 11.5 percent in 2000 to 10 percent in 2010.
- Increase median income of Albany families to at least 100 percent of state median income as measured by 2010 Census data.
- Increase visitor stays.
- Improve ratio of family-wage jobs to housing units.

City of Albany

Mission and Vision Statement

OUR MISSION IS

"Providing quality public services for a better Albany community."

OUR VISION IS

"A vital and diversified community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services."

STRATEGIC PLAN

THEMES AND GOALS FOR 2007

Great Neighborhoods

- ◀◀ Create and sustain a city of diverse neighborhoods where all residents can find and afford the values, lifestyles, and services they seek. ▶▶
- ◀◀ Provide an efficient transportation system with safe streets and alternative modes of transportation. ▶▶
- ◀◀ Provide environmental stewardship of our significant natural resources. ▶▶
- ◀◀ Create and sustain a diversity of recreational, educational, and cultural opportunities that enrich the lives of our citizens. ▶▶

A Safe City

- ◀◀ Ensure a safe community by protecting people and property. ▶▶
- ◀◀ Provide safe, sufficient, and reliable drinking water; sewage disposal; and drainage systems. ▶▶

A Healthy Economy

- ◀◀ Enhance the value and diversity of Albany's economy through building on Albany's status as a regional center of manufacturing, retail services, finance, health care, tourism, and government; creating a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses; achieving a healthy balance of housing and jobs. ▶▶

An Effective Government

- ◀◀ Effectively deliver the services that Albany's citizens need, want, and are willing to support. ▶▶

EXECUTIVE SUMMARY

PROPERTY TAXES

The total property taxes to be levied for operations and debt service are estimated to be \$22,516,093.

Assumptions:

- (1) The assessed valuation of the City is estimated to be \$2,801,380,189, an increase of 5.414 percent.
- (2) The City's permanent tax rate will be \$6.3984/1000 assessed value.
- (3) The Budget Committee will recommend and the City Council will adopt the full taxing authority.
- (4) The levy for the General Obligation Debt will be \$1,730,425, a tax rate of \$0.6891/\$1,000 of assessed value.
- (5) The Public Safety Local Option Levy is estimated to be \$2,568,312, a tax rate of \$0.9143/\$1,000 of assessed value.
- (6) The Public Safety Local Option levy will have an estimated \$105,000 reduction in tax revenues due to compression.
- (7) The current year's tax collection rate is estimated to be 93.28 percent.

CAPITAL PROJECTS

The City prepares a separate five-year Capital Improvement Program (CIP). On April 25, 2007, the City Council adopted the 2008-2012 CIP as a planning document, following a public hearing.

For Fiscal Year 2007-2008 the CIP identified capital projects totaling \$64,770,000.

A complete list of Capital Projects is included in the Capital Outlay section of this budget document.

DEBT MANAGEMENT

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service, and a rating of "A" from Standard and Poor's. The ratings reflect the City's growing tax base, stable financial position, and moderate debt burden. Full value per capita is a respectable \$76,247.

The City's direct debt burden is 0.33 percent of the true cash value and the overall debt burden is 1.91 percent of the true cash value.

Principal Debt Outstanding

as of July 1, 2007

| | |
|-----------------------------|------------------|
| General Obligation | \$11,625,000 |
| Less: Sinking Fund Reserves | <u>(475,280)</u> |
| Net General Obligation Debt | \$11,149,720 |

| | |
|-------------------------|------------------|
| Other Bonds | |
| Sewer Revenue | 1,475,000 |
| Water Revenue | 36,790,000 |
| Limited Tax Assessments | 467,043 |
| Motel Revenue Tax | 830,000 |
| Revenue Obligations | 3,265,000 |
| Limited Tax Pension | <u>6,683,781</u> |
| Total Other Bonds | \$49,510,824 |

Other Debt:

| | |
|-------------------------------|-------------------|
| State Revolving Fund | |
| (SRF) Loan-North Albany | 805,404 |
| Certificates of Participation | 340,459 |
| State Revolving Fund-Sewage | |
| Treatment Plant | <u>26,187,998</u> |
| Total Other Debt | \$27,333,861 |

Oregon Revised Statutes, Chapter 287, provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2007, that limit was \$106 million on \$3.554 billion TCV. The City's legal debt margin for General Obligation Debt is \$95.5 million. It is anticipated that the limit will increase to \$105 million for Fiscal Year 2007-2008.

EXECUTIVE SUMMARY

BASIS OF BUDGETING

The budgets of all fund types (General, Special Revenue, Debt Service, Capital Projects, Permanent, Enterprise, and Internal Service) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures but revenues are recognized only when they are measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

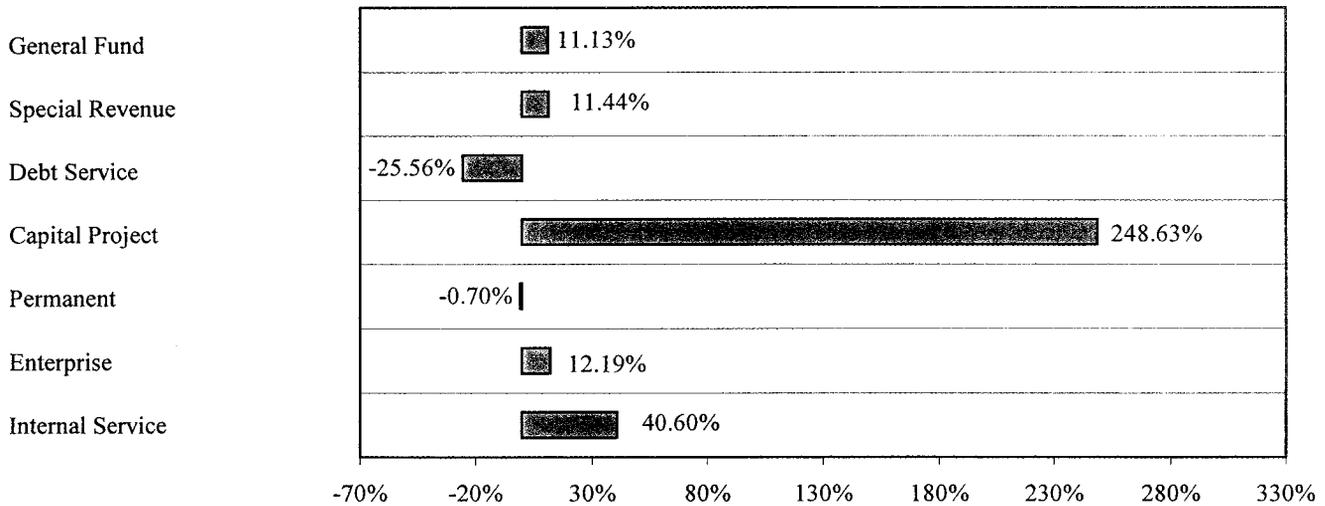
- 1) Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget).
- 2) Principal payments on long-term debt within the Enterprise Funds are applied to outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- 3) Capital outlay within the Enterprise and Internal Service Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- 4) Depreciation expense is recorded in the Enterprise and Internal Service Funds on a GAAP basis only.
- 5) Revenues are accrued on a GAAP basis in the Enterprise and Internal Service Funds as opposed to the modified accrual method for the Budget.
- 6) Principal receipts on City-financed assessments are applied to outstanding assets on a GAAP basis as opposed to being recorded as revenue on a Budget basis.

EXECUTIVE SUMMARY

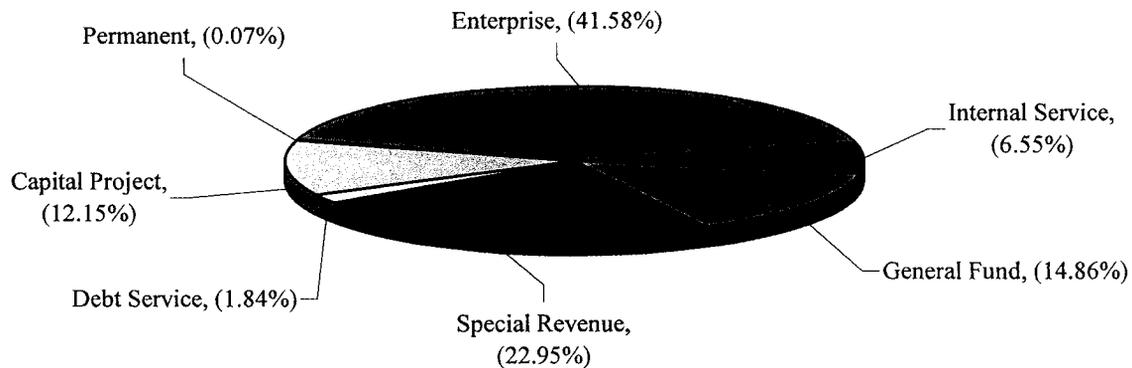
FUND TYPE SUMMARY AS PROPOSED BY THE CITY MANAGER
for the 2007-08 Fiscal Year

| Fund Type |2006-07..... | |2007-08..... | | | Over (under) 2006-07 Revised Budget | Percent of Total Budget |
|-------------------------------|-----------------------|-----------------------|-----------------------|--------------------|-------------------|-------------------------------------------------|-------------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | Adopted Budget | | |
| General Fund | \$ 26,008,700 | \$ 26,039,200 | \$ 28,936,200 | \$ - | \$ - | 11.13% | 14.86% |
| Special Revenue | 40,099,900 | 40,163,500 | 44,759,700 | - | - | 11.44% | 22.95% |
| Debt Service | 4,824,600 | 4,824,600 | 3,591,600 | - | - | -25.56% | 1.84% |
| Capital Project | 6,798,200 | 6,798,200 | 23,700,900 | - | - | 248.63% | 12.15% |
| Permanent | 142,300 | 142,300 | 141,300 | - | - | -0.70% | 0.07% |
| Enterprise | 72,270,700 | 72,270,700 | 81,082,700 | - | - | 12.19% | 41.58% |
| Internal Service | 9,090,100 | 9,090,100 | 12,780,700 | - | - | 40.60% | 6.55% |
| Totals, All Fund Types | \$ 159,234,500 | \$ 159,328,600 | \$ 194,993,100 | \$ - | \$ - | 22.38% | 100.00% |

Percentage Change in the 2007-08 Proposed Budget from the 2006-07 Revised Budget



Proposed Budget by Fund Type



EXECUTIVE SUMMARY

ADJUSTMENTS TO THE PROPOSED BUDGET AS APPROVED BY THE BUDGET COMMITTEE

The City Manager and the Budget Officer have the responsibility for preparing and presenting a proposed document to the City's Budget committee that is balanced and consistent with the Council's policies. The Budget Committee met and reviewed the proposed budget, considered public input, and then recommended adjustments to the document. This became the approved budget. Adjustments made by the Budget Committee were as follows:

RESOURCES:

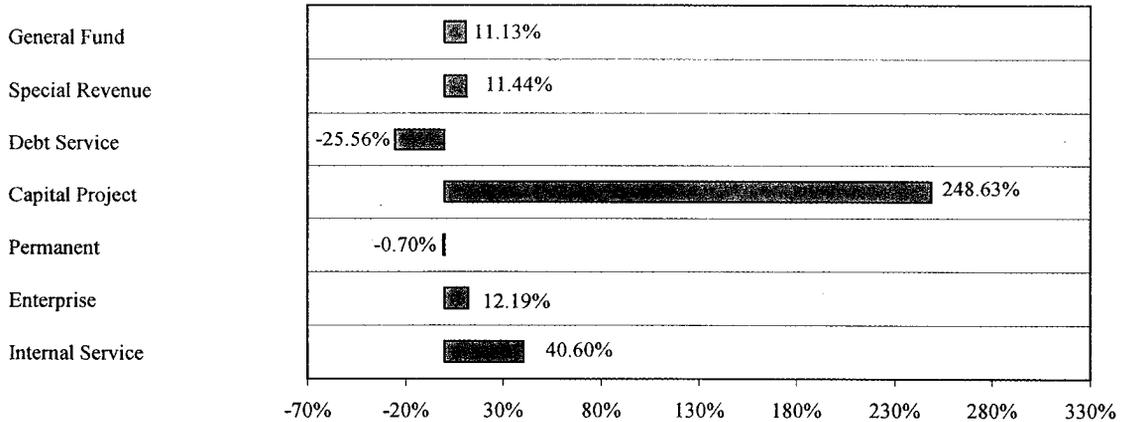
| | |
|-----------------------------------------------|-----------|
| General Fund: Gray Early Childhood Fund Grant | \$ 19,200 |
| Economic Development Fund: Beginning Balance | 97,000 |
| Water Fund: City of Lebanon | 62,100 |

REQUIREMENTS:

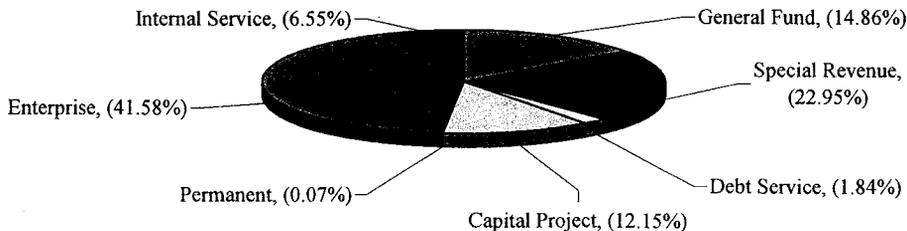
| | |
|--------------------------------------------------------|-----------|
| General Fund: Gray Early Childhood Fund Expenditures | \$ 19,200 |
| General Fund: Contingencies | (2,500) |
| General Fund: Municipal Court Materials and Services | 2,500 |
| Economic Development Fund: Albany Visitors Association | 97,000 |
| Water Fund: Contingencies | 62,100 |

| Fund Type |2006-07..... | |2007-08..... | | Adopted Budget | Over (under) 2006-07 Revised Budget | Percent of Total Budget |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------|-------------------------------------|-------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | | | |
| General Fund | \$ 26,008,700 | \$ 26,039,200 | \$ 28,936,200 | \$ 28,955,400 | \$ - | 11.13% | 14.86% |
| Special Revenue | 40,099,900 | 40,163,500 | 44,759,700 | 44,856,700 | - | 11.44% | 22.95% |
| Debt Service | 4,824,600 | 4,824,600 | 3,591,600 | 3,591,600 | - | -25.56% | 1.84% |
| Capital Project | 6,798,200 | 6,798,200 | 23,700,900 | 23,700,900 | - | 248.63% | 12.15% |
| Permanent | 142,300 | 142,300 | 141,300 | 141,300 | - | -0.70% | 0.07% |
| Enterprise | 72,270,700 | 72,270,700 | 81,082,700 | 81,144,800 | - | 12.19% | 41.58% |
| Internal Service | 9,090,100 | 9,090,100 | 12,780,700 | 12,780,700 | - | 40.60% | 6.55% |
| Totals, All Fund Types | \$159,234,500 | \$159,328,600 | \$194,993,100 | \$195,171,400 | \$ - | 22.38% | 100.00% |

Percentage Change in the 2007-08 Approved Budget from the 2006-07 Revised Budget



Approved Budget by Fund Type



EXECUTIVE SUMMARY

ADJUSTMENTS TO THE APPROVED BUDGET AS ADOPTED BY THE CITY COUNCIL

RESOURCES:

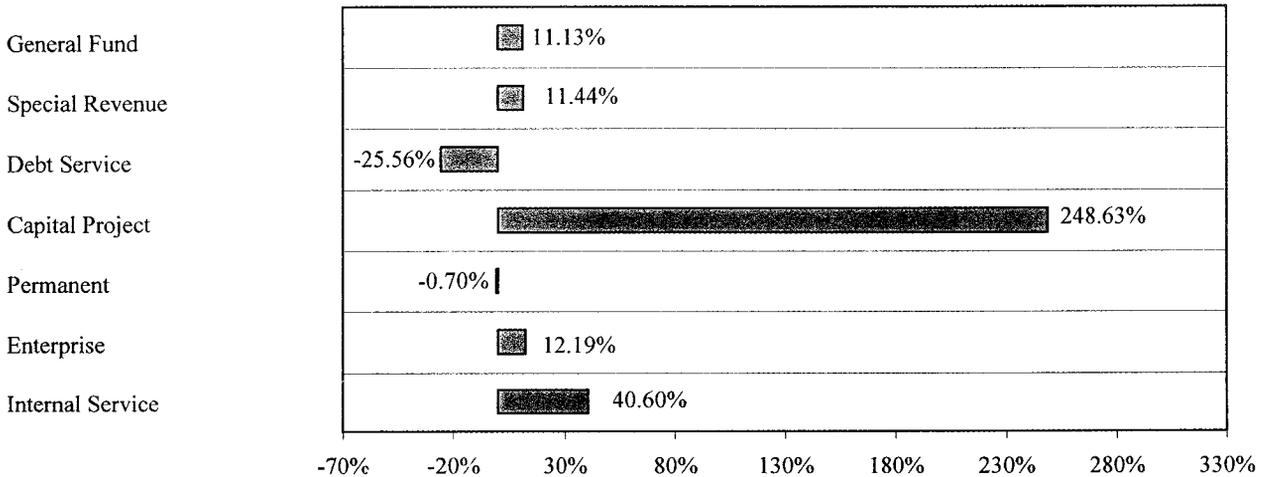
No changes

REQUIREMENTS:

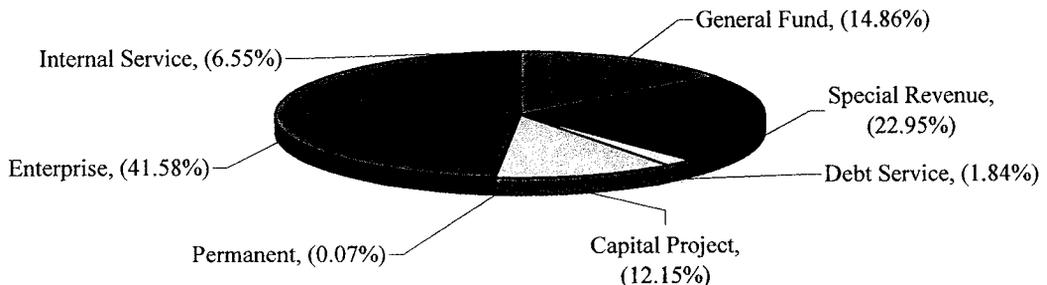
No changes

| Fund Type |2006-07..... | |2007-08..... | | | Over (under) 2006-07 Revised Budget | Percent of Total Budget |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------------------------------|-------------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | Adopted Budget | | |
| General Fund | \$ 26,008,700 | \$ 26,039,200 | \$ 28,936,200 | \$ 28,955,400 | \$ 28,955,400 | 11.13% | 14.86% |
| Special Revenue | 40,099,900 | 40,163,500 | 44,759,700 | 44,856,700 | 44,856,700 | 11.44% | 22.95% |
| Debt Service | 4,824,600 | 4,824,600 | 3,591,600 | 3,591,600 | 3,591,600 | -25.56% | 1.84% |
| Capital Project | 6,798,200 | 6,798,200 | 23,700,900 | 23,700,900 | 23,700,900 | 248.63% | 12.15% |
| Permanent | 142,300 | 142,300 | 141,300 | 141,300 | 141,300 | -0.70% | 0.07% |
| Enterprise | 72,270,700 | 72,270,700 | 81,082,700 | 81,144,800 | 81,144,800 | 12.19% | 41.58% |
| Internal Service | 9,090,100 | 9,090,100 | 12,780,700 | 12,780,700 | 12,780,700 | 40.60% | 6.55% |
| Totals, All Fund Types | \$ 159,234,500 | \$ 159,328,600 | \$ 194,993,100 | \$ 195,171,400 | \$ 195,171,400 | 22.38% | 100.00% |

Percentage Change in the 2007-08 Adopted Budget from the 2006-07 Revised Budget



Adopted Budget by Fund Type



PERSONNEL CHANGE REPORT

CHANGES DURING 2006-2007: The adopted budget for Fiscal Year 2006-2007 authorized 400.4975 full-time equivalent (FTE) positions. During the year, the following personnel position adjustments were approved:

1. Added 1.00 FTE Accounting Specialist position to Administrative Services (701-11-1028).
2. Added 0.25 FTE Transit Services Dispatcher position to the Albany Transit System (213-16-1106).
3. Revised the job title of the Assistant City Manager/Chief Financial Officer position to Finance Director (701-11-1028).
4. Reclassified two vacant Building Inspector positions to Code Compliance Inspectors (204-40-1602).
5. Reclassified the vacant Clerk III position in Building Inspection to Administrative Assistant I (204-40-1602).
6. Reclassified the Code & Policy Analyst position in (0.5 FTE in Planning and 0.5 FTE in Building Inspection) to Assistant Building Official and transferred 0.5 FTE funding from Planning to Building Inspection (204-40-1602).
7. Added 1.00 FTE Administrative Assistant position to Planning (100-40-1601).
8. Added 2.00 FTE Firefighter/EMT (day) positions to Fire Suppression (100-25-1201).
9. Increased one Court Clerk position from 0.525 FTE to 0.60 FTE (100-10-1029).
10. Added two 0.625 regular, part-time Police Clerk positions (100-30-1301).
11. Reclassified one vacant Recreation Coordinator position to Resource Development Coordinator (202-35-1404).

With the above adjustments, the FTE total increased by 5.575 FTE for a total of 406.0725 FTE positions as of April 30, 2007.

CHANGES FOR 2007-2008: The budget for Fiscal Year 2007-2008 has 416.76 full-time equivalent (FTE) positions; this is a net increase of 10.6875 FTE positions from the FY 2006-2007 authorized 406.0725 FTE positions. The changes are:

COMMUNITY DEVELOPMENT DEPARTMENT

Planning

- Reclassify 1.00 FTE Engineering Technician IV position to Development Review Infrastructure Analyst

Building Inspection

- Add 1.00 FTE Building Inspector position

- Add 1.00 FTE Clerk III position
- Increase salary range for Assistant Building Official from Nonbargaining N225 to N228

ECONOMIC DEVELOPMENT DEPARTMENT

Economic Development Activities

- Increase salary range for Urban Renewal Coordinator from AFSCME A148 to A151

Albany Transit System

- Reclassify 0.50 FTE Transit Programs Supervisor position to Transit Programs Manager
- Increase 0.25 FTE Transit Services Dispatcher position to 0.33 FTE

Linn-Benton Loop

- Reclassify 0.50 FTE Transit Programs Supervisor position to Transit Programs Manager
- Increase 0.25 FTE Transit Services Dispatcher position to 0.33 FTE

Paratransit System

- Add 0.34 FTE Transit Services Dispatcher position
- Add 0.25 FTE Paratransit Services Supervisor position as a transfer from Title XIX Transportation Grant
- Transfer 0.375 FTE Transportation Assistant position to Title XIX Transportation Grant

Title XIX Transportation Grant

- Transfer 0.25 FTE Paratransit Services Supervisor position to Paratransit System
- Add 0.375 FTE Transportation Assistant position as a transfer from Paratransit System

FINANCE DEPARTMENT

Municipal Court

- Reclassify 1.00 FTE Court Clerk position to Accounting Specialist
- Add 1.00 FTE Court Clerk position

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology

- Reclassify 2.00 FTE Information Systems Technician positions to System Administrators
- Reclassify 1.00 FTE Network Services Coordinator to Network Engineer
- Reclassify 1.00 FTE LAN Administrator position to Network Administrator

GIS Services

- Transfer 1.00 FTE Public Works Data Technician position to Public Works Operations Administration

LIBRARY

- Increase one 0.8125 FTE Library Aide position to 1.00 FTE

PARKS & RECREATION DEPARTMENT

Park Maintenance

- Add 1.00 FTE Park Maintenance I position

Urban Forestry

- Reclassify 1.00 FTE Laborer position to Park Maintenance II

Facilities Maintenance

- Add 1.00 FTE Building Maintenance II position

PUBLIC WORKS DEPARTMENT

Street Administration

- Transfer 0.20 FTE Public Works Director to Public Works Administration
- Transfer 0.20 FTE Special Projects Coordinator to Public Works Administration and reclassify to Public Works Business Manager
- Transfer 0.20 FTE Public Works Executive Assistant position to Public Works Administration
- Transfer 0.20 FTE for second Special Projects Coordinator position to Engineering Services

Street Operations Administration

- Transfer 0.20 FTE Assistant Public Works Director/Operations Manager position to Operations Administration
- Transfer 0.20 FTE Public Works Programs Analyst position to Operations Administration and reclassify to Administrative Services Supervisor
- Transfer 0.40 FTE Public Works Data Systems Analyst positions to Operations Administration
- Transfer 0.20 FTE Data Systems Technician position to Operations Administration
- Transfer 0.20 FTE Administrative Assistant position to Operations Administration
- Transfer 0.20 FTE Clerk III position to Operations Administration

Sewer Environmental Services

- Reclassify 1.00 FTE Environmental Services Supervisor position to Environmental Services Manager

Wastewater Collection

- Reclassify 1.00 FTE Wastewater Collection Supervisor position to Wastewater Collection Manager

Wastewater Administration

- Transfer 0.40 FTE Public Works Director to Public Works Administration
- Transfer 0.40 FTE Special Projects Coordinator to Public Works Administration and reclassify to Public Works Business Manager
- Transfer 0.40 FTE Public Works Executive Assistant position to Public Works Administration
- Transfer 0.40 FTE for second Special Projects Coordinator position to Engineering Services

Wastewater Operations Administration

- Transfer 0.40 FTE Assistant Public Works Director/Operations Manager position to Operations Administration
- Transfer 0.40 FTE Public Works Programs Analyst position to Operations Administration and reclassify to Administrative Services Supervisor
- Transfer 0.80 FTE Public Works Data Systems Analyst positions to Operations Administration
- Transfer 0.40 FTE Data Systems Technician position to Operations Administration
- Transfer 0.40 FTE Administrative Assistant position to Operations Administration
- Transfer 0.40 FTE Clerk III position to Operations Administration

Wastewater Customer Services

- Transfer 0.33 FTE Public Works Customer Services Supervisor position to Public Works Customer Services
- Transfer 0.66 FTE Field Representative II positions to Public Works Customer Services
- Transfer 0.66 FTE Billing/Collection Specialist II position to Public Works Customer Services
- Transfer 0.33 FTE Public Works Customer Service Representative position to Public Works Customer Services
- Transfer 0.33 FTE Clerk II position to Public Works Customer Services and reclassify to Billing/Collection Specialist I

Water Administration

- Transfer 0.40 FTE Public Works Director position to Public Works Administration
- Transfer 0.40 FTE for first Special Projects Coordinator position to Public Works Administration and reclassify to Public Works Business Manager
- Transfer 0.40 FTE for Public Works Executive Assistant position to Public Works Administration
- Transfer 0.40 FTE for second Special Projects Coordinator position to Engineering Services
- Add 1.00 FTE Water Distribution Supervisor position as a transfer from Water Distribution and reclassify to Water Superintendent

Water Canal Maintenance

- Add 1.00 FTE Water Maintenance I position
- Add 1.00 FTE Facilities Maintenance Coordinator position as a transfer from Fac. & Maint. Engineering

Water Distribution

- Transfer 1.00 FTE Water Distribution Supervisor position to Water Administration and reclassify to Water Superintendent

Water Operations Administration

- Transfer 0.40 FTE Assistant Public Works Director/Operations Manager position to Operations Administration
- Transfer 0.40 FTE Public Works Programs Analyst position to Operations Administration and reclassify to Administrative Services Supervisor
- Transfer 0.80 FTE Public Works Data Systems Analyst positions to Operations Administration
- Transfer 0.40 FTE Data Systems Technician position to Operations Administration
- Transfer 0.40 FTE Administrative Assistant position to Operations Administration
- Transfer 0.40 FTE Clerk III position to Operations Administration

Water Customer Services

- Transfer 0.67 FTE Public Works Customer Services Supervisor position to Public Works Customer Services
- Transfer 1.34 FTE Field Representative II positions to Public Works Customer Services
- Transfer 1.34 FTE Billing/Collection Specialist II positions to Public Works Customer Services
- Transfer 0.67 FTE Public Works Customer Service Representative position to Public Works Customer Services
- Transfer 0.67 FTE Clerk II position to Public Works Customer Services and reclassify to Billing/Collection Specialist I

Public Works Administration

- Add 1.00 FTE Public Works Director position as a transfer from Street Administration, Wastewater Administration, and Water Administration
- Add 1.00 FTE Special Projects Coordinator as a transfer from Street Administration, Wastewater Administration, and Water Administration and reclassify to Public Works Business Manager
- Add 1.00 FTE Public Works Executive Assistant position as a transfer from Street Administration, Wastewater Administration, and Water Administration

Engineering Services

- Add 1.00 FTE Special Projects Coordinator position as a transfer from Street Administration, Wastewater Administration, and Water Administration

Operations Administration

- Add 1.00 FTE Assistant Public Works Director/Operations Manager position as a transfer from Street Operations Administration, Wastewater Operations Administration, and Water Operations Administration
- Add 1.00 FTE Public Works Programs Analyst position as a transfer from Street Operations Administration, Wastewater Operations Administration, and Water Operations Administration and reclassify to Administrative Services Supervisor
- Add 2.00 FTE Public Works Data Systems Analyst positions as transfers from Street Operations Administration, Wastewater Operations Administration, and Water Operations Administration
- Add 1.00 FTE Data Systems Technician position as a transfer from Street Operations Administration
- Add 1.00 FTE Administrative Assistant position as a transfer from Street Operations Administration, Wastewater Operations Administration, and Water Operations Administration
- Add 1.00 FTE Clerk III position as a transfer from Street Operations Administration, Wastewater Operations Administration, and Water Operations Administration
- Add 1.00 FTE Public Works Data Technician position as a transfer from GIS Services

Water Quality Control Service

- Add 1.00 FTE Environmental Services Technician II

Public Works Customer Services

- Add 1.00 FTE Public Works Customer Services Supervisor position as a transfer from Wastewater Customer Services and Water Customer Services
- Add 2.00 FTE Field Representative II positions as transfers from Wastewater Customer Services and Water Customer Services
- Add 2.00 FTE Billing/Collection Specialist II positions as transfers from Wastewater Customer Services and Water Customer Services
- Add 1.00 FTE Public Works Customer Service Representative position as a transfer from Wastewater Customer Services and Water Customer Services
- Add 1.00 FTE Clerk II position to Public Works Customer Services as a transfer from Wastewater Customer Services and Water Customer Services and reclassify to Billing/Collection Specialist I
- Add 1.00 FTE Billing/Collection Specialist II position

Facilities & Maintenance Engineering

- Transfer 1.00 FTE Facilities Maintenance Coordinator position to Water Canal Maintenance
- Reclassify 1.00 FTE Lead Treatment Facilities Mechanic position to Facilities Field Services Supervisor
- Add 1.00 FTE Facilities Automation Technician position
- Add 1.00 FTE Facilities Project Coordinator position

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|----------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| City Manager's Office | | | | | |
| Council & Nondepartmental - 701-11-1027 | | | | | |
| Mayor | 1.0 | 1.0 | 1.0 | \$165 | N/A |
| Councilor | 6.0 | 6.0 | 6.0 | \$110 | N/A |
| TOTAL | 7.0 | 7.0 | 7.0 | | |
| City Manager's Office - 701-11-1028 | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | \$9,877 | N/A |
| Executive Assistant to the City Manager | 1.0 | 1.0 | 1.0 | \$4,029 | \$4,956 |
| Management Assistant/Public Information Officer | 1.0 | 1.0 | 1.0 | \$3,911 | \$4,812 |
| Graphics Specialist | 1.0 | 1.0 | 1.0 | \$3,448 | \$4,401 |
| Administrative Assistant I (confidential) | 2.0 | 1.0 | 1.0 | \$2,827 | \$3,476 |
| Office Clerk (confidential) | 0.0 | 0.6 | 0.6 | \$2,232 | \$2,745 |
| TOTAL | 6.0 | 5.6 | 5.6 | | |
| Community Development Department | | | | | |
| Planning - 100-40-1601 | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | \$6,989 | \$8,736 |
| Planning Manager | 0.0 | 1.0 | 1.0 | \$5,258 | \$6,469 |
| Senior Planner | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Code & Policy Analyst | 0.5 | 0.0 | 0.0 | N/A | N/A |
| Planner III | 1.0 | 1.0 | 1.0 | \$4,174 | \$5,326 |
| Planner II | 2.0 | 2.0 | 2.0 | \$3,793 | \$4,830 |
| Planner I | 0.0 | 1.0 | 1.0 | \$3,146 | \$4,017 |
| Infrastructure Analyst | 0.0 | 0.0 | 1.0 | \$3,793 | \$4,830 |
| Engineering Technician IV | 1.0 | 1.0 | 0.0 | \$3,629 | \$4,637 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0 | \$2,728 | \$3,482 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | \$2,468 | \$3,147 |
| TOTAL | 8.5 | 9.0 | 9.0 | | |
| Building Inspection - 204-40-1602 | | | | | |
| Building Official Manager | 1.0 | 1.0 | 1.0 | \$5,258 | \$6,469 |
| Assistant Building Official | 0.0 | 1.0 | 1.0 | \$4,402 | \$5,416 |
| Community Development Customer Services Supervisor | 1.0 | 1.0 | 1.0 | \$3,687 | \$4,535 |
| Building Inspector | 6.0 | 4.0 | 5.0 | \$3,364 | N/A |
| Code Compliance Inspector | 0.0 | 2.0 | 2.0 | \$3,212 | N/A |
| Permit Technician | 2.0 | 2.0 | 2.0 | \$2,728 | \$3,482 |
| Code & Policy Analyst | 0.5 | 0.0 | 0.0 | N/A | N/A |
| Permit Clerk | 0.5 | 0.5 | 0.5 | \$2,229 | \$2,840 |
| Administrative Assistant I | 0.0 | 1.0 | 1.0 | \$2,728 | \$3,482 |
| Clerk III | 1.0 | 0.0 | 1.0 | \$2,125 | \$2,704 |
| TOTAL | 12.0 | 12.5 | 14.5 | | |
| Electrical Permit Program - 204-40-1603 | | | | | |
| Building Inspector | 1.0 | 1.0 | 1.0 | \$3,364 | N/A |
| Permit Clerk | 0.5 | 0.5 | 0.5 | \$2,229 | \$2,840 |
| TOTAL | 1.5 | 1.5 | 1.5 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| Economic Development Department | | | | | |
| Economic Development Activities - 211-16-1101 | | | | | |
| Economic Development Director | 1.0 | 1.000 | 1.000 | \$6,299 | \$7,877 |
| Special Projects Coordinator | 0.0 | 0.585 | 0.585 | \$5,258 | \$6,469 |
| Urban Renewal Coordinator | 1.0 | 1.000 | 1.000 | \$3,874 | \$4,942 |
| TOTAL | 2.0 | 2.585 | 2.585 | | |
| Title XIX Transportation Grant - 203-16-5014 | | | | | |
| Paratransit Services Supervisor | 0.000 | 0.250 | 0.000 | N/A | N/A |
| Transportation Assistant | 0.000 | 0.000 | 0.375 | \$1,779 | \$2,271 |
| Recreation Programs Supervisor | 0.500 | 0.000 | 0.000 | N/A | N/A |
| Recreation Programs Specialist | 0.250 | 0.000 | 0.000 | N/A | N/A |
| TOTAL | 0.750 | 0.250 | 0.375 | | |
| Albany Transit System- 213-16-1106 | | | | | |
| Transit Programs Manager | 0.00 | 0.00 | 0.50 | \$4,812 | \$5,919 |
| Transit Programs Supervisor | 0.00 | 0.50 | 0.00 | N/A | N/A |
| Transit Services Supervisor | 0.50 | 0.00 | 0.00 | N/A | N/A |
| Operations Maintenance I | 0.25 | 0.25 | 0.25 | \$2,539 | \$3,226 |
| Transit Operator | 2.59 | 2.59 | 2.59 | \$2,461 | \$3,136 |
| Transit Services Dispatcher | 0.00 | 0.25 | 0.33 | \$1,958 | \$2,489 |
| TOTAL | 3.34 | 3.59 | 3.67 | | |
| Linn-Benton Transit Loop - 213-16-1107 | | | | | |
| Transit Programs Manager | 0.00 | 0.00 | 0.50 | \$4,812 | \$5,919 |
| Transit Programs Supervisor | 0.00 | 0.50 | 0.00 | N/A | N/A |
| Transit Services Supervisor | 0.50 | 0.00 | 0.00 | N/A | N/A |
| Operations Maintenance I | 0.25 | 0.25 | 0.25 | \$2,539 | \$3,226 |
| Transit Operator | 1.66 | 2.07 | 2.07 | \$2,461 | \$3,136 |
| Transit Services Dispatcher | 0.00 | 0.25 | 0.33 | \$1,958 | \$2,489 |
| TOTAL | 2.41 | 3.07 | 3.15 | | |
| Paratransit System - 213-16-1108 | | | | | |
| Paratransit Services Supervisor | 0.000 | 0.750 | 1.00 | \$3,687 | \$4,535 |
| Recreation Programs Supervisor | 0.500 | 0.000 | 0.00 | N/A | N/A |
| Transportation Assistant | 1.675 | 1.925 | 1.55 | \$1,779 | \$2,271 |
| Transit Services Dispatcher | 0.000 | 0.000 | 0.34 | \$1,958 | \$2,489 |
| TOTAL | 2.175 | 2.675 | 2.89 | | |
| Albany Station REA 402-16-1109 | | | | | |
| Special Projects Coordinator | 0.0 | 0.20 | 0.20 | \$5,258 | \$6,469 |
| TOTAL | 0.0 | 0.20 | 0.20 | | |
| Albany Station Pathway 402-16-1110 | | | | | |
| Special Projects Coordinator | 0.0 | 0.085 | 0.085 | \$5,258 | \$6,469 |
| TOTAL | 0.0 | 0.085 | 0.085 | | |
| North Albany Park & Ride 402-16-1111 | | | | | |
| Special Projects Coordinator | 0.0 | 0.13 | 0.13 | \$5,258 | \$6,469 |
| TOTAL | 0.0 | 0.13 | 0.13 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|------------------------------------------------|----------------------|----------------------|----------------------|-----------------|---------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule | |
| | | | | Minimum | Maximum |
| Finance Department | | | | | |
| Municipal Court - 100-10-1029 | | | | | |
| Senior Court Clerk | 1.00 | 1.00 | 1.00 | \$2,692 | \$3,422 |
| Accounting Specialist | 0.00 | 0.00 | 1.00 | \$2,348 | \$2,989 |
| Court Clerk | 3.05 | 3.125 | 3.125 | \$2,125 | \$2,704 |
| TOTAL | 4.05 | 4.125 | 5.125 | | |
| Finance Office - 701-10-1035 | | | | | |
| Assistant City Manager/Chief Financial Officer | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Finance Director | 0.0 | 0.0 | 1.0 | \$7,339 | \$9,174 |
| Assistant Finance Director | 1.0 | 1.0 | 1.0 | \$5,416 | \$6,662 |
| Senior Accountant | 1.0 | 1.0 | 1.0 | \$4,956 | \$6,097 |
| City Clerk | 1.0 | 1.0 | 1.0 | \$3,277 | \$4,029 |
| Deputy City Clerk | 0.0 | 1.0 | 1.0 | \$3,089 | \$3,798 |
| Payroll Accountant | 1.0 | 1.0 | 1.0 | \$3,277 | \$4,029 |
| Purchasing Coordinator | 1.0 | 1.0 | 1.0 | \$3,420 | \$4,419 |
| Accounting Specialist | 3.0 | 4.0 | 4.0 | \$2,348 | \$2,989 |
| TOTAL | 9.0 | 11.0 | 11.0 | | |
| Fire Department | | | | | |
| Fire Suppression - 100-25-1201 | | | | | |
| Fire Chief | 1.00 | 1.00 | 1.00 | \$6,989 | \$8,736 |
| Training Chief | 1.00 | 1.00 | 1.00 | \$5,416 | \$6,662 |
| Battalion Chief | 3.00 | 3.00 | 3.00 | \$5,416 | \$6,662 |
| Lieutenant | 12.00 | 12.00 | 12.00 | \$4,344 | \$5,511 |
| Apparatus Operator | 12.00 | 12.00 | 12.00 | \$3,919 | \$4,940 |
| Firefighter/EMT | 15.00 | 15.00 | 15.00 | \$3,652 | \$4,617 |
| Fire Mechanic | 1.00 | 0.00 | 0.00 | N/A | N/A |
| Administrative Services Supervisor | 1.00 | 1.00 | 1.00 | \$3,687 | \$4,535 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | \$2,728 | \$3,482 |
| Clerk III | 1.00 | 1.00 | 1.00 | \$2,125 | \$2,704 |
| TOTAL | 48.00 | 47.00 | 47.00 | | |
| Public Safety Levy - Fire - 100-25-1202 | | | | | |
| Firefighter/EMT | 6.0 | 6.0 | 6.0 | \$3,652 | \$4,617 |
| Deputy Fire Marshal I | 2.0 | 2.0 | 2.0 | \$3,844 | \$4,832 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |
| Fire & Life Safety - 100-25-1203 | | | | | |
| Fire Marshal | 1.0 | 1.0 | 1.0 | \$5,746 | \$7,068 |
| Life Safety Division Manager/Fire Marshal | 0.0 | 0.0 | 0.0 | N/A | N/A |
| Fire Protection Engineer | 1.0 | 1.0 | 1.0 | \$4,628 | \$5,908 |
| Deputy Fire Marshal II | 2.0 | 2.0 | 2.0 | \$4,132 | \$5,238 |
| TOTAL | 4.0 | 4.0 | 4.0 | | |
| Ambulance - 212-25-1206 | | | | | |
| Assistant Fire Chief | 1.0 | 1.0 | 1.0 | \$6,280 | \$7,724 |
| EMS Chief | 1.0 | 1.0 | 1.0 | \$5,416 | \$6,662 |
| Firefighter/EMT | 12.0 | 12.0 | 12.0 | \$3,652 | \$4,617 |
| Firefighter/EMT (day) | 0.0 | 2.0 | 2.0 | \$3,031 | \$3,832 |
| Ambulance Billing Specialist II | 2.0 | 2.0 | 2.0 | \$2,229 | \$2,840 |
| TOTAL | 16.0 | 18.0 | 18.0 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| <i>Human Resources Department</i> | | | | | |
| Human Resources - 701-14-1032 | | | | | |
| Human Resources Director | 1.0 | 1.0 | 1.0 | \$5,983 | \$7,480 |
| Human Resources Generalist | 1.0 | 1.0 | 1.0 | \$3,798 | \$4,671 |
| Benefits Coordinator | 1.0 | 1.0 | 1.0 | \$3,798 | \$4,671 |
| Human Resources Recruitment Coordinator | 1.0 | 1.0 | 1.0 | \$3,277 | \$4,029 |
| HRIS Coordinator | 1.0 | 1.0 | 1.0 | \$3,089 | \$3,798 |
| TOTAL | 5.0 | 5.0 | 5.0 | | |
| <i>Information Technology Department</i> | | | | | |
| Information Technology Services - 701-13-1030 | | | | | |
| Information Technology Director | 1.0 | 1.0 | 1.0 | \$5,983 | \$7,480 |
| Network Engineer | 0.0 | 0.0 | 1.0 | \$3,255 | \$4,147 |
| Network Services Coordinator | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Database Administrator | 1.0 | 1.0 | 1.0 | \$3,255 | \$4,147 |
| Network Administrator | 0.0 | 0.0 | 1.0 | \$3,255 | \$4,147 |
| LAN Administrator | 1.0 | 1.0 | 0.0 | N/A | N/A |
| System Administrator | 0.0 | 0.0 | 2.0 | \$3,255 | \$4,147 |
| Information Systems Technician | 2.0 | 4.0 | 2.0 | \$2,850 | \$3,644 |
| TOTAL | 6.0 | 8.0 | 8.0 | | |
| Geographic Information Services - 701-50-2010 | | | | | |
| Public Works Data Systems Manager | 1.0 | 1.0 | 1.0 | \$5,105 | \$6,280 |
| Geographic Information System Analyst | 1.0 | 2.0 | 2.0 | \$3,629 | \$4,637 |
| Public Works Data Technician | 0.0 | 1.0 | 0.0 | N/A | N/A |
| Geographic Information System Technician | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Data Systems Analyst | 0.0 | 0.5 | 0.5 | \$3,629 | \$4,637 |
| Public Works Data Systems Technician | 0.5 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 3.5 | 4.5 | 3.5 | | |
| Permit Tracking Services - 701-50-2011 | | | | | |
| Data Systems Analyst | 0.0 | 0.5 | 0.5 | \$3,629 | \$4,637 |
| Public Works Data Systems Technician | 0.5 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 0.5 | 0.5 | 0.5 | | |
| <i>Library Department</i> | | | | | |
| Library - 100-45-1701 | | | | | |
| Library Director | 1.0000 | 1.0000 | 1.0000 | \$6,299 | \$7,877 |
| Supervising Librarian | 1.0000 | 1.0000 | 1.0000 | \$4,274 | \$5,258 |
| Librarian II | 2.0000 | 2.0000 | 2.0000 | \$3,100 | \$3,950 |
| Librarian I | 5.0000 | 5.0000 | 5.0000 | \$2,723 | \$3,458 |
| Library Assistant | 2.6625 | 2.6625 | 2.6625 | \$2,404 | \$3,067 |
| Information Systems Technician | 1.0000 | 1.0000 | 1.0000 | \$2,850 | \$3,644 |
| Administrative Assistant I | 1.0000 | 1.0000 | 1.0000 | \$2,827 | \$3,476 |
| Library Aide | 6.1250 | 6.1250 | 6.3125 | \$1,728 | \$2,203 |
| Library Page | 0.2500 | 0.2500 | 0.2500 | \$1,578 | \$2,010 |
| TOTAL | 20.0375 | 20.0375 | 20.2250 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|-----------------------------------------------------------------------|----------------------|----------------------|----------------------|-----------------|---------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule | |
| | | | | Minimum | Maximum |
| <i>Parks & Recreation Department</i> | | | | | |
| Sports Services - 202-35-1402 | | | | | |
| Recreation Coordinator | 1.00 | 0.0 | 0.0 | N/A | N/A |
| Recreation Programs Specialist | 0.25 | 1.0 | 1.0 | \$2,862 | \$3,653 |
| TOTAL | 1.25 | 1.0 | 1.0 | | |
| Children, Youth, & Family Recreation Services- 202-35-1403 | | | | | |
| Recreation Programs Manager | 0.200 | 0.200 | 0.200 | \$4,812 | \$5,919 |
| Recreation Programs Supervisor | 1.000 | 1.000 | 1.000 | \$3,687 | \$4,535 |
| Recreation Programs Specialist | 0.250 | 0.000 | 0.000 | N/A | N/A |
| Maple Lawn Preschool Teaching Assistant II | 1.025 | 1.025 | 1.025 | \$1,682 | \$2,139 |
| Maple Lawn Preschool Teaching Assistant I | 0.875 | 0.875 | 0.875 | \$1,525 | \$1,940 |
| TOTAL | 3.350 | 3.100 | 3.100 | | |
| Resource Development/Marketing Services - 202-35-1404 | | | | | |
| Recreation Programs Manager | 0.20 | 0.20 | 0.20 | \$4,812 | \$5,919 |
| Resource Development Coordinator | 0.00 | 1.00 | 1.00 | \$3,420 | \$4,419 |
| Recreation Coordinator | 0.34 | 0.34 | 0.34 | \$3,255 | \$4,147 |
| Recreation Programs Specialist | 0.00 | 1.00 | 1.00 | \$2,862 | \$3,653 |
| TOTAL | 0.54 | 2.54 | 2.54 | | |
| Adult Recreation & Fitness Services - 202-35-1405 | | | | | |
| Recreation Programs Manager | 0.20 | 0.2 | 0.2 | \$4,812 | \$5,919 |
| Recreation Coordinator | 1.00 | 1.0 | 1.0 | \$3,255 | \$4,147 |
| Recreation Programs Specialist | 0.25 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 1.45 | 1.2 | 1.2 | | |
| Park Maintenance Services - 202-35-1407 | | | | | |
| Parks and Facilities Maintenance Manager | 1.0 | 1.0 | 1.0 | \$4,812 | \$5,919 |
| Park Maintenance III | 2.0 | 2.0 | 2.0 | \$2,932 | \$3,726 |
| Park Maintenance II | 3.0 | 4.0 | 4.0 | \$2,756 | \$3,503 |
| Park Maintenance I | 0.0 | 0.0 | 1.0 | \$2,539 | \$3,226 |
| Park Maintenance Aide | 2.0 | 1.0 | 1.0 | \$1,869 | \$2,387 |
| TOTAL | 8.0 | 8.0 | 9.0 | | |
| Parks & Recreation Administration - 202-35-1408 | | | | | |
| Parks & Recreation Director | 1.000 | 1.0 | 1.0 | \$6,610 | \$8,260 |
| Recreation Programs Manager | 0.200 | 0.2 | 0.2 | \$4,812 | \$5,919 |
| Administrative Assistant I | 0.925 | 1.0 | 1.0 | \$2,728 | \$3,482 |
| Clerk III | 2.000 | 2.0 | 2.0 | \$2,125 | \$2,704 |
| TOTAL | 4.125 | 4.2 | 4.2 | | |
| Senior Services - 202-35-1409 | | | | | |
| Recreation Programs Manager | 0.20 | 0.2 | 0.2 | \$4,812 | \$5,919 |
| Recreation Programs Supervisor | 0.00 | 1.0 | 1.0 | \$3,687 | \$4,535 |
| Recreation Programs Specialist | 0.75 | 1.0 | 1.0 | \$2,862 | \$3,653 |
| Senior and Recreation Programs Assistant | 0.80 | 0.0 | 0.0 | N/A | N/A |
| Building Security/Custodian | 1.00 | 1.0 | 1.0 | \$2,198 | \$2,807 |
| Clerk III | 1.00 | 1.0 | 1.0 | \$2,125 | \$2,704 |
| TOTAL | 3.75 | 4.2 | 4.2 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|-------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| Aquatic Services - 202-35-1410 | | | | | |
| Recreation Programs Manager | 1.000 | 1.000 | 1.000 | \$4,812 | \$5,919 |
| Building Maintenance II | 1.000 | 1.000 | 1.000 | \$2,756 | \$3,503 |
| Aquatic Programs Leader | 1.000 | 2.000 | 2.000 | \$2,198 | \$2,807 |
| Administrative Assistant | 0.575 | 0.575 | 0.575 | \$2,468 | \$3,147 |
| TOTAL | 3.575 | 4.575 | 4.575 | | |
| Parks SDC Projects - 202-35-1500 | | | | | |
| Administrative Assistant I | 0.075 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 0.075 | 0.0 | 0.0 | | |
| Northwest Art & Air Festival - 202-35-1411 | | | | | |
| Recreation Coordinator | 0.33 | 0.33 | 0.33 | \$3,255 | \$4,147 |
| TOTAL | 0.33 | 0.33 | 0.33 | | |
| Performance Series - 202-35-1412 | | | | | |
| Recreation Coordinator | 0.33 | 0.33 | 0.33 | \$3,255 | \$4,147 |
| Recreation Programs Specialist | 0.25 | 0.00 | 0.00 | N/A | N/A |
| TOTAL | 0.58 | 0.33 | 0.33 | | |
| Urban Forestry - 202-35-1419 | | | | | |
| Parks and Facilities Maintenance Manager | 0.0 | 0.5 | 0.5 | \$4,812 | \$5,919 |
| Park Maintenance II | 0.0 | 0.0 | 1.0 | \$2,756 | \$3,503 |
| Laborer | 0.0 | 1.0 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 1.5 | 1.5 | | |
| Facilities Maintenance 701-35-1033 | | | | | |
| Parks and Facilities Maintenance Manager | 0.0 | 0.5 | 0.5 | \$4,812 | \$5,919 |
| Building Maintenance Lead Worker | 0.0 | 1.0 | 1.0 | \$3,102 | \$3,954 |
| Building Maintenance II | 0.0 | 1.0 | 2.0 | \$2,756 | \$3,503 |
| TOTAL | 0.0 | 2.5 | 3.5 | | |
| <i>Police Department</i> | | | | | |
| Police - 100-30-1301 | | | | | |
| Police Chief | 1.00 | 1.0 | 1.0 | \$6,989 | \$8,736 |
| Deputy Police Chief | 1.00 | 0.0 | 0.0 | N/A | N/A |
| Police Captain | 3.00 | 3.0 | 3.0 | \$5,746 | \$7,068 |
| Police Sergeant | 7.00 | 7.0 | 7.0 | \$4,956 | \$6,097 |
| Police Corporal | 4.00 | 4.0 | 4.0 | \$4,000 | \$5,050 |
| Police Officer | 39.00 | 43.0 | 43.0 | \$3,637 | \$4,580 |
| Police Records and Systems Supervisor | 1.00 | 1.0 | 1.0 | \$3,911 | \$4,812 |
| Police Communications Supervisor | 1.00 | 1.0 | 1.0 | \$3,911 | \$4,812 |
| Police Communications Specialist | 10.00 | 10.0 | 10.0 | \$2,959 | \$3,758 |
| Community Service Officer | 3.00 | 3.0 | 3.0 | \$3,053 | \$3,913 |
| Property and Evidence Specialist | 1.00 | 2.0 | 2.0 | \$2,706 | \$3,387 |
| Administrative Services Supervisor | 1.00 | 1.0 | 1.0 | \$3,687 | \$4,535 |
| Administrative Assistant I (confidential) | 0.00 | 1.0 | 1.0 | \$2,827 | \$3,476 |
| Police Clerk | 6.00 | 7.25 | 7.25 | \$2,302 | \$2,933 |
| TOTAL | 78.0 | 84.25 | 84.25 | | |
| Public Safety Levy - Police - 100-30-1302 | | | | | |
| Police Officer | 4.0 | 4.0 | 4.0 | \$3,637 | \$4,580 |
| Crime Analyst | 1.0 | 1.0 | 1.0 | \$3,539 | \$4,519 |
| Community Service Officer | 3.0 | 3.0 | 3.0 | \$3,053 | \$3,913 |
| Police Communications Specialist | 1.0 | 1.0 | 1.0 | \$2,959 | \$3,758 |
| TOTAL | 9.0 | 9.0 | 9.0 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|-----------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| Public Works Department | | | | | |
| Street Maintenance - 250-50-2602 | | | | | |
| Street Maintenance Supervisor | 1.0 | 1.0 | 1.0 | \$4,535 | \$5,579 |
| Street Field Services Supervisor | 0.0 | 1.0 | 1.0 | \$3,375 | \$4,149 |
| Street Maintenance Lead Worker | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Street Maintenance II | 6.0 | 6.0 | 6.0 | \$2,756 | \$3,503 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |
| Street Administration - 250-50-2604 | | | | | |
| Public Works Director | 0.0 | 0.2 | 0.0 | N/A | N/A |
| Special Projects Coordinator | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Public Works Executive Assistant | 0.0 | 0.2 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 0.8 | 0.0 | | |
| Street Operations Administration 250-50-2605 | | | | | |
| Assistant Public Works Director/Operations Manager | 0.0 | 0.2 | 0.0 | N/A | N/A |
| Public Works Programs Analyst | 0.0 | 0.2 | 0.0 | N/A | N/A |
| Public Works Data Systems Analyst | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Data Systems Technician | 0.0 | 0.2 | 0.0 | N/A | N/A |
| Administrative Assistant | 0.0 | 0.2 | 0.0 | N/A | N/A |
| Clerk III | 0.0 | 0.2 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 1.4 | 0.0 | | |
| Sewer Environmental Services - 601-50-2402 | | | | | |
| Environmental Services Manager | 0.0 | 0.0 | 1.0 | \$4,671 | \$5,746 |
| Environmental Services Supervisor | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Environmental Services Technician II | 3.0 | 3.0 | 3.0 | \$3,066 | \$3,914 |
| Environmental Services Technician | 0.0 | 0.0 | 0.0 | N/A | N/A |
| Wastewater Facilities Technician III | 0.0 | 0.0 | 0.0 | N/A | N/A |
| Environmental Services Technician I | 1.0 | 1.0 | 1.0 | \$2,813 | \$3,585 |
| Wastewater Facilities Technician II | 0.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 5.0 | 5.0 | 5.0 | | |
| Wastewater Treatment Plant - 601-50-2404 | | | | | |
| Treatment Plant Supervisor | 1.0 | 1.0 | 1.0 | \$4,535 | \$5,579 |
| Lead Wastewater Facilities Technician | 1.0 | 1.0 | 1.0 | \$3,219 | \$4,110 |
| Wastewater Facilities Technician III ⁽¹⁾ | 3.0 | 2.0 | 2.0 | \$3,066 | \$3,914 |
| WWTP Laboratory Technician | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Wastewater Facilities Technician II | 0.0 | 0.0 | 0.0 | \$2,813 | \$3,585 |
| Treatment Facilities Relief Operator | 1.5 | 2.5 | 2.5 | \$2,813 | \$3,585 |
| TOTAL | 7.5 | 6.5 | 6.5 | | |
| Wastewater Collection - 601-50-2405 | | | | | |
| Wastewater Collection Manager | 0.0 | 0.0 | 1.0 | \$4,671 | \$5,746 |
| Wastewater Collection Supervisor | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Water/Wastewater Field Services Supervisor | 0.0 | 1.0 | 1.0 | \$3,476 | \$4,274 |
| Lead Utility Technician | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Wastewater Maintenance II | 7.0 | 8.0 | 8.0 | \$2,756 | \$3,503 |
| TOTAL | 9.0 | 10.0 | 10.0 | | |
| Wastewater Administration - 601-50-2407 | | | | | |
| Public Works Director | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Special Projects Coordinator | 0.0 | 0.8 | 0.0 | N/A | N/A |
| Public Works Executive Assistant | 0.0 | 0.4 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 1.6 | 0.0 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|---------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum | Salary Schedule Maximum |
| Wastewater Operations Administration - 601-50-2408 | | | | | |
| Assistant Public Works Director/Operations Manager | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Public Works Programs Analyst | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Public Works Data Systems Analyst | 0.0 | 0.8 | 0.0 | N/A | N/A |
| Public Works Data Systems Technician | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Administrative Assistant | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Clerk III | 0.0 | 0.4 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 2.8 | 0.0 | | |
| Wastewater Customer Services 601-50-2409 | | | | | |
| Public Works Customer Services Supervisor | 0.0 | 0.33 | 0.00 | N/A | N/A |
| Field Representative II | 0.0 | 0.66 | 0.00 | N/A | N/A |
| Billing/Collection Specialist II | 0.0 | 0.66 | 0.00 | N/A | N/A |
| Public Works Customer Service Representative | 0.0 | 0.33 | 0.00 | N/A | N/A |
| Clerk II | 0.0 | 0.33 | 0.00 | N/A | N/A |
| TOTAL | 0.0 | 2.31 | 0.00 | | |
| Water Administration - 615-50-2202 | | | | | |
| Water Superintendent | 0.0 | 0.0 | 1.0 | \$4,671 | \$5,746 |
| Public Works Director | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Special Projects Coordinator | 0.0 | 0.8 | 0.0 | N/A | N/A |
| Public Works Executive Assistant | 0.0 | 0.4 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 1.6 | 1.0 | | |
| Water Canal Maintenance - 615-50-2204 | | | | | |
| Facilities Maintenance Coordinator | 0.0 | 0.0 | 1.0 | \$4,535 | \$5,579 |
| Water Maintenance II | 1.0 | 1.0 | 1.0 | \$2,756 | \$3,381 |
| Water Maintenance I | 0.0 | 0.0 | 1.0 | \$2,539 | \$3,226 |
| TOTAL | 1.0 | 1.0 | 3.0 | | |
| Vine Street Water Treatment Plant - 615-50-2205 | | | | | |
| Treatment Plant Supervisor | 0.31 | 0.31 | 0.31 | \$4,535 | \$5,579 |
| Water Treatment Plant Operator III | 0.75 | 0.75 | 0.75 | \$3,066 | \$3,914 |
| Treatment Facilities Relief Operator | 1.25 | 1.25 | 1.25 | \$2,813 | \$3,585 |
| TOTAL | 2.31 | 2.31 | 2.31 | | |
| Water Distribution - 615-50-2206 | | | | | |
| Water Distribution Supervisor | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Water/Wastewater Field Services Supervisor | 0.0 | 1.0 | 1.0 | \$3,476 | \$4,274 |
| Lead Utility Technician | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Water Maintenance II | 10.0 | 10.0 | 10.0 | \$2,756 | \$3,503 |
| TOTAL | 12.0 | 12.0 | 11.0 | | |
| Albany-Millersburg Water Treatment Plant - 615-50-2207 | | | | | |
| Treatment Plant Supervisor | 0.69 | 0.69 | 0.69 | \$4,535 | \$5,579 |
| Lead Water Treatment Plant Operator | 0.00 | 1.00 | 1.00 | \$3,219 | \$4,110 |
| Water Treatment Plant Operator III | 2.25 | 1.25 | 1.25 | \$3,066 | \$3,914 |
| Treatment Facilities Relief Operator | 2.25 | 2.25 | 2.25 | \$2,813 | \$3,585 |
| TOTAL | 5.19 | 5.19 | 5.19 | | |
| Water Operations Administration - 615-50-2209 | | | | | |
| Assistant Public Works Director/Operations Manager | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Public Works Programs Analyst | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Public Works Data Systems Analyst | 0.0 | 0.8 | 0.0 | N/A | N/A |
| Public Works Data Systems Technician | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Administrative Assistant | 0.0 | 0.4 | 0.0 | N/A | N/A |
| Clerk III | 0.0 | 0.4 | 0.0 | N/A | N/A |
| TOTAL | 0.0 | 2.8 | 0.0 | | |

Personnel and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

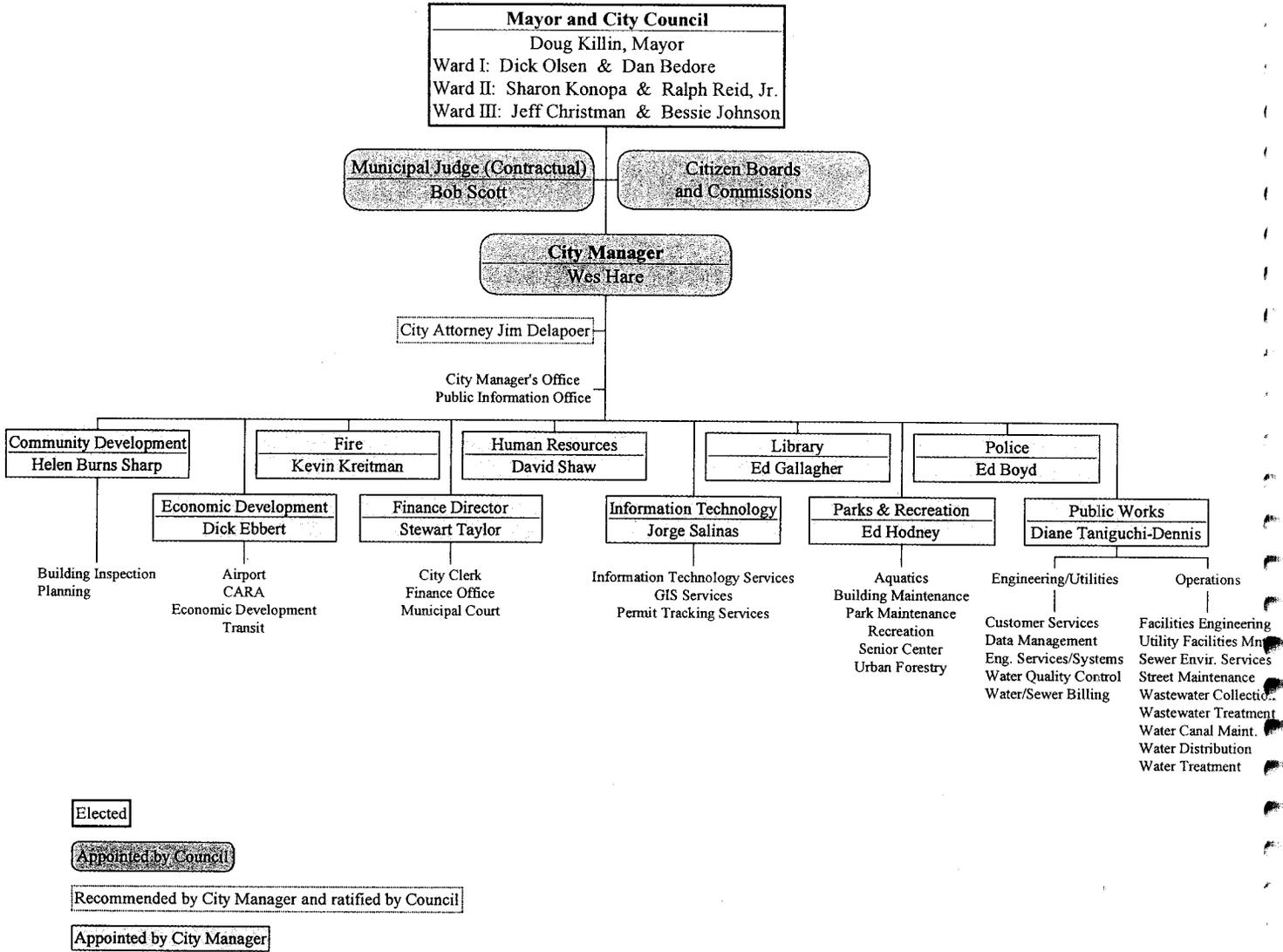
| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|-----------------|---------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule | |
| | | | | Minimum | Maximum |
| Water Customer Services 615-50-2210 | | | | | |
| Public Works Customer Services Supervisor | 0.0 | 0.67 | 0.00 | N/A | N/A |
| Field Representative II | 0.0 | 1.34 | 0.00 | N/A | N/A |
| Billing/Collection Specialist II | 0.0 | 1.34 | 0.00 | N/A | N/A |
| Public Works Customer Service Representative | 0.0 | 0.67 | 0.00 | N/A | N/A |
| Clerk II | 0.0 | 0.67 | 0.00 | N/A | N/A |
| TOTAL | 0.0 | 4.69 | 0.00 | | |
| Public Works Administration - 705-50-2802 | | | | | |
| Public Works Director | 1.0 | 0.0 | 1.0 | \$7,339 | \$9,174 |
| Public Works Business Manager | 0.0 | 0.0 | 1.0 | \$5,258 | \$6,469 |
| Special Projects Coordinator | 2.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Executive Assistant | 1.0 | 0.0 | 1.0 | \$3,687 | \$4,535 |
| TOTAL | 4.0 | 0.0 | 3.0 | | |
| Engineering Services - 705-50-2803 | | | | | |
| Assistant Public Works Director/City Engineer | 1.0 | 1.0 | 1.0 | \$6,280 | \$7,724 |
| Utilities Services Manager | 0.0 | 1.0 | 1.0 | \$5,746 | \$7,068 |
| Special Projects Coordinator | 0.0 | 0.0 | 1.0 | \$5,258 | \$6,469 |
| Public Works Design and Construction Supervisor | 1.0 | 1.0 | 1.0 | \$5,105 | \$6,280 |
| Public Works Permitting & Development Services Engineer | 1.0 | 1.0 | 1.0 | \$4,956 | \$6,097 |
| Transportation Systems Analyst | 1.0 | 1.0 | 1.0 | \$4,174 | \$5,326 |
| Civil Engineer III | 0.0 | 4.0 | 4.0 | \$4,671 | \$5,959 |
| Civil Engineer II | 4.0 | 4.0 | 4.0 | \$4,174 | \$5,326 |
| Engineering Associate I ⁽²⁾ | 1.0 | 1.0 | 1.0 | \$3,629 | \$4,637 |
| Engineering Technician IV | 0.0 | 1.0 | 1.0 | \$3,629 | \$4,637 |
| Engineering Technician III | 1.0 | 1.0 | 1.0 | \$3,301 | \$4,206 |
| Engineering Technician II | 1.6 | 1.0 | 1.0 | \$2,913 | \$3,711 |
| Public Works Project Accountant | 0.0 | 1.0 | 1.0 | \$2,826 | \$3,593 |
| Public Works Project Coordinator | 0.0 | 1.0 | 1.0 | \$2,826 | \$3,593 |
| Administrative Assistant I | 0.0 | 1.0 | 1.0 | \$2,728 | \$3,482 |
| Clerk II | 0.0 | 1.0 | 1.0 | \$1,958 | \$2,489 |
| TOTAL | 11.6 | 21.0 | 22.0 | | |
| Public Works Systems Engineering Services - 705-50-2804 | | | | | |
| Utility Services Manager | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Civil Engineer III | 3.0 | 0.0 | 0.0 | N/A | N/A |
| Civil Engineer II | 0.6 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 4.6 | 0.0 | 0.0 | | |
| Operations Administration - 705-50-2805 | | | | | |
| Assistant Public Works Director/Operations Manager | 0.0 | 0.0 | 1.0 | \$6,280 | \$7,724 |
| Administrative Services Supervisor | 0.0 | 0.0 | 1.0 | \$3,687 | \$4,535 |
| Public Works Data Systems Analyst | 0.0 | 0.0 | 1.0 | \$3,629 | \$4,637 |
| Public Works Data Technician | 0.0 | 0.0 | 3.0 | \$3,146 | \$4,017 |
| Administrative Assistant | 0.0 | 0.0 | 1.0 | \$2,468 | \$3,147 |
| Clerk III | 0.0 | 0.0 | 1.0 | \$2,125 | \$2,704 |
| Operations Manager | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Data Systems Analyst | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Programs Analyst | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Data Systems Technician | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Administrative Assistant | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Clerk III | 1.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 6.0 | 0.0 | 8.0 | | |

Personnel and Monthly Salary Schedule

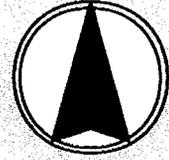
(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | |
|-----------------------------------------------------------------|----------------------|----------------------|----------------------|------------------------------------|---------|
| | Adopted Employees | Adopted Employees | Adopted Employees | Salary Schedule Minimum Maximum | |
| Water Quality Control Services - 705-50-2806 | | | | | |
| Water Quality Control Supervisor | 1.0 | 1.0 | 1.0 | \$4,402 | \$5,416 |
| Environmental Services Technician II | 0.0 | 0.0 | 1.0 | \$3,066 | \$3,914 |
| WWTP Laboratory Technician | 0.0 | 1.0 | 1.0 | \$3,066 | \$3,914 |
| Water Quality Control Technician | 0.0 | 1.0 | 1.0 | \$3,066 | \$3,914 |
| TOTAL | 1.0 | 3.0 | 4.0 | | |
| Public Works Customer Services - 705-50-2807 | | | | | |
| Public Works Customer Services Supervisor | 1.0 | 0.0 | 1.0 | \$4,402 | \$5,416 |
| Field Representative II | 2.0 | 0.0 | 2.0 | \$2,522 | \$3,222 |
| Billing/Collection Specialist II | 1.0 | 0.0 | 3.0 | \$2,229 | \$2,840 |
| Billing/Collection Specialist I | 1.0 | 0.0 | 1.0 | \$2,125 | \$2,704 |
| Public Works Customer Service Representative | 1.0 | 0.0 | 1.0 | \$1,958 | \$2,489 |
| Public Works Project Coordinator | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Administrative Assistant I | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Clerk II | 2.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 10.0 | 0.0 | 8.0 | | |
| Urban Forestry/Building Maintenance - 705-50-2808 | | | | | |
| Parks and Facilities Maintenance Manager | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Building Maintenance Lead Worker | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Building Maintenance II | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Laborer | 1.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 4.0 | 0.0 | 0.0 | | |
| Facilities & Maintenance Engineering - 705-50-2809 | | | | | |
| Facilities Engineering Manager | 0.0 | 1.0 | 1.0 | \$5,105 | \$6,280 |
| Civil Engineer III | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Facilities Field Services Supervisor | 0.0 | 0.0 | 1.0 | \$3,476 | \$4,274 |
| Facilities Automation Analyst | 2.0 | 2.0 | 2.0 | \$3,874 | \$4,942 |
| Facilities Project Coordinator | 0.0 | 0.0 | 1.0 | \$3,629 | \$4,637 |
| Wastewater Facilities Technician III-Flow Monitoring Specialist | 1.0 | 1.0 | 1.0 | \$3,066 | \$3,914 |
| Facilities Maintenance Coordinator | 0.0 | 1.0 | 0.0 | \$4,535 | \$5,579 |
| Lead Treatment Facilities Mechanic | 0.0 | 1.0 | 0.0 | \$3,222 | \$4,110 |
| Facilities Automation Technician | 0.0 | 0.0 | 1.0 | \$2,850 | \$3,644 |
| Facilities Mechanic I | 0.0 | 3.0 | 3.0 | \$2,786 | \$3,546 |
| TOTAL | 4.0 | 9.0 | 10.0 | | |
| Utility Facilities Maintenance - 705-50-2810 | | | | | |
| Facilities Maintenance Supervisor | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Lead Treatment Facilities Mechanic | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Facilities Mechanic I | 3.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 5.0 | 0.0 | 0.0 | | |
| Public Works Data Management Systems - 705-50-2811 | | | | | |
| Public Works Data Systems Analyst | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Project Accountant | 1.0 | 0.0 | 0.0 | N/A | N/A |
| TOTAL | 2.0 | 0.0 | 0.0 | | |
| ALL DEPARTMENTS TOTAL | 385.9875 | 406.0725 | 416.7600 | | |

Citizens of the City of Albany



City of Albany City Council



0.5 0 0.5 1 Miles



**COUNCILOR
DAN BEDORE**



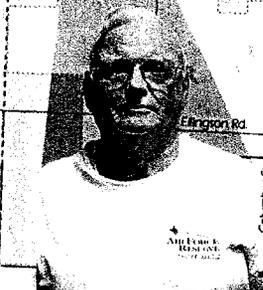
**COUNCILOR
DICK OLSEN**



**MAYOR
DOUG KILLIN**



**COUNCILOR
SHARON KONOPA**



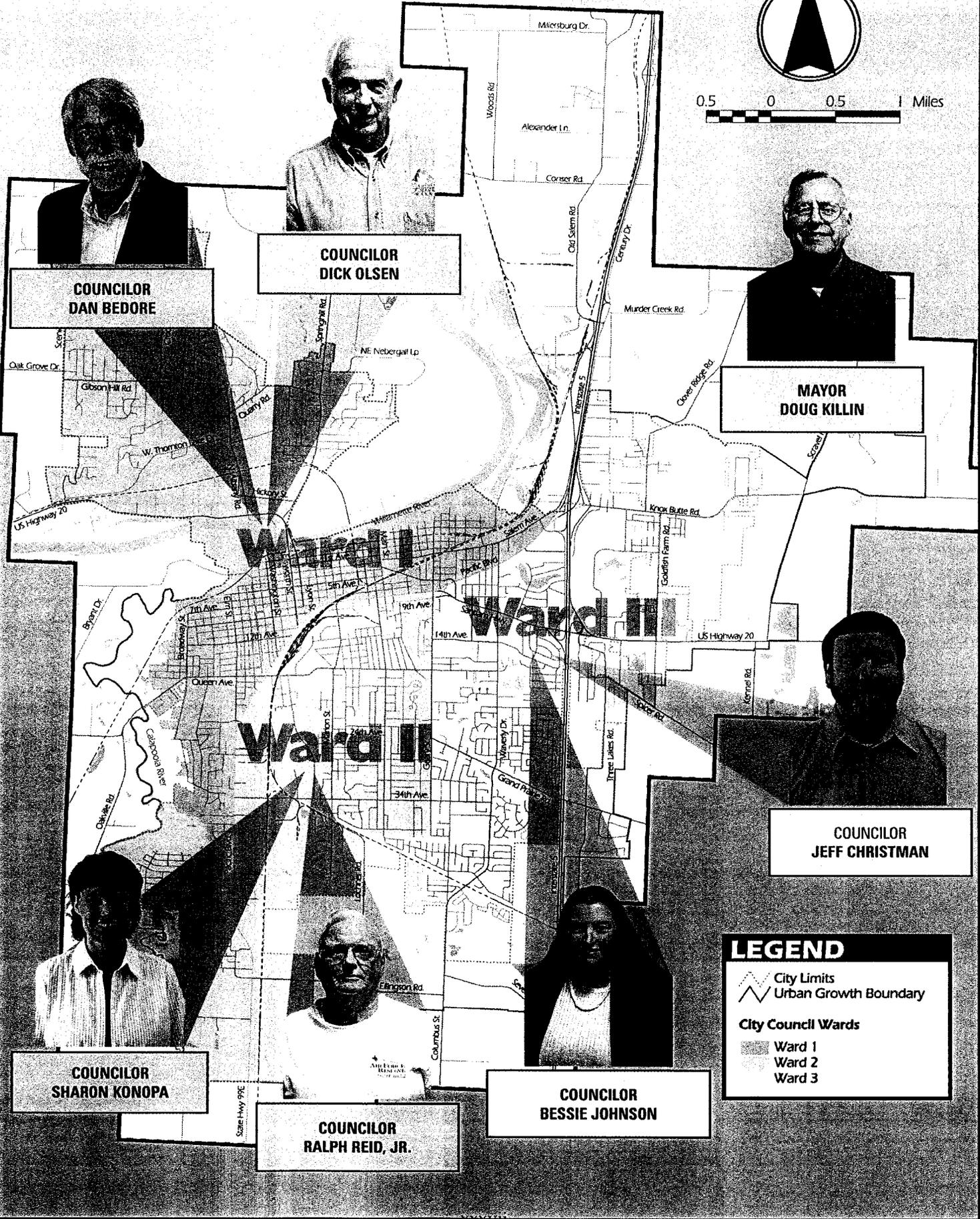
**COUNCILOR
RALPH REID, JR.**

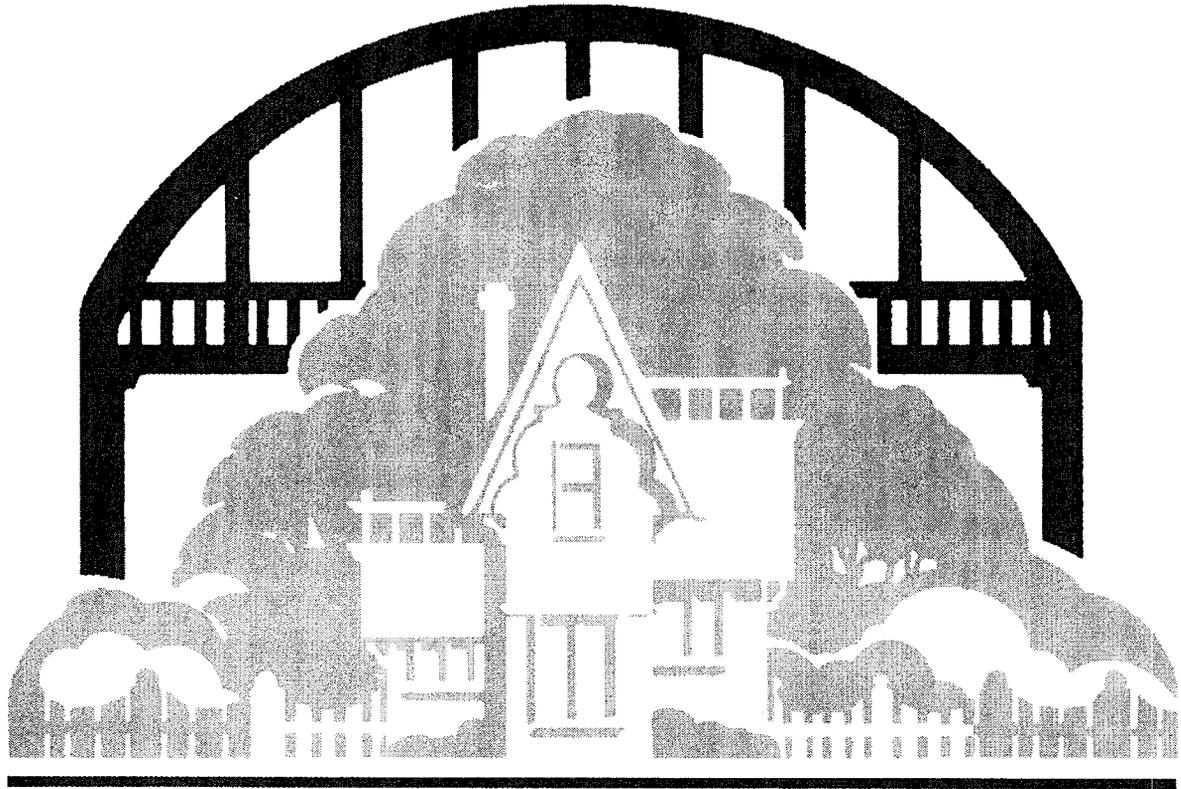


**COUNCILOR
BESSIE JOHNSON**



**COUNCILOR
JEFF CHRISTMAN**





CITY OF
Albany

O R E G O N

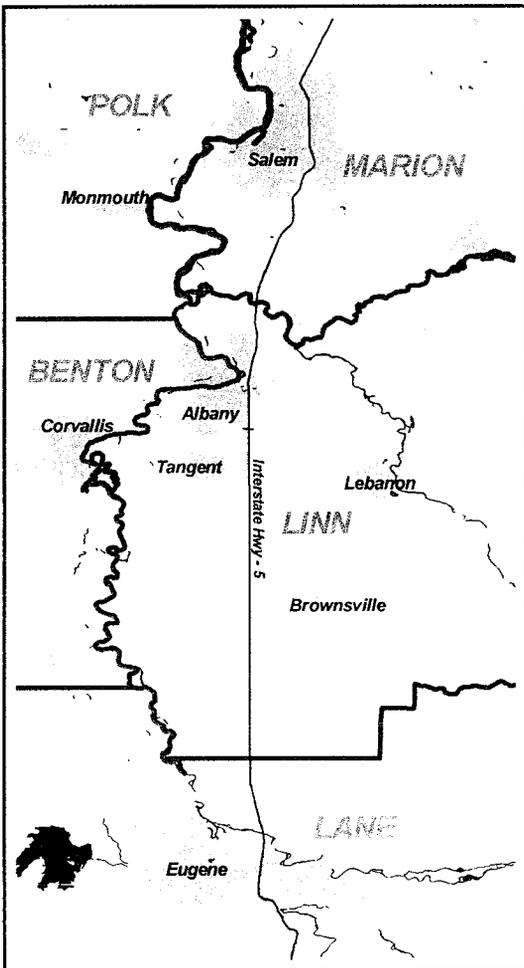


USERS GUIDE

A BRIEF TOUR OF ALBANY

Location

The City of Albany is located in both Linn and Benton Counties. It is the county seat of Linn County and has been called the “Hub of the Willamette Valley” due to its location at the junction of US Highways 99 and 20, and Interstate-5. Albany is 24 miles south of Salem, the Oregon state capital, and 69 miles south of Portland. Benton County is adjacent to and west of Linn County and is part of the Willamette Valley. The Willamette River forms the border between Linn and Benton counties. The city of Corvallis is the county seat of Benton County and is the largest city in the county. The second largest city in Benton County is the City of Albany. It encompasses approximately 16 square miles.



Population

Albany has a population of 46,610. Nearly 86 percent of the City’s population resides in Linn County, with the remainder in Benton County. The City saw its greatest growth in the 1960s and 1970s, with over 40 percent increases in population in each decade. In the 1980s, the total increase was approximately 10 percent. In the 1990s, the total increase was approximately 39 percent. The increases for the last six years are:

| <u>As of</u> | <u>Population</u> | <u>% Change</u> |
|--------------|-------------------|-----------------|
| 2002 | 41,650 | 1.2% |
| 2003 | 42,280 | 1.5% |
| 2004 | 43,600 | 3.1% |
| 2005 | 44,030 | 1.0% |
| 2006 | 45,360 | 3.0% |
| 2007 | 46,610 | 2.8% |

Source: Center for Population Research and Census at Portland State University

Demographics

City Boundary Land Area

| | |
|------|---------------|
| 2004 | 17.53 sq. mi. |
| 2005 | 17.70 sq. mi. |
| 2006 | 17.70 sq. mi. |

Urban Growth Boundary Land Area

| | |
|------|---------------|
| 2004 | 21.72 sq. mi. |
| 2005 | 21.72 sq. mi. |
| 2006 | 21.72 sq. mi. |

Assessed Value (\$Millions)

| | |
|------|-------|
| 2004 | 2,309 |
| 2005 | 2,604 |
| 2006 | 2,657 |

Source: Linn and Benton County Assessor’s Offices

School Enrollment

| | |
|------|-------|
| 2005 | 8,721 |
| 2006 | 8,515 |

Infrastructure (as of June 30, 2007)

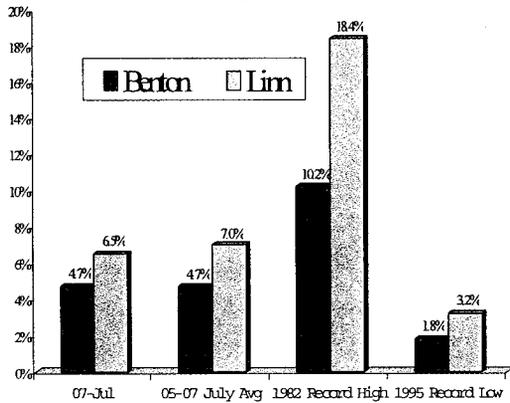
| | |
|-------------------------|--------|
| Police Stations | 1 |
| Fire Stations | 4 |
| Libraries | 2 |
| Number of Parks | 27 |
| Miles of Asphalt roads | 218.49 |
| Miles of Concrete roads | 4.0 |
| Miles of Gravel roads | 7.6 |
| Miles of Water Lines | 261.2 |
| Miles of Sewer Lines | 217.7 |

Economics

Unemployment Rate, Linn County

| | |
|-----------|------|
| 2005..... | 8.1% |
| 2006..... | 6.5% |
| 2007..... | 6.5% |

**Linn and Benton
Unemployment History**



Unemployment Rate, Benton County

| | |
|-----------|------|
| 2005..... | 4.7% |
| 2006..... | 4.8% |
| 2007..... | 4.7% |

Source: State of Oregon Human Resources Employment Division – July 2007.

Top Ten Taxpayers to the City of Albany in 2006.

| <u>Taxpayer</u> | <u>Tax Imposed</u> |
|-------------------------------------|--------------------|
| Dayton Hudson Corporation | \$632,698 |
| Oregon Metallurgical Corporation | 221,319 |
| Oregon Freeze Dry foods Inc. | 217,014 |
| Waverly Land Management | 166,021 |
| Steadfast Heritage LLC | 155,833 |
| Qwest Corporation | 128,820 |
| Northwest Natural Gas Company | 127,937 |
| Metropolitan Life Insurance Company | 116,933 |
| PacifiCorp (PP&L) | 113,688 |
| National Frozen Foods Corporation | 97,104 |

Major Employers

Education; including Oregon State University (OSU), located in Corvallis, Linn Benton Community College, located in Albany, and the Greater Albany Public School District 8J, is the largest single source of employment in the Albany area. OSU is Oregon’s leading source of basic applied research in forestry, agriculture, fisheries, engineering, electronics, home economics, and the sciences for the development of human, land, atmospheric, and oceanic resources.

Hewlett-Packard Corporation (HP), also located in Corvallis, is the second largest single source of employment in the Albany area. HP produces complex, highly customized integrated circuits for applications in the firm’s products; ink-jet components for printing devices and other applications; and other high-technology products.

Rare metals provide the largest single source of employment within the city limits. The US Bureau of Mines, which opened a research facility in Albany in 1943, introduced rare metal technology. The primary private rare metal industrial plant in the area is Wah Chang, a subsidiary of Allegheny Technologies, along with their sister company Allvac Albany.

Dayton Hudson Corporation, dba Target Distribution Center, also is a major employer in the City. As a regional distribution center, it serves Target stores all over California, Oregon, Washington, Idaho, and Montana.

Government

The City of Albany was founded in 1848, incorporated in 1864, and adopted a home rule charter in 1891. It operates under the provisions of its own Charter and applicable state law. It has a City Manager/Council form of government. The City Council consists of seven members who are elected by the citizens of Albany. Councilors are elected to serve overlapping four-year terms. There are three wards in the City. Two councilors represent each ward. The Mayor is elected “at-large” by the entire City and serves a two-year term. The Mayor presides over all Council meetings and may vote only in the case of a tie. All Council members are part-time elected officials who exercise the legislative powers of the City and determine matters of policy.

The City of Albany provides a full range of municipal services including; fire and police protection, street construction, maintenance and lighting, parks and recreation, library services, planning, zoning, and general administrative services. It also operates water and wastewater treatment plants, and maintains water and sewer systems.

FINANCIAL STRUCTURE

The City budgets using seven Fund types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Permanent Funds, Enterprise Funds, and Internal Services Funds.

General Fund

The General Fund accounts for resources, which are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues

- Property tax
- Franchise Fees
- Privilege tax
- Fees, licenses, and permits
- Fines and forfeitures
- Intergovernmental (federal, state)

Primary Services

- Police protection
- Fire protection
- Emergency medical services
- Planning
- Municipal Court
- Library Services

Special Revenue Funds

These funds account for revenues, which are to be used for a specific purpose. Most of the time the revenues are obtained through a legal agreement and must be restricted for such purposes. An example is a gas tax for street improvements.

Major Revenues

- Property tax
- State gas tax
- State and federal grants
- Building fees and permits
- Charges for services

Primary Services

- Street Maintenance
- Parks & Recreation services
- Building Inspections
- Economic Development
- Public Transit
- Ambulance

Debt Service Funds

These funds are set up to account for the payment of principal and interest on bond issues. The revenues used to retire debt can come from taxes or other revenue sources.

Major Revenues

- Property tax
- Transient Room tax
- Special assessments

Primary Services

- Payment of principal and interest on outstanding bonds.

Capital Projects Funds

These funds are created to record all revenues and expenditures used to finance the building or acquisition of capital facilities.

Major Revenues

- Transfers from other funds
- Special assessments
- Federal and state grants

Primary Services

- Acquisition, construction, and improvement of City buildings, bridges, sewer and water and road extensions.

Permanent Funds

These funds are created to account for assets that have been given to the City and the City thereby acts as the trustee.

Major Revenues

- Endowments
- Gifts and donations

Primary Services

- To account for and spend monies in the manner in which they were granted.

FINANCIAL STRUCTURE (cont.)

Enterprise Funds

These funds are created to finance and account for acquiring, operating, and maintaining facilities and services that are self-supporting.

Major Revenues

- User charges
- Revenue bonds
- Property taxes
- Assessments
- Development fees

Primary Services

- Water treatment and distribution
- Sewage collection and disposal
- Sewer and Water infrastructure maintenance and improvements

Internal Services Funds

These funds account for services furnished by one City department to other departments on a cost reimbursement basis.

Major Revenues

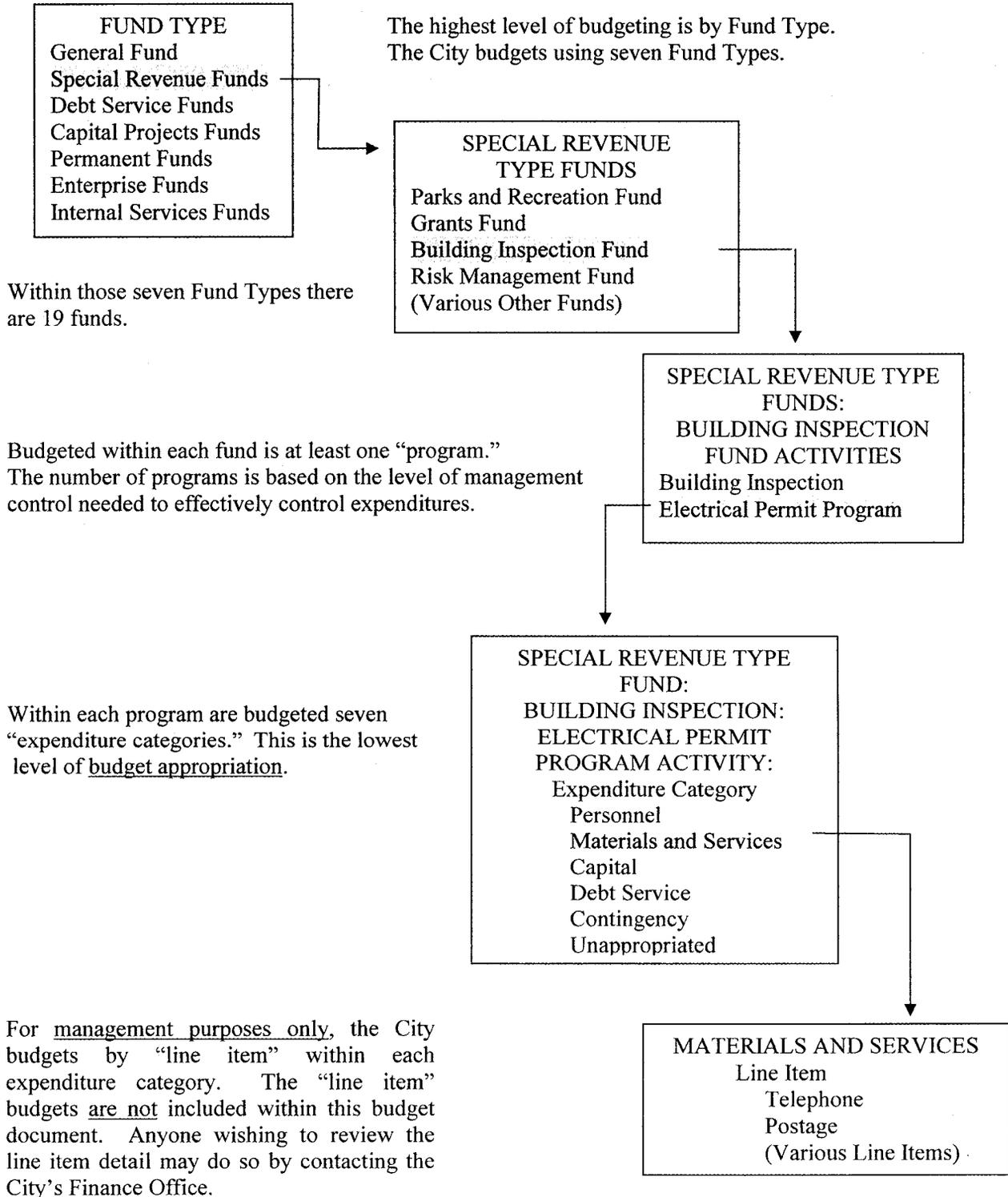
- Charges to other City departments

Primary Services

- General Administrative Services (e.g., City Manager, Finance, and Legal)
- Human Resources
- Information Technology Services
- Geographical Information Services
- Facilities Maintenance
- Permit Tracking Services
- Public Works Administration Services

BUDGET DOCUMENT STRUCTURE

The City's budget document is organized into sections by Fund Type. Each Fund Type section contains summaries by fund and program. Each program is explained by its functions and responsibilities, budget year initiatives, significant budget changes, three-year expenditure history, staffing summary, and performance measures.



CITY OF ALBANY BUDGET PROCESS

The objective throughout the budgeting process is to strive to achieve the City's mission statement, which is, "Providing quality public services for a better Albany community." With this in mind, the City Council and management staff expand upon its mission and lay the groundwork for a detailed budget process. The City of Albany's budget process is driven primarily by four components: 1) revenue forecast, 2) Council's Strategic Plan themes, 3) department initiatives, and 4) Oregon Local Budget Law.

Revenue Forecast

Toward the end of the calendar year, a five-year revenue forecast is prepared. This forecast takes into consideration such things as the current and future economic outlook, construction, population growth, and business growth in the City. These factors as well as operational directives will result in future demands for City services.

Council Themes

Soon after the revenue forecast has been done, the City Council and Budget Committee met during a work session in order to set policy and themes (goals) for the fiscal year beginning July 1. About this same time, the Council will be meeting with City staff to develop its five-year Capital Improvement Program which will also aid in the development of department initiatives.

Department Initiatives

After Citywide themes and goals have been developed, management and staff will formulate their current and future departmental initiatives. While prioritizing these initiatives, City staff has to consider many factors such as: current workload or service demands, its revenue forecast, project schedules, current workforce staffing needs, and fixed assets.

Oregon Local Budget Law

Chapter 294 of the Oregon Revised Statutes (ORS) governs budgeting in Oregon. The objectives are as follows:

- To provide standard procedures for preparing, presenting, and administering a district's budget.
- To encourage citizen participation in the preparation of and exposure to the budget before its adoption.

ORS 294 requires all taxing districts to file their budgets with the county no later than July 15 of the new fiscal year.

As an aid to taxing districts, the Oregon State Department of Revenue has broken down the budget process into nine steps. They are as follows:

1. *Appoint Budget Officer* - Every local government is required to have a budget officer, either appointed by the governing body or designated in its charter.
2. *Prepare Proposed Budget* - With much of the groundwork laid by the City Council and various work sessions, City management and staff meet and prepare an estimate of expenditures for the next fiscal year. The City Manager and Budget Officer meet with various departments in order to "balance" the budget as required by the Oregon Revised Statutes. This balanced budget will then be passed on to the Budget Committee for further review.
3. *Public Notice of Meeting* - Upon completion of the budget reviews, the proposed budget is prepared and a "Notice of Budget Committee Meeting" is advertised in the local newspaper. ORS 294 requires notice to be published at least twice, five to 30 days before the scheduled budget committee meeting date, separated by at least seven days.

USER'S GUIDE

4. *Budget Committee Meets* - At the first formal meeting, the City Manager presents the budget message and the proposed budget document to the Budget Committee for further review. The Budget Committee may then meet as often as necessary with the public, until all citizen concerns are heard.
5. *Budget Committee Approves Budget* - When the Budget Committee is satisfied that the budget will meet the needs of the citizens of Albany, it will approve the document and forward it on to the City Council for adoption. The Budget Committee shall also approve a rate of total ad valorem property taxes to be certified for collection.
6. *Notice of Hearing and Financial Summary* - After approval of the budget, a budget hearing must be held. The City Council must publish by one or more of the methods described in ORS 294.311 a summary of the recommended budget and a notice of budget hearing five to 25 days before the scheduled hearing date. If the notice is posted instead of published in the newspaper, then a second posted notice is required eight to 14 days prior to the budget hearing.
7. *Budget Hearing Held* - The budget hearing must be held on the date advertised in the newspaper and must allow for public testimony on any aspect of the approved budget.
8. *Adopt Budget, Make Appropriations, Levy Taxes* - The City Council may make changes to the budget during the budget hearing, however, there are limitations to these changes.
 - a. Taxes may not be increased over the amount approved by the Budget Committee.
 - b. Estimated expenditures in any fund may not be increased by more than \$5,000 or 10 percent, whichever is greater.

The City Council may do either of these only after publishing a revised financial summary and holding another budget hearing.

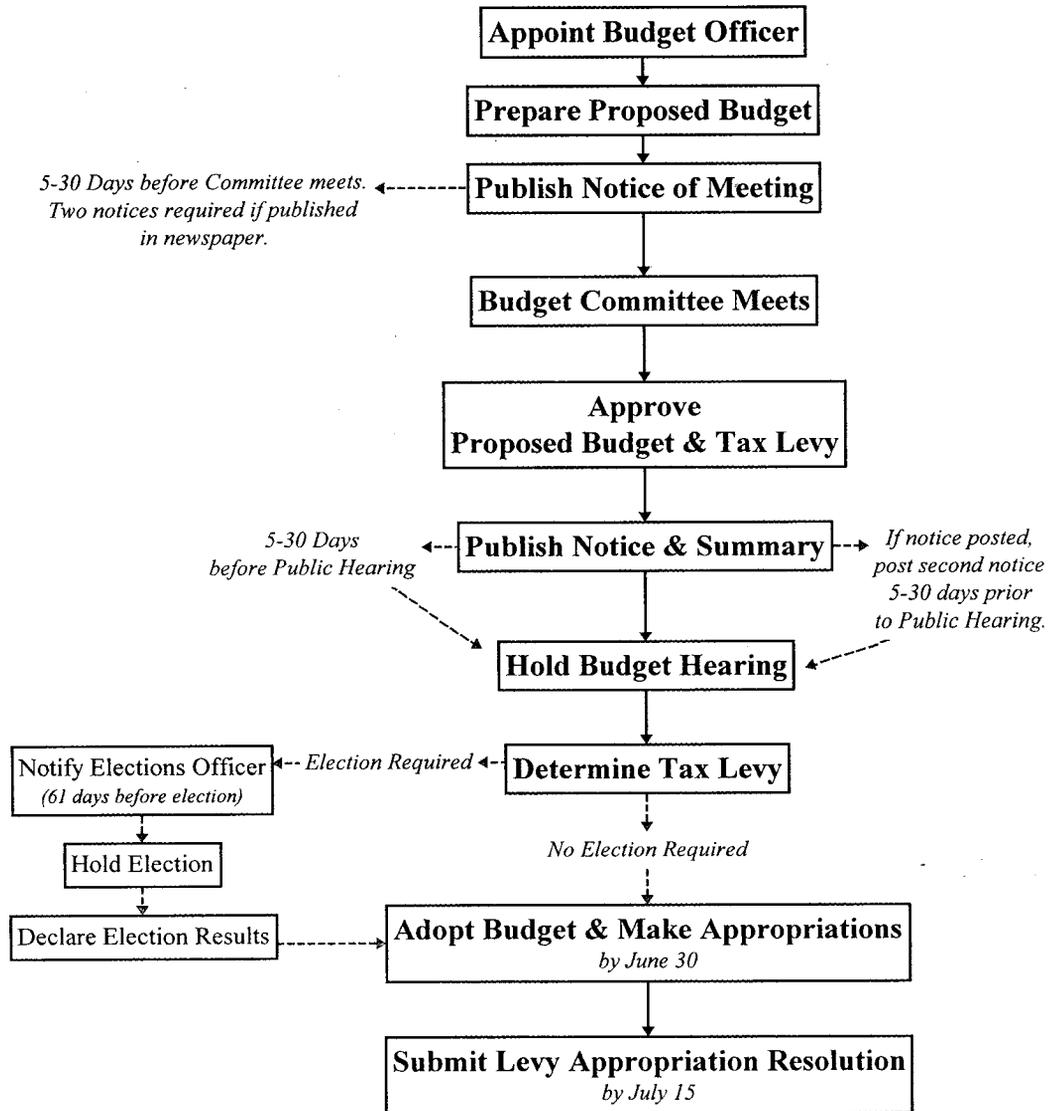
After considering any public testimony, the City Council will then adopt a resolution that appropriates expenditures, levies the ad valorem tax rate, and categorizes the levy. The resolution must be adopted by June 30 before the next fiscal year.

Included in the notice shall be a summary of the budget comparing the most recent preceding year's actual expenditures and budget resources, the current year budget summary with detail for each expenditure category (Personnel Services, Materials & Services, Capital Outlays, Debt Service, Transfers, and Operating Contingencies), the major resources for financing activities and significant changes from the current year, the estimated tax levy necessary to balance the budget and an analysis of tax levy and special levies for the ensuing years and current year, the time and place of the budget hearing, the basis of accounting used in the preceding and current years, and the place where the complete budget document can be inspected by the general public.

USER'S GUIDE

9. *Submit Budget to Assessor* - The final step in the budget process is to file the budget and certify any necessary property tax levy to the Linn and Benton County Assessors.

THE BUDGET PROCESS



Supplemental Budget

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the City may receive unanticipated resources. A supplemental budget must be adopted and appropriated before any additional money can be spent. Supplemental budgets are good only through June 30 of the fiscal year in which they are adopted. Preparing a supplemental budget does not authorize the governing body to levy additional ad valorem taxes.

When the estimated expenditures contained in a supplemental budget differ by less than 10 percent of any one of the individual funds contained in the regular budget for that fiscal year, then the process used to adopt the supplemental budget is as follows:

1. The supplemental budget may be adopted by the Council at a regularly scheduled Council meeting. The Budget Committee is not required.
2. Notice of the regular meeting at which the supplemental budget will be adopted must be published not less than five days before the meeting. The notice must include the name of each fund being adjusted and the amount of change in each fund's revenues and expenditures.
3. At the Council meeting a resolution adopting the supplemental budget and making appropriations may be approved.

When the supplemental budget will adjust any one of the individual funds in the current budget by 10 percent or more, then a longer process must be used to adopt the supplemental budget. This process is described below:

1. A public hearing must be held to discuss and adopt the supplemental budget. The City Council holds the hearing. The Budget Committee is not required.
2. A "Notice of Hearing" of the proposed supplemental budget and a summary of the proposed supplemental budget must be published and posted not less than 5 days, and not more than 30 days prior to the hearing.
3. The City Council may resolve to adopt and appropriate the supplemental budget at the hearing.

2007-2008 BUDGET CALENDAR

| | |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <i>Council/Budget Committee Work Session</i> | <i>January 08</i> |
| Fire Department submits preliminary budget to RFPDs | January 18 |
| Outside agency grant applications sent out | February 15 |
| Out side agency grant requests due | March 08 |
| <i>Council, Budget Committee, Planning Commission, and staff review of the Capital Improvement Program (CIP) and budget update.</i> | <i>March 08</i> |
| City Manager, Chief Financial Officer, Department Director Budget reviews | Month of March |
| CIP Public Hearing and adoption by CC | April 25 |
| <i>Budget Committee (Proposed Budget, Budget Message, and start review)</i> | <i>May 08</i> |
| <i>Budget Committee Meetings (continue review if necessary)</i> | May 15, May 22, May 29 |
| <i>Public Hearing on 2007-2008 Budget & 2006-2007 Supplemental Budget</i> | <i>June 27</i> |
| <i>Adoption of 2007-2008 Budget & 2006-2007 Supplemental Budget by Council</i> | <i>June 27</i> |
| File budget with Linn County, Benton County, and the State | July 15 |

USER'S GUIDE

BUDGET ASSUMPTIONS

During the initial phase of the budget process, the Finance Department compiles the Budget Planning Resource Guide. This manual provides the budget calendar, guidelines for budget worksheets, and samples of budget forms. The rates listed below assist in the formulation of economic and personnel expenditures and revenues.

Economic

- **Interest:** The average rate of return for City investments will be three percent.
- **Assessed Value Growth:** The assessed value of property within the City of Albany will increase by 5.45 percent.

Personnel

- **Salaries:** Salaries will be adjusted per union contracts (e.g., Fire, Police, and AFSCME bargaining units).
- **PERS:** The cost per employee for retirement benefits for the Public Employee Retirement System (PERS) will be calculated at 17 percent of the monthly salary.
- **PERS Pick-Up:** The City of Albany will continue the PERS pick-up of six percent.
- **Health Benefits:** An increase in health insurance premiums will be calculated at 10 percent.

REVENUE TRENDS AND ASSUMPTIONS

General Fund

- The Local Option Public Safety Levy for this budget will be at a similar level of compression as in 2006 - 2007. The City's permanent tax rate will be \$6.3984/\$1,000 valuation.

Special Revenue Funds

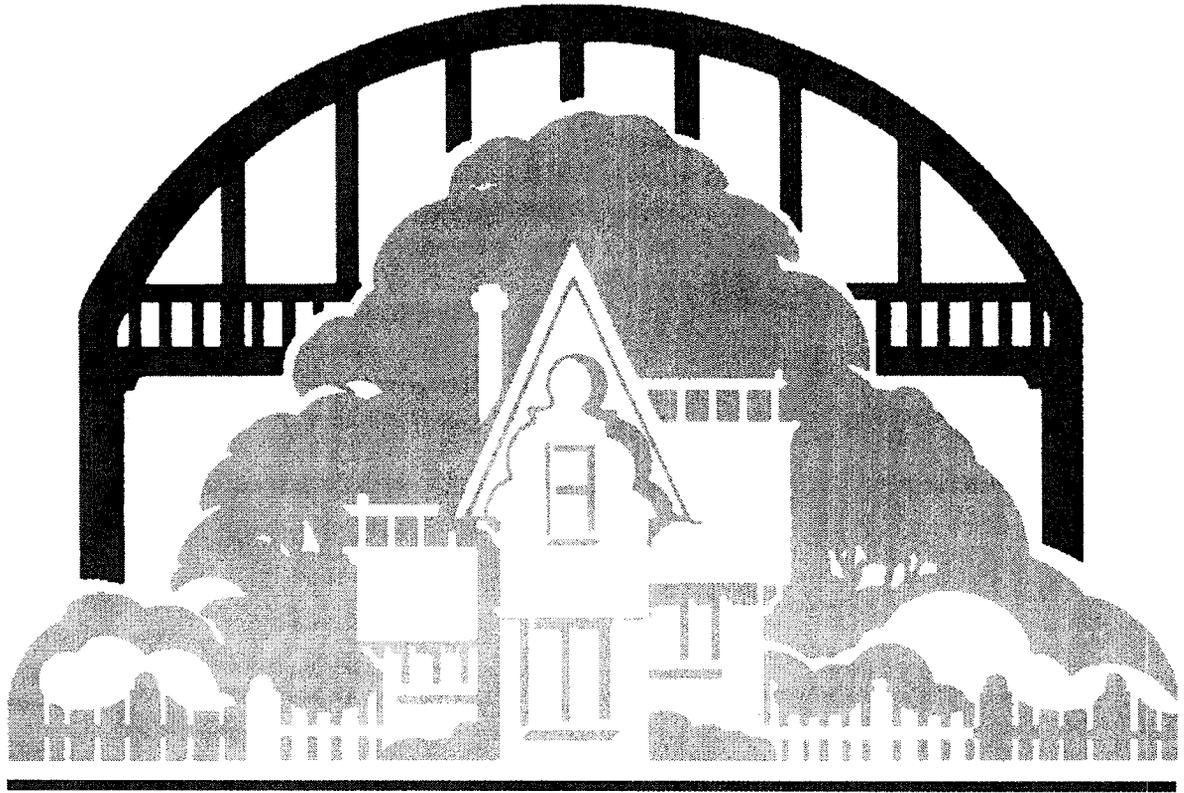
- New housing and commercial development will continue at the same level.
- The City will continue to receive state revenue sharing funds at the same level as the prior year.

Capital Project Funds

- The budget will reflect the total estimated construction project for capital projects that will be initiated in the fiscal year.

Enterprise Funds

- A sewer rate increase of 9.0 percent is expected July 1, 2007.
- Water rates will increase in January 2008 by 2.5 percent.



CITY OF
Albany

O R E G O N

BUDGET POLICIES

I. REVENUE POLICIES

In any city's fiscal system, management of revenues must be a primary concern. Revenue management includes within its focus an ongoing process for reviewing and analyzing each revenue source, to insure that proceeds from each source are at an optimum level. Revenue policies are as follows:

A. Local Taxes

1. Before taxes are increased, consideration shall be given to the local taxing effort of Albany as compared to other similar cities.
2. Consider the Council's priorities and the need for new public services.
3. Move toward a local revenue structure for financing public services, which de-emphasizes the property tax and encourages the use and development of alternative revenue sources.
4. Before additional City taxing authority is implemented, consider the impact on other "non-school" taxing entities.

Rationale: Article 11b of the Oregon Constitution limits "non-school" property taxes to \$10/\$1,000 of true market value. An increase in the City's taxing authority could proportionally decrease tax receipts to Linn and Benton Counties.

B. Fees for Services

1. Consideration shall be given to the market rate charged by other public and private organizations for similar services.
2. Water and sewer rates will be adjusted annually.
3. Fees for City services provided to non-City residents will include the cost of risk associated with the service, the absence of property tax support, and the community benefit of the organization requesting services.

Rationale: Water customers living outside the City limits will be charged the citywide base rate and additional charges for service. Both water plants were bought and improved with General Obligation Bonds. The full faith and credit of the City taxpayers secure these bonds. Customers living outside the City cannot be held responsible for repayment of the bonds from property taxes in case of default.

4. Contracts with the rural fire districts will be based on a proportionate amount of assessed valuation.
5. The City will maintain a policy of aggressively collecting accounts receivables whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.

C. Licenses

1. The costs of administering and collecting licenses will be evaluated on an annual basis.
2. Consideration shall be given to the amount that other jurisdictions are charging for similar licenses.
3. Review periodically the purpose of the license and if that purpose is being accomplished.

BUDGET POLICIES

II. EXPENDITURE POLICIES

Equal in importance to revenue management is the administration of departmental expenditures. Expenditures are reviewed by staff, the City Manager, Budget Committee, and City Council prior to adoption and are continually monitored throughout the budget year by Finance staff. Expenditure policies are as follows:

A. Personnel

1. Employee compensation will be comparable to the public sector labor market.
2. All requests for position additions or position eliminations will first be reviewed by the City Manager and then approved by Council prior to advertisement. Position reclassifications must be approved by the Council before implementation.

B. Materials & Services

1. As Internal Service Funds, the Central Services and Public Works Services funds will charge user fees to activities to which services are provided.
2. As Enterprise Funds, the Sewer and Water Funds will be charged an indirect fee for administrative services.
3. The City will evaluate its service delivery system according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract.

C. Capital

1. The City will prepare and adopt a five-year Capital Improvement Program (CIP) and review it annually. Priority for capital spending will be for projects identified in the CIP.
2. Equipment replacement costs will be charged to all funds on a uniform and equitable basis. The "depreciation" amount will be based on the replacement cost of each fund's capital assets.
3. Proceeds from increases in the state gas tax will first be considered for street maintenance and then for capital improvements.
4. Projects that can be funded through grants and/or user fees will be given funding priority.
5. All departments will follow the purchasing ordinance that will be reviewed periodically.

III. OTHER POLICIES

1. The General Fund Contingency (or a combination of contingency and unappropriated) shall be funded at a minimum of five percent of fund expenditures. The maximum General Fund Contingency will be no greater than 20 percent with the balance placed in an unappropriated reserve.
2. Contingencies for the operating departments in the Water and Sewer Funds shall be 10-15 percent of total fund rate revenues.
3. Budget reductions will be considered on a case-by-case basis.
4. The City will evaluate liability and employee health insurance alternatives to reduce costs, improve coverage, and to educate City personnel in cost controlling measures.

BUDGET POLICIES

5. Supplemental budget adjustments will consist of negotiated labor agreements, audited ending fund balances, emergency requests, and those circumstances shown below (ORS 294.480).
 - Occurrences not known when the budget was proposed.
 - Unforeseen situations which require action.
 - Unanticipated funds from another government unit.
 - A request for services/facilities is received with funding paid by others.
 - Involuntary destruction, conversion, or sale of property has necessitated immediate replacement to carry out operations.
 - Ad valorem taxes are received during the year in an amount sufficiently greater than expected.
6. The City will annually seek the GFOA (Government Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.
7. Outside agencies will submit funding applications for grants to the City no later than March 1 of each year. Funding applications will be reviewed by the department director responsible for the funding of the grant under the guidelines adopted by the City Council and the Budget Committee. Primary consideration will be given to those programs that fit within the City's mission and vision statements. Funding the applications that are approved by the department director and City Manager shall be included in the Proposed Budget for Budget Committee approval.

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

I. POLICY STATEMENT

It is the policy of the City of Albany ("City") that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio while meeting the daily cash flow needs of the City and conforming to all applicable state and City statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to be in complete compliance with local, state, and federal law. The earnings from investment will be used in a manner that best serves the public trust and interests of the local government.

II. SCOPE

This policy applies to activities of the City of Albany with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Oregon. Other than bond proceeds or other unusual situations, the total of all funds ranges from \$50 million to \$100 million.

The City commingles its daily cash into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. The following funds, and any new funds created by the City, unless specifically exempted by the City Council and this policy, are defined in the City's Comprehensive Annual Financial Report.

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds
- Internal Service Funds
- Permanent Funds

These funds will be invested in compliance with the provisions of all applicable Oregon Revised Statutes. Investments of any tax-exempt borrowing proceeds and any related Debt Service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.

III. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with five primary objectives, listed in order of their priority.

A. Legality. The Investment Policy will be in conformance with federal laws, state statutes, local ordinances, and internal policies and procedures.

B Safety of principal. Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

C. Liquidity. The City's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated.

D. Diversification. Diversification of the portfolio will include diversification by maturity and market sector and will include the use of a number of broker/dealers for diversification and market coverage.

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

E. Yield. The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow of the portfolio. "Market rate of return" may be defined as the average yield of the current three-month U.S. Treasury bill or any other index that most closely matches the average maturity of the portfolio.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.

IV. LEGAL LIMITATIONS, RESPONSIBILITIES, AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Oregon are found in the Oregon Revised Statutes (ORS 294.035) with the exception of 294.035 (10) which we do not consider a legal investment.

V. ETHICS AND CONFLICT OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees, officers, and their families shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City. Officers and employees shall, at all times, comply with the State of Oregon Government Standards and Practices code of ethics set forth in ORS 244.

VI. DELEGATION OF INVESTMENT AUTHORITY

The Finance Director, acting on behalf of the City Council, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

VII. INVESTMENT LIMITATIONS

Before any security purchase or sale is initiated, the Investment Officer shall first determine the appropriateness of seeking competitive bids or offers. Such factors to consider include where the securities are held, the size of the transaction, and the term to maturity. Competitive bids and offers shall always be sought for security purchases and sales of bond funds, when tax laws or bond covenants require such action.

Investments listed below shall not exceed the percentages of the total portfolio as indicated.

| | | |
|--------------------------------------------------------------------------------------------------------------------|--------|-----------|
| U.S. Treasury Bills, Notes, Strips, and Bonds <i>ORS 294.035 (1)</i> (and obligations secured by U.S. Treasury) | 100% | 36 months |
| U.S. Gov. Agency Discount Notes and Bonds <i>ORS 294.035 (1)*</i> | 45-50% | 36 months |
| Bankers Acceptances (Oregon Issued) (1) <i>ORS 294.035 (8) (a)</i> | 25% | 6 months |

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

| | | |
|----------------------------------------------------------------------------------------------------------------------------|-----|--------------|
| Corporate Indebtedness (2) (Aa/P1, A-1/AA, National market) (2) | 35% | 9 months |
| Single issuer <i>ORS 294.035 (9) (b)</i> | 5% | 9 months |
| Corporate Indebtedness (2) (P-2/A, A-2/A or better, Oregon Issue) (3) | 35% | 9 months |
| Single issuer <i>ORS 294.035 (9) (c)</i> | 5% | 9 months |
| Time Certificates of Deposit - Commercial Banks (3) <i>ORS 294.035 (4)</i> | 25% | 1 year |
| Repurchase Agreements (4) <i>ORS 294.035 (11)</i> | 25% | 10 days |
| Local Government Investment Pool (5) <i>ORS 294.810 (1)</i> | 90% | Daily Demand |
| State of Oregon and its Political Subdivisions (Rated A or better) <i>ORS 294.035 (2)</i> | 10% | 36 months |
| State of California, Idaho, and Washington and their Political Subdivisions (Rated AA or better) <i>ORS 294.035 (3)</i> | 10% | 36 months |

* No more than 15 percent per entity.

(1) Bankers Acceptances – *ORS 294.035 (8) (a)*

All Bankers Acceptances will be purchased from Oregon institutions, must be eligible for discount by the Federal Reserve System, and issued by a qualified institution with a credit rating in the highest category. The Bankers Acceptances with any one financial institution shall not exceed 25 percent of the portfolio or five percent in any single corporate entity.

(2) Corporate Indebtedness - (National and Oregon Market) – *ORS 294.035 (9) (b & c)*

Corporate indebtedness in both Oregon issuer and the national market may not exceed 35 percent of the portfolio and must not exceed 5 percent of portfolio in any one issuer.

(3) Time Certificates of Deposit - (Commercial Banks) – *ORS 294.035 (4)*

All Time Certificates of Deposit will be purchased from Oregon institutions. Investment in any one institution shall not exceed 15 percent of portfolio.

(4) Repurchase Agreements– *ORS 294.035 (11)*

Repurchase Agreements shall be secured by U.S. Government and U.S. Agency Debt Obligations, and will be held in safekeeping at the issuing institution's trust department per *ORS 294.035 (11)*. (No more than 5 percent per entity.)

(5) Local Government Investment Pool– *ORS 294.810 (2)*

The maximum amount of funds to be invested will be per *ORS 294.810 (1)*, increased in proportion to the increase occurring after September 9, 1995, in the CPI as allowed by Oregon Revised Statutes.

VIII. MATURITY STRUCTURE

Investment maturities will be staggered so as to coincide with projected cash flow needs (payroll, bond payments, accounts payable, etc.) as well as considering cash collections (taxes, franchise fees). The Investment Officer shall also consider current market conditions when considering the average length of maturity of the portfolio. To measure the average length the weighted average maturity of securities in the portfolio will be used. The weighted average maturity of the portfolio shall not exceed 18 months.

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

The following maturity schedule will assist the Investment Officer when considering a securities maturity date.

| | |
|-----------------|-------------|
| Under 36 months | 100% |
| Under 18 months | 50% minimum |
| Under 6 months | 20% minimum |

IX. PRUDENCE

The standard of prudence to be used in the investment function shall be the “prudent person” standard and shall be applied in the context of managing the overall portfolio. This standard states:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived.”

Limitation of personal liability. The Investment Officer and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy, and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio.

X. INTERNAL CONTROLS

The City will maintain a structure of internal controls sufficient to assure the safekeeping and security of all investments. All out of compliance situations under this policy will be corrected and brought into compliance as soon as prudently possible.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program that are consistent with this investment policy. Procedures will include reference to safekeeping, wire transfers, banking services contracts, and other investment-related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer and approved by the Council.

XI. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Investment Officer shall maintain a list of all authorized brokers/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the City of Albany and upon due consideration and approval will be added to the list. Additions and deletions to the list will be made at the discretion of the Finance Director. At the request of the City of Albany, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Albany as specified by, but not necessarily limited to the National Association of Securities Dealers (NASD), Securities and Exchange Commission (SEC), etc.

The Investment Officer shall conduct an annual evaluation of each firm’s credit worthiness to determine if it should remain on the list. Securities brokers/dealers not affiliated with a bank shall be required to have an office located in Oregon and be classified as reporting dealers affiliated with the Federal Reserve as primary dealers.

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

All dealers with whom the City transacts business will be provided a copy of this Investment Policy to ensure that they are familiar with the goals and objectives of the investment program.

The City of Albany may enter into contracts with external investment management firms as it applies to the investment of its short-term operating funds and capital funds including bond proceeds and bond reserve funds.

If an Investment Manager is hired, the Manager will serve as a fiduciary for the City of Albany and comply with all requirements of this investment policy. Exceptions to the investment policy must be disclosed and agreed upon in writing by both parties. The Investment Officer remains the person ultimately responsible for the prudent management of the portfolio.

Factors to be considered when hiring an investment management firm may include, but are not limited to:

1. The firm's major business.
2. Ownership and organization of the firm.
3. The background and experience of key members of the firm, including the portfolio manager expected to be responsible for the City of Albany's account.
4. The size of the firm's assets base, and the portion of that base which would be made up by the City of Albany's portfolio if the firm were hired.
5. Management Fees.
6. Cost Analysis of Manager.
7. Performance of the investment management firm, net of all fees, versus the Local Government Investment Pool over a given period of time.

The Investment Manager will provide promptly a copy of every investment transaction ticket and trade confirmation to the Investment Officer of the City. No less often than quarterly, the Investment Officer of the City will conduct a review of investment activity subject to this policy. In support of such review, the Investment Manager will prepare a written report including a list of investment transactions during the period under review; a list of then - current investment holdings; the par or face value, cost, current market value, yield at cost, and maturity or average life of each such holding; and the percentage, measured at cost, which each holding represents in proportion to the total cost of all investments in the fund or account.

XII. PURCHASE OF DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS

The purchase of derivatives and use of reverse repurchase agreements are specifically prohibited by this policy.

XIII. SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third-party custodian shall be required to issue original safekeeping receipts to the City listing each specific security, rate, description, maturity, and cusip number. Each safekeeping receipt will clearly state that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third-party bank. The safekeeping bank may not be within the same holding company as the bank from which the securities are pledged.

INVESTMENT POLICY AND PORTFOLIO GUIDELINES

Collateralization

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level will be as follows:

| | |
|------------------------------------------|-------|
| US Treasury Obligations | 102% |
| US Agency Discount and Coupon Securities | 102% |
| Mortgage Backed and Other | *103% |
| * Limited to ORS 294.035 (1) | |

XIV. PERFORMANCE EVALUATION AND REPORTING

The performance of the City of Albany will be measured against the performance of the Local Government Investment Pool, using monthly net yield of both portfolios as the yardstick. Preservation of capital and maintenance of sufficient liquidity will be considered prior to attainment of market return performance. Given these considerations, the City's portfolio should provide a net yield that is equal or better to that attained by the Local Government Investment Pool. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return. This would include any in-house management of the funds, as well as outside management.

The Investment Officer shall submit monthly and annual reports to the local governing board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program.

At minimum, this report shall contain:

- Beginning and ending market value of the portfolio by market sector and total portfolio
- Beginning and ending book value of the portfolio by market sector and total portfolio
- Detailed reporting on each asset (book, market, and maturity dates at a minimum)
- Overall current yield to maturity of the portfolio
- Overall weighted average maturity of the portfolio
- Maximum maturities in the portfolio

XV. INVESTMENT POLICY ADOPTION BY GOVERNING BOARD

This investment policy will be formally adopted by the Albany City Council. The policy shall be reviewed on an annual basis by the Investment Officer and the Albany City Council. Material revisions to this policy will require a review by the Oregon Short Term Fund Board, pursuant to ORS.

The City of Albany shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the American Institute of Certified Public Accountants (AICPA); the Financial Accounting Standards Board (FASB); and the Government Accounting Standards Board (GASB).

RISK MANAGEMENT POLICIES/PROCEDURES

I. PURPOSE

The purpose of this Risk Management Policy document is to establish procedures for the implementation and operation of the City of Albany's property, liability, and workers' compensation program and employee medical, dental/vision, accidental death and dismemberment, life insurance, and long-term disability benefits.

The purpose of the Risk Management Program is to protect the City of Albany's assets by identifying and controlling the risks, and evaluating the process continually and implementing improvements. A successful Risk Management Program will strive to reduce costs, to reduce accidents causing injuries to City employees and the public, and to reduce the frequency and severity of all property loss, as well as to provide quality employee benefits at the most effective price.

This policy will also state the responsibilities and authority of the positions assigned to administer these programs.

II. RISK MANAGEMENT RESPONSIBILITIES

The Finance Director and the Human Resources Director will be the Risk Managers and will share responsibilities for the City's overall Risk Management Program with each having assigned areas of direct responsibility. The Finance Director and the Senior Accountant in the Finance office will handle all property and liability claims issues. The Human Resources Director and the Human Resources Generalist will handle all workers' compensation claims issues and group employee insurance.

The City's Risk Management Program shall make maximum use of the expert services of insurers, brokers, and departmental safety directors whenever possible to develop better safety and loss prevention procedures.

A. RESPONSIBILITIES OF THE HUMAN RESOURCES DIRECTOR

1. Identify risk exposure areas and make recommendations to the City Manager as to whether to insure, self-insure, or budget for these risks or to use some combination of these methods. It is also his/her responsibility to recommend changes in current City policy with respect to loss prevention, self-insurance, and insurance coverage.
2. Supervise and encourage all loss prevention activities and cooperate with department heads to establish a working safety program.
3. Provide an annual report to the City Council and City employees with respect to the current status of the insurance and loss prevention programs. Annual surveys shall be made of all insurance and self-insurance to monitor and compare costs.

B. RESPONSIBILITIES OF THE FINANCE DIRECTOR

1. Identify risk exposure areas and make recommendations to the City Manager as to whether to insure, self-insure, or budget for these risks or to use some combination of these methods. It is also his/her responsibility to recommend changes in current City policy with respect to loss prevention, self-insurance, and insurance coverage.
2. Maintain perpetual inventories on the insurable values of all property, including buildings, contents, equipment, vehicles, and supplies.
3. Review municipal and state ordinances and appropriate federal manuals to determine when insurance and bonds are required, permitted, or at the discretion of the City.

RISK MANAGEMENT POLICIES/PROCEDURES

4. Provide an annual report to the City Council and City employees with respect to the current status of the insurance and loss prevention programs. Annual surveys shall be made of all insurance and self-insurance to monitor and compare costs.

C. RESPONSIBILITIES OF THE CITY ATTORNEY

1. The City Attorney shall review all contract forms entered into by the City with the Risk Managers to identify and reduce any contractual liability being assumed by the City and attempt to transfer such liabilities.
2. The City Attorney shall notify the Risk Managers of changes in the state statutes and common law that affect municipal liability.
3. The City Attorney shall provide assistance to the insurer in the investigation and settlement of claims against the City from both employees and the public.
4. The City Attorney shall provide legal assistance in the examination of insurance and bond contracts entered into by the City.

D. RESPONSIBILITIES OF THE FIRE DEPARTMENT

It is the policy of the City of Albany that the Albany Fire Department will conduct fire and life safety evaluations of the City's facilities according to the following schedule:

1. Low risk buildings such as City Hall, Library, Police and Fire Stations should be evaluated on an every other year basis. (Staff safety committees should evaluate facilities on a biannual basis).
2. Moderate risk buildings such as maintenance facilities should be evaluated on an annual basis. (Staff safety committees should evaluate facilities on a biannual basis).
3. High-risk buildings, that store or use hazardous materials, i.e., wastewater treatment facilities, should be evaluated on a biannual basis. (Staff safety committees should evaluate facilities on a quarterly basis).

All facilities should be in compliance with recognized standards for fire and life safety and be in compliance with the Americans with Disability Act (ADA). The Fire Department is responsible for evaluating facilities for purposes of emergency exiting for compliance with ADA.

E. RESPONSIBILITIES OF OTHER PERSONNEL

Department heads shall cooperate with the Risk Managers in the investigation of loss exposures and claims and in the operation of an effective safety and loss prevention program. They shall also review all contract forms with the Risk Managers before signing them so that any increase or decrease in the City's contractual liability can be properly identified and controlled.

Prompt reporting of losses helps expedite claims handling, reduces loss of time for personnel, and results in cost savings through settlement of justifiable claims. Therefore, all incidents resulting in bodily injury to any person, whether or not employed by the City, should be reported immediately to City Manager and Human Resources in accordance with Employee Relations Policy 3.10 (On-the-job Accident Reporting and Workers' Compensation Claim Processing). All incidents resulting in property damage, destruction or illegal taking of City property, and vehicle accidents shall be reported immediately to the Senior Accountant and in accordance with Employee Relations Policy 3.6 (City Vehicles and Equipment: Use, Parking, Maintenance, and Loss or Damages). The Risk Manager and the City Attorney's office will file claims against insurance companies or persons damaging City property.

RISK MANAGEMENT POLICIES/PROCEDURES

The Human Resources Director shall design and manage a workable safety and loss prevention program with the cooperation of all City department heads and their designated safety directors. The program will consist of making periodic inspections of facilities, investigating the causes of accidents and property losses, developing training programs for employees, and communicating safety literature to all departments. Department heads will then be expected to have such literature posted.

F. BUDGET

Personnel costs to administer property/casualty claims, Workers' Compensation claims, and Employee Group Insurance claims shall be budgeted within the Human Resources and Finance Department programs.

A reserve account will be established for unforeseen catastrophic events including major deductible amounts. Each fund/activity will be responsible for claim deductibles as they occur and will need to be covered within their current budget appropriation.

G. INSURANCE COVERAGES

The City of Albany is insured by City County Insurance Services. The City property shall be appropriately insured to cover the City's losses through theft, destruction, fire, flood, and other insurable perils. The period of coverage is renewed each fiscal year and valid from July 1 - June 30. The following policies, limits, and deductibles will be purchased:

Property/Casualty

| | | |
|--------------|--------------------------------------------------------------|---------------------------------------------------------------------------|
| Limit: | Determined each year by the filed value of insured property. | |
| Deductibles: | Buildings/Contents | \$5,000 |
| | Mobile Equipment | \$1,000 |
| | Earthquake | Two percent deductible per occurrence \$5,000 minimum/\$50,000 maximum |
| | Flood | (Same as above.) |

Liability

| | | |
|--------|-------------|------------------|
| Limit: | \$5,000,000 | (per occurrence) |
|--------|-------------|------------------|

General Auto Liability

| | |
|--------|-------------|
| Limit: | \$2,000,000 |
|--------|-------------|

Auto Physical Damage

| | | |
|--------------|---------------|-------|
| Deductibles: | Comprehensive | \$100 |
| | Collision | \$500 |

Boiler & Machinery

| | |
|----------------------------|-------------------------------------------------------------------------------------------|
| Equipment Breakdown Limit: | Building/contents limit is determined each year by the filed value of insured property |
| Deductible: | \$1,000 |

Trip

| | |
|--------|---------|
| Limit: | \$5,250 |
|--------|---------|

RISK MANAGEMENT POLICIES/PROCEDURES

Workers' Compensation

Minimum amount the City must keep in reserves = \$325,000

Employee Group Insurance

Medical and Health
Dental/Vision
Life/AD&D
Long-Term Disability (LTD)

H. SELF-INSURANCE

All liability type losses and claims that occur with predictable frequency and which will not have a significant adverse impact on the City's financial position shall be self-insured to an appropriate level. The City shall be self-insured for unemployment insurance, workers' compensation, and dental/vision insurance. In addition, the City shall self-insure to the extent it is more cost effective than commercial insurance and does not present unacceptable financial or other risks to the City.

Long-term disability protection shall be provided to employees through insurance or self-insurance.

I. The City may adopt other policies that relate to the Risk Management Program.

III. CONTRACT AND LEASE REQUIREMENTS

All contracts entered into by the City must meet insurance and indemnification requirements for all City contracts. Short form contracts, professional agreements, and leases should be discussed on an individual basis with the Risk Managers so appropriate insurance requirements may be added into these agreements when necessary.

IV. ALLOCATION OF INSURANCE COSTS

A. When City operations or divisions have their own revenue sources or are a legal entity to themselves, insurance costs should be attributed to such operations or divisions and will be charged specifically to those operations or divisions.

B. When premium breakdown is not determinable, liability insurance, Workers' Compensation, and property insurance costs shall be allocated accordingly to each department based on payroll and loss experience. Property insurance costs are allocated according to the specific properties used and operated by each of the divisions or departments.

V. INSURANCE AGENT OF RECORD

It is the policy of the City of Albany to have an insurance agent of record who will be responsible for recommendations on employee group insurance. The City shall maintain a Professional Services Agreement for Agent of Record to cover employee group insurance. Such Agreement shall remain in effect from year to year and until the Agent or the City provides a fifteen (15) day notice of termination.

VI. CONFIDENTIALITY OF RECORDS

Based on the Americans with Disabilities Act, all employee medical records, waiver of life insurance claims, and long-term disability claims will be maintained in separate locked files and limited access is controlled through the City Manager and Human Resources Departments.

Police reports that are submitted to the Senior Accountant in the Finance office are to be kept confidential, unless the Albany Police Department and/or the City Attorney approve release.

RISK MANAGEMENT POLICIES/PROCEDURES

VII. REPORTING PROPERTY/CASUALTY ACCIDENTS AND LOSSES

- A. It is important that accidents and losses be reported promptly and in accordance with prescribed procedures. The maintenance of a favorable public image, the protection of the City's interests, the reduction in time lost for personnel and equipment, and the savings realized through prompt settlements, are significant benefits.

Reports of general liability and automobile occurrences should be reported to the Senior Accountant promptly.

When preparing reports related to an occurrence or accident, the following information should be included:

1. Date, time, and location of accident or event
2. Description of vehicle, equipment, or property involved
3. Name(s) of person(s) involved
4. Name(s) of person(s) injured
5. Did anyone receive medical attention?
6. Nature of damage/loss and estimated cost
7. Description of circumstances; diagram of events if possible
8. Insurance Policy Numbers, Agents, and/or Agencies
9. Name(s) and addresses of witnesses
10. Appropriate signatures
11. Was a DMV report filed?
12. Was a police report filed?

In addition, procedures described in Employee Relations Policy (ERP) 3.6 (City Vehicles and Equipment: Use, Parking, Maintenance, and Loss or Damage) must be followed.

- B. The Senior Accountant will process all accident/loss notices, except Workers' Compensation, and will notify the insurance company concerned.
- C. Workers' Compensation accident reports must be filed with the appropriate insurance company via the Human Resources Department. Workers' Compensation incidents will be processed in accordance with Employee Relations Policy 3.10, (On-the-Job Accident Reporting and Workers' Compensation Claim Processing).
- D. Accidents of a serious nature and occurring on weekends or holidays should be called in to the appropriate supervisor and followed up with by sending the proper accident forms and information. The Senior Accountant should be notified on the first day back to work.

VIII. PROCEDURE FOR SECURING INSURANCE

- A. All department or division heads are to make recommendations as to coverage that would best protect their particular operation.

RISK MANAGEMENT POLICIES/PROCEDURES

- B. All reports and records received from the different departments will be reviewed and the insurance program will be reviewed to meet the changing requirements.
- C. The Risk Manager and the Senior Accountant will consult with the City Attorney's office for a recommendation concerning the City's liabilities.
- D. The Risk Manager will make recommendations to the City Manager and City Council as to the proper and adequate insurance coverage.

IX. REPORTS TO BE FILED

- A. All Property/Casualty claims reports will be filed with the Senior Accountant in the Finance office.
- B. Minutes of City Council meetings, safety meetings, and all other City Committee meetings in which Risk Management policy or procedure decisions are made will be filed as appropriate.
- C. Inspection reports when the building inspector or Fire Department inspects City premises will be filed with the Senior Accountant or the Fire Department.
- D. Long-term Disability and Life Insurance claims and Workers' Compensation claims and reports will be filed with the Human Resources Generalist.

X. RECORDS TO BE KEPT BY THE SENIOR ACCOUNTANT IN THE FINANCE OFFICE

- A. An inventory of current locations, descriptions and insurable values of all property/vehicles owned or leased by the City.
- B. An insurance register, outlining all coverage in force and including premiums, policy numbers, servicing agents, terms of coverage and expiration dates.
- C. Premium payment and allocation records.
- D. Claims filed and pending.
- E. Loss records subdivided into property, liability and other liability claims paid by the insurer under existing insurance policies.
- F. Claim recoveries received from third parties who have damaged City property or who are reimbursing for City wages paid.



CITY OF
Albany

O R E G O N

FINANCIAL SUMMARY

Table 1
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND TYPE AND CATEGORY
 Adopted for the Fiscal Year 2007-08

| Fund/Program | General | Special Revenue | Debt Service | Capital Projects | Permanent | Enterprise | Internal Service | Totals |
|---------------------------------|---------------------|---------------------|--------------------|---------------------|------------------|---------------------|---------------------|----------------------|
| RESOURCES | | | | | | | | |
| Property taxes | \$13,750,000 | \$ 5,923,900 | \$1,020,700 | \$ - | \$ - | \$ 817,000 | \$ - | \$ 21,511,600 |
| Transient room taxes | - | 437,800 | 217,800 | - | - | - | - | 655,600 |
| Franchise fees/privilege taxes | 3,565,000 | 902,900 | - | - | - | - | - | 4,467,900 |
| Licenses & fees | 260,000 | 3,610,400 | - | - | - | 1,915,600 | - | 5,786,000 |
| Intergovernmental revenues | 2,630,200 | 4,544,600 | - | 15,611,000 | - | 1,466,800 | - | 24,252,600 |
| Charges for service | 456,400 | 4,450,300 | 458,700 | - | - | 21,389,400 | 12,332,000 | 39,086,800 |
| Fines & forfeitures | 773,000 | - | - | - | - | - | - | 773,000 |
| Assessment revenues | - | - | 11,000 | 214,000 | - | 76,000 | - | 301,000 |
| Other revenues | 135,900 | 380,900 | - | 3,845,000 | 2,500 | 25,440,000 | 90,000 | 29,894,300 |
| Investment earnings | 250,000 | 894,300 | 33,500 | 23,500 | 6,500 | 801,100 | 16,000 | 2,024,900 |
| Total Current Revenues | 21,820,500 | 21,145,100 | 1,741,700 | 19,693,500 | 9,000 | 51,905,900 | 12,438,000 | 128,753,700 |
| Transfers in | 2,834,900 | 1,675,700 | 421,700 | 2,000,000 | - | 3,637,600 | - | 10,569,900 |
| Beginning balance | 4,300,000 | 22,035,900 | 931,400 | 2,007,400 | 52,800 | 24,984,200 | 342,700 | 54,654,400 |
| Reserved beginning balance | - | - | 496,800 | - | - | 617,100 | - | 1,113,900 |
| Beginning balance held in trust | - | - | - | - | 79,500 | - | - | 79,500 |
| TOTAL RESOURCES | \$28,955,400 | \$44,856,700 | \$3,591,600 | \$23,700,900 | \$141,300 | \$81,144,800 | \$12,780,700 | \$195,171,400 |
| REQUIREMENTS | | | | | | | | |
| Personnel | \$18,105,900 | \$ 7,311,500 | \$ - | \$ 50,700 | \$ - | \$ 3,624,400 | \$ 8,513,200 | \$ 37,605,700 |
| Materials & Services | 6,538,000 | 10,053,100 | 2,700 | 375,000 | 11,000 | 11,449,500 | 4,267,500 | 32,696,800 |
| Capital | 225,500 | 20,451,200 | - | 23,275,200 | - | 56,125,400 | - | 100,077,300 |
| Transfers Out | 1,142,200 | 5,624,700 | - | - | - | 3,687,600 | - | 10,454,500 |
| Debt Service | - | 58,600 | 3,588,900 | - | - | 5,089,500 | - | 8,737,000 |
| Contingency | 2,943,800 | 1,357,600 | - | - | - | 1,168,400 | - | 5,469,800 |
| Unappropriated | - | - | - | - | 130,300 | - | - | 130,300 |
| TOTAL REQUIREMENTS | \$28,955,400 | \$44,856,700 | \$3,591,600 | \$23,700,900 | \$141,300 | \$81,144,800 | \$12,780,700 | \$195,171,400 |

SELECTED FINANCIAL RATIOS

| Fund/Program | General | Special Revenue | Debt Service | Capital Projects | Permanent | Enterprise | Internal Service | Totals |
|-----------------------------------------------------------------------------------|---------|-----------------|--------------|------------------|-----------|------------|------------------|---------|
| Property taxes as a percentage of the total fund type budget. | 47.49% | 13.21% | 28.42% | - | - | 1.01% | - | 11.02% |
| Current revenues as a percentage of Personnel and Materials & Services. | 88.54% | 121.77% | - | - | 81.82% | 344.34% | 97.32% | 183.14% |
| Personnel and Materials & Services as a percentage of the total fund type budget. | 85.11% | 38.71% | 0.08% | 1.80% | 7.78% | 18.58% | 100.00% | 36.02% |
| Capital as a percentage of the total fund budget. | 0.78% | 45.59% | - | 98.20% | - | 69.17% | - | 51.28% |

Table 1 summarizes the budget showing resources and requirements by major category. Included are selected financial ratios.

Table 2

SUMMARY OF MAJOR REVENUES BY FUND TYPE

Adopted Budget for the Fiscal Year 2007-08

| Fund type/Fund name | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Type Budget |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|-----------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| GENERAL FUND | | | | | | | |
| Property taxes | \$ 11,440,187 | \$ 12,505,234 | \$ 12,800,900 | \$ 12,800,900 | \$ 13,750,000 | 7.41% | 47.49% |
| Franchise fees/privilege taxes | 3,067,286 | 3,265,438 | 3,130,000 | 3,130,000 | 3,565,000 | 13.90% | 12.31% |
| Licenses & fees | 249,864 | 315,963 | 300,000 | 300,000 | 260,000 | (13.33%) | 0.90% |
| Intergovernmental revenues | 1,757,893 | 1,985,100 | 2,264,500 | 2,280,000 | 2,630,200 | 15.36% | 9.08% |
| Charges for service | 299,200 | 310,000 | 385,000 | 385,000 | 456,400 | 18.55% | 1.58% |
| Fines & forfeitures | 488,661 | 581,972 | 745,000 | 745,000 | 773,000 | 3.76% | 2.67% |
| Other revenues | 222,551 | 102,170 | 94,900 | 109,900 | 135,900 | 23.66% | 0.47% |
| Investment earnings | 91,650 | 203,238 | 150,000 | 150,000 | 250,000 | 66.67% | 0.86% |
| Total Current Resources | 17,617,292 | 19,269,115 | 19,870,300 | 19,900,800 | 21,820,500 | 9.65% | 75.36% |
| Transfers in | 2,372,935 | 2,787,449 | 2,463,600 | 2,463,600 | 2,834,900 | 15.07% | 9.79% |
| Beginning balance | 2,725,434 | 2,292,352 | 3,674,800 | 3,674,800 | 4,300,000 | 17.01% | 14.85% |
| Total General Fund | 22,715,661 | 24,348,916 | 26,008,700 | 26,039,200 | 28,955,400 | 11.20% | 100.00% |
| SPECIAL REVENUE FUNDS | | | | | | | |
| Property taxes | \$ 4,845,771 | \$ 5,305,534 | \$ 5,435,200 | \$ 5,435,200 | \$ 5,923,900 | 8.99% | 13.20% |
| Transient room taxes | 299,200 | 354,502 | 338,900 | 338,900 | 437,800 | 29.18% | 0.98% |
| Franchise fees/privilege taxes | 693,933 | 736,190 | 841,200 | 841,200 | 902,900 | 7.33% | 2.01% |
| Licenses & fees | 3,997,644 | 3,286,937 | 3,371,500 | 3,371,500 | 3,610,400 | 7.09% | 8.05% |
| Intergovernmental revenues | 4,071,568 | 3,719,057 | 4,467,400 | 4,523,900 | 4,544,600 | 0.46% | 10.13% |
| Charges for service | 3,584,515 | 3,476,998 | 4,150,800 | 4,150,800 | 4,450,300 | 7.22% | 9.92% |
| Assessment revenues | 39,027 | 32,664 | - | - | - | - | - |
| Other revenues | 3,169,917 | 499,680 | 410,600 | 410,600 | 380,900 | (7.23%) | 0.85% |
| Investment earnings | 362,362 | 679,136 | 593,100 | 593,100 | 894,300 | 50.78% | 1.99% |
| Total Current Resources | 21,063,937 | 18,090,698 | 19,608,700 | 19,665,200 | 21,145,100 | 7.53% | 47.13% |
| Transfers in | 1,133,455 | 7,387,350 | 1,438,000 | 1,445,100 | 1,675,700 | 15.96% | 3.74% |
| Beginning balance | 10,663,979 | 16,071,779 | 19,053,200 | 19,053,200 | 22,035,900 | 15.65% | 49.13% |
| Total Special Revenue Funds | 32,861,371 | 41,549,827 | 40,099,900 | 40,163,500 | 44,856,700 | 11.69% | 100.00% |
| DEBT SERVICE FUND | | | | | | | |
| Property taxes | \$ 1,063,906 | \$ 1,113,145 | \$ 981,500 | \$ 981,500 | \$ 1,020,700 | 3.99% | 28.43% |
| Transient room taxes | 251,204 | 256,014 | 247,700 | 247,700 | 217,800 | (12.07%) | 6.06% |
| Charges for service | 441,551 | 437,823 | 446,200 | 446,200 | 458,700 | 2.80% | 12.77% |
| Assessment revenues | 774,579 | 174,484 | 29,500 | 29,500 | 11,000 | (62.71%) | 0.31% |
| Other revenues | 1,483,097 | - | - | - | - | - | - |
| Investment earnings | 58,923 | 123,891 | 78,500 | 78,500 | 33,500 | (57.32%) | 0.93% |
| Total Current Resources | 4,073,260 | 2,105,357 | 1,783,400 | 1,783,400 | 1,741,700 | (2.34%) | 48.50% |
| Transfers in | 272,561 | 2,467,272 | 347,300 | 347,300 | 421,700 | 21.42% | 11.74% |
| Beginning balance | - | 2,203,275 | 2,182,600 | 2,182,600 | 931,400 | (57.33%) | 25.93% |
| Reserved beginning balance | 2,141,623 | 644,411 | 511,300 | 511,300 | 496,800 | (2.84%) | 13.83% |
| Total Debt Service Fund | 6,487,444 | 7,420,315 | 4,824,600 | 4,824,600 | 3,591,600 | (25.56%) | 100.00% |
| CAPITAL PROJECTS FUNDS | | | | | | | |
| Intergovernmental revenues | \$ 6,100,101 | \$ 3,447,653 | \$ 3,000,000 | \$ 3,000,000 | \$ 15,611,000 | 420.37% | 65.87% |
| Charges for service | 652,548 | 536,324 | - | - | - | - | - |
| Assessment revenues | 2,038,098 | 577,530 | 76,000 | 76,000 | 214,000 | 181.58% | 0.90% |
| Other revenues | 37,053 | 3,254,215 | 2,000,000 | 2,000,000 | 3,845,000 | 92.25% | 16.22% |
| Investment earnings | 92,555 | 212,604 | 12,200 | 12,200 | 23,500 | 92.62% | 0.10% |
| Total Current Resources | 8,920,355 | 8,028,326 | 5,088,200 | 5,088,200 | 19,693,500 | 287.04% | 83.09% |
| Transfers in | 2,086,775 | 568,373 | 620,000 | 620,000 | 2,000,000 | 222.58% | 8.44% |
| Beginning balance | 185,236 | 3,354,917 | 1,090,000 | 1,090,000 | 2,007,400 | 84.17% | 8.47% |
| Total Capital Projects Funds | 11,192,366 | 11,951,616 | 6,798,200 | 6,798,200 | 23,700,900 | 248.63% | 100.00% |

Table 2
SUMMARY OF MAJOR REVENUES BY FUND TYPE, continued
 Adopted Budget for the Fiscal Year 2007-08

| Fund type/Fund name | | |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Type Budget |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|-----------------------------------|
| | 2004-05 Actual | 2005-06 Actual | Adopted Budget | Revised Budget | | | |
| PERMANENT FUNDS | | | | | | | |
| Other revenues | \$ 3,042 | \$ 2,414 | \$ 4,000 | \$ 4,000 | \$ 2,500 | (37.50%) | 1.77% |
| Investment earnings | 2,594 | 5,135 | 6,600 | 6,600 | 6,500 | (1.52%) | 4.60% |
| Total Current Resources | 5,636 | 7,549 | 10,600 | 10,600 | 9,000 | (15.09%) | 6.37% |
| Beginning balance | 42,425 | 9,449 | 52,200 | 52,200 | 52,800 | 1.15% | 37.37% |
| Beginning balance held in trust | 79,500 | 79,500 | 79,500 | 79,500 | 79,500 | - | 56.26% |
| Total Permanent Funds | 127,561 | 96,498 | 142,300 | 142,300 | 141,300 | (0.70%) | 100.00% |
| ENTERPRISE FUNDS | | | | | | | |
| Property taxes | \$ 780,962 | \$ 769,943 | \$ 739,500 | \$ 739,500 | \$ 817,000 | 10.48% | 1.01% |
| Licenses & fees | 3,423,219 | 2,852,162 | 2,180,000 | 2,180,000 | 1,915,600 | (12.13%) | 2.36% |
| Intergovernmental revenues | 4,495,412 | 70,717 | 680,500 | 680,500 | 1,466,800 | 115.55% | 1.81% |
| Charges for service | 18,008,024 | 18,925,149 | 20,086,500 | 20,086,500 | 21,389,400 | 6.49% | 26.36% |
| Assessment revenues | 100,251 | 112,015 | 99,000 | 99,000 | 76,000 | (23.23%) | 0.09% |
| Other revenues | 287,720 | 488,441 | 18,370,000 | 18,370,000 | 25,440,000 | 38.49% | 31.35% |
| Investment earnings | 905,812 | 1,320,432 | 810,600 | 810,600 | 801,100 | (1.17%) | 0.99% |
| Total Current Resources | 28,001,400 | 24,538,859 | 42,966,100 | 42,966,100 | 51,905,900 | 20.81% | 63.97% |
| Transfers in | 577,841 | 2,143,000 | 3,068,000 | 3,068,000 | 3,637,600 | 18.57% | 4.48% |
| Beginning balance | 16,390,788 | 51,376,488 | 25,596,500 | 25,596,500 | 24,984,200 | (2.39%) | 30.79% |
| Reserved beginning balance | 3,611,208 | 689,876 | 640,100 | 640,100 | 617,100 | (3.59%) | 0.76% |
| Total Enterprise Funds | 48,581,237 | 78,748,223 | 72,270,700 | 72,270,700 | 81,144,800 | 12.28% | 100.00% |
| INTERNAL SERVICE FUNDS | | | | | | | |
| Intergovernmental revenues | \$ - | \$ 7,500 | \$ - | \$ - | \$ - | - | - |
| Charges for service | 9,101,107 | 11,969,501 | 8,803,400 | 8,803,400 | 12,332,000 | 40.08% | 96.49% |
| Other revenues | 73,396 | 129,138 | 100,000 | 100,000 | 90,000 | (10.00%) | 0.70% |
| Investment earnings | 10,940 | 42,844 | 11,000 | 11,000 | 16,000 | 45.45% | 0.13% |
| Total Current Resources | 9,185,443 | 12,148,983 | 8,914,400 | 8,914,400 | 12,438,000 | 39.53% | 97.32% |
| Transfers in | 49,519 | 352,679 | - | - | - | - | - |
| Beginning balance | 703,363 | 738,754 | 175,700 | 175,700 | 342,700 | 95.05% | 2.68% |
| Total Internal Service Funds | 9,938,325 | 13,240,416 | 9,090,100 | 9,090,100 | 12,780,700 | 40.60% | 100.00% |
| TOTAL ALL FUNDS | \$131,903,965 | \$177,355,811 | \$159,234,500 | \$159,328,600 | \$195,171,400 | 22.50% | |

2007-08 Adopted Budget - Revenues, All Funds

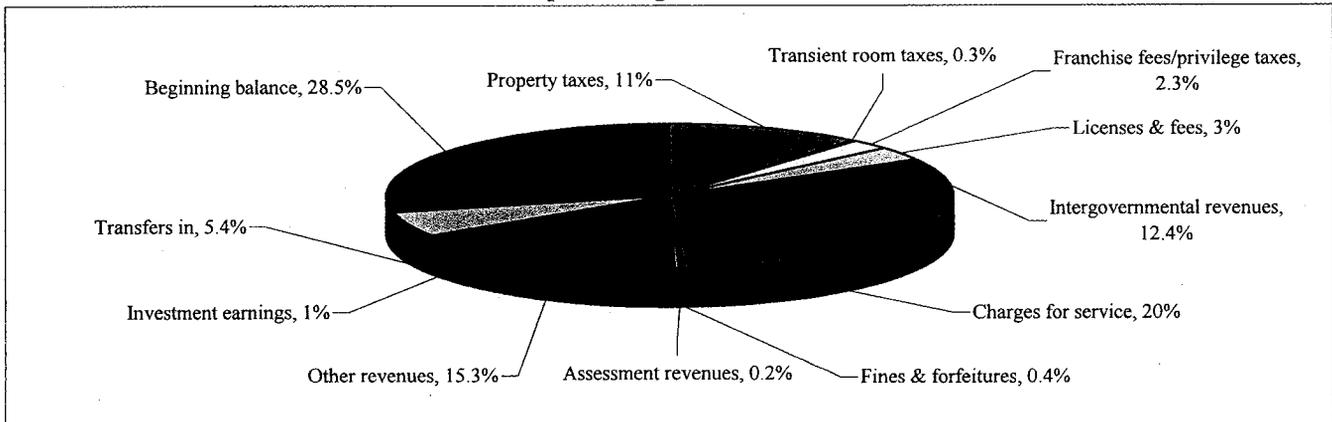


Table 2 summarizes by fund the major revenue categories indicating category percentages of total fund revenues and percentage change from the prior fiscal year.

Table 3
ADOPTED BUDGET BY FUND AND FUND TYPE
 Adopted Budget for the Fiscal Year 2007-08

| Fund type/Fund name | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Type Budget |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|-----------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| GENERAL FUND | | | | | | | |
| Personnel | \$ 14,505,014 | \$ 15,254,262 | \$ 17,199,200 | \$ 17,213,700 | \$ 18,105,900 | 5.18% | 62.53% |
| Materials & Services | 4,250,099 | 4,643,991 | 5,629,300 | 5,639,300 | 6,538,000 | 15.94% | 22.58% |
| Capital | 178,454 | 64,428 | 36,000 | 42,000 | 225,500 | 436.90% | 0.78% |
| Transfers Out | 615,428 | 724,354 | 948,300 | 948,300 | 1,142,200 | 20.45% | 3.94% |
| Contingency | - | - | 2,195,900 | 2,195,900 | 2,943,800 | 34.06% | 10.17% |
| Total General Fund | 19,548,995 | 20,687,035 | 26,008,700 | 26,039,200 | 28,955,400 | 11.20% | 100.00% |
| SPECIAL REVENUE FUNDS | | | | | | | |
| Personnel | 4,715,505 | 5,641,143 | 6,808,500 | 6,815,500 | 7,311,500 | 7.28% | 16.30% |
| Materials & Services | 7,370,551 | 6,719,000 | 9,750,900 | 9,950,900 | 10,053,100 | 1.03% | 22.41% |
| Capital | 4,634,900 | 1,784,649 | 19,058,700 | 18,910,300 | 20,451,200 | 8.15% | 45.59% |
| Transfers Out | 3,537,757 | 5,796,785 | 3,559,200 | 3,581,300 | 5,624,700 | 57.06% | 12.54% |
| Debt Service | 36,262 | 35,511 | 63,000 | 63,000 | 58,600 | (6.98%) | 0.13% |
| Contingency | - | - | 859,600 | 842,500 | 1,357,600 | 61.14% | 3.03% |
| Total Special Revenue Funds | 20,294,975 | 19,977,088 | 40,099,900 | 40,163,500 | 44,856,700 | 11.69% | 100.00% |
| DEBT SERVICE FUND | | | | | | | |
| Materials & Services | 38,834 | 9,225 | 5,500 | 5,500 | 2,700 | (50.91%) | 0.08% |
| Transfers Out | - | 2,110,672 | - | - | - | - | - |
| Debt Service | 4,042,093 | 2,461,792 | 4,819,100 | 4,819,100 | 3,588,900 | (25.53%) | 99.92% |
| Total Debt Service Fund | 4,080,927 | 4,581,689 | 4,824,600 | 4,824,600 | 3,591,600 | (25.56%) | 100.00% |
| CAPITAL PROJECTS FUND | | | | | | | |
| Personnel | - | 579 | 49,000 | 49,000 | 50,700 | 3.47% | 0.22% |
| Materials & Services | 313,253 | 959,172 | 2,850,000 | 2,850,000 | 375,000 | (86.84%) | 1.58% |
| Capital | 7,975,783 | 4,865,282 | 3,899,200 | 3,899,200 | 23,275,200 | 496.92% | 98.20% |
| Transfers Out | 51,799 | 3,904,037 | - | - | - | - | - |
| Total Capital Projects Fund | 8,340,835 | 9,729,070 | 6,798,200 | 6,798,200 | 23,700,900 | 248.63% | 100.00% |
| PERMANENT FUNDS | | | | | | | |
| Materials & Services | - | 455 | 9,900 | 9,900 | 11,000 | 11.11% | 7.78% |
| Unappropriated | - | - | 132,400 | 132,400 | 130,300 | (1.59%) | 92.22% |
| Total Permanent Funds | - | 455 | 142,300 | 142,300 | 141,300 | (0.70%) | 100.00% |
| ENTERPRISE FUNDS | | | | | | | |
| Personnel | 3,440,461 | 3,047,484 | 4,615,800 | 4,615,800 | 3,624,400 | (21.48%) | 4.47% |
| Materials & Services | 7,606,927 | 9,483,217 | 10,140,000 | 10,140,000 | 11,449,500 | 12.91% | 14.11% |
| Capital | 27,076,934 | 12,932,355 | 48,195,700 | 48,195,700 | 56,125,400 | 16.45% | 69.17% |
| Transfers Out | 1,315,000 | 2,184,200 | 3,314,000 | 3,314,000 | 3,687,600 | 11.27% | 4.54% |
| Debt Service | 4,611,475 | 4,586,825 | 5,152,300 | 5,152,300 | 5,089,500 | (1.22%) | 6.27% |
| Contingency | - | - | 852,900 | 852,900 | 1,168,400 | 36.99% | 1.44% |
| Total Enterprise Funds | 44,050,797 | 32,234,081 | 72,270,700 | 72,270,700 | 81,144,800 | 12.28% | 100.00% |

Table 3
ADOPTED BUDGET BY FUND AND FUND TYPE, continued
 Adopted Budget for the Fiscal Year 2007-08

| Fund type/Fund name | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Type Budget |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|-----------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| INTERNAL SERVICE FUNDS | | | | | | | |
| Personnel | 5,197,069 | 6,942,459 | 6,364,800 | 6,364,800 | 8,513,200 | 33.75% | 66.61% |
| Materials & Services | 3,436,037 | 4,670,025 | 2,671,300 | 2,671,300 | 4,267,500 | 59.75% | 33.39% |
| Capital | - | 35,490 | 54,000 | 54,000 | - | (100.00%) | - |
| Transfers Out | 650,000 | 887,875 | - | - | - | - | - |
| Contingency | - | - | - | - | - | - | - |
| Total Internal Service Funds | 9,283,106 | 12,535,849 | 9,090,100 | 9,090,100 | 12,780,700 | 40.60% | 100.00% |
| Total All Funds Types | \$105,599,635 | \$ 99,745,267 | \$159,234,500 | \$159,328,600 | \$195,171,400 | 22.50% | |
| ALL FUNDS | | | | | | | |
| Personnel | \$ 27,858,049 | \$ 30,885,927 | \$ 35,037,300 | \$ 35,058,800 | \$ 37,605,700 | 7.26% | 19.26% |
| Materials & Services | 23,015,701 | 26,485,085 | 31,056,900 | 31,266,900 | 32,696,800 | 4.57% | 16.75% |
| Capital | 39,866,071 | 19,682,204 | 71,243,600 | 71,101,200 | 100,077,300 | 40.75% | 51.28% |
| Transfers Out | 6,169,984 | 13,497,251 | 7,821,500 | 7,843,600 | 10,454,500 | 33.29% | 5.36% |
| Debt Service | 8,689,830 | 7,084,128 | 10,034,400 | 10,034,400 | 8,737,000 | (12.93%) | 4.48% |
| Contingency | - | - | 3,908,400 | 3,891,300 | 5,469,800 | 40.56% | 2.80% |
| Unappropriated | - | - | 132,400 | 132,400 | 130,300 | (1.59%) | 0.07% |
| Total All Funds Types | \$105,599,635 | \$ 97,634,595 | \$159,234,500 | \$159,328,600 | \$195,171,400 | 22.50% | 100.00% |

2006-07 Adopted Budget by Expenditure Category

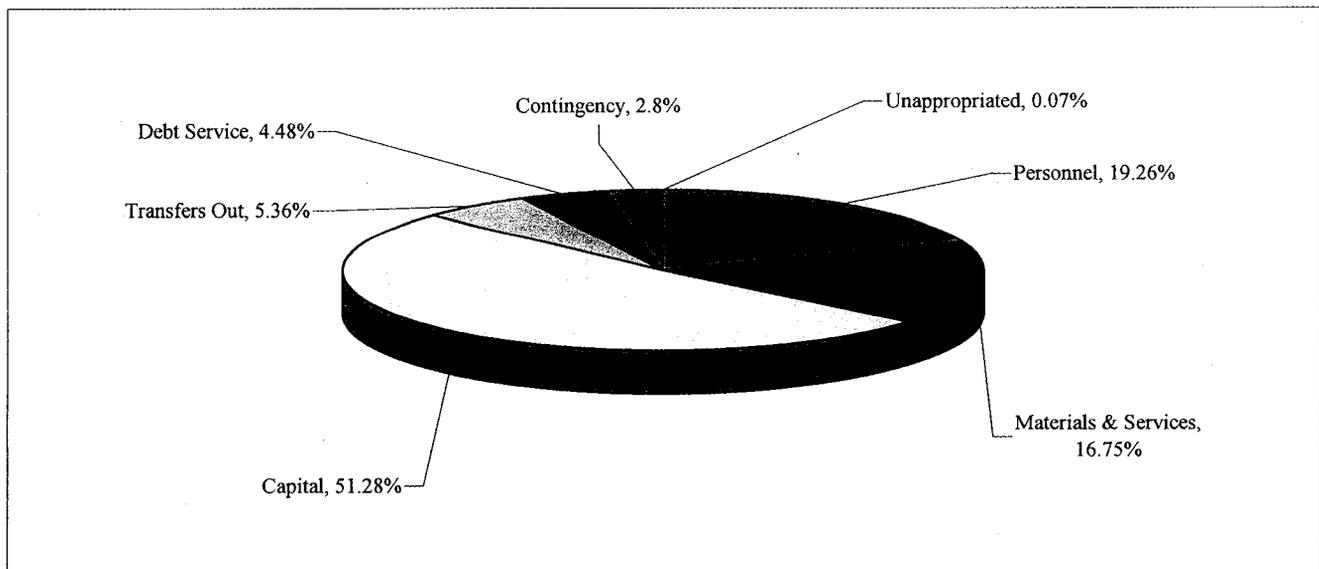


Table 4
BUDGET BY FUND AND REQUIREMENT CATEGORY

Adopted for the Fiscal Year 2007-08

| |RESOURCES..... | | |
|-------------------------------------|---------------------------|----------------------|----------------------|
| | Beginning Fund Balance | Revenues | Total Resources |
| GENERAL FUND | \$ 3,830,000 | \$ 25,125,400 | \$ 28,955,400 |
| SPECIAL REVENUE FUNDS | | | |
| Parks & Recreation | 2,069,800 | 6,163,500 | 8,233,300 |
| Grants | 50,000 | 1,285,100 | 1,335,100 |
| Building Inspection | 860,000 | 2,064,100 | 2,924,100 |
| Risk Management | 920,000 | 535,000 | 1,455,000 |
| Economic Development | 469,300 | 905,900 | 1,375,200 |
| Ambulance | 200,000 | 1,992,200 | 2,192,200 |
| Public Transit | 20,100 | 1,010,900 | 1,031,000 |
| Public Safety Levy | 489,000 | 2,513,900 | 3,002,900 |
| Capital Replacement | 6,648,000 | 1,297,700 | 7,945,700 |
| Street | 10,309,700 | 5,052,500 | 15,362,200 |
| Total Special Revenue Funds | 22,035,900 | 22,820,800 | 44,856,700 |
| DEBT SERVICE FUND | | | |
| Debt Service | 1,428,200 | 2,163,400 | 3,591,600 |
| Total Debt Service Fund | 1,428,200 | 2,163,400 | 3,591,600 |
| CAPITAL PROJECTS FUND | | | |
| Capital Projects | 2,007,400 | 21,693,500 | 23,700,900 |
| Total Capital Projects Fund | 2,007,400 | 21,693,500 | 23,700,900 |
| PERMANENT FUNDS | | | |
| Senior Center Endowment | 47,900 | 4,900 | 52,800 |
| Library Trust | 84,400 | 4,100 | 88,500 |
| Total Permanent Funds | 132,300 | 9,000 | 141,300 |
| ENTERPRISE FUNDS | | | |
| Sewer | 10,311,100 | 40,226,600 | 50,537,700 |
| Water | 15,290,200 | 15,316,900 | 30,607,100 |
| Total Enterprise Funds | 25,601,300 | 55,543,500 | 81,144,800 |
| INTERNAL SERVICE FUNDS | | | |
| Central Services | 255,700 | 5,502,700 | 5,758,400 |
| Public Works Services | 87,000 | 6,935,300 | 7,022,300 |
| Total Internal Service Funds | 342,700 | 12,438,000 | 12,780,700 |
| ADOPTED BUDGET FOR 2007-08 | \$55,377,800 | \$139,793,600 | \$195,171,400 |
| Percent change from 2006-07 | 4.38% | 31.54% | 22.50% |
| Percent of 2006-07 budget | 28.37% | 71.63% | 100.00% |
| REVISED BUDGET FOR 2006-07 | \$53,055,900 | \$106,272,700 | \$159,328,600 |
| Percent of 2006-07 budget | 33.30% | 66.70% | 100.00% |

Table 4 summarizes resources and requirements by fund. The revised budget amounts for 2006-07 are presented for comparison purposes. Also included are the percentage of total budget and percentage change from the previous fiscal year.

.....REQUIREMENTS.....

| Personnel | Materials & Services | Capital Projects | Transfers Out | Debt Service | Contin-gency | Unappro-priated | Total Requirements |
|--------------|----------------------|------------------|---------------|--------------|--------------|-----------------|--------------------|
| \$18,105,900 | \$ 6,538,000 | \$ 225,500 | \$ 1,142,200 | \$ - | \$2,943,800 | \$ - | \$ 28,955,400 |
| 2,586,800 | 2,502,200 | 2,650,500 | 403,800 | - | 90,000 | - | 8,233,300 |
| 15,100 | 290,200 | 1,029,800 | - | - | - | - | 1,335,100 |
| 1,398,800 | 688,200 | - | - | - | 837,100 | - | 2,924,100 |
| - | 1,455,000 | - | - | - | - | - | 1,455,000 |
| 300,000 | 747,300 | 200,000 | 68,000 | 58,600 | 1,300 | - | 1,375,200 |
| 1,692,500 | 387,600 | - | - | - | 112,100 | - | 2,192,200 |
| 634,600 | 329,300 | - | - | - | 67,100 | - | 1,031,000 |
| - | - | - | 3,002,900 | - | - | - | 3,002,900 |
| - | 313,000 | 7,632,700 | - | - | - | - | 7,945,700 |
| 683,700 | 3,340,300 | 8,938,200 | 2,150,000 | - | 250,000 | - | 15,362,200 |
| 7,311,500 | 10,053,100 | 20,451,200 | 5,624,700 | 58,600 | 1,357,600 | - | 44,856,700 |
| - | 2,700 | - | - | 3,588,900 | - | - | 3,591,600 |
| - | 2,700 | - | - | 3,588,900 | - | - | 3,591,600 |
| 50,700 | 375,000 | 23,275,200 | - | - | - | - | 23,700,900 |
| 50,700 | 375,000 | 23,275,200 | - | - | - | - | 23,700,900 |
| - | 2,400 | - | - | - | - | 50,400 | 52,800 |
| - | 8,600 | - | - | - | - | 79,900 | 88,500 |
| - | 11,000 | - | - | - | - | 130,300 | 141,300 |
| 1,816,900 | 5,486,900 | 38,140,400 | 3,662,600 | 1,076,900 | 354,000 | - | 50,537,700 |
| 1,807,500 | 5,962,600 | 17,985,000 | 25,000 | 4,012,600 | 814,400 | - | 30,607,100 |
| 3,624,400 | 11,449,500 | 56,125,400 | 3,687,600 | 5,089,500 | 1,168,400 | - | 81,144,800 |
| 3,415,500 | 2,342,900 | - | - | - | - | - | 5,758,400 |
| 5,097,700 | 1,924,600 | - | - | - | - | - | 7,022,300 |
| 8,513,200 | 4,267,500 | - | - | - | - | - | 12,780,700 |
| \$37,605,700 | \$32,696,800 | \$100,077,300 | \$10,454,500 | \$ 8,737,000 | \$5,469,800 | \$ 130,300 | \$195,171,400 |
| 7.26% | 4.57% | 40.75% | 33.29% | -12.93% | 40.56% | -1.59% | 22.50% |
| 19.26% | 16.75% | 51.28% | 5.36% | 4.48% | 2.80% | 0.07% | 100.00% |
| \$35,058,800 | \$31,266,900 | \$ 71,101,200 | \$ 7,843,600 | \$10,034,400 | \$3,891,300 | \$ 132,400 | \$159,328,600 |
| 22.01% | 19.62% | 44.63% | 4.92% | 6.30% | 2.44% | 0.08% | 100.00% |

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT CATEGORY
 Adopted for the Fiscal Year 2007-08

| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|------------------------------------------|-------------------|-------------------------|------------------|------------------|-----------------|------------------|----------------|-------------------|
| GENERAL FUND | | | | | | | | |
| Nondepartmental | \$ - | \$ 341,300 | \$ - | \$ 1,115,200 | \$ - | \$ 2,943,800 | \$ - | \$ 4,400,300 |
| Municipal Court | 300,900 | 401,200 | - | - | - | - | - | 702,100 |
| Code Enforcement | 11,200 | 20,800 | - | - | - | - | - | 32,000 |
| Fire Suppression | 5,327,900 | 1,616,500 | 200,500 | - | - | - | - | 7,144,900 |
| Public Safety Levy: Fire | 620,500 | 375,300 | - | - | - | - | - | 995,800 |
| Fire & Life Safety | 440,900 | 129,300 | - | - | - | - | - | 570,200 |
| Police | 8,490,500 | 1,986,100 | - | - | - | - | - | 10,476,600 |
| Public Safety Levy: Police | 730,600 | 156,500 | 25,000 | - | - | - | - | 912,100 |
| Planning | 865,500 | 262,700 | - | - | - | - | - | 1,128,200 |
| Housing | - | 428,000 | - | 27,000 | - | - | - | 455,000 |
| Library | 1,317,900 | 820,300 | - | - | - | - | - | 2,138,200 |
| Total General Fund | 18,105,900 | 6,538,000 | 225,500 | 1,142,200 | - | 2,943,800 | - | 28,955,400 |
| PARKS & RECREATION FUND | | | | | | | | |
| Sports Services | 66,700 | 136,800 | - | - | - | - | - | 203,500 |
| Children/Youth/Family Rec Services | 181,700 | 37,700 | - | - | - | - | - | 219,400 |
| Resource Development/Marketing Services | 177,800 | 60,400 | - | - | - | - | - | 238,200 |
| Adult Rec & Fitness Services | 148,200 | 44,600 | - | - | - | - | - | 192,800 |
| Park Maintenance Services | 665,300 | 788,300 | 40,900 | - | - | - | - | 1,494,500 |
| Parks & Recreation Administration | 364,800 | 610,400 | 50,000 | 253,800 | - | 90,000 | - | 1,369,000 |
| Senior Services | 294,600 | 125,900 | - | - | - | - | - | 420,500 |
| Aquatic Services | 481,700 | 188,100 | - | - | - | - | - | 669,800 |
| NW Art & Air Festival | 26,900 | 122,100 | - | - | - | - | - | 149,000 |
| Performance Series | 26,400 | 156,800 | - | - | - | - | - | 183,200 |
| Urban Forestry | 124,700 | 126,100 | - | - | - | - | - | 250,800 |
| Park SDC Projects | 28,000 | 89,500 | 2,559,600 | 150,000 | - | - | - | 2,827,100 |
| Senior Center Foundation | - | 15,500 | - | - | - | - | - | 15,500 |
| Total Parks & Recreation Fund | 2,586,800 | 2,502,200 | 2,650,500 | 403,800 | - | 90,000 | - | 8,233,300 |
| GRANTS FUND | | | | | | | | |
| 911 Emergency Dispatch | - | 250,000 | - | - | - | - | - | 250,000 |
| FAA Annual Capital Grant | - | - | 200,000 | - | - | - | - | 200,000 |
| Title XIX Grant | 15,100 | - | - | - | - | - | - | 15,100 |
| DOJ Bulletproof Vest | - | 1,100 | - | - | - | - | - | 1,100 |
| Oak Street Park Grant | - | - | 400,000 | - | - | - | - | 400,000 |
| Teloh Calapooia Park Grant | - | - | 100,000 | - | - | - | - | 100,000 |
| Henderson Park Playground Grant | - | - | 94,000 | - | - | - | - | 94,000 |
| 06-07 SHPO Historic Preservation | - | 15,800 | - | - | - | - | - | 15,800 |
| 07-08 SHPO Historic Preservation | - | 6,700 | - | - | - | - | - | 6,700 |
| Library Foundation | - | - | 95,800 | - | - | - | - | 95,800 |
| Oregon Community Foundation | - | 10,000 | 140,000 | - | - | - | - | 150,000 |
| State Library Grant | - | 6,600 | - | - | - | - | - | 6,600 |
| Total Grants Fund | 15,100 | 290,200 | 1,029,800 | - | - | - | - | 1,335,100 |
| BUILDING INSPECTION FUND | | | | | | | | |
| Building Inspection | 1,218,000 | 629,700 | - | - | - | 837,100 | - | 2,684,800 |
| Electrical Permit Program | 142,100 | 40,200 | - | - | - | - | - | 182,300 |
| ADA Code Enforcement | 21,000 | 9,000 | - | - | - | - | - | 30,000 |
| Development Code Enforcement | 17,700 | 9,300 | - | - | - | - | - | 27,000 |
| Total Building Inspection Fund | 1,398,800 | 688,200 | - | - | - | 837,100 | - | 2,924,100 |
| RISK MANAGEMENT FUND | | | | | | | | |
| Risk Management | - | 1,455,000 | - | - | - | - | - | 1,455,000 |
| Total Risk Management Fund | - | 1,455,000 | - | - | - | - | - | 1,455,000 |
| ECONOMIC DEVELOPMENT FUND | | | | | | | | |
| Target Utilities | - | - | - | - | 58,600 | - | - | 58,600 |
| Economic Development Activities | 300,000 | 491,900 | - | - | - | 1,300 | - | 793,200 |
| Albany Municipal Airport | - | 255,400 | 200,000 | 68,000 | - | - | - | 523,400 |
| Total Economic Development Fund | 300,000 | 747,300 | 200,000 | 68,000 | 58,600 | 1,300 | - | 1,375,200 |

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT CATEGORY, continued

Adopted for the Fiscal Year 2007-08

| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|-------------------------------------|-----------|-------------------------|------------|------------------|-----------------|-------------|----------------|------------|
| AMBULANCE FUND | | | | | | | | |
| Ambulance | 1,692,500 | 387,600 | - | - | - | 112,100 | - | 2,192,200 |
| Total Ambulance Fund | 1,692,500 | 387,600 | - | - | - | 112,100 | - | 2,192,200 |
| PUBLIC TRANSIT FUND | | | | | | | | |
| Albany Transit System | 254,200 | 159,500 | - | - | - | 67,100 | - | 480,800 |
| Linn-Benton Loop | 206,300 | 123,800 | - | - | - | - | - | 330,100 |
| Paratransit System | 174,100 | 46,000 | - | - | - | - | - | 220,100 |
| Total Public Transit Fund | 634,600 | 329,300 | - | - | - | 67,100 | - | 1,031,000 |
| PUBLIC SAFETY LEVY FUND | | | | | | | | |
| Public Safety Levy | - | - | - | 3,002,900 | - | - | - | 3,002,900 |
| Total Public Safety Levy Fund | - | - | - | 3,002,900 | - | - | - | 3,002,900 |
| CAPITAL REPLACEMENT FUND | | | | | | | | |
| Equipment Replacement | - | 26,000 | 4,209,200 | - | - | - | - | 4,235,200 |
| City Facilities Replacement | - | - | 1,980,000 | - | - | - | - | 1,980,000 |
| GF Facilities Maintenance Projects | - | 112,000 | 574,500 | - | - | - | - | 686,500 |
| IT Equipment Replacement | - | 175,000 | 869,000 | - | - | - | - | 1,044,000 |
| Total Capital Replacement Fund | - | 313,000 | 7,632,700 | - | - | - | - | 7,945,700 |
| STREET FUND | | | | | | | | |
| Street Maintenance | 683,700 | 1,853,800 | 58,000 | - | - | - | - | 2,595,500 |
| Street Administration | - | 999,900 | 45,000 | 150,000 | - | 250,000 | - | 1,444,900 |
| Street Capital & Restoration | - | 483,000 | 4,423,600 | - | - | - | - | 4,906,600 |
| N. Albany Frontage Fee Projects | - | - | 663,700 | - | - | - | - | 663,700 |
| Transportation SDC Projects | - | 3,600 | 3,747,900 | 2,000,000 | - | - | - | 5,751,500 |
| Total Street Fund | 683,700 | 3,340,300 | 8,938,200 | 2,150,000 | - | 250,000 | - | 15,362,200 |
| DEBT SERVICE FUND | | | | | | | | |
| Bancroft Debt Service | - | 200 | - | - | 824,000 | - | - | 824,200 |
| 1995 Fairgrounds Revenue Bond Debt | - | 200 | - | - | 483,600 | - | - | 483,800 |
| 1999 GO Street Improvement Bond | - | 1,000 | - | - | 516,300 | - | - | 517,300 |
| 2002 LTD Tax Pension Bonds | - | - | - | - | 621,200 | - | - | 621,200 |
| 2004 Revenue Obligations | - | 1,300 | - | - | 420,400 | - | - | 421,700 |
| 2007 GO Refunding Bonds | - | - | - | - | 723,400 | - | - | 723,400 |
| Total Debt Service Fund | - | 2,700 | - | - | 3,588,900 | - | - | 3,591,600 |
| CAPITAL PROJECTS FUND | | | | | | | | |
| Albany Data Integration Project | - | 345,000 | - | - | - | - | - | 345,000 |
| LID Construction Projects | - | - | 215,000 | - | - | - | - | 215,000 |
| Albany Station REA Building | 24,400 | - | 1,575,600 | - | - | - | - | 1,600,000 |
| Albany Station Pathway | 10,400 | - | 619,600 | - | - | - | - | 630,000 |
| North Albany Park & Ride | 15,900 | - | 934,100 | - | - | - | - | 950,000 |
| Library Renovation | - | 30,000 | 3,970,000 | - | - | - | - | 4,000,000 |
| Periwinkle Creek Bridge | - | - | 949,900 | - | - | - | - | 949,900 |
| ST-07-03 53rd Ave Bridge/Roadway | - | - | 9,500,000 | - | - | - | - | 9,500,000 |
| SS-07-02 Ellingson Rd Sewer Ext | - | - | 1,050,000 | - | - | - | - | 1,050,000 |
| WL-07-08 Ellingson Rd Water Ext | - | - | 1,961,000 | - | - | - | - | 1,961,000 |
| SVC Access Road | - | - | 1,500,000 | - | - | - | - | 1,500,000 |
| SVC Water Line | - | - | 1,000,000 | - | - | - | - | 1,000,000 |
| Total Capital Projects Fund | 50,700 | 375,000 | 23,275,200 | - | - | - | - | 23,700,900 |
| SENIOR CENTER ENDOWMENT FUND | | | | | | | | |
| Senior Center Endowment | - | 2,400 | - | - | - | - | 50,400 | 52,800 |
| Total Senior Center Endowment Fund | - | 2,400 | - | - | - | - | 50,400 | 52,800 |
| LIBRARY TRUST FUND | | | | | | | | |
| V. O. Torney Trust | - | 1,500 | - | - | - | - | 10,400 | 11,900 |
| Manela Trust | - | 7,100 | - | - | - | - | 69,500 | 76,600 |
| Total Library Trust Fund | - | 8,600 | - | - | - | - | 79,900 | 88,500 |



CITY OF
Albany

O R E G O N

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT CATEGORY, continued
 Adopted for the Fiscal Year 2007-08

| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|---------------------------------------------|---------------------|-------------------------|----------------------|---------------------|---------------------|--------------------|-------------------|----------------------|
| SEWER FUND | | | | | | | | |
| Sewer Environmental Services | 440,200 | 266,000 | - | - | - | - | - | 706,200 |
| Wastewater Treatment Plant | 582,200 | 1,452,000 | 6,100 | - | - | - | - | 2,040,300 |
| Wastewater Collection | 794,500 | 740,600 | 280,000 | - | - | - | - | 1,815,100 |
| Wastewater Administration | - | 2,364,700 | 90,000 | - | - | 354,000 | - | 2,808,700 |
| Sewer Operations Administration | - | - | - | - | - | - | - | - |
| Sewer Customer Services | - | - | - | - | - | - | - | - |
| Sewer System Capital Projects | - | 660,000 | 6,399,000 | - | - | - | - | 7,059,000 |
| Sewer Equipment Replacement | - | - | 906,900 | - | - | - | - | 906,900 |
| Sewer SDC Improvement Fee Projects | - | - | 1,968,800 | 3,637,600 | - | - | - | 5,606,400 |
| Sewer SDC Reimbursement Fee Projects | - | - | 1,595,000 | - | - | - | - | 1,595,000 |
| Sewer Debt Service | - | 600 | - | - | 507,800 | - | - | 508,400 |
| Sewer Debt Service: North Albany | - | 1,000 | - | - | 569,100 | - | - | 570,100 |
| Sewer Economic Development | - | - | 246,600 | 25,000 | - | - | - | 271,600 |
| WW Facilities Improvement | - | 2,000 | 26,648,000 | - | - | - | - | 26,650,000 |
| Total Sewer Fund | 1,816,900 | 5,486,900 | 38,140,400 | 3,662,600 | 1,076,900 | 354,000 | - | 50,537,700 |
| WATER FUND | | | | | | | | |
| Water Administration | 118,900 | 2,867,000 | 45,000 | - | - | 814,400 | - | 3,845,300 |
| Water Canal Maintenance | 255,500 | 323,200 | - | - | - | - | - | 578,700 |
| Vine Street Water Treatment Plant | 188,200 | 692,400 | 116,500 | - | - | - | - | 997,100 |
| Water Distribution | 831,900 | 1,277,200 | - | - | - | - | - | 2,109,100 |
| Albany-Millersburg WTP | 413,000 | 654,800 | 150,000 | - | - | - | - | 1,217,800 |
| Water SDC Improvement Fee Projects | - | - | 1,273,900 | - | - | - | - | 1,273,900 |
| Water SDC Reimbursement Fee Projects | - | - | 945,800 | - | - | - | - | 945,800 |
| 2003 Water Bond Projects | - | - | 4,072,100 | - | - | - | - | 4,072,100 |
| Water Debt Service | - | 6,000 | - | - | 3,034,500 | - | - | 3,040,500 |
| Water GO Debt Service | - | 2,000 | - | - | 978,100 | - | - | 980,100 |
| Water Capital: Canal | - | - | 450,900 | - | - | - | - | 450,900 |
| Water System Capital Projects | - | 140,000 | 9,814,900 | - | - | - | - | 9,954,900 |
| Water Economic Development | - | - | 475,000 | 25,000 | - | - | - | 500,000 |
| North Albany Water Capital Projects | - | - | 247,000 | - | - | - | - | 247,000 |
| Water Equipment Replacement | - | - | 393,900 | - | - | - | - | 393,900 |
| Total Water Fund | 1,807,500 | 5,962,600 | 17,985,000 | 25,000 | 4,012,600 | 814,400 | - | 30,607,100 |
| CENTRAL SERVICES FUND | | | | | | | | |
| Finance | 994,700 | 443,700 | - | - | - | - | - | 1,438,400 |
| Council & Nondepartmental | 11,000 | 270,200 | - | - | - | - | - | 281,200 |
| City Manager's Office | 580,000 | 395,100 | - | - | - | - | - | 975,100 |
| Information Technology Services | 676,600 | 451,400 | - | - | - | - | - | 1,128,000 |
| Human Resources | 487,800 | 215,000 | - | - | - | - | - | 702,800 |
| Facilities Maintenance | 261,400 | 301,600 | - | - | - | - | - | 563,000 |
| GIS Services | 358,600 | 220,600 | - | - | - | - | - | 579,200 |
| Permit Tracking | 45,400 | 45,300 | - | - | - | - | - | 90,700 |
| Total Central Services Fund | 3,415,500 | 2,342,900 | - | - | - | - | - | 5,758,400 |
| PUBLIC WORKS SERVICES FUND | | | | | | | | |
| PW Administration | 392,900 | 243,700 | - | - | - | - | - | 636,600 |
| Engineering Services | 2,295,000 | 368,000 | - | - | - | - | - | 2,663,000 |
| Operations Administration | 686,300 | 413,700 | - | - | - | - | - | 1,100,000 |
| Water Quality Control Service | 316,100 | 114,800 | - | - | - | - | - | 430,900 |
| PW Customer Services | 512,500 | 549,000 | - | - | - | - | - | 1,061,500 |
| Facilities & Maintenance Engineering | 894,900 | 235,400 | - | - | - | - | - | 1,130,300 |
| Total Engineering/Water Quality Fund | 5,097,700 | 1,924,600 | - | - | - | - | - | 7,022,300 |
| Grand Totals | \$32,508,000 | \$30,772,200 | \$100,077,300 | \$10,454,500 | \$ 8,737,000 | \$5,469,800 | \$ 130,300 | \$195,171,400 |

Table 6
SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES

Adopted for the Fiscal Year 2007-08

An "unrestricted reserve" is an appropriation which may be used for any legal purpose within the general instructions of the type of fund in which it is budgeted. For example, "unrestricted reserve" in the Street Fund, a Special Revenue fund, can be used for any street related purpose. A "restricted reserve" can only be used for the specific purpose for which the reserve was established. Resources in the North Albany street reserve can be used only to maintain and replace streets in the North Albany area of the City.

| Fund/Account#/Description | Reserved Amount | Description/Percent of Fund Budget |
|---------------------------------------------------|--------------------|--------------------------------------------------------|
| GENERAL FUND | | |
| 100-10-1003-99005 Contingencies | \$ 2,943,800 | U Budgetary policy sets a 5% minimum, 20% maximum |
| Total General Fund | 2,943,800 | 10.17% of General Fund budget |
| PARKS & RECREATION FUND | | |
| 202-35-1408-99005 Contingencies | 90,000 | U Designated for Parks activities |
| 202-35-1500-90012 Reserve: Capital Projects | 359,600 | R Restricted to Parks SDC projects |
| Total Parks & Recreation Fund | 449,600 | 5.46% of Parks & Recreation Fund budget |
| GRANTS FUND | | |
| 203-16-5003-90012 Reserve: Capital Projects | 200,000 | R Restricted to Airport Construction Projects |
| Total Grants Fund | 200,000 | 14.98% of Grants Fund budget |
| BUILDING INSPECTION FUND | | |
| 204-40-1602-99005 Contingencies | 837,100 | U Designated for Building Inspection activities |
| Total Building Inspection Fund | 837,100 | 28.63% of Building Inspection Fund budget |
| RISK MANAGEMENT FUND | | |
| 208-10-1005-69016 Reserve: Risk Management | 1,455,000 | U Designated for potential risk management liabilities |
| Total Risk Management Fund | 1,455,000 | 100% of Risk Management Fund budget |
| ECONOMIC DEVELOPMENT FUND | | |
| 211-10-1007-95000 Reserve: Debt Service | 19,800 | R Restricted to debt service |
| 211-16-1101-99005 Contingencies | 1,300 | R Restricted to debt service |
| 211-16-1103-90012 Reserve: Capital Projects | 200,000 | U Designated for airport improvements |
| Total Economic Development Fund | 221,100 | 16.08% of Economic Development Fund budget |
| AMBULANCE FUND | | |
| 212-25-1206-99005 Contingencies | 112,100 | U Designated for potential risk management liabilities |
| Total Ambulance Fund | 112,100 | 5.11% of Ambulance Fund budget |
| PUBLIC TRANSIT FUND | | |
| 213-16-1106-99005 Contingencies | 67,100 | U Designated for Albany Transit System activities |
| 213-16-1107-69015 Reserve: Operating | 25,100 | U Designated for Transit Loop System activities |
| Total Public Transit Fund | 92,200 | 8.94% of Public Transit Fund budget |
| CAPITAL REPLACEMENT FUND | | |
| 217-10-1010-90004 Reserve: Replacement | 3,359,200 | U Designated for equipment replacement |
| 217-10-1034-90008 Reserve: Building Replacement | 1,980,000 | U Designated for building replacement |
| 217-10-2002-90010 Reserve: Building Maintenance | 574,500 | U Designated for building maintenance |
| 217-13-1031-90004 Reserve: Replacement | 829,000 | U Designated for Information Technology equipment |
| Total Capital Replacement Fund | 6,742,700 | 84.86% of Capital Replacement Fund budget |
| STREET FUND | | |
| 250-50-2604-99005 Contingencies | 250,000 | U Designated for Albany Transit System activities |
| 250-50-2700-90009 Reserve: Street Connection Fees | 213,400 | R Restricted to street capital projects |
| 250-50-2700-90012 Reserve: Capital Projects | 2,000,200 | R Restricted to street capital projects |
| 250-50-2701-90012 Reserve: Capital Projects | 663,700 | R Restricted to North Albany projects |
| 250-50-2702-90012 Reserve: Capital Projects | 3,597,900 | R Restricted to Transportation SDC projects |
| Total Street Fund | 6,725,200 | 43.78% of Street Fund budget |
| DEBT SERVICE FUND | | |
| 301-10-1016-95000 Reserve: Debt Service | 738,700 | R Restricted to debt service |
| 301-10-1018-95000 Reserve: Debt Service | 241,800 | R Restricted to debt service |
| 301-10-1020-95000 Reserve: Debt Service | 38,000 | R Restricted to debt service |
| 301-10-1021-95000 Reserve: Debt Service | 155,000 | R Restricted to debt service |
| 301-10-1050-95000 Reserve: Debt Service | 115,000 | R Restricted to debt service |
| Total Debt Service Fund | 1,288,500 | 35.88% of Debt Service Fund budget |

Table 6
SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES, continued
 Adopted for the Fiscal Year 2007-08

| Fund/Account#/Description | Reserved Amount | Description/Percent of Fund Budget |
|--------------------------------------------------------|---------------------|-----------------------------------------------------------|
| CAPITAL PROJECTS FUND | | |
| 402-10-1012-90012 Reserve: Capital Projects | 215,000 | R Restricted endowment donations |
| Total Capital Projects Fund | 215,000 | 0.91% of Capital Projects Fund budget |
| SENIOR CENTER ENDOWMENT FUND | | |
| 501-35-1418-99505 Unappropriated Surplus | 50,400 | R Restricted endowment donations |
| Total Senior Center Endowment Fund | 50,400 | 95.45% of Senior Center Endowment Fund budget |
| LIBRARY TRUST FUND | | |
| 502-45-1703-99505 Unappropriated Surplus | 10,400 | R Restricted endowment donations |
| 502-45-1704-99505 Unappropriated Surplus | 69,500 | R Restricted endowment donations |
| Total Library Trust Fund | 79,900 | 90.28% of Library Trust Fund budget |
| SEWER FUND | | |
| 601-50-2407-99005 Contingencies | 354,000 | U Designated for sewer operations |
| 601-50-2500-90003 Reserve: Connection Fees | 522,000 | U Designated for sewer system capital projects |
| 601-50-2500-90011 Reserve: Storm Drain Collection Fees | 144,000 | U Designated for sewer system capital projects |
| 601-50-2500-90012 Reserve: Capital Projects | 130,000 | U Designated for sewer system capital projects |
| 601-50-2501-90007 Reserve: Equipment Replacement | 906,900 | U Designated for sewer equipment replacement |
| 601-50-2502-90001 Reserve: Pipe Over-sizing | 15,000 | R Restricted SDC - capacity increasing projects |
| 601-50-2502-90012 Reserve: Capital Projects | 599,300 | R Restricted SDC - capacity increasing projects |
| 601-50-2503-90012 Reserve: Capital Projects | 188,200 | R Restricted SDC - general capital improvements |
| 601-50-2505-95000 Reserve: Debt Service | 383,800 | R Restricted to debt service |
| 601-50-2506-90012 Reserve: Capital Projects | 246,600 | U Designated for sewer economic development charges |
| Total Sewer Fund | 3,489,800 | 6.91% of Sewer Fund budget |
| WATER FUND | | |
| 615-50-2202-99005 Contingencies | 814,400 | U Designated for water operations |
| 615-50-2300-90001 Reserve: Pipe Over-sizing | 10,000 | R Restricted to water system pipe over-sizing |
| 615-50-2300-90012 Reserve: Capital Projects | 807,900 | R Restricted to water system facility improvements |
| 615-50-2301-90012 Reserve: Capital Projects | 765,800 | R Restricted to SDC - treatment plant/distribution system |
| 615-50-2302-90012 Reserve: Capital Projects | 3,422,300 | R Restricted to 2003 water bond projects |
| 615-50-2306-95000 Reserve: Debt Service | 129,000 | R Restricted to debt service |
| 615-50-2307-90002 Reserve: Canal Capital | 200,000 | U Designated for water canal maintenance |
| 615-50-2308-90003 Reserve: Connection Fees | 360,000 | U Designated for water capital projects |
| 615-50-2308-90012 Reserve: Capital Projects | 1,188,100 | U Designated for water capital projects |
| 615-50-2309-90012 Reserve: Capital Projects | 475,000 | U Designated for water economic development projects |
| 615-50-2310-90012 Reserve: Capital Projects | 247,000 | R Restricted to North Albany projects |
| 615-50-2311-90007 Reserve: Equipment Replacement | 393,900 | U Designated for water equipment replacement |
| Total Water Fund | 8,813,400 | 28.8% of Water Fund budget |
| CENTRAL SERVICES FUND | | |
| 701-50-2010-69005 Reserve: GIS Aerial Mapping | 60,000 | U Designated for aerial mapping |
| 701-50-2011-69010 Reserve: System Upgrades | 4,400 | U Designated for permit software upgrades |
| Total Central Services Fund | 64,400 | 1.12% of Central Services Fund budget |
| TOTAL RESTRICTED RESERVES | | |
| | 15,258,000 | |
| TOTAL UNRESTRICTED RESERVES | | |
| | 18,522,200 | |
| TOTAL RESERVES | | |
| | \$33,780,200 | |

Table 7
HISTORICAL FINANCIAL INFORMATION BY FUND AND FUND TYPE
 Adopted Budget for the Fiscal Year 2007-08

| Fund type/Fund name | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-------------------------------------|-----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| General Fund | \$ 19,548,992 | \$ 20,687,034 | \$ 26,008,700 | \$ 26,039,200 | \$ 28,955,400 | 11.20% |
| Special Revenue Funds | | | | | | |
| Payroll Insurance | 490,880 | 408,972 | - | - | - | - |
| Parks & Recreation | 7,258,072 | 5,193,061 | 8,559,000 | 8,559,000 | 8,233,300 | (3.81%) |
| Grants | 1,143,133 | 617,159 | 1,500,600 | 1,547,600 | 1,335,100 | (13.73%) |
| Building Inspection | 1,333,590 | 1,479,962 | 2,387,700 | 2,387,700 | 2,924,100 | 22.47% |
| Community Development | 122,075 | 419,367 | - | - | - | - |
| Environmental Safety | 96,288 | 121,909 | - | - | - | - |
| Library Memorial | 33,813 | 115,051 | - | - | - | - |
| Risk Management | 258,591 | 1,994,748 | 1,035,000 | 1,035,000 | 1,455,000 | 40.58% |
| VALIANT | 25,741 | 37,181 | - | - | - | - |
| Economic Improvement District | 39,027 | 35,652 | - | - | - | - |
| Economic Development | 451,431 | 591,858 | 1,166,100 | 1,172,700 | 1,375,200 | 17.27% |
| Ambulance | 1,638,418 | 1,780,868 | 1,882,400 | 1,882,400 | 2,192,200 | 16.46% |
| Public Transit | 500,449 | 554,928 | 876,800 | 886,800 | 1,031,000 | 16.26% |
| Senior Center Foundation | 14,094 | 15,894 | - | - | - | - |
| Public Safety Levy | 2,165,588 | 2,029,262 | 2,532,000 | 2,532,000 | 3,002,900 | 18.60% |
| State Revenue Sharing | 253,100 | 327,021 | - | - | - | - |
| Capital Replacement | - | 6,504 | 6,919,000 | 6,919,000 | 7,945,700 | 14.84% |
| Street | 4,470,676 | 4,247,691 | 13,241,300 | 13,241,300 | 15,362,200 | 16.02% |
| Total Special Revenue Funds | 20,294,966 | 19,977,088 | 40,099,900 | 40,163,500 | 44,856,700 | 11.69% |
| Debt Service Funds | | | | | | |
| Debt Service | 3,726,504 | 2,115,335 | 4,824,600 | 4,824,600 | 3,591,600 | (25.56%) |
| Bancroft Bond Redemption | 354,423 | 2,466,354 | - | - | - | - |
| Total Debt Service Funds | 4,080,927 | 4,581,689 | 4,824,600 | 4,824,600 | 3,591,600 | (25.56%) |
| Capital Projects Funds | | | | | | |
| Equipment Replacement | 287,684 | 3,998,089 | - | - | - | - |
| Capital Projects | 7,346,748 | 5,428,952 | 6,798,200 | 6,798,200 | 23,700,900 | 248.63% |
| Improvement Fund | 706,402 | 302,029 | - | - | - | - |
| Total Capital Projects Funds | 8,340,834 | 9,729,070 | 6,798,200 | 6,798,200 | 23,700,900 | 248.63% |
| Permanent Funds | | | | | | |
| Senior Center Endowment | - | 455 | 53,900 | 53,900 | 52,800 | (2.04%) |
| Library Trust | - | - | 88,400 | 88,400 | 88,500 | 0.11% |
| Total Permanent Funds | - | 455 | 142,300 | 142,300 | 141,300 | (0.70%) |
| Enterprise Funds | | | | | | |
| Sewer | 9,254,378 | 14,525,689 | 40,255,700 | 40,255,700 | 50,537,700 | 25.54% |
| Water | 34,796,413 | 17,708,386 | 32,015,000 | 32,015,000 | 30,607,100 | (4.40%) |
| Total Enterprise Funds | 44,050,791 | 32,234,075 | 72,270,700 | 72,270,700 | 81,144,800 | 12.28% |
| Internal Service Funds | | | | | | |
| Central Services | 2,617,881 | 2,937,175 | 5,338,200 | 5,338,200 | 5,758,400 | 7.87% |
| Information Technology | 1,276,297 | 1,548,096 | - | - | - | - |
| Equipment Maintenance | 749,535 | - | - | - | - | - |
| GIS | 473,430 | 685,277 | - | - | - | - |
| Public Works Services | 4,165,960 | 7,365,301 | 3,751,900 | 3,751,900 | 7,022,300 | 87.17% |
| Total Internal Service Funds | 9,283,103 | 12,535,849 | 9,090,100 | 9,090,100 | 12,780,700 | 40.60% |
| Totals for All Fund Types | \$ 105,599,613 | \$ 99,745,260 | \$159,234,500 | \$159,328,600 | \$195,171,400 | 22.50% |

Table 7 summarizes 2007-08 budget by fund and fund type. Also included are the actual expenditures for the 2004-05 and the 2005-06 fiscal years as well as the 2006-07 adopted and revised budgets.

Table 8
PROJECTED CHANGES IN FUND BALANCE

Adopted for the Fiscal Year 2007-08

| Fund Type/Fund Name | July 1, 2007 Fund Balance |Resources..... | | Operating: | | Transfers Out | Debt Service (3) | Projected June 30, 2008 Fund Balance |
|--------------------------------------|------------------------------|----------------------|---------------------|-------------------------------------------|---------------------|---------------------|---------------------|--------------------------------------------|
| | | Current | Transfers In | Personnel, Materials & Services (1) | Capital (2) | | | |
| GENERAL FUND | \$ 4,300,000 | \$ 21,820,500 | \$ 2,834,900 | \$24,643,900 | \$ 225,500 | \$ 1,142,200 | \$ - | \$ 2,943,800 |
| SPECIAL REVENUE FUNDS | | | | | | | | |
| Parks & Recreation | 2,069,800 | 5,852,700 | 310,800 | 5,089,000 | 2,290,900 | 403,800 | - | 449,600 |
| Grants | 50,000 | 1,045,100 | 240,000 | 305,300 | 829,800 | - | - | 200,000 |
| Building Inspection | 860,000 | 2,007,100 | 57,000 | 2,087,000 | - | - | - | 837,100 |
| Risk Management | 920,000 | 535,000 | - | - | - | - | - | 1,455,000 |
| Economic Development | 469,300 | 665,500 | 240,400 | 1,047,300 | - | 68,000 | 38,800 | 221,100 |
| Ambulance | 200,000 | 1,824,200 | 168,000 | 2,080,100 | - | - | - | 112,100 |
| Public Transit | 20,100 | 700,900 | 310,000 | 938,800 | - | - | - | 92,200 |
| Public Safety Levy | 489,000 | 2,513,900 | - | - | - | 3,002,900 | - | - |
| Capital Replacement | 6,648,000 | 1,208,200 | 89,500 | 313,000 | 890,000 | - | - | 6,742,700 |
| Street | 10,309,700 | 4,792,500 | 260,000 | 4,024,000 | 2,463,000 | 2,150,000 | - | 6,725,200 |
| Total Special Revenue Funds | 22,035,900 | 21,145,100 | 1,675,700 | 15,884,500 | 6,473,700 | 5,624,700 | 38,800 | 16,835,000 |
| DEBT SERVICE FUND | | | | | | | | |
| Debt Service | 1,428,200 | 1,741,700 | 421,700 | 2,700 | - | - | 2,300,400 | 1,288,500 |
| Total Debt Service Fund | 1,428,200 | 1,741,700 | 421,700 | 2,700 | - | - | 2,300,400 | 1,288,500 |
| CAPITAL PROJECTS FUNDS | | | | | | | | |
| Capital Projects | 2,007,400 | 19,693,500 | 2,000,000 | 425,700 | 23,060,200 | - | - | 215,000 |
| Total Capital Projects Funds | 2,007,400 | 19,693,500 | 2,000,000 | 425,700 | 23,060,200 | - | - | 215,000 |
| PERMANENT FUNDS | | | | | | | | |
| Senior Center Endowment | 47,900 | 4,900 | - | 2,400 | - | - | - | 50,400 |
| Library Trust | 84,400 | 4,100 | - | 8,600 | - | - | - | 79,900 |
| Total Permanent Funds | 132,300 | 9,000 | - | 11,000 | - | - | - | 130,300 |
| Total Governmental Fund Types | 29,903,800 | 64,409,800 | 6,932,300 | 40,967,800 | 29,759,400 | 6,766,900 | 2,339,200 | 21,412,600 |
| ENTERPRISE FUNDS | | | | | | | | |
| Sewer | 10,311,100 | 36,589,000 | 3,637,600 | 7,303,800 | 35,004,600 | 3,662,600 | 1,076,900 | 3,489,800 |
| Water | 15,290,200 | 15,316,900 | - | 7,770,100 | 9,986,000 | 25,000 | 4,012,600 | 8,813,400 |
| Total Enterprise Funds | 25,601,300 | 51,905,900 | 3,637,600 | 15,073,900 | 44,990,600 | 3,687,600 | 5,089,500 | 12,303,200 |
| INTERNAL SERVICE FUNDS | | | | | | | | |
| Central Services | 255,700 | 5,502,700 | - | 5,694,000 | - | - | - | 64,400 |
| Public Works Services | 87,000 | 6,935,300 | - | 7,022,300 | - | - | - | - |
| Total Internal Service Funds | 342,700 | 12,438,000 | - | 12,716,300 | - | - | - | 64,400 |
| Total Proprietary Fund Types | 25,944,000 | 64,343,900 | 3,637,600 | 27,790,200 | 44,990,600 | 3,687,600 | 5,089,500 | 12,367,600 |
| Total All Fund Types | \$55,847,800 | \$128,753,700 | \$10,569,900 | \$68,758,000 | \$74,750,000 | \$10,454,500 | \$7,428,700 | \$33,780,200 |

The projected June 30, 2008, fund balance is determined by subtracting the total requirements from the sum of the total resources and the July 1, 2007, beginning balance. Amounts held in reserve for future operating expenditures, debt service, and capital projects total \$1,544,500, \$1,308,300, and \$25,327,300, respectively. The reserved amounts are included in the projected June 30, 2008, fund balance.

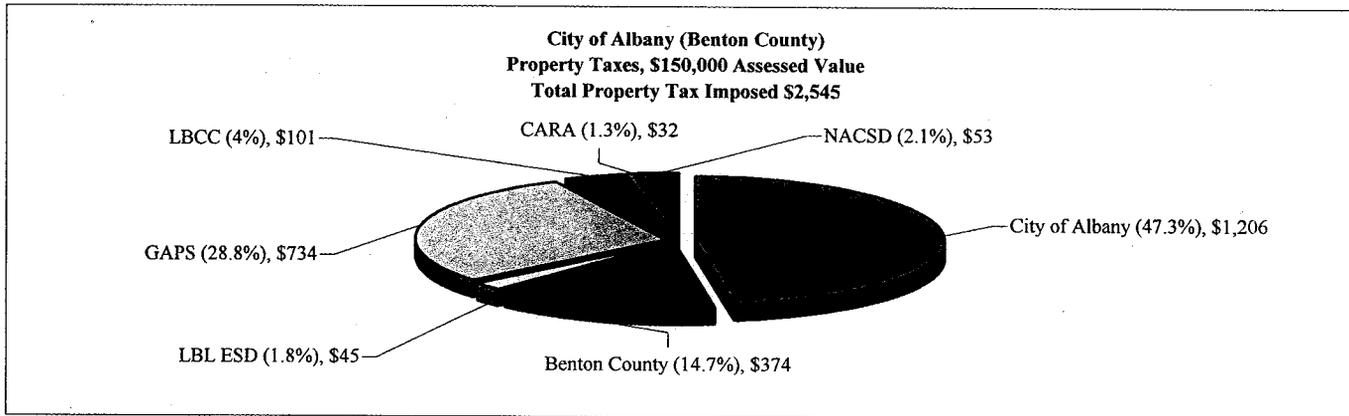
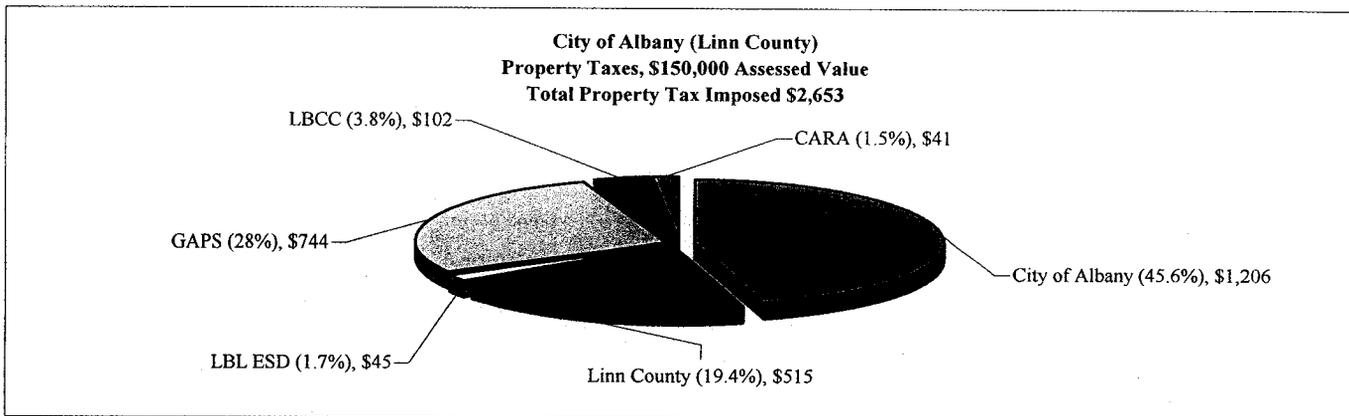
- (1) Operating expenditures less operating reserves.
- (2) Capital projects less capital reserves.
- (3) Debt service less debt reserves.

Table 9

PROPERTY TAX RATES - ALL OVERLAPPING DISTRICTS

Per \$1,000 of Assessed Value

| Fiscal Year | County | City of Albany | Linn & Benton Counties | Linn/ Benton/ Lincoln Counties ESD | Greater Albany Public School District | Linn/ Benton Community College | Albany Urban Renewal (CARA) | North Albany County Service District (NACSD) | Total Effective Rate (1) |
|-------------|--------|----------------|------------------------|------------------------------------|---------------------------------------|--------------------------------|-----------------------------|----------------------------------------------|--------------------------|
| 1997-1998 | Linn | 7.74 | 3.43 | 0.31 | 5.93 | 0.73 | - | - | \$18.14 |
| | Benton | 7.74 | 2.18 | 0.31 | 5.93 | 0.77 | - | 0.55 | 17.48 |
| 1998-1999 | Linn | 6.70 | 3.11 | 0.31 | 5.23 | 0.72 | - | - | 16.07 |
| | Benton | 6.70 | 2.21 | 0.31 | 5.23 | 0.72 | - | 0.54 | 15.71 |
| 1999-2000 | Linn | 7.16 | 3.19 | 0.31 | 5.54 | 0.70 | - | - | 16.90 |
| | Benton | 7.16 | 2.53 | 0.31 | 5.54 | 0.70 | - | 0.50 | 16.74 |
| 2000-2001 | Linn | 7.36 | 3.20 | 0.30 | 5.50 | 0.71 | - | - | 17.07 |
| | Benton | 7.36 | 2.55 | 0.30 | 5.50 | 0.70 | - | 0.46 | 16.87 |
| 2001-2002 | Linn | 7.30 | 3.05 | 0.30 | 5.07 | 0.72 | - | - | 16.44 |
| | Benton | 7.30 | 2.85 | 0.30 | 5.07 | 0.70 | - | 0.46 | 16.68 |
| 2002-2003 | Linn | 7.23 | 3.04 | 0.30 | 4.93 | 0.69 | 0.18 | - | 16.37 |
| | Benton | 7.23 | 2.85 | 0.30 | 4.93 | 0.70 | 0.18 | 0.46 | 16.65 |
| 2003-2004 | Linn | 8.12 | 3.34 | 0.30 | 4.92 | 0.67 | 0.20 | - | 17.55 |
| | Benton | 8.12 | 2.86 | 0.28 | 4.64 | 0.64 | 0.15 | 0.39 | 17.08 |
| 2004-2005 | Linn | 8.04 | 3.43 | 0.30 | 4.96 | 0.68 | 0.27 | - | 17.68 |
| | Benton | 8.04 | 2.49 | 0.30 | 4.89 | 0.67 | 0.21 | 0.35 | 16.95 |
| 2005-2006 | Linn | 7.96 | 3.31 | 0.30 | 4.84 | 0.67 | 0.30 | - | 17.38 |
| | Benton | 7.96 | 2.55 | 0.30 | 4.51 | 0.67 | 0.23 | 0.33 | 16.55 |
| 2006-2007 | Linn | 7.87 | 3.31 | 0.30 | 4.80 | 0.67 | 0.34 | - | 17.29 |
| | Benton | 7.87 | 2.51 | 0.30 | 4.80 | 0.67 | 0.26 | 0.31 | 16.72 |



(1) Source-Summary of Assessment and Tax Roll, Linn and Benton Counties.

DEBT MANAGEMENT

The City of Albany is subject to City Charter and State Constitutional limitations for issuing debt. Chapter 14,

Oregon Revised Statutes, Chapter 287, provides a debt limit of three percent (3%) of the True Cash Value of all taxable properties within City boundaries. Debt Service Schedule Tables 13-22 summarize the total principal and interest due on all debt of the City. Debt Service Table 23 presents Enterprise Fund revenue bond coverage information for the last 10 fiscal years.

Debt Summary

Outstanding debt as of July 1, 2007:

| | |
|------------------------------------------------------------------|-----------------------------|
| Short-term | None |
| Long-term: | |
| Gross bonded debt (all debt with a General Obligation pledge) | |
| 1996 General Obligation Fire Substation Construction Bonds | \$ 2,390,000 |
| 1998 General Obligation Water Bonds | 900,000 |
| 1999 General Obligation Street Construction Bonds | 8,335,000 |
| General Fund Pledge Obligations | |
| 1995 Hotel/Motel Tax Revenue Bonds | 830,000 |
| Pledged from the general revenues of the City | |
| 2002 Limited Tax Pension Obligations | 6,683,781 |
| Payable from unobligated, non-property tax, revenues of the City | |
| 2004 Revenue Obligations | 3,265,000 |
| Gross Debt (General Obligation and General Fund pledge) | <u>\$ 22,403,781</u> |
| Net direct debt (all debt paid in whole or in part by taxes) | \$ 11,625,000 |
| Net overlapping debt as of June 30, 2006 | <u>45,472,791</u> |
| Total net direct debt and overlapping debt | <u><u>\$ 57,097,791</u></u> |

Debt Ratios

| | | <u>Per Capita</u> | <u>Percent of True Cash Value</u> |
|------------------------------------------------------|------------------|-------------------|-------------------------------------------|
| 2007 Population | 46,610 | | |
| True Cash Value | \$ 3,553,860,690 | \$ 76,246.74 | |
| Gross Bonded Debt | 11,625,000 | 249.41 | 0.33% |
| Gross Debt including General Fund Obligations | 22,403,781 | 480.66 | 0.63% |
| Net Direct Debt (General Obligation only) | 11,625,000 | 249.41 | 0.33% |
| Overlapping Debt | 45,472,791 | 975.60 | 1.28% |
| Net Direct (General Obligation) and Overlapping Debt | 57,097,791 | 1,225.01 | 1.61% |
| Gross Debt and Overlapping Debt | 67,876,572 | 1,456.27 | 1.91% |

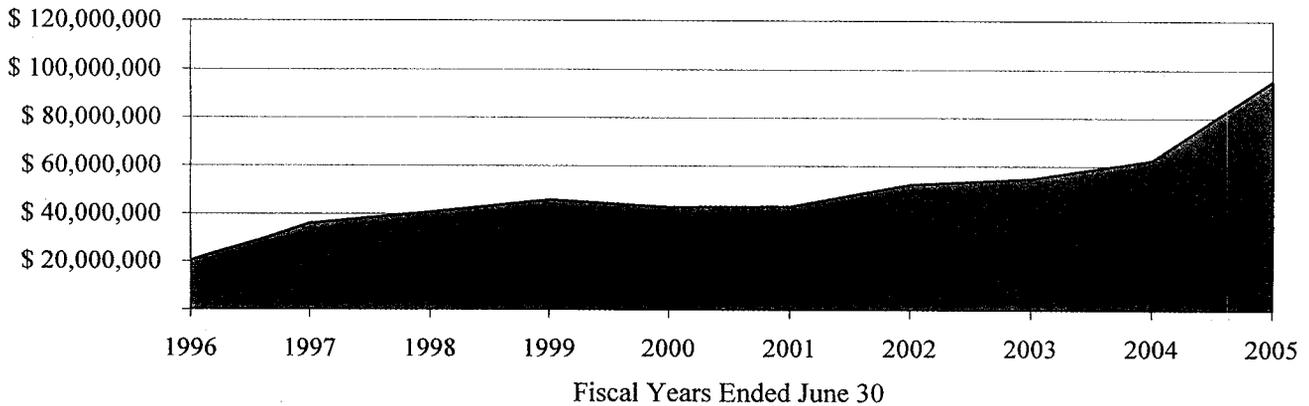
Future Bond Plans:

The City does not plan to issue any bonds in Fiscal Year 2007-2008.

Debt Service Schedule - Table 10
COMPUTATION OF LEGAL DEBT MARGIN
as of June 30, 2007

| | | |
|-------------------------------------------------------|--------------|-------------------|
| True Cash Value for the City of Albany (1) | | \$ 3,553,860,690 |
| 3% Limitation | | 3% |
| General Obligation Debt Limit - 3% of True Cash Value | | 106,615,821 |
| Gross bonded debt principal: | | |
| 1996 Fire Substation Construction Bonds | \$ 2,390,000 | |
| 1998 Water Bonds | 900,000 | |
| 1999 General Obligation Street Bonds | 8,335,000 | |
| Less: | | |
| Sinking Fund Reserve (2) | 475,280 | |
| Net debt subject to 3% limitation | | \$ 11,149,720 |
| Legal Debt Margin for General Obligation Debt | | \$ 95,466,101 |

Historical Trend of Legal Debt Margin



(1) Source: Tax Rolls - Linn and Benton County Tax Assessors as of July 1, 2005.

(2) Sinking Fund Reserve equals \$315,382 from the Debt Service Fund and \$159,898 from the Water Fund.

Oregon Revised Statutes Chapter 287 provides a debt limit of three percent (3%) of the true cash value of all taxable properties within City boundaries. Excluded from this limit are improvement bonds and sinking fund reserves. An increasing debt margin is a favorable trend which suggests that the true cash value of the City is rising as compared to outstanding general obligation debt.

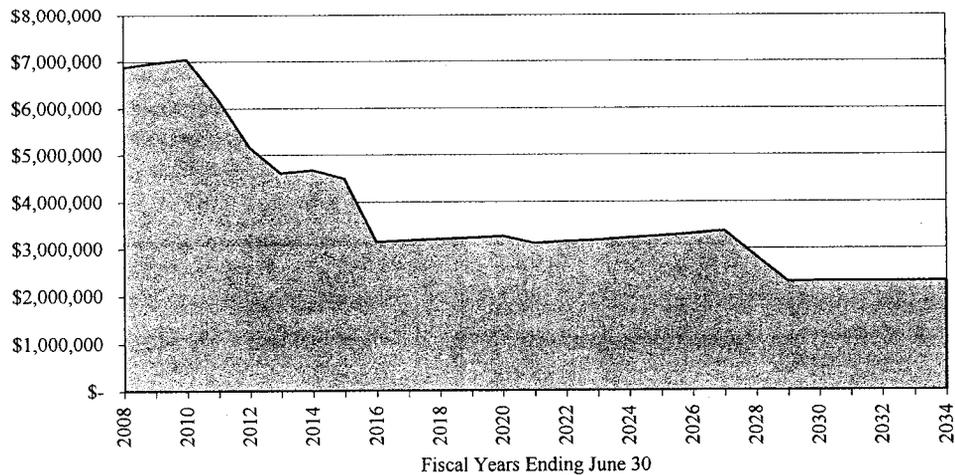
Debt Service Schedule - Table 11

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS**

as of June 30, 2007

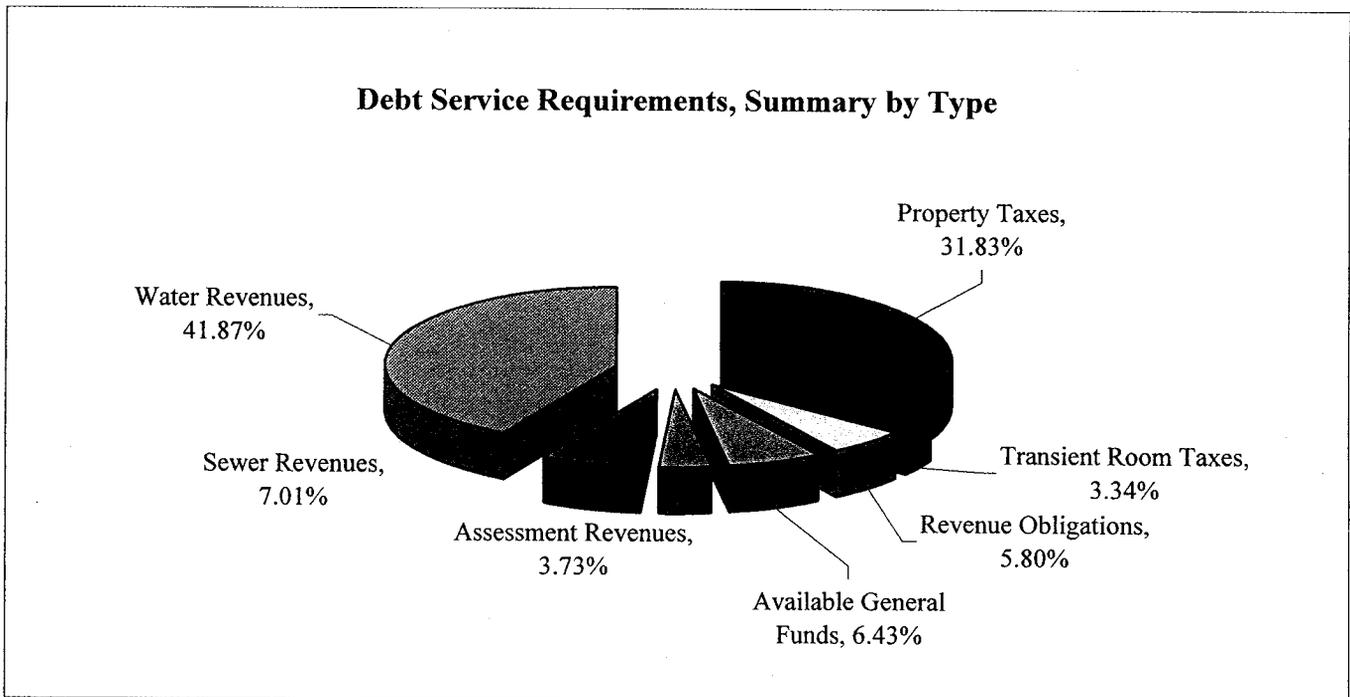
| Years of Maturity |Total Requirements..... | | |
|----------------------|------------------------------|----------------------|----------------------|
| | Total | Principal | Interest |
| 2007-2008 | \$ 6,876,456 | \$ 4,084,375 | \$ 2,792,081 |
| 2008-2009 | 6,966,141 | 4,334,195 | 2,631,946 |
| 2009-2010 | 7,043,169 | 4,565,042 | 2,478,127 |
| 2010-2011 | 6,189,922 | 3,832,073 | 2,357,849 |
| 2011-2012 | 5,163,603 | 2,922,446 | 2,241,157 |
| 2012-2013 | 4,610,218 | 2,452,868 | 2,157,350 |
| 2013-2014 | 4,669,580 | 2,586,687 | 2,082,893 |
| 2014-2015 | 4,491,305 | 2,480,019 | 2,011,286 |
| 2015-2016 | 3,136,206 | 1,192,498 | 1,943,708 |
| 2016-2017 | 3,169,943 | 1,244,483 | 1,925,460 |
| 2017-2018 | 3,200,199 | 1,296,140 | 1,904,059 |
| 2018-2019 | 3,225,507 | 1,346,257 | 1,879,250 |
| 2019-2020 | 3,259,364 | 1,454,604 | 1,804,760 |
| 2020-2021 | 3,105,661 | 1,630,000 | 1,475,661 |
| 2021-2022 | 3,144,151 | 1,760,000 | 1,384,151 |
| 2022-2023 | 3,174,846 | 1,890,000 | 1,284,846 |
| 2023-2024 | 3,219,315 | 2,040,000 | 1,179,315 |
| 2024-2025 | 3,256,486 | 2,190,000 | 1,066,486 |
| 2025-2026 | 3,306,435 | 2,360,000 | 946,435 |
| 2026-2027 | 3,356,316 | 2,545,000 | 811,316 |
| 2027-2028 | 2,820,206 | 2,155,000 | 665,206 |
| 2028-2029 | 2,290,325 | 1,740,000 | 550,325 |
| 2029-2030 | 2,298,125 | 1,835,000 | 463,125 |
| 2030-2031 | 2,299,000 | 1,930,000 | 369,000 |
| 2031-2032 | 2,300,000 | 2,030,000 | 270,000 |
| 2032-2033 | 2,300,875 | 2,135,000 | 165,875 |
| 2033-2034 | 2,306,250 | 2,250,000 | 56,250 |
| | <u>\$101,179,604</u> | <u>\$ 62,281,687</u> | <u>\$ 38,897,917</u> |

Annual Principal and Interest Requirements - All Funds



Debt Service Schedule - Table 12
SUMMARY OF DEBT SERVICE BY TYPE AND FUND
 2007-2008 Fiscal Year Requirements

| Fund/Source | Principal | Interest | Total for 2007-2008 |
|------------------------------------------------------------------------|--------------------|--------------------|------------------------|
| DEBT SERVICE FUND: | | | |
| Property Taxes | \$ 1,035,000 | \$ 422,485 | \$ 1,457,485 |
| Transient Room Taxes | 200,000 | 41,725 | 241,725 |
| Revenue Obligations | 305,000 | 115,350 | 420,350 |
| Limited Tax Pension Obligations (payable from available general funds) | 65,043 | 401,015 | 466,058 |
| Total Debt Service Fund | 1,605,043 | 980,575 | 2,585,618 |
| BANCROFT BOND REDEMPTION FUND: | | | |
| Limited Tax Bancroft Improvement Bonds | 62,377 | 22,808 | 85,185 |
| SEWER FUND: | | | |
| Property Assessments | 161,080 | 24,162 | 185,242 |
| Sewer Revenue | 475,000 | 32,794 | 507,794 |
| Total Sewer Fund: | 636,080 | 56,956 | 693,036 |
| WATER FUND: | | | |
| Property Taxes | 760,000 | 89,085 | 849,085 |
| Water Revenue | 1,340,875 | 1,693,492 | 3,034,367 |
| Total Water Fund: | 2,100,875 | 1,782,577 | 3,883,452 |
| Total Requirements for Fiscal Year 2007-2008 | \$4,404,375 | \$2,842,916 | \$7,247,291 |

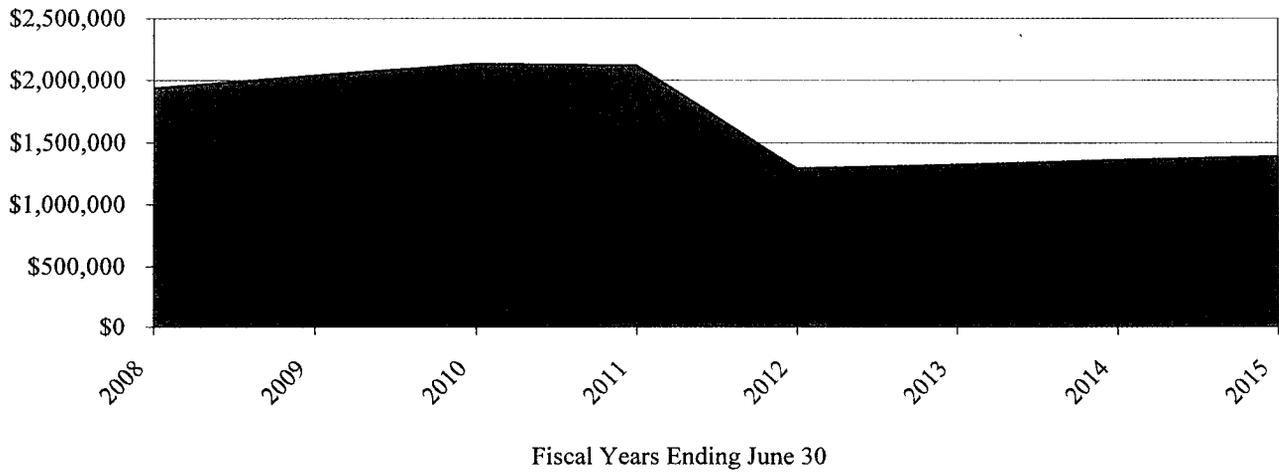


**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
GENERAL OBLIGATION SUPPORTED BONDS**

as of June 30, 2007

| Years of Maturity | Total Requirements | | | 1998 Water | | 1999 General Obligation Street Bonds | | 2007 General Obligation Refunding Bonds | |
|----------------------|---------------------|---------------------|--------------------|--------------------|-------------------|-----------------------------------------|------------------|--------------------------------------------|--------------------|
| | Total | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 1,935,735 | \$ 1,475,000 | \$ 460,735 | \$ 760,000 | \$ 89,085 | \$ 440,000 | \$ 38,250 | \$ 275,000 | \$ 333,400 |
| 2008-2009 | 2,037,015 | 1,640,000 | 397,015 | 795,000 | 55,065 | 460,000 | 19,550 | 385,000 | 322,400 |
| 2009-2010 | 2,130,788 | 1,805,000 | 325,788 | 835,000 | 18,788 | | | 970,000 | 307,000 |
| 2010-2011 | 2,118,200 | 1,850,000 | 268,200 | | | | | 1,850,000 | 268,200 |
| 2011-2012 | 1,289,200 | 1,095,000 | 194,200 | | | | | 1,095,000 | 194,200 |
| 2012-2013 | 1,320,400 | 1,170,000 | 150,400 | | | | | 1,170,000 | 150,400 |
| 2013-2014 | 1,358,600 | 1,255,000 | 103,600 | | | | | 1,255,000 | 103,600 |
| 2014-2015 | 1,388,400 | 1,335,000 | 53,400 | | | | | 1,335,000 | 53,400 |
| | <u>\$13,578,338</u> | <u>\$11,625,000</u> | <u>\$1,953,338</u> | <u>\$2,390,000</u> | <u>\$ 162,938</u> | <u>\$ 900,000</u> | <u>\$ 57,800</u> | <u>\$8,335,000</u> | <u>\$1,732,600</u> |

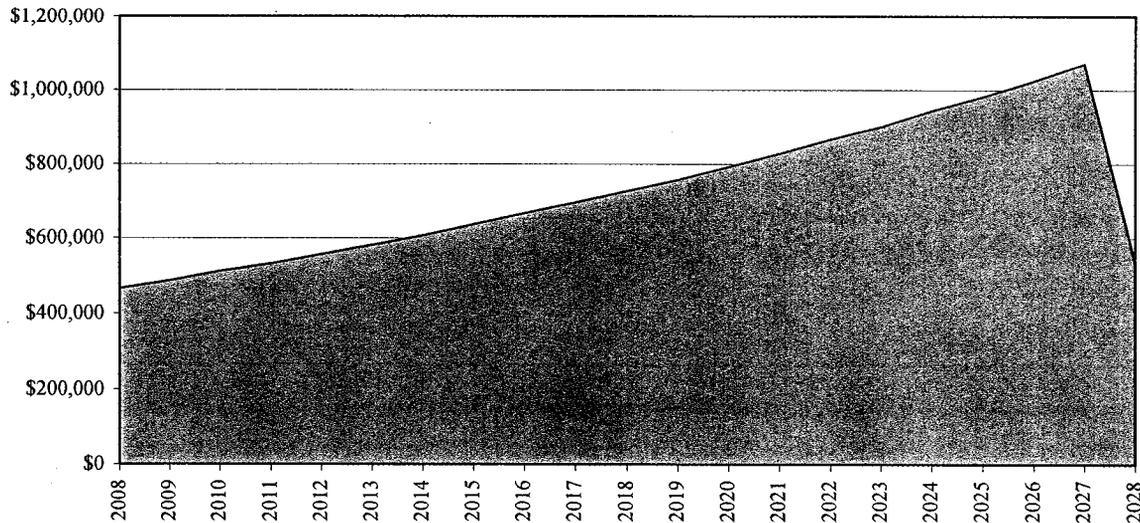
General Obligation Debt



Debt Service Schedule - Table 14
SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
LIMITED TAX PENSION OBLIGATIONS *
as of June 30, 2007

| Years of Maturity |Total Requirements..... | | | 2002 Limited Tax Pension Bonds | |
|-------------------|------------------------------|--------------------|--------------------|--------------------------------|--------------------|
| | Total | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 466,058 | \$ 65,043 | \$ 401,015 | \$ 65,043 | \$ 401,015 |
| 2008-2009 | 486,058 | 73,231 | 412,827 | 73,231 | 412,827 |
| 2009-2010 | 511,057 | 82,139 | 428,918 | 82,139 | 428,918 |
| 2010-2011 | 531,058 | 86,861 | 444,197 | 86,861 | 444,197 |
| 2011-2012 | 556,057 | 92,951 | 463,106 | 92,951 | 463,106 |
| 2012-2013 | 581,057 | 97,868 | 483,189 | 97,868 | 483,189 |
| 2013-2014 | 606,058 | 101,687 | 504,371 | 101,687 | 504,371 |
| 2014-2015 | 636,057 | 105,019 | 531,038 | 105,019 | 531,038 |
| 2015-2016 | 666,058 | 107,498 | 558,560 | 107,498 | 558,560 |
| 2016-2017 | 696,058 | 109,483 | 586,575 | 109,483 | 586,575 |
| 2017-2018 | 726,058 | 111,140 | 614,918 | 111,140 | 614,918 |
| 2018-2019 | 756,057 | 111,257 | 644,800 | 111,257 | 644,800 |
| 2019-2020 | 791,058 | 159,604 | 631,454 | 159,604 | 631,454 |
| 2020-2021 | 826,605 | 460,000 | 366,605 | 460,000 | 366,605 |
| 2021-2022 | 865,095 | 530,000 | 335,095 | 530,000 | 335,095 |
| 2022-2023 | 898,790 | 600,000 | 298,790 | 600,000 | 298,790 |
| 2023-2024 | 942,690 | 685,000 | 257,690 | 685,000 | 257,690 |
| 2024-2025 | 980,767 | 770,000 | 210,767 | 770,000 | 210,767 |
| 2025-2026 | 1,024,947 | 865,000 | 159,947 | 865,000 | 159,947 |
| 2026-2027 | 1,070,694 | 970,000 | 100,694 | 970,000 | 100,694 |
| 2027-2028 | 534,250 | 500,000 | 34,250 | 500,000 | 34,250 |
| | <u>\$15,152,587</u> | <u>\$6,683,781</u> | <u>\$8,468,806</u> | <u>\$6,683,781</u> | <u>\$8,468,806</u> |

Limited Tax Pension Obligations

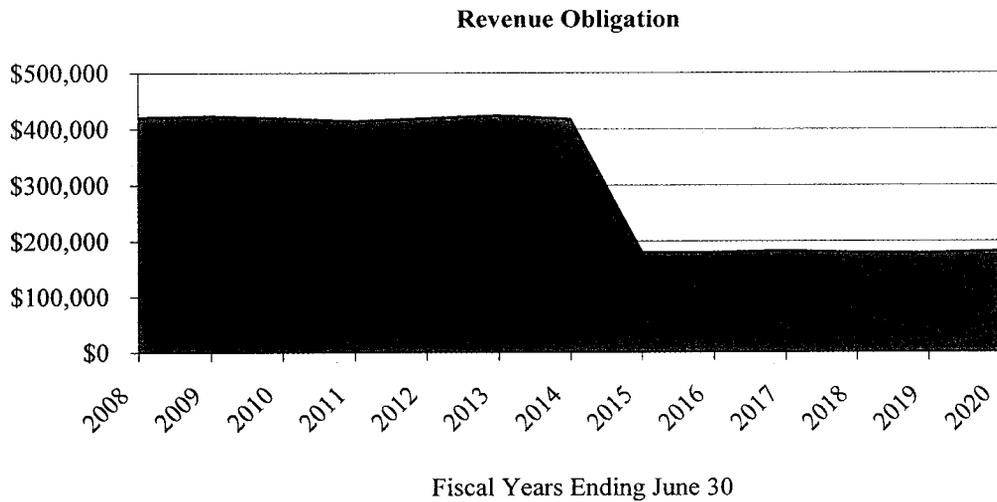


* Limited tax bonds were used to finance a portion of the City's estimated unfunded actuarial liability with the Oregon Public Employees Retirement System. The bonds are payable from Available General Funds, including all taxes and other funds legally available. The City is not authorized to levy additional taxes to pay the bonds.

Debt Service Schedule - Table 15

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
Revenue Obligations
as of June 30, 2007

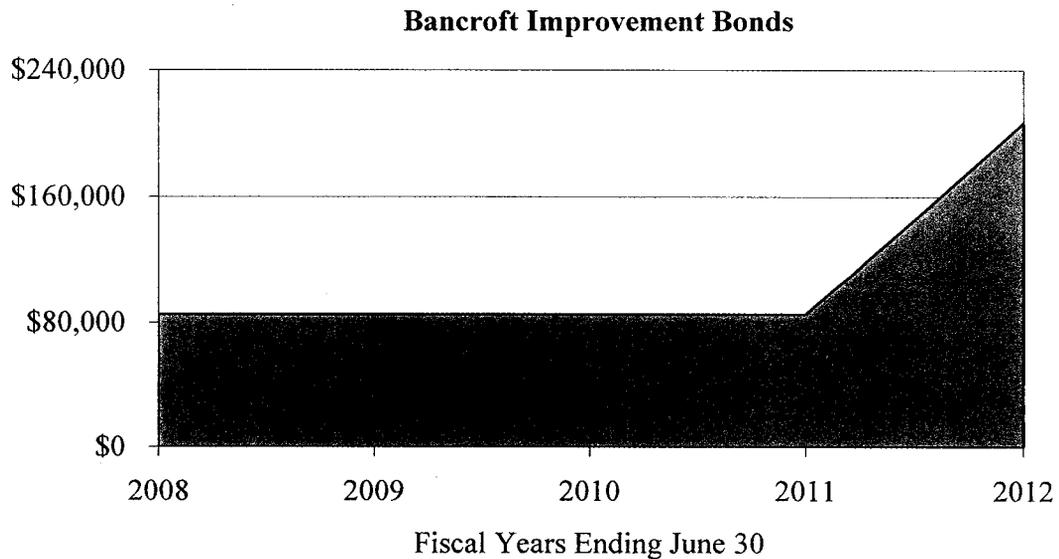
| Years of Maturity |Total Requirements..... | | | Revenue Obligations Series 2004 | |
|-------------------|------------------------------|--------------------|-------------------|---------------------------------|-------------------|
| | Total | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 420,350 | \$ 305,000 | \$ 115,350 | \$ 305,000 | \$ 115,350 |
| 2008-2009 | 422,726 | 315,000 | 107,726 | 315,000 | 107,726 |
| 2009-2010 | 419,064 | 320,000 | 99,064 | 320,000 | 99,064 |
| 2010-2011 | 413,664 | 325,000 | 88,664 | 325,000 | 88,664 |
| 2011-2012 | 418,914 | 340,000 | 78,914 | 340,000 | 78,914 |
| 2012-2013 | 423,204 | 355,000 | 68,204 | 355,000 | 68,204 |
| 2013-2014 | 417,228 | 365,000 | 52,228 | 365,000 | 52,228 |
| 2014-2015 | 179,454 | 140,000 | 39,454 | 140,000 | 39,454 |
| 2015-2016 | 179,554 | 145,000 | 34,554 | 145,000 | 34,554 |
| 2016-2017 | 182,304 | 155,000 | 27,304 | 155,000 | 27,304 |
| 2017-2018 | 179,554 | 160,000 | 19,554 | 160,000 | 19,554 |
| 2018-2019 | 178,394 | 165,000 | 13,394 | 165,000 | 13,394 |
| 2019-2020 | 182,000 | 175,000 | 7,000 | 175,000 | 7,000 |
| | <u>\$4,016,410</u> | <u>\$3,265,000</u> | <u>\$ 751,410</u> | <u>\$3,265,000</u> | <u>\$ 751,410</u> |



Debt Service Schedule - Table 16
SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
LIMITED TAX BANCROFT IMPROVEMENT BONDS *

as of June 30, 2007

| Years of Maturity |Total Requirements..... | | | 2002 Limited Tax Assessment Bonds | |
|-------------------|------------------------------|-------------------|------------------|-----------------------------------|------------------|
| | Total | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 85,185 | \$ 62,377 | \$ 22,808 | \$ 62,377 | \$ 22,808 |
| 2008-2009 | 85,185 | 65,567 | 19,618 | 65,567 | 19,618 |
| 2009-2010 | 85,185 | 68,920 | 16,265 | 68,920 | 16,265 |
| 2010-2011 | 85,185 | 72,444 | 12,741 | 72,444 | 12,741 |
| 2011-2012 | 206,771 | 197,735 | 9,036 | 197,735 | 9,036 |
| | <u>\$ 547,511</u> | <u>\$ 467,043</u> | <u>\$ 80,468</u> | <u>\$ 467,043</u> | <u>\$ 80,468</u> |

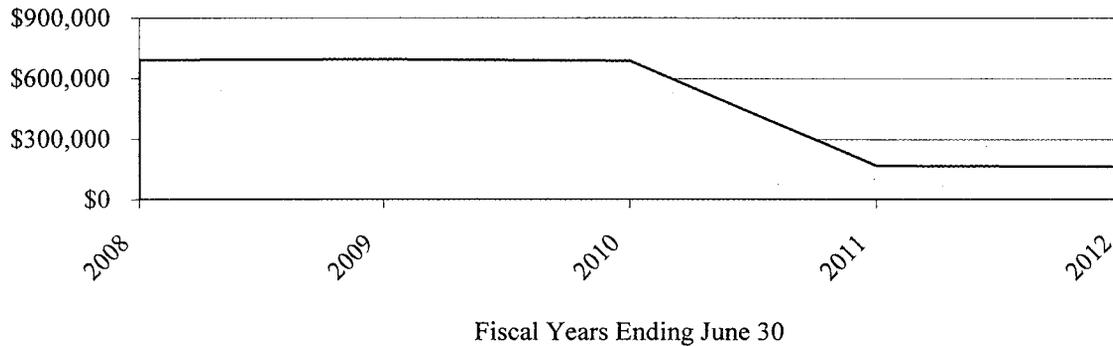


* Bonds issued under the State of Oregon Bancroft Bonding Act, Oregon Revised Statutes 223.205 and 223.210 to 223.295.

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
REVENUE SUPPORTED DEBT - SEWER FUND
as of June 30, 2007

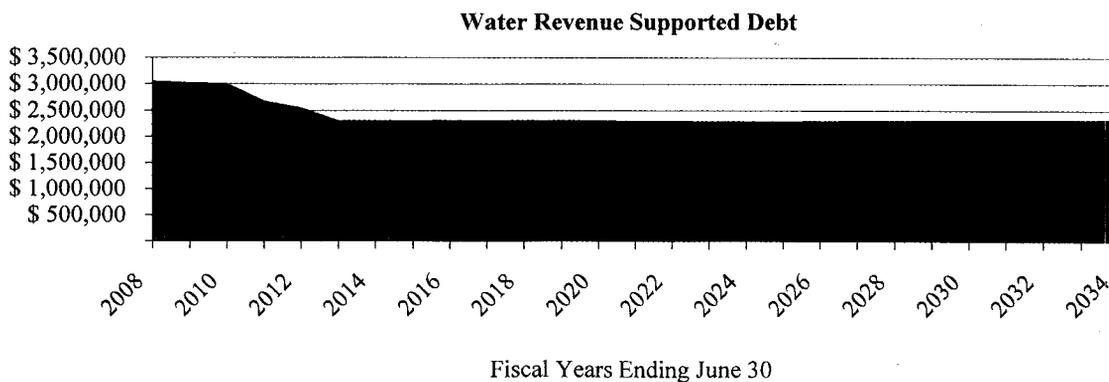
| Years of Maturity |Total Requirements..... | | | S.R.F. Loan | | 2004 Sewer | |
|-------------------|------------------------------|---------------------|-------------------|-------------------|------------------|---------------------|------------------|
| | Total | Principal | Interest | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 693,036 | \$ 636,080 | \$ 56,956 | \$ 161,080 | \$ 24,162 | \$ 475,000 | \$ 32,794 |
| 2008-2009 | 695,352 | 656,081 | 39,271 | 161,081 | 19,330 | 495,000 | 19,941 |
| 2009-2010 | 687,269 | 666,081 | 21,188 | 161,081 | 14,497 | 505,000 | 6,691 |
| 2010-2011 | 170,746 | 161,081 | 9,665 | 161,081 | 9,665 | | |
| 2011-2012 | 165,913 | 161,081 | 4,832 | 161,081 | 4,832 | | |
| | <u>\$ 2,412,316</u> | <u>\$ 2,280,404</u> | <u>\$ 131,912</u> | <u>\$ 805,404</u> | <u>\$ 72,486</u> | <u>\$ 1,475,000</u> | <u>\$ 59,426</u> |

Sewer Revenue Supported Debt



Debt Service Schedule - Table 18
SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
REVENUE SUPPORTED DEBT - WATER FUND
as of June 30, 2007

| Years of Maturity |Total Requirements..... | | | 2002 Certificates of Participation | | 2004 Water | |
|-------------------|------------------------------|---------------------|---------------------|------------------------------------|------------------|---------------------|---------------------|
| | Total | Principal | Interest | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 3,034,367 | \$ 1,340,875 | \$ 1,693,492 | \$ 60,875 | \$ 17,955 | \$ 1,280,000 | \$ 1,675,537 |
| 2008-2009 | 2,999,617 | 1,374,316 | 1,625,301 | 64,316 | 14,514 | 1,310,000 | 1,610,787 |
| 2009-2010 | 2,981,694 | 1,412,902 | 1,568,792 | 67,902 | 10,928 | 1,345,000 | 1,557,864 |
| 2010-2011 | 2,655,031 | 1,126,687 | 1,528,344 | 71,687 | 7,141 | 1,055,000 | 1,521,203 |
| 2011-2012 | 2,526,748 | 1,035,679 | 1,491,069 | 75,679 | 3,150 | 960,000 | 1,487,919 |
| 2012-2013 | 2,285,557 | 830,000 | 1,455,557 | | | 830,000 | 1,455,557 |
| 2013-2014 | 2,287,694 | 865,000 | 1,422,694 | | | 865,000 | 1,422,694 |
| 2014-2015 | 2,287,394 | 900,000 | 1,387,394 | | | 900,000 | 1,387,394 |
| 2015-2016 | 2,290,594 | 940,000 | 1,350,594 | | | 940,000 | 1,350,594 |
| 2016-2017 | 2,291,581 | 980,000 | 1,311,581 | | | 980,000 | 1,311,581 |
| 2017-2018 | 2,294,587 | 1,025,000 | 1,269,587 | | | 1,025,000 | 1,269,587 |
| 2018-2019 | 2,291,056 | 1,070,000 | 1,221,056 | | | 1,070,000 | 1,221,056 |
| 2019-2020 | 2,286,306 | 1,120,000 | 1,166,306 | | | 1,120,000 | 1,166,306 |
| 2020-2021 | 2,279,056 | 1,170,000 | 1,109,056 | | | 1,170,000 | 1,109,056 |
| 2021-2022 | 2,279,056 | 1,230,000 | 1,049,056 | | | 1,230,000 | 1,049,056 |
| 2022-2023 | 2,276,056 | 1,290,000 | 986,056 | | | 1,290,000 | 986,056 |
| 2023-2024 | 2,276,625 | 1,355,000 | 921,625 | | | 1,355,000 | 921,625 |
| 2024-2025 | 2,275,719 | 1,420,000 | 855,719 | | | 1,420,000 | 855,719 |
| 2025-2026 | 2,281,488 | 1,495,000 | 786,488 | | | 1,495,000 | 786,488 |
| 2026-2027 | 2,285,622 | 1,575,000 | 710,622 | | | 1,575,000 | 710,622 |
| 2027-2028 | 2,285,956 | 1,655,000 | 630,956 | | | 1,655,000 | 630,956 |
| 2028-2029 | 2,290,325 | 1,740,000 | 550,325 | | | 1,740,000 | 550,325 |
| 2029-2030 | 2,298,125 | 1,835,000 | 463,125 | | | 1,835,000 | 463,125 |
| 2030-2031 | 2,299,000 | 1,930,000 | 369,000 | | | 1,930,000 | 369,000 |
| 2031-2032 | 2,300,000 | 2,030,000 | 270,000 | | | 2,030,000 | 270,000 |
| 2032-2033 | 2,300,875 | 2,135,000 | 165,875 | | | 2,135,000 | 165,875 |
| 2033-2034 | 2,306,250 | 2,250,000 | 56,250 | | | 2,250,000 | 56,250 |
| | <u>\$64,546,379</u> | <u>\$37,130,459</u> | <u>\$27,415,920</u> | <u>\$ 340,459</u> | <u>\$ 53,688</u> | <u>\$36,790,000</u> | <u>\$27,362,232</u> |

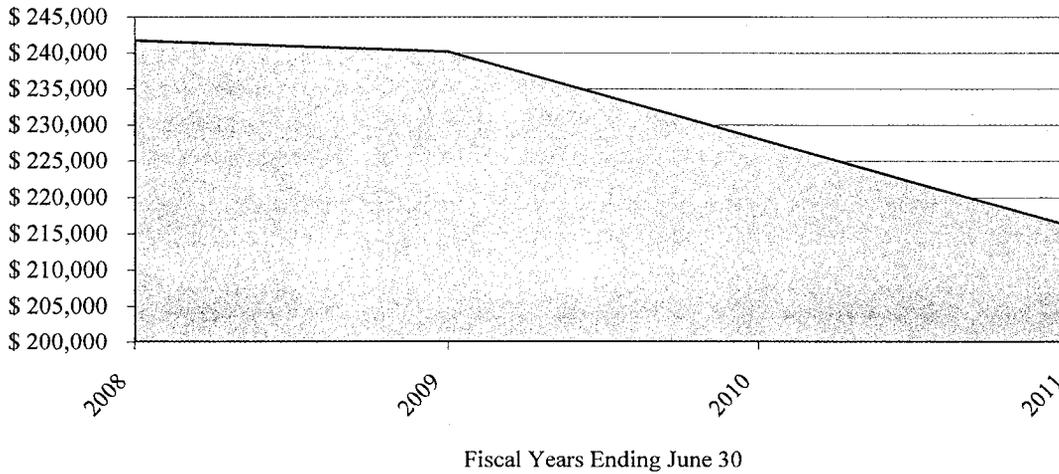


Debt Service Schedule - Table 19

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
SPECIAL REVENUE SUPPORTED BONDS - HOTEL/MOTEL ROOM TAX
as of June 30, 2007

| Years of Maturity |Total Requirements..... | | | 1995 Series A | |
|-------------------|------------------------------|-------------------|------------------|-------------------|------------------|
| | Total | Principal | Interest | Principal | Interest |
| 2007-2008 | \$ 241,725 | \$ 200,000 | \$ 41,725 | \$ 200,000 | \$ 41,725 |
| 2008-2009 | 240,188 | 210,000 | 30,188 | 210,000 | 30,188 |
| 2009-2010 | 228,112 | 210,000 | 18,112 | 210,000 | 18,112 |
| 2010-2011 | 216,038 | 210,000 | 6,038 | 210,000 | 6,038 |
| | <u>\$ 926,063</u> | <u>\$ 830,000</u> | <u>\$ 96,063</u> | <u>\$ 830,000</u> | <u>\$ 96,063</u> |

Hotel/Motel Room Tax Revenue Supported Debt



Debt Service Schedule - Table 20
REVENUE BOND COVERAGE: ENTERPRISE FUNDS (1)
 last 10 fiscal years

| Fiscal Year Ended June 30 | Operating Revenue | Operating Expense(2) | Net Operating Revenue | Debt Requirements(3) | | Total Debt Requirements | Coverage |
|---------------------------|-------------------|----------------------|-----------------------|----------------------|------------|-------------------------|----------|
| | | | | Principal | Interest | | |
| 1997 | \$ 10,625,772 | \$ 6,400,969 | \$ 4,224,803 | \$ 770,000 | \$ 816,161 | \$ 1,586,161 | 266.35% |
| 1998 | 10,812,600 | 6,442,518 | 4,370,082 | 800,000 | 771,892 | 1,571,892 | 278.01% |
| 1999 | 12,024,171 | 7,384,109 | 4,640,062 | 850,000 | 725,692 | 1,575,692 | 294.48% |
| 2000 | 12,942,813 | 8,237,264 | 4,705,549 | 710,000 | 675,529 | 1,385,529 | 339.62% |
| 2001 | 13,195,007 | 9,599,974 | 3,595,033 | 930,000 | 632,375 | 1,562,375 | 230.10% |
| 2002 | 13,740,259 | 10,058,642 | 3,681,617 | 990,000 | 584,371 | 1,574,371 | 233.85% |
| 2003 | 15,079,613 | 10,501,818 | 4,577,795 | 1,045,000 | 536,874 | 1,581,874 | 289.39% |
| 2004 | 18,804,174 | 11,418,450 | 7,385,724 | 1,090,000 | 940,396 | 2,030,396 | 363.76% |
| 2005 | 18,803,046 | 10,796,509 | 8,006,537 | 1,872,850 | 1,899,438 | 3,772,288 | 212.25% |
| 2006 | 19,826,801 | 12,468,959 | 7,357,842 | 1,895,738 | 1,860,210 | 3,755,948 | 195.90% |

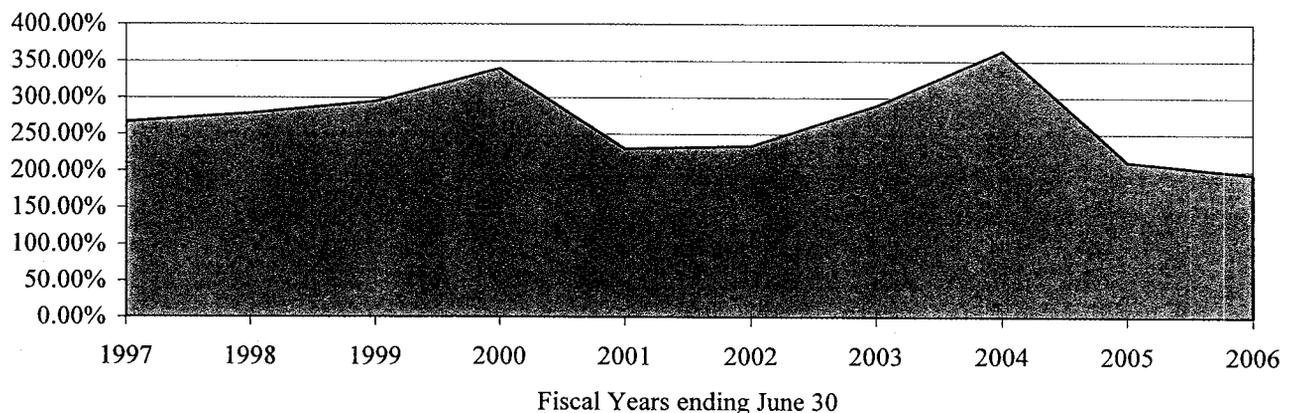
(1) In November 1984, the City issued General Obligation/Revenue Bonds to purchase the Citywide water system from Pacific Power & Light. The 1984 bonds were advance refunded in 1985 and the 1985 bonds were in turn advance refunded in 1987. Through 1992, the annual debt requirements were made from revenues generated through water user charges. In 1993 and 1994, the City levied property taxes of \$300,000 which were combined with Water revenues to make debt service payments. Starting in 1995 and for every year since, the City has levied property taxes to meet the full debt requirements (approximately \$920,000 annually). Also, in 1995, the 1985 Water Bonds were called. In addition, on the May 1, 1998, call date, General Obligation Water Bonds were issued to refund the 1987 Water Bonds lowering the annual debt service requirement to approximately \$840,000.

In October, 2003, the City sold \$40,485,000 of water revenue/refunding bonds. As a result, water rates were increased by 28 percent to cover the \$2.9 million annual debt service.

(2) Operating expenses less depreciation.

(3) Includes principal and interest amounts paid from water and sewer revenues only.

Enterprise Funds Bond Coverage



GENERAL FUND

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PROGRAM FUNCTIONS

The General Fund is used to account for all of the financial resources except those accounted for in another fund. The City has one General Fund. General Fund programs include:

Nondepartmental

Expenditures which cannot be attributed to other General Fund programs are accounted for in this program. Major interfund transfers include: \$260,000 to the Street Fund for street lighting; \$239,900 to the Debt Service Fund to service debt on the 2004 Revenue Obligations; \$164,300 of State Revenue Sharing proceeds to the Albany Transit System; \$129,200 of State Revenue Sharing proceeds to the Paratransit System. \$244,800 will be paid to the Facilities Maintenance program for maintenance of General Fund Buildings. Included in this program is the General Fund Contingency at \$2,945,300.

Municipal Court

Municipal Court processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and private citizens of the City of Albany. This program is responsible for scheduling and conducting pretrial conferences and court trials including notification of attorneys, police officers, and witnesses.

Code Enforcement

This program provides coordination of property-related municipal code enforcement activities.

Fire Suppression

Fire Suppression responds to emergencies including fires, rescues, hazardous materials incidents, vehicle accidents, health difficulties, and natural or other disasters. This program is responsible for the production and maintenance of the Emergency Operations Plan.

Public Safety Levy-Fire

This program accounts for the Fire personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November 2, 2002, General Election. The 2007-08 Fiscal Year is the fifth year of the levy.

Fire & Life Safety

Personnel in this program conduct fire and life safety inspections of occupancies covered by municipal and fire codes within the City. Also provided are fire and life safety information and education, review of construction plans for compliance with the Uniform Fire Code and other appropriate laws and codes, fire investigation, and administration of the Juvenile Firesetters Program.

Police

This program provides Police detective and prosecutorial services, community service assistance, City regulatory services, traffic enforcement, and accident investigation. In addition, the Police Department provides animal control, community policing, crime prevention programs, and maintains records in accordance with state statutes and departmental policies.

Public Safety Levy-Police

This program accounts for the Police personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November 2, 2002, General Election. The Fiscal Year 2007-08 is the fifth year of the levy.

Planning

Staff in this program administer the Development Code, oversee the City's state-mandated "periodic review" process, and participate as a member of the City's economic development team. Comprehensive planning activities include involvement in housing issues, historic preservation issues, and transportation planning.

Housing

Housing assists with the development or maintenance of affordable housing. Assistance may be provided to affordable housing agencies in the Albany area.

Library

The Library program provides for educational, informational, cultural, and recreational needs of the residences and businesses of Albany.

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

REVENUE TRENDS AND ASSUMPTIONS

Property Taxes

The estimated 2007-08 collection of current property taxes for the General Fund will total \$13,400,000. Provisions of Ballot Measure 50 and subsequent legislation have combined to set the permanent tax rate for the City of Albany at \$6.3984 per \$1,000 of assessed value. Ballot Measure 50 limits the annual increase in assessed value of each property to three percent. The increase is not automatic and can only increase as much as the real market value up to the three percent limit. The value of new construction is added to the assessed value allowing property taxes revenues to increase. For 2007-08, tax collections are estimated to rise by 4.55 percent. The collection rate is estimated to be 93.28 percent of the taxes levied.

In addition, in the General Election of November 2002, Albany voters passed a local option levy to support public safety. The levy is for five years at \$0.95 per \$1,000 of assessed value. For 2007-08, the last year of the levy passed in November, 2002, tax collections are estimated to be \$2,398,900. The tax revenues will be received into the Public Safety Fund (215) and distributed to the General Fund (100) throughout the year. In the November 2006, General Election, the voters of the City approved another five year, \$0.95 per \$1,000 of assessed value, public safety levy to begin in Fiscal Year 2008-09.

Franchise Fees and Privilege Taxes

Franchise fees and privilege taxes, which account for 12.31 percent of the General Fund budget, are forecast to increase 13.9 percent over the amounts budgeted in Fiscal Year 2006-07. It is projected that the 2007-08 level of actual receipts will be similar to that of 2006-07.

Licenses and Fees

With a potential downturn in the housing market, planning fees are forecast to decrease by 28.6 percent (\$60,000).

Intergovernmental Revenues

Intergovernmental revenues are projected to increase by 15 percent for Fiscal Year 2007-08. Rural fire district payments will increase \$241,000 (16.74 percent). State shared revenues (liquor taxes, cigarette taxes, and state revenue sharing) are forecast to increase by 11.61 percent (\$91,000).

Charges for Services

The only item in this section is the rental charge for City Hall office space. The rental charges are used to pay for building maintenance and repair, and for principal and interest payments on the City Hall construction debt. Primarily due to increased energy costs and maintenance projects as the building ages, rental charges for 2007-08 will increase by 18.55 percent.

Fines and Forfeitures

After a 30 percent increase in court fines in Fiscal Year 2006-07, a modest 3.31 percent increase has been forecast for 2007-08. A boost in number of traffic enforcement officers led to the dramatic increase in the prior fiscal year. Scheduled for implementation in 2007-08 is the photo red light enforcement program. The extent of the effect on 2007-08 court revenues will depend on when the system is installed. A minor increase is anticipated in the 2007-08 budget.

Other Revenues

There are no major changes in this category as the 2007-08 adopted budget reflects historical levels of activity.

Investment Earnings

As interest rates continue to rise, the City will have increased earnings on its investment of idle cash. For 2007-08, interest earnings are expected to be \$250,000, an increase of 67 percent above the 2006-07 estimate.

GENERAL FUND

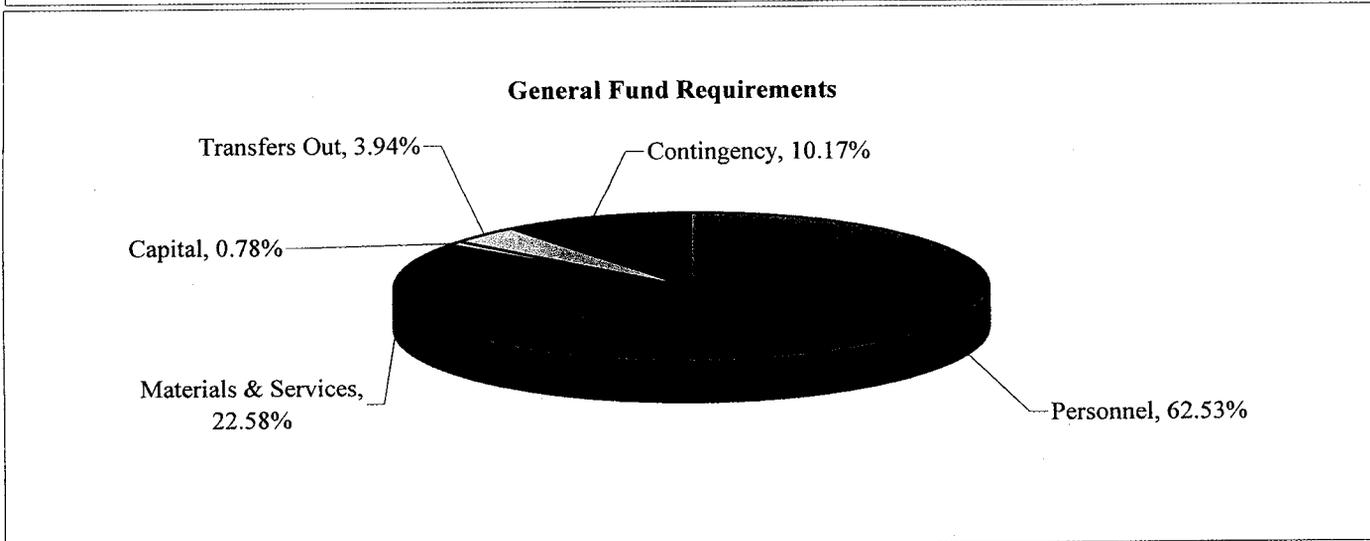
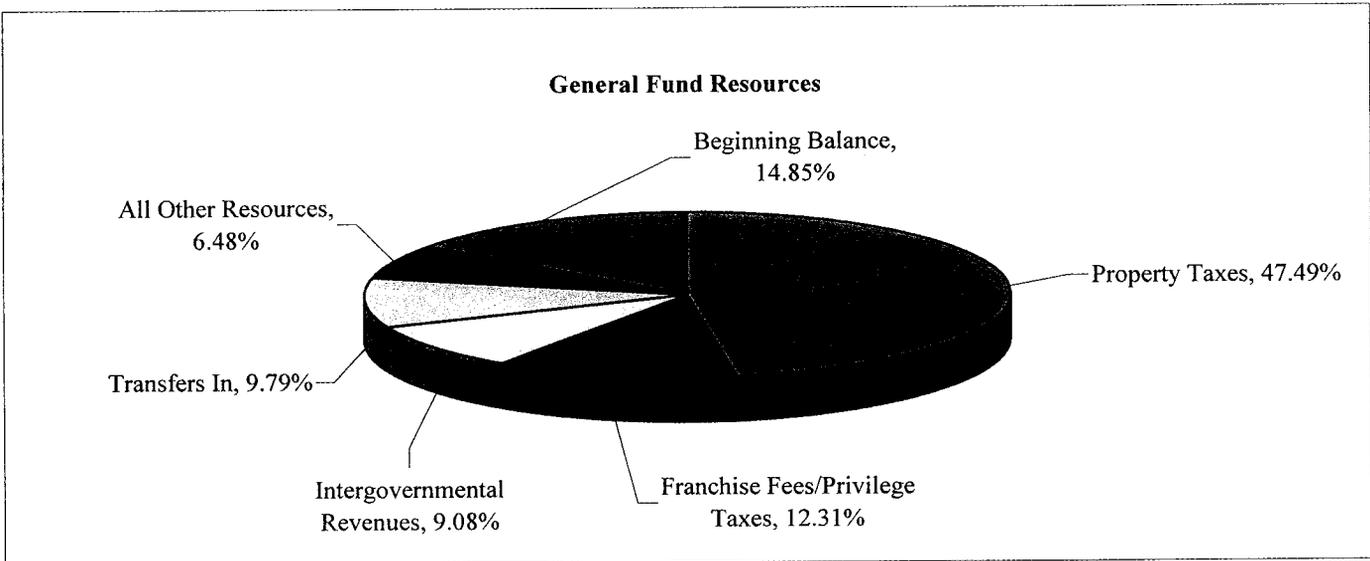
Adopted for the Fiscal Year 2007-08

RESOURCES

| | |
|--------------------------------|---------------------|
| Property Taxes | \$13,750,000 |
| Franchise Fees/Privilege Taxes | 3,565,000 |
| Licenses & Fees | 260,000 |
| Intergovernmental Revenues | 2,630,200 |
| Charges for Service | 456,400 |
| Fines & Forfeitures | 773,000 |
| Other Revenues | 135,900 |
| Investment Earnings | 250,000 |
| Transfers In | 2,834,900 |
| Beginning Balance | 4,300,000 |
| Total Resources | \$28,955,400 |

REQUIREMENTS

| | |
|---------------------------|---------------------|
| Personnel | \$18,105,900 |
| Materials & Services | 6,538,000 |
| Capital | 225,500 |
| Transfers Out | 1,142,200 |
| Contingency | 2,943,800 |
| Total Requirements | \$28,955,400 |



GENERAL FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$11,045,107 | \$11,987,363 | \$12,340,900 | \$12,340,900 | \$13,400,000 | 8.58% | 46.28% |
| Property Taxes - Delinquent | 395,080 | 517,871 | 460,000 | 460,000 | 350,000 | (23.91%) | 1.21% |
| Privilege Tax: Electric | 1,413,841 | 1,442,287 | 1,400,000 | 1,400,000 | 1,570,000 | 12.14% | 5.42% |
| Franchise Fees: Communication Facilities | 84,685 | 46,320 | 50,000 | 50,000 | 50,000 | - | 0.17% |
| Franchise Fees: Telephone | 240,059 | 249,343 | 185,000 | 185,000 | 270,000 | 45.95% | 0.93% |
| Franchise Fees: Garbage Collection | 310,945 | 356,122 | 395,000 | 395,000 | 395,000 | - | 1.36% |
| Privilege Tax: Natural Gas | 685,449 | 825,745 | 750,000 | 750,000 | 880,000 | 17.33% | 3.04% |
| Franchise Fees: Cable TV | 332,307 | 345,621 | 350,000 | 350,000 | 400,000 | 14.29% | 1.38% |
| Licenses | 6,649 | 8,470 | 5,000 | 5,000 | 5,000 | - | 0.02% |
| Library Fees | 56,635 | 64,271 | 60,000 | 60,000 | 80,000 | 33.33% | 0.28% |
| Planning Fees | 167,130 | 218,114 | 210,000 | 210,000 | 150,000 | (28.57%) | 0.52% |
| Alarm Fees | 19,450 | 25,108 | 25,000 | 25,000 | 25,000 | - | 0.09% |
| DUII Enforcement Grant | 10,924 | 15,848 | 16,000 | 31,500 | 15,500 | (50.79%) | 0.05% |
| State Liquor Taxes | 419,546 | 465,208 | 434,000 | 434,000 | 480,000 | 10.60% | 1.66% |
| State Cigarette Taxes | 77,953 | 80,771 | 80,000 | 80,000 | 85,000 | 6.25% | 0.29% |
| State Revenue Sharing | - | - | 270,000 | 270,000 | 310,000 | 14.81% | 1.07% |
| Conflagration Response Reimbursement | - | 25,414 | - | - | - | - | - |
| EAIP WComp Wage Subsidy Reimb | - | 5,661 | - | - | - | - | - |
| Albany Rural Fire District | 908,462 | 1,075,948 | 1,170,200 | 1,170,200 | 1,311,200 | 12.05% | 4.53% |
| North Albany Rural Fire District | 208,592 | 179,502 | 150,000 | 150,000 | 244,300 | 62.87% | 0.84% |
| Palestine Rural Fire District | 107,416 | 111,748 | 119,300 | 119,300 | 125,000 | 4.78% | 0.43% |
| GAPS Police Grant | 25,000 | 25,000 | 25,000 | 25,000 | 40,000 | 60.00% | 0.14% |
| Gray Early Childhood Fund Grant | - | - | - | - | 19,200 | - | 0.07% |
| Space Rental | 299,200 | 310,000 | 385,000 | 385,000 | 456,400 | 18.55% | 1.58% |
| Municipal Court Fines | 477,392 | 560,267 | 726,000 | 726,000 | 750,000 | 3.31% | 2.59% |
| Parking Violations | 4,469 | 4,315 | 4,000 | 4,000 | 7,000 | 75.00% | 0.02% |
| Nuisance Vehicle Administration Fee | 6,800 | 17,390 | 15,000 | 15,000 | 16,000 | 6.67% | 0.06% |
| Gifts & Donations | 22,641 | 11,868 | 10,000 | 25,000 | 25,000 | - | 0.09% |
| DARE Donations | 103 | 24 | - | - | 1,000 | - | - |
| Grass Abatement Fee Principal | - | 98 | - | - | - | - | - |
| Grass Abatement Fee Interest | - | 32 | - | - | - | - | - |
| Pay Phones | 107 | 52 | - | - | - | - | - |
| Miscellaneous Revenue | 37,454 | 90,132 | 40,000 | 40,000 | 65,000 | 62.50% | 0.22% |
| Over & Short | 186 | (36) | - | - | - | - | - |
| Capital Lease Proceeds | 162,060 | - | - | - | - | - | - |
| AEID Principal | - | - | 44,000 | 44,000 | 44,000 | - | 0.15% |
| AEID Interest | - | - | 900 | 900 | 900 | - | - |
| Interest | 91,650 | 203,238 | 150,000 | 150,000 | 250,000 | 66.67% | 0.86% |
| Total Current Resources | 17,617,292 | 19,269,115 | 19,870,300 | 19,900,800 | 21,820,500 | 9.65% | 75.35% |
| From Water Fund | - | - | 49,800 | 49,800 | - | (100.00%) | - |
| From Community Development | - | 378,590 | - | - | - | - | - |
| From Public Safety Levy Fund | 731,700 | 432,000 | 621,600 | 621,600 | 927,000 | 49.13% | 3.20% |
| From Health Insurance Fund | 237,547 | 408,972 | - | - | - | - | - |
| From Public Safety Levy-Police | 588,141 | 685,943 | 851,800 | 851,800 | 912,100 | 7.08% | 3.15% |
| From Public Safety Levy-Fire | 745,547 | 743,319 | 890,600 | 890,600 | 995,800 | 11.81% | 3.44% |
| From CARA Fund | 70,000 | - | - | - | - | - | - |
| From Public Works Services Fund | - | 92,000 | - | - | - | - | - |
| From State Revenue Sharing Fund | - | 41,121 | - | - | - | - | - |
| From Sewer Fund | - | - | 49,800 | 49,800 | - | (100.00%) | - |
| From Economic Imp District Fund | - | 2,987 | - | - | - | - | - |
| From VALIANT Fund | - | 1,633 | - | - | - | - | - |
| From Environmental Safety Fund | - | 884 | - | - | - | - | - |
| Total Transfers In | 2,372,935 | 2,787,449 | 2,463,600 | 2,463,600 | 2,834,900 | 15.07% | 9.79% |
| Beginning Balance | 2,292,352 | 2,733,586 | 3,200,000 | 3,200,000 | 3,830,000 | 19.69% | 13.24% |
| Reserved Beginning Balance-Housing | - | - | 474,800 | 474,800 | 470,000 | (1.01%) | 1.62% |
| Total General Fund Resources | \$22,282,579 | \$24,790,150 | \$26,008,700 | \$26,039,200 | \$28,955,400 | 11.20% | 100.00% |

GENERAL FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Nondepartmental | | | | | | | |
| Personnel | \$ 8,808 | \$ 9,505 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials & Services | 1,644,644 | 1,690,754 | 479,900 | 479,900 | 341,300 | 341,300 | 341,300 |
| Capital | 16,394 | - | - | - | - | - | - |
| Transfers Out | 615,428 | 724,354 | 948,300 | 948,300 | 1,115,200 | 1,115,200 | 1,115,200 |
| Contingency | - | - | 2,195,900 | 2,195,900 | 2,945,300 | 2,943,800 | 2,943,800 |
| Municipal Court | 471,487 | 477,985 | 582,700 | 582,700 | 700,600 | 702,100 | 702,100 |
| Code Enforcement | 28,696 | 14,675 | 30,000 | 30,000 | 32,000 | 32,000 | 32,000 |
| Fire Suppression | 5,145,470 | 5,579,067 | 6,429,300 | 6,429,300 | 7,144,900 | 7,144,900 | 7,144,900 |
| Public Safety Levy: Fire | 744,605 | 743,320 | 890,600 | 890,600 | 995,800 | 995,800 | 995,800 |
| Fire & Life Safety | 483,975 | 460,655 | 559,400 | 559,400 | 570,200 | 570,200 | 570,200 |
| Police | 7,248,297 | 7,586,594 | 9,594,100 | 9,624,600 | 10,476,600 | 10,476,600 | 10,476,600 |
| Public Safety Levy: Police | 586,992 | 685,944 | 851,800 | 851,800 | 912,100 | 912,100 | 912,100 |
| Planning | 707,103 | 743,270 | 1,061,200 | 1,061,200 | 1,128,200 | 1,128,200 | 1,128,200 |
| Housing | - | - | 474,800 | 474,800 | 455,000 | 455,000 | 455,000 |
| Library | 1,488,833 | 1,569,895 | 1,910,700 | 1,910,700 | 2,119,000 | 2,138,200 | 2,138,200 |
| Building Maintenance | 358,260 | 401,016 | - | - | - | - | - |
| Total Requirements | \$19,548,992 | \$20,687,034 | \$26,008,700 | \$26,039,200 | \$28,936,200 | \$28,955,400 | \$28,955,400 |

Staffing Summary (FTEs)

| | | | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Municipal Court | 4.050 | 4.050 | 4.050 | 4.125 | 5.125 | 5.125 | 5.125 |
| Fire Suppression | 48.000 | 48.000 | 47.000 | 47.000 | 47.000 | 47.000 | 47.000 |
| Public Safety Levy: Fire | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
| Fire & Life Safety | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
| Police | 77.250 | 78.000 | 83.000 | 84.250 | 84.250 | 84.250 | 84.250 |
| Public Safety Levy: Police | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 |
| Planning | 7.500 | 8.500 | 8.500 | 9.000 | 9.000 | 9.000 | 9.000 |
| Library | 20.038 | 20.038 | 20.038 | 20.038 | 20.225 | 20.225 | 20.225 |
| Building Maintenance | 2.000 | - | - | - | - | - | - |
| Total FTEs | 179.838 | 179.588 | 183.588 | 185.413 | 186.600 | 186.600 | 186.600 |

| Adopted Requirements by Type | | | | | | Adopted Budget | % of Fund Budget |
|-------------------------------|---------------------|----------------------|-------------------|---------------------|---------------------|---------------------|------------------|
| | Personnel | Materials & Services | Capital | Transfers Out | Contingency | | |
| Nondepartmental | \$ - | \$ 341,300 | \$ - | \$ 1,115,200 | \$ 2,943,800 | \$ 4,400,300 | 15.20% |
| Municipal Court | 300,900 | 401,200 | - | - | - | 702,100 | 2.42% |
| Code Enforcement | 11,200 | 20,800 | - | - | - | 32,000 | 0.11% |
| Fire Suppression | 5,327,900 | 1,616,500 | 200,500 | - | - | 7,144,900 | 24.68% |
| Public Safety Levy: Fire | 620,500 | 375,300 | - | - | - | 995,800 | 3.44% |
| Fire & Life Safety | 440,900 | 129,300 | - | - | - | 570,200 | 1.97% |
| Police | 8,490,500 | 1,986,100 | - | - | - | 10,476,600 | 36.18% |
| Public Safety Levy: Police | 730,600 | 156,500 | 25,000 | - | - | 912,100 | 3.15% |
| Planning | 865,500 | 262,700 | - | - | - | 1,128,200 | 3.90% |
| Housing | - | 428,000 | - | 27,000 | - | 455,000 | 1.57% |
| Library | 1,317,900 | 820,300 | - | - | - | 2,138,200 | 7.38% |
| Total Requirements | \$18,105,900 | \$ 6,538,000 | \$ 225,500 | \$ 1,142,200 | \$ 2,943,800 | \$28,955,400 | 100.00% |
| Percent of Fund Budget | 62.53% | 22.58% | 0.78% | 3.94% | 10.17% | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Nondepartmental (100-10-1003)
Responsible Manager/Title: Stewart Taylor, Finance Director

Functions and Responsibilities

- Included within this program are expenditures that may apply to several different General Fund Departments and are not identified with any one specific program.
- The General Fund subsidizes the electricity cost for street lights with a transfer of \$260,000 to the Street Fund.
- A \$40,000 transfer to the Parks and Recreation Fund, subsidizes the Urban Forestry Management program.
- Beginning with Fiscal Year 2006-2007, State Revenue Sharing proceeds, which are recorded as revenue in the General Fund, are transferred to the Public Transit Fund in support of the Albany Transit System, the Linn-Benton Loop System, and the Paratransit System.
- To fund future General Fund building maintenance projects, \$93,600 is transferred to the Capital Replacement Fund.
- Payments to the Albany Downtown Association from the collection of the Albany Economic Improvement District assessments are made from this program.
- Outside agency grants to the Veterans' Association (\$2,000) and the Senior Meals Program (\$3,000) are included in this budget.
- A transfer of \$25,000 is made from Nondepartmental in support of activities in the Economic Development Fund.
- To make the annual payments on the debt related to the construction of City Hall, \$170,200 is transferred to the Debt Service Fund.

PROGRAM BUDGET DATA

General Fund: Nondepartmental (100-10-1003)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 8,808 | \$ 9,505 | \$ - | \$ - | \$ - | - |
| Materials & Services | 1,644,644 | 1,690,754 | 479,900 | 479,900 | 341,300 | (28.88%) |
| Capital | 16,394 | - | - | - | - | - |
| Transfers Out | 615,428 | 724,354 | 948,300 | 948,300 | 1,115,200 | 17.60% |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 2,195,900 | 2,195,900 | 2,943,800 | 34.06% |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$2,285,274 | \$2,424,613 | \$3,624,100 | \$3,624,100 | \$4,400,300 | 21.42% |

Program Resources

None attributable to this program

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|----------|
| Total Program Resources | \$ - | - |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|----------|

Materials & Services Detail

| | | | | | | |
|---------------------------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-----------------|
| Central Service Charges | \$1,063,000 | \$1,158,400 | \$ - | \$ - | \$ - | - |
| Information Technology Services | 349,100 | 369,000 | - | - | - | - |
| GIS System Charges | 95,000 | 95,004 | - | - | - | - |
| Building Maintenance Charges | - | - | 385,000 | 385,000 | 244,800 | (36.42%) |
| Albany Boys & Girls Club | 63,100 | - | - | - | - | - |
| YMCA | 25,000 | - | - | - | - | - |
| Community After School Program | 11,000 | - | - | - | - | - |
| All other | 38,444 | 68,350 | 94,900 | 94,900 | 96,500 | 1.69% |
| Total Materials & Services | \$1,644,644 | \$1,690,754 | \$ 479,900 | \$ 479,900 | \$ 341,300 | (28.88%) |

Transfers Out Detail

| | | | | | | |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------|
| To Parks & Recreation Fund | \$ - | \$ 90,000 | \$ 93,600 | \$ 93,600 | \$ 120,800 | 29.06% |
| To Equipment Replacement Fund | 24,000 | 89,496 | 89,500 | 89,500 | 89,500 | - |
| To Street Fund: Street Lighting | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - |
| To Urban Forestry Management | 38,867 | 39,996 | 40,000 | 40,000 | 40,000 | - |
| To Albany Transit System | - | - | 153,100 | 153,100 | 164,300 | 7.32% |
| To Equip Rep: PS Land Acquisition | 20,000 | 50,004 | - | - | - | - |
| To Transit Loop System | - | - | 15,500 | 15,500 | 16,500 | 6.45% |
| To City Hall COP Debt Service | 272,561 | - | - | - | - | - |
| To Economic Development | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| To Paratransit System | - | - | 101,400 | 101,400 | 129,200 | 27.42% |
| To 2004 Revenue Obligations | - | 174,258 | 170,200 | 170,200 | 239,900 | 40.95% |
| To Bldg Insp-ADA Code Enforcement | - | - | - | - | 30,000 | - |
| Total Transfers Out | \$ 615,428 | \$ 724,354 | \$ 948,300 | \$ 948,300 | \$1,115,200 | 17.60% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Municipal Court (100-10-1029)
Responsible Manager/Title: Stewart Taylor, Finance Director

Functions and Responsibilities

- Municipal Court employees are responsible for processing the citations issued by the Albany Police Department, the Code Enforcement Division, and by private citizens of the City of Albany. Court is also responsible for scheduling and conducting pretrial conferences and trials, which includes notifying attorneys, police officers, and witnesses.
- Court procedures are administered by the Municipal Court Judge, who is an attorney licensed to practice in Oregon and is appointed by the City Council under a one-year contract.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Themes |
|----------------------------------------------------------------------------|-------------------------------|---------------|---------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete computer upgrade and conversion. | December 2006 | In Progress | An Effective Government |
| • Upgrade AS 400 and convert document management system to Microsoft Word. | December 2006 | In Progress | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Complete computer upgrade AS 400 and conversion. | December 2007 | | An Effective Government |
| • Upgrade and convert document management system to Microsoft Word. | December 2007 | | An Effective Government |
| • Fill and train one additional FTE. | July 2007 | | An Effective Government |
| • Fill and train one permanent part time person. | July 2007 | | An Effective Government |
| • Implement Photo Red Light Enforcement Program. | September 2007 | | An Effective Government |
| • Implement E-Ticket Program. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

General Fund: Municipal Court (100-10-1029)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 233,034 | \$ 238,331 | \$ 254,200 | \$ 254,200 | \$ 300,900 | 18.37% |
| Materials & Services | 238,453 | 239,654 | 328,500 | 328,500 | 401,200 | 22.13% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 471,487 | \$ 477,985 | \$ 582,700 | \$ 582,700 | \$ 702,100 | 20.49% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Municipal Court Fines | \$ 477,392 | \$ 560,267 | \$ 726,000 | \$ 726,000 | \$ 750,000 | 3.31% |
| Parking Violations | 4,469 | 4,315 | 4,000 | 4,000 | 7,000 | 75.00% |
| Total Program Resources | \$ 481,861 | \$ 564,582 | \$ 730,000 | \$ 730,000 | \$ 757,000 | 3.70% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 4.050 | 4.050 | 4.050 | 4.125 | 5.125 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------|-------|-------|-------|-------|-------|
| Number of warrants issued. | 2,265 | 1,892 | 2,500 | 2,500 | 2,000 |
| Case numbers issued. | 4,866 | 6,202 | 4,900 | 4,900 | 6,800 |
| Percent of pre-trials set within 90 days. | 98% | 98% | 98% | 98% | 98% |
| Percent of jury trials set within 90 days. | 75% | 75% | 75% | 75% | 75% |
| Percent of bench trials set within 90 days. | 80% | 75% | 80% | 80% | 80% |
| Percent of charges docketed within one working day. | 85% | 65% | 90% | 90% | 75% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Code Enforcement (100-11-1026)
Responsible Manager/Title: Wes Hare, City Manager

Functions and Responsibilities

- Provides centralized coordination of property-related municipal code enforcement activities.
 - Make quarterly reports to City Council on enforcement activities.
 - Reevaluate program and need for procedural changes and code revisions.
 - Prompt cleanup of private properties throughout the city in response to complaints.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Close out 40 complaints per year. | June 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Close out 40 complaints per year. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

General Fund: Code Enforcement (100-11-1026)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 18,325 | \$ 7,199 | \$ 16,000 | \$ 16,000 | \$ 11,200 | (30.00%) |
| Materials & Services | 10,371 | 7,476 | 14,000 | 14,000 | 20,800 | 48.57% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 28,696 | \$ 14,675 | \$ 30,000 | \$ 30,000 | \$ 32,000 | 6.67% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|------|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|------------------------------------|------|------|------|------|------|------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------------|-----|-----|-----|-----|-----|
| Percent of time forty complaints are cleared per year. | 74% | 85% | 75% | 75% | 85% |
|--------------------------------------------------------|-----|-----|-----|-----|-----|

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Fire Suppression (100-25-1201)
Responsible Manager/Title: John R. Bradner, Assistant Fire Chief

Functions and Responsibilities

- Respond available shift personnel within 90 seconds after notification of a fire, drowning, rescue, hazardous material, act of terrorism, or natural/manmade disaster, and mitigate incident.
 - Respond fire suppression personnel trained as EMT/paramedics to medical emergencies, motor vehicle collisions, and traumas.
 - Prepare for the broad spectrum of emergencies by training all personnel to a high level of proficiency and maintain special teams, i.e. Water Rescue, HazMat, and Technical Rescue.
 - Fire Department costs are shared with three rural fire districts, creating an 80/20 cost split between the City and rural districts representing 85 square miles.
 - Maintain vehicles and equipment in state of preparedness and condition for proper use during emergencies.
- Participate in the Department Fire Cause and Determination and Arson Investigation Program to determine origin of fires and eliminate arson.
 - Produce and maintain City of Albany Emergency Operations and Hazard Mitigation Plans.
 - Provide community education and service by fostering business partnerships and participating in civic events.
 - Participate in Department Juvenile Firesetter Program to reduce number of fires set by juveniles.
 - Participate in the Department's proactive fire education program through the schools (grades K-12) to reduce fire problems.
 - Staff two engines, one truck, and one switch crew (engine or ambulance) full-time.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete replacement of SCBA. | September 2006 | Completed | A Safe City |
| • Implement ICMA Community Performance Measures. | December 2006 | Completed | A Safe City |
| • Replace non-compliant apparatus. | May 2007 | Completed | A Safe City |
| • Complete State USAR training. | June 2007 | Completed | A Safe City |
| • Begin implementation of Hazard Mitigation Plan. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Update five-year strategic plan. | January 2008 | | A Safe City |
| • Place two new engines in service. | June 2008 | | A Safe City |
| • Identify and secure property to replace downtown station. | June 2008 | | A Safe City |
| • Replace radio system to meet federal narrowband requirements. | June 2008 | | A Safe City |
| • Provide leadership training, team building, and empowerment. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

General Fund: Fire Suppression (100-25-1201)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$4,526,916 | \$4,896,642 | \$5,110,400 | \$5,110,400 | \$5,327,900 | 4.26% |
| Materials & Services | 618,554 | 665,609 | 1,282,900 | 1,282,900 | 1,616,500 | 26.00% |
| Capital | - | 16,816 | 36,000 | 36,000 | 200,500 | 456.94% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$5,145,470 | \$5,579,067 | \$6,429,300 | \$6,429,300 | \$7,144,900 | 11.13% |

Program Resources

| | | | | | | |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Albany Rural Fire District | \$ 908,462 | \$1,075,948 | \$1,170,200 | \$1,170,200 | \$1,311,200 | 12.05% |
| North Albany Rural Fire District | 208,592 | 179,502 | 150,000 | 150,000 | 244,300 | 62.87% |
| Palestine Rural Fire District | 107,416 | 111,748 | 119,300 | 119,300 | 125,000 | 4.78% |
| Total Program Resources | \$1,224,470 | \$1,367,198 | \$1,439,500 | \$1,439,500 | \$1,680,500 | 16.74% |

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 48.000 | 48.000 | 47.000 | 47.000 | 47.000 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|---------|
| Value of property protected (millions of \$). | \$3,090 | \$3,895 | \$4,100 | \$4,100 | \$4,260 |
| Value of actual fire losses (millions of \$). | \$1.69 | \$1.18 | \$4.10 | \$4.10 | \$4.20 |
| Arrival of first-in company to fire incidents in the city within four minutes. (standard = 90% of the time, average 4.7 minutes) | 68% | 52% | 90% | 90% | 90% |
| Total fire incidents per 1,000 population served. The median for cities under 100,000 is 3.21. | 5.17 | 4.63 | 5.00 | 5.00 | 4.50 |
| Total number of overlapping calls for emergency fire and EMS services. | 1,818 | 1,962 | 1,980 | 1,980 | 1,980 |
| Total number of calls for emergency fire and EMS services. | 5,594 | 5,995 | 6,200 | 6,200 | 6,448 |
| Structure fires with loss. | 82 | 71 | 88 | 88 | 80 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Public Safety Levy: Fire (100-25-1202)
Responsible Manager/Title: Kevin Kreitman, Fire Chief

Functions and Responsibilities

- Provide six additional Firefighter/EMT positions for emergency operations.
 - Provide two additional positions to the Fire & Life Safety Division for public education and inspection activities.
 - Provide funding for Fire and Ambulance vehicle replacement.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------|--------------------------------------|----------------------|---------------------------------------------|
|---------------------------|--------------------------------------|----------------------|---------------------------------------------|

- Refer to Fire Suppression and Fire & Life Safety for Initiatives.

PROGRAM BUDGET DATA

General Fund: Public Safety Levy: Fire (100-25-1202)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 499,761 | \$ 506,624 | \$ 590,000 | \$ 590,000 | \$ 620,500 | 5.17% |
| Materials & Services | 244,844 | 236,696 | 300,600 | 300,600 | 375,300 | 24.85% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 744,605 | \$ 743,320 | \$ 890,600 | \$ 890,600 | \$ 995,800 | 11.81% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| From Public Safety Levy-Fire | \$ 745,547 | \$ 743,320 | \$ 890,600 | \$ 890,600 | \$ 995,800 | 11.81% |
| Total Program Resources | \$ 745,547 | \$ 743,320 | \$ 890,600 | \$ 890,600 | \$ 995,800 | 11.81% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
|------|-------|-------|-------|-------|-------|

Significant Budget Change(s)

Equipment replacement charges have been increased by \$75,000 to adequately fund the purchase of emergency vehicle equipment in future years.

Budget Note

This program accounts for Fire personnel and materials funded by the five-year Public Safety Levy approved by the Albany voters in the November, 2002, General Election. The levy was renewed for an additional five years in the November, 2006, General Election. Refer to 100-25-1201, Fire Suppression, and 100-25-1203, Fire and Life Safety, for performance measures and workload indicators.

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Fire & Life Safety (100-25-1203)
Responsible Manager/Title: Michael Trabue, Fire Marshal

Functions and Responsibilities

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Investigate fires within our jurisdiction as to cause and point of origin. Provide information on arson fires to law enforcement agencies. • Review new construction plans for compliance with the Oregon Fire Code (OFC) and appropriate city, county, and state laws and codes. • Conduct fire and life safety inspections of priority occupancies covered by adopted fire codes within the city and contract rural districts. • Maintain records and provide information on occupancies in our jurisdiction pertaining to fire and life safety regulations. • Provide the Juvenile Firesetter Program and coordinate with applicable agencies. | <ul style="list-style-type: none"> • Provide public education and information on all-hazard risk reduction (K-12, seniors, other at-risk audiences). • Coordinate dissemination of public information on emergency incidents or catastrophic events within our jurisdiction. • Provide information and education on fire and life safety codes and regulations. • Work with high-hazard occupancies that use extremely hazardous substances and coordinate with other applicable agencies. • Bill and collect fees as allowed by ordinance or state law for services provided by the Fire & Life Safety Division. • Costs are shared with three rural fire districts. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Evaluate occupancy inspection cycles and resource needs. | December 2006 | Completed | A Safe City |
| • Consider implementing a realtor home safety inspection program. | January 2007 | Postponed | A Safe City |
| • Implement All-Hazard Home Safety Program. | June 2007 | Postponed | A Safe City |
| • Promote benefits of residential sprinkler systems. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Update five-year strategic plan. | January 2008 | | A Safe City |
| • Develop and implement internal training program for Deputies to meet increased state requirements. | January 2008 | | A Safe City |
| • Conduct process analysis of inspection program and data collection system. | June 2008 | | A Safe City |
| • Evaluate implementation of field capture for inspection information. | June 2008 | | A Safe City |
| • Analyze community needs and apply to public education program. | June 2008 | | A Safe City |
| • Provide leadership training, team building, and empowerment. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

General Fund: Fire & Life Safety (100-25-1203)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 383,350 | \$ 370,581 | \$ 422,000 | \$ 422,000 | \$ 440,900 | 4.48% |
| Materials & Services | 100,625 | 90,074 | 137,400 | 137,400 | 129,300 | (5.90%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 483,975 | \$ 460,655 | \$ 559,400 | \$ 559,400 | \$ 570,200 | 1.93% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|------|------|------|------|------|
| Correction rate of life safety hazards listed on inspection forms of occupancies inspected by the Fire & Life Safety program. | 98% | 90% | 90% | 90% | 90% |
| Percentage of time comments are provided within 10 days on new construction plan reviews. | 100% | 100% | 90% | 90% | 100% |
| Percentage of customer service inquiries handled on the day received. | 90% | 90% | 90% | 90% | 95% |
| Percent of grades K-5 in the Greater Albany Public School District to receive Fire & Life Safety classroom education during the school year. | 100% | 100% | 100% | 100% | 100% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Police (100-30-1301)
Responsible Manager/Title: Edward Boyd, Chief of Police

Functions and Responsibilities

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Provide community policing and crime prevention programs. • Provide effective emergency and prioritized non-emergency police response to calls for service. • Investigate all major crimes. • Conduct Citizen Academy. | <ul style="list-style-type: none"> • Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations. • Maintain and disseminate records in accordance with state statutes and department requirements. • Provide timely response and investigation of code violations, abandoned vehicle complaints, and animal related issues. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------------------------|-------------------------------|-----------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Assign two additional officers to drug enforcement. | July 2006 | Completed | A Safe City |
| • Assign two full-time traffic enforcement officers. | July 2006 | One Assigned | A Safe City |
| • Implement Lexipol Manual. | September 2006 | In Process | An Effective Government |
| • Complete annual report. | December 2006 | Postponed | An Effective Government |
| • Review organizational structure to improve service delivery. | December 2006 | Ongoing | A Safe City |
| • Complete RFP and final assessment of Photo Red Light Enforcement Program. | January 2007 | Completed | A Safe City |
| • Conduct community survey. | January 2007 | Postponed | An Effective Government |
| • Develop alternative crime prevention programs to improve service. | July 2006 | In Process | A Safe City |
| • Expand Neighborhood Watch by 10 percent citywide. | July 2006 | Increased 13.8% | A Safe City |
| Budget Year 2007-2008 | | | |
| • Assign one additional Traffic Enforcement Officer | November 2007 | | A Safe City |
| • Implement citizen patrol program. | January 2008 | | A Safe City |
| • Conduct community survey. | March 2008 | | An Effective Government |
| • Increase Neighborhood Watch 10 percent citywide. | May 2008 | | A Safe City |
| • Select and begin training Computer Forensic Investigator. | June 2008 | | A Safe City |
| • Implement E-Ticket program. | June 2008 | | An Effective Government |
| • Select, purchase, and begin implementation of property and evidence bar coding system. | November 2008 | | An Effective Government |

PROGRAM BUDGET DATA
General Fund: Police (100-30-1301)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 |
| Personnel | \$6,396,866 | \$6,762,686 | \$7,972,600 | \$7,988,100 | \$ 8,490,500 | 6.29% |
| Materials & Services | 689,371 | 785,437 | 1,621,500 | 1,630,500 | 1,986,100 | 21.81% |
| Capital | 162,060 | 38,471 | - | 6,000 | - | (100.00%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$7,248,297 | \$7,586,594 | \$9,594,100 | \$9,624,600 | \$10,476,600 | 8.85% |

Program Resources

| | | | | | | |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Alarm Fees | \$ 19,450 | \$ 25,108 | \$ 25,000 | \$ 25,000 | \$ 25,000 | - |
| DUII Enforcement Grant | 10,924 | 15,848 | 16,000 | 31,500 | 15,500 | (50.79%) |
| GAPS Police Grant | 25,000 | 25,000 | 25,000 | 25,000 | 40,000 | 60.00% |
| Municipal Court Fines | 477,392 | 560,267 | 726,000 | 726,000 | 750,000 | 3.31% |
| Nuisance Vehicle Administration Fee | 6,800 | 17,390 | 15,000 | 15,000 | 16,000 | 6.67% |
| DARE Donations | 103 | 24 | - | - | 1,000 | - |
| Total Program Resources | \$ 539,669 | \$ 643,637 | \$ 807,000 | \$ 822,500 | \$ 847,500 | 3.04% |

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 77.250 | 78.000 | 83.000 | 84.250 | 84.250 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------|--------|--------|--------|--------|--------|
| Number of calls for service. | 65,853 | 69,139 | 72,010 | 72,010 | 74,746 |
| Part 1 Crimes (UCR) (1). | 3,577 | 3,000 | 3,600 | 3,600 | 3,600 |
| Part 2 Crimes (UCR) (2). | 5,555 | 5,861 | 5,800 | 5,800 | 5,618 |
| Part 3 Crimes (UCR) (3). | 215 | 336 | 250 | 250 | 250 |
| Total number of arrests. | 3,763 | 4,374 | 3,800 | 3,800 | 4,446 |
| Number of uniform traffic citations issued. | 3,536 | 5,862 | 7,500 | 7,500 | 7,500 |
| Animal and abandoned vehicle calls. | 3,365 | 3,160 | 3,300 | 3,300 | 3,600 |

(1) Part 1 crimes include: homicide, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson.

(2) Part 2 crimes include: simple assault, forgery/fraud, weapons laws, drugs, liquor, sex, family, disorderly conduct.

(3) Part 3 crimes include: hit & run, reckless driving, eluding, recovered stolen property/vehicles.

UCR - Uniform Crime Reporting

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Public Safety Levy: Police (100-30-1302)
Responsible Manager/Title: Edward Boyd, Chief of Police

Functions and Responsibilities

- Provide community policing and crime prevention programs.
- Provide effective emergency and prioritized non-emergency police response to calls for service.
- Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
- Provide analysis and research on crime patterns and trends that assist in directing police response to crime and identified programs.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Finalize plan to renew existing Public Safety Levy. | August 2006 | Completed | An Effective Government |
| • Develop annual levy report. | January 2007 | Deleted | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Refer to Police General Fund initiatives. | | | |

PROGRAM BUDGET DATA

General Fund: Public Safety Levy: Police (100-30-1302)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 540,463 | \$ 595,212 | \$ 726,700 | \$ 726,700 | \$ 730,600 | 0.54% |
| Materials & Services | 46,529 | 90,732 | 125,100 | 125,100 | 156,500 | 25.10% |
| Capital | - | - | - | - | 25,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 586,992 | \$ 685,944 | \$ 851,800 | \$ 851,800 | \$ 912,100 | 7.08% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| From Public Safety Levy-Police | \$ 588,141 | \$ 685,944 | \$ 851,800 | \$ 851,800 | \$ 912,100 | 7.08% |
| Total Program Resources | \$ 588,141 | \$ 685,944 | \$ 851,800 | \$ 851,800 | \$ 912,100 | 7.08% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 |
|------|-------|-------|-------|-------|-------|

Budget Note

This program accounts for Police personnel and materials funded by the five-year Public Safety Levy approved by the Albany voters in the November, 2002, General Election. The levy was renewed for an additional five years in the November, 2006, General Election. Refer to 100-30-1301, Police, for performance measures and workload indicators.

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Planning (100-40-1601)

Responsible Manager/Title: Helen Burns Sharp, Community Development Director

Functions and Responsibilities

- Planning staff administers the Development Code. Applications reviewed include proposed zone changes, subdivisions, and site plans.
 - Planning staff oversees the City's response in the state-mandated "periodic review" process to update plans and codes.
 - Planning staff is a member of the City's economic development team.
 - Planning activities include involvement in housing, historic preservation issues, and transportation planning.
- Special planning and management activities include planning and technical assistance on wetlands and floodplains.
 - Refinement plans take a comprehensive look at land use, transportation and natural resource issues in a particular area.
 - Planning is City staff's point of contact for annexation requests. The City Council decides whether requests are "timely" to be placed on the ballot.
 - The Planning Department is a member of the interdepartmental team using new tools to deal with code enforcement issues.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------|-------------------------------|----------------------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete Oak Creek Refinement Plan. | September 2006 | In Progress (June 2007) | Great Neighborhoods |
| • Simplify design standards for mixed use development in village centers. | June 2007 | In Progress (CARA) | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Adopt Plan and Code changes to implement Goal 10 Housing Periodic Review work task. | September 2007 | | Great Neighborhoods |
| • Adopt Plan and Code changes to implement the Oak Creek Refinement Plan. | August 2007 | | Great Neighborhoods |

PROGRAM BUDGET DATA

General Fund: Planning (100-40-1601)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 667,244 | \$ 676,122 | \$ 848,300 | \$ 848,300 | \$ 865,500 | 2.03% |
| Materials & Services | 39,859 | 67,148 | 212,900 | 212,900 | 262,700 | 23.39% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 707,103 | \$ 743,270 | \$ 1,061,200 | \$ 1,061,200 | \$ 1,128,200 | 6.31% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Planning Fees | \$ 167,130 | \$ 218,114 | \$ 210,000 | \$ 210,000 | \$ 150,000 | (28.57%) |
| Total Program Resources | \$ 167,130 | \$ 218,114 | \$ 210,000 | \$ 210,000 | \$ 150,000 | (28.57%) |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 7.500 | 8.500 | 8.500 | 9.000 | 9.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------------------------|------|------|------|------|------|
| Number of planning applications. | 167 | 161 | 150 | 150 | 150 |
| Percent of applications reviewed within state-mandated timeframes. | 100% | 100% | 100% | 100% | 100% |
| Percent of time spent on comprehensive long-range planning. | 45% | 46% | 50% | 50% | 50% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Housing (100-40-1606)

Responsible Manager/Title: Helen Burns Sharp, Community Development Director

Functions and Responsibilities

- The City's Housing program assists with the development or maintenance of affordable housing.
- The source of the funds for this activity are repayments to the City from deferred payment loans on private properties rehabilitated under a Community Development Block Grant (CDBG) project in the late 1970s and several Rental Rehabilitation grants.
- The deferred payment loans from the CDBG project are due and payable when the title of the property transfers.
- Currently, eight of the original 44 CDBG loans are outstanding, representing deferred revenue of \$68,900. Rental Rehabilitation loans have all been paid back.
- The Rental Rehabilitation program required that program income from a closed grant be spent only on affordable housing activities.
- Expenditures this year may include assistance to the Albany Area Habitat for Humanity, Albany Partnership for Housing, Helping Hands Homeless Shelter, Paint Your Heart Out, and Interfaith Caregivers.
- Funds are also earmarked this year as match for housing rehabilitation funds provided by the Regional Housing Center.
- A transfer from this program to a Building Inspection program also helps with personnel costs associated with enforcement of code violations relating to housing, including funding for code compliance staff and building inspectors investigating alleged violations.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Evaluate requests for affordable housing projects. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Provide grant assistance to build water line on Adah Avenue to serve houses to be built by Habitat for Humanity. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

General Fund: Housing (100-40-1606)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ - | (100.00%) |
| Materials & Services | - | - | 464,800 | 464,800 | 428,000 | (7.92%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | 27,000 | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 474,800 | \$ 474,800 | \$ 455,000 | (4.17%) |

Program Resources

| | | | | | | |
|--------------------------------------|-------------|-------------|-------------------|-------------------|-------------------|----------------|
| Designated Beginning Balance-Housing | \$ - | \$ - | \$ 474,800 | \$ 474,800 | \$ 470,000 | (1.01%) |
| Total Program Resources | \$ - | \$ - | \$ 474,800 | \$ 474,800 | \$ 470,000 | (1.01%) |

Significant Budget Change(s)

A transfer of up to \$27,000 will be made from this program to the Building Inspection Fund to provide funding for the Code Enforcement Program.

PROGRAM HIGHLIGHTS AND OBJECTIVES

General Fund: Library (100-45-1701)
Responsible Manager/Title: Ed Gallagher, Library Director

Functions and Responsibilities

- The Library provides resources to enrich the educational, cultural, and recreational opportunities of the community.
 - Educating Albany's children is a significant Library priority, with a special emphasis on early childhood literacy.
 - The Library strives to build a diverse and dynamic collection of materials that encourages users to think and learn for themselves.
- The Library provides timely, accurate, and relevant information in multiple formats for all community residents and businesses.
 - The Main Library is open Monday through Wednesday, 10:00 a.m. to 8:00 p.m.; Thursday and Friday, 10:00 a.m. to 6:00 p.m.; and Saturday, 10:00 a.m. to 5:00 p.m. Operating hours for the Downtown Carnegie Library are Monday through Friday, 10:00 a.m. to 6:00 p.m.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------|-------------------------------|---------------|---------------------------------------------|
| Budget Year 2006 -2007 | | | |
| • Issue RFP for design services to renovate the Unitrin building. | July 2006 | Completed | Effective Government |
| • Choose construction firm and complete RFP renovation work. | June 2007 | In Progress | Great Neighborhoods |
| • Decide on recommendations from the Linn Library League regarding formation of a Library District. | June 2007 | In Progress | Great Neighborhoods Effective Government |
| • Begin Library Facilities Plan. | June 2007 | Discontinued | Effective Government |
| Budget Year 2007-2008 | | | |
| • Choose construction firm and complete RFP renovation work. | June 2008 | | Great Neighborhoods |
| • Decide on recommendations from the Linn Library League regarding formation of a Library District. | December 2007 | | Effective Government |
| • Draft new Library Strategic Plan. | June 2008 | | Effective Government Great Neighborhoods |

PROGRAM BUDGET DATA
General Fund: Library (100-45-1701)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$1,108,229 | \$1,191,360 | \$1,249,000 | \$1,248,000 | \$1,317,900 | 5.60% |
| Materials & Services | 380,604 | 369,394 | 661,700 | 662,700 | 820,300 | 23.78% |
| Capital | - | 9,141 | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,488,833 | \$1,569,895 | \$1,910,700 | \$1,910,700 | \$2,138,200 | 11.91% |

Program Resources

| | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Library Fees | \$ 56,635 | \$ 64,271 | \$ 60,000 | \$ 60,000 | \$ 80,000 | 33.33% |
| Total Program Resources | \$ 56,635 | \$ 64,271 | \$ 60,000 | \$ 60,000 | \$ 80,000 | 33.33% |

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 20.038 | 20.038 | 20.038 | 20.038 | 20.225 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------|---------|---------|---------|---------|---------|
| Circulation. | 584,862 | 578,595 | 600,000 | 600,000 | 590,000 |
| Library visitors. | 318,269 | 319,273 | 325,000 | 325,000 | 335,000 |
| Meet average circulation per capita (average = 15.06). | 13.26 | 12.75 | 15.00 | 15.00 | 13.00 |
| Exceed average for reference questions (average = 34,700). | 27,863 | 36,541 | 35,000 | 35,000 | 36,000 |
| Lead state in children's program attendance (currently ranked second). | 21,864 | 17,372 | 26,000 | 26,000 | 18,000 |
| Meet average operating expenditures per capita (average = \$37.02). | \$33.81 | \$34.41 | \$40.99 | \$40.99 | \$45.42 |

Performance measures based upon Oregon State Library statistics for libraries of similar size.



CITY OF
Albany

O R E G O N



SPECIAL
REVENUE
FUNDS

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The City has ten Special Revenue funds.

PARKS & RECREATION FUND

Responsibilities of the Parks & Recreation Fund include: coordination of sports and recreation programs; promotion and marketing of the two annual summer concert series; maintenance of all City Parks; provision of social, cultural, educational, transportation, and health service needs of senior citizens; management of park facility capital projects; and maintenance and enhancement of the City's urban forest. Property taxes are a major source of revenue. Under the existing property tax limitation, the Parks & Recreation Fund no longer receives property taxes based upon voter approved levies. Instead, the fund receives a percentage of the total property taxes received by the City, excluding local option tax levies and property taxes levied to retire debt. For 2007-08, the Parks & Recreation Fund is forecast to receive current property taxes totalling \$3,350,000. Overall, current resources are expected to increase 2.56 percent over the prior fiscal year estimate.

GRANTS FUND

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

911 Emergency Dispatch Grant: The City receives a three percent telephone tax from the state of Oregon of emergency dispatch services which is used to contract with Linn County to provide 911 emergency dispatch services.

FAA Annual Capital Grant: Remaining grant proceeds will be used in conjunction with future grant revenues for future projects. No new projects are included in the 2007-08 budget.

Title XIX Grant: Grant proceeds are used for nonmedical rides for the frail elderly and other clients. Under present Federal budget proposals, the funding has decreased considerably from levels in previous years.

Department of Justice Bulletproof Vest Grant: Grant proceeds provide 50 percent matching funds to law enforcement agencies to purchase replacement bulletproof vests.

Oak Street Park Grant: Grant proceeds and a transfer from the Parks SDC Projects program will be used for the development of Oak Street Park.

Teloh Calapooia Playground Grant: The City will provide a \$25,000 match for a \$75,000 private foundation grant to develop the playground at Teloh Calapooia Park.

Henderson Park Playground Grant: The City will provide a \$47,000 match from Parks SDC proceeds for a \$47,000 grant from the Land & Water Conservation Fund to develop the playground at Henderson Park.

2006-07 State Historic Preservation Office (SHPO) Historic Preservation Grant: Proceeds are used for rehabilitation grants to the Carnegie Library, the Monteith House, and to owners of historic properties. The grant is also used for professional services, and for outreach and educational activities associated with the City's preservation program.

2007-08 State Historic Preservation Office (SHPO) Historic Preservation Grant: Proceeds are used for rehabilitation grants to the Carnegie Library, the Monteith House, and to owners of historic properties. The grant is also used for professional services, and for outreach and educational activities associated with the City's preservation program.

Library Foundation Grant: Proceeds are used to provide ongoing support to the Albany Public Library, with special focus on maintaining services and the facility at the Carnegie Branch.

Oregon Community Foundation: Investment earnings may be annually disbursed to enhance the objectives and services of the Albany Public Library system.

Oregon State Library Grant: Also known as the Ready to Read Grant, proceeds are used for the provision of Library services and resources to children. The amount is determined by census data regarding the number of children in the Library's service area.

BUILDING INSPECTION FUND

The Building Inspection Fund issues building and electrical permits, conducts inspections, administers state building codes and the City's Municipal Code, and assists the public with information relating to building and development codes. Building officials are expecting a residential housing construction slow down but anticipate an increase in commercial building activity.

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

BUILDING INSPECTION FUND, continued

Two new programs have been added to the Building Inspection Fund. The first, ADA Code Enforcement, will provide enforcement and investigation of complaints relating to the Americans with Disabilities Act and state disability access requirements. The second, Development Code Enforcement, will provide enforcement and investigation of complaints and code violations relating to the City's Development Code.

RISK MANAGEMENT FUND

Funds are accumulated in this program to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Funds may also be used to offset costs in future years of increases in the City obligation to the Public Employees Retirement System.

ECONOMIC DEVELOPMENT FUND

It is the responsibility of this fund to establish, retain, and expand businesses in Albany; to provide administrative oversight for economic development activities; to market Albany to convention and event planners; and to support the economic viability and to provide oversight of the day-to-day operation of the Albany Municipal Airport.

AMBULANCE FUND

The Ambulance fund provides emergency and non-emergency ambulance transportation for the City of Albany and portions of Linn, Benton, and Marion Counties. Included are ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FIREMED program. The primary source of revenue are ambulance service charges. Service charge revenue is expected to rise about 7.9 percent to \$1,719,200. Ambulance revenues are limited by federal reimbursement rates. Additional call volume has helped offset lower federal rates.

PUBLIC TRANSIT FUND

The Public Transit Fund operates the Albany Transit System, the Transit Loop System, and the Paratransit System. The Albany Transit System provides bus service within the City. The Transit Loop System provides transportation between the cities of Albany and Corvallis and Linn Benton Community College. The Paratransit System provides transportation to essential services for the elderly who have disabilities that prevent them from using other public transit. Proceeds from State Revenue Sharing, through transfers from the General Fund, provide 30 percent of the total fund resources. Grants from the Federal Transit Administration and local governmental agencies provide 35.2 percent.

PUBLIC SAFETY LEVY FUND

The Public Safety Levy Fund provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City in the November 2002, General Election. The rate is \$0.95 per \$1,000 of assessed value for a period of five years starting with the 2003-04 fiscal year. Fiscal Year 2007-08 is the fifth year of the current levy. In the November 2006, General Election, Albany voters approved a new five year levy at the same tax rate, \$0.95 per \$1,000 of assessed value.

CAPITAL REPLACEMENT FUND

The Capital Replacement Fund accounts for monies accumulated for the replacement of vehicles, computer equipment, and City facilities. Monies are also accumulated for major maintenance projects for General Fund fire, police, library, and administrative buildings.

STREET FUND

Street Fund responsibilities include: street cleaning, pavement management, traffic control, storm drain maintenance, bridge maintenance, airport inspection, right-of-way maintenance, and capital improvements of the transportation system. The major source of revenue is the state gasoline tax. The State of Oregon Highway Trust Fund distributes 15.57 percent of all gas taxes to Oregon cities. The City has estimated that it will receive \$2,253,100 in Fiscal Year 2007-08, an increase of nine percent from the amount projected for the previous fiscal year. The five percent sewer and water in-lieu-of franchise fee will generate \$492,500 and \$410,400 from the Sewer and Water Funds respectively. Revenues from the franchise fees are expected to rise three to five percent annually as water and sewer rates rise over the next ten years.

SPECIAL REVENUE FUNDS

Adopted for the Fiscal Year 2007-08

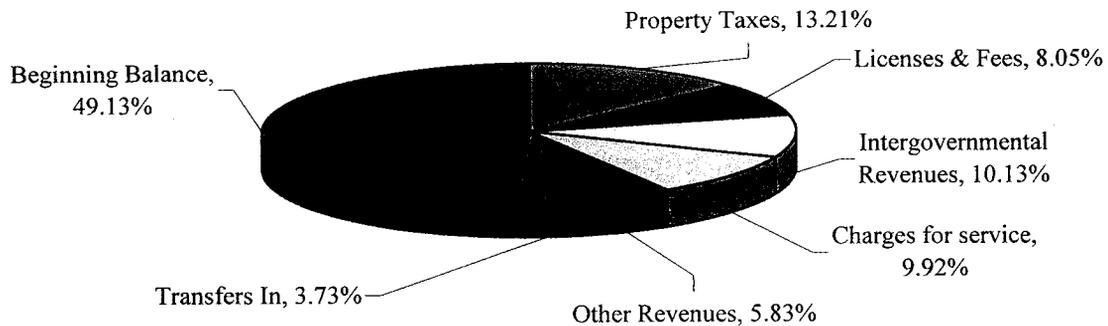
RESOURCES

| | |
|--------------------------------|---------------------|
| Property Taxes | \$ 5,923,900 |
| Transient Room Taxes | 437,800 |
| Franchise Fees/Privilege Taxes | 902,900 |
| Licenses & Fees | 3,610,400 |
| Intergovernmental Revenues | 4,544,600 |
| Charges for service | 4,450,300 |
| Other Revenues | 380,900 |
| Investment Earnings | 894,300 |
| Transfers In | 1,675,700 |
| Beginning Balance | 22,035,900 |
| Total Resources | \$44,856,700 |

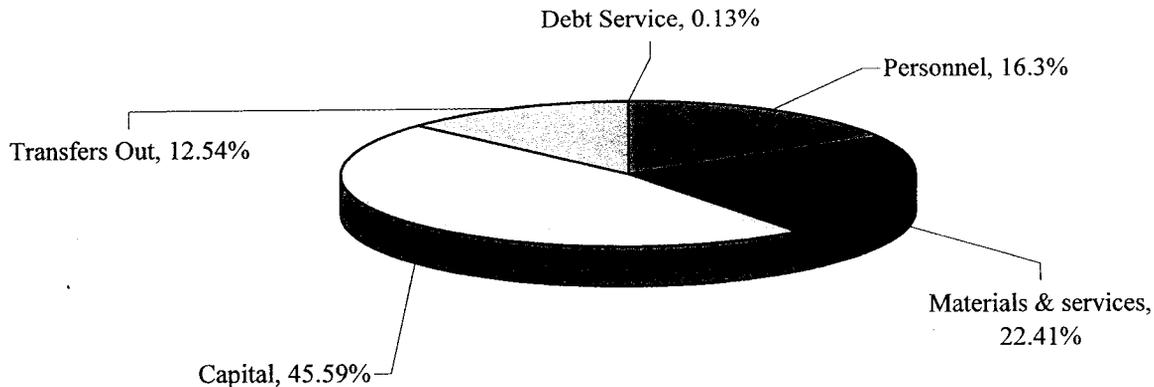
REQUIREMENTS

| | |
|---------------------------|---------------------|
| Personnel | \$ 7,311,500 |
| Materials & services | 10,053,100 |
| Capital | 20,451,200 |
| Transfers Out | 5,624,700 |
| Debt Service | 58,600 |
| Contingency | 1,357,600 |
| Total Requirements | \$44,856,700 |

Special Revenue Sources by Type



Special Revenue Requirements by Category



PARKS & RECREATION FUND

RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|-----------------------------------|--------------|--------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Property Taxes - Current | \$ 2,761,273 | \$ 2,996,600 | \$ 3,085,200 | \$3,085,200 | \$3,350,000 | 8.58% | 40.69% |
| Property Taxes - Delinquent | 111,330 | 137,226 | 105,300 | 105,300 | 100,000 | (5.03%) | 1.21% |
| Parks SDC: Principal | 10,414 | 3,509 | 1,600 | 1,600 | - | (100.00%) | - |
| Parks SDC: Interest | 1,101 | 568 | 300 | 300 | - | (100.00%) | - |
| Parks Systems Development Charges | 1,012,030 | 706,589 | 750,000 | 750,000 | 1,000,000 | 33.33% | 12.15% |
| State Marine Board | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.11% |
| EAIP WComp Wage Subsidy Reimb | - | 4,666 | - | - | - | - | - |
| Linn County | - | - | 17,500 | 17,500 | - | (100.00%) | - |
| Special Transit Fund: Linn Co | 24,200 | 24,094 | - | - | - | - | - |
| Charges for Services | 244,300 | 12,108 | - | - | - | - | - |
| CYF Recreation Fees | 14,596 | 33,484 | 33,200 | 33,200 | 40,000 | 20.48% | 0.49% |
| CYF Sponsorships | 620 | 1,630 | 4,000 | 4,000 | 6,000 | 50.00% | 0.07% |
| Batting Cage Revenues | 2,319 | 59 | - | - | - | - | - |
| Marketing Fees | 5,041 | 11,395 | 18,000 | 18,000 | 16,000 | (11.11%) | 0.19% |
| Adult Recreation Fees | 12,512 | 17,377 | 20,000 | 20,000 | 33,000 | 65.00% | 0.40% |
| Swimming Pool Receipts | (158) | 225,518 | 241,000 | 241,000 | 90,800 | (62.32%) | 1.10% |
| Senior Center Rental Fees | 33,982 | 35,324 | 40,000 | 40,000 | 40,000 | - | 0.49% |
| Concession Sales | 22,567 | (24) | - | - | - | - | - |
| Maple Lawn Preschool Fees | 57,237 | 63,514 | 61,000 | 61,000 | 61,000 | - | 0.74% |
| Sports Program Fees | 88,056 | 97,836 | 110,000 | 110,000 | 113,000 | 2.73% | 1.37% |
| Ski School Fees/Equip Rentals | 6,023 | - | - | - | - | - | - |
| Children's Performing Arts Series | 7,882 | 6,245 | - | - | - | - | - |
| Waverly Boat Revenues | 4,293 | 4,158 | 4,600 | 4,600 | - | (100.00%) | - |
| Park Permits | 15,271 | 28,544 | 18,600 | 18,600 | 17,000 | (8.60%) | 0.21% |
| Fitness Program Fees | 26,435 | 44,888 | 40,000 | 40,000 | 42,000 | 5.00% | 0.51% |
| Preschool Material/Service Fees | 4,488 | 4,339 | 3,500 | 3,500 | 3,500 | - | 0.04% |
| Senior Program Fees | 2,698 | 17,463 | 6,000 | 6,000 | 26,000 | 333.33% | 0.32% |
| Extreme Sports Entry Fees | 610 | 932 | 400 | 400 | 800 | 100.00% | 0.01% |
| Children's Art Activities | 471 | - | 2,000 | 2,000 | - | (100.00%) | - |
| Souvenir Sales | 8,024 | 7,670 | 8,600 | 8,600 | 8,000 | (6.98%) | 0.10% |
| Food Faire Revenues | 16,036 | 16,073 | 24,500 | 24,500 | 24,500 | - | 0.30% |
| Preschool Fundraising Proceeds | 4,598 | 5,773 | 5,700 | 5,700 | 5,200 | (8.77%) | 0.06% |
| NW Art & Air Festival Fees | 8,235 | 6,335 | 7,700 | 7,700 | 9,300 | 20.78% | 0.11% |
| Hot Air Balloon Rides | 6,000 | 10,475 | 7,800 | 7,800 | 9,000 | 15.38% | 0.11% |
| Senior Newsletter | 2,836 | 3,502 | 2,900 | 2,900 | 4,000 | 37.93% | 0.05% |
| Gift Shop Revenue | - | - | 6,500 | 6,500 | 6,500 | - | 0.08% |
| Trip Revenue | 55,311 | 38,554 | 42,500 | 42,500 | 46,500 | 9.41% | 0.56% |
| Merchandise Sales - Aquatics | - | 594 | 14,000 | 14,000 | 5,000 | (64.29%) | 0.06% |
| Swanson Facility Rental Fees | - | 9,315 | 2,000 | 2,000 | 7,700 | 285.00% | 0.09% |
| Concession Sales - Aquatic | - | 9,726 | 7,000 | 7,000 | 12,000 | 71.43% | 0.15% |
| Concession Sales - Sports | - | 12,459 | 17,300 | 17,300 | 5,000 | (71.10%) | 0.06% |
| Bicycle Safety Donations | - | 28 | - | - | - | - | - |
| Merchandise Sales | - | 5,005 | - | - | - | - | - |
| Concession Sales - Fitness | - | - | - | 500 | 400 | (20.00%) | - |
| Public Arts | - | - | 500 | - | 500 | - | 0.01% |
| Swanson Room Rental Fees | - | - | - | - | 800 | - | 0.01% |
| Track Club Revenue | - | - | - | - | 11,000 | - | 0.13% |
| Facility Enhancement Fee | - | - | - | - | 5,000 | - | 0.06% |
| ACP Swimming Pool Receipts | - | - | - | - | 134,000 | - | 1.63% |
| ACP Facility Rental Fees | - | - | - | - | 7,800 | - | 0.09% |
| Call-A-Ride Revenue | 10,698 | 11,408 | - | - | - | - | - |
| NW Art & Air Festival Sponsors | 71,500 | 13,090 | - | - | - | - | - |
| Current Year Sponsorships | 15,847 | 62,005 | - | - | - | - | - |
| Advance Sponsorships | 62,550 | 8,600 | - | - | - | - | - |

continued

PARKS & RECREATION FUND
RESOURCE BUDGET DETAIL, continued

| Program Resources | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|------------------------------------|---------------------|---------------------|---------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Pre-Concert Activity Sponsors | 531 | 1,000 | 2,000 | 2,000 | - | (100.00%) | - |
| Fun in the Park Sponsorships | - | 2,500 | - | - | - | - | - |
| Gifts & Donations | 469,113 | 36,919 | 189,500 | 189,500 | 247,900 | 30.82% | 3.01% |
| Monday Night Concert Series | 8,928 | 3,736 | 9,500 | 9,500 | 10,000 | 5.26% | 0.12% |
| Pass-The-Hat Donations | 16,951 | 17,726 | 19,000 | 19,000 | 12,600 | (33.68%) | 0.15% |
| Park Fixture Donations | 1,370 | - | - | - | - | - | - |
| Senior Center Sponsorships | - | 3,650 | 7,800 | 7,800 | 8,000 | 2.56% | 0.10% |
| CPAS Sponsorships | - | - | 9,000 | 9,000 | 15,000 | 66.67% | 0.18% |
| River Rhythms Sponsorships | - | - | 101,500 | 101,500 | 90,500 | (10.84%) | 1.10% |
| NWAAF Sponsorships | - | - | 62,500 | 62,500 | 75,000 | 20.00% | 0.91% |
| Long-Term Debt Sale Proceeds | 2,287,147 | - | - | - | - | - | - |
| Miscellaneous Revenue | 5,879 | 151,935 | 3,800 | 3,800 | 4,300 | 13.16% | 0.05% |
| Brochure Advertising Revenue | 2,222 | 1,942 | 4,000 | 4,000 | 3,500 | (12.50%) | 0.04% |
| General Fundraising | - | - | 500 | 500 | 500 | - | 0.01% |
| Land Sales | 26,575 | - | - | - | - | - | - |
| Interest | 92,661 | 145,512 | 49,600 | 49,600 | 135,100 | 172.38% | 1.64% |
| Total Current Resources | 7,651,603 | 5,072,574 | 5,176,900 | 5,176,900 | 5,852,700 | 13.05% | 71.07% |
| From Parks Fund | 24,500 | 23,000 | 23,000 | 23,000 | - | (100.00%) | - |
| From Water Fund | - | - | 46,400 | 46,400 | - | (100.00%) | - |
| From Health Insurance Fund | 33,013 | - | - | - | - | - | - |
| From General Fund | - | 90,000 | 133,600 | 133,600 | 160,800 | 20.36% | 1.95% |
| From Couplet Landscape Maintenance | 312,605 | - | - | - | - | - | - |
| From State Revenue Sharing Fund | - | 88,800 | - | - | - | - | - |
| From Street Fund | - | - | 120,000 | 120,000 | 150,000 | 25.00% | 1.82% |
| From Grants Fund | - | 1,750 | - | - | - | - | - |
| Intragovernmental Revenue | 46,400 | - | - | - | - | - | - |
| Total Transfers In | 416,518 | 203,550 | 323,000 | 323,000 | 310,800 | (3.78%) | 3.77% |
| Beginning Balance | 2,613,298 | 3,423,345 | 3,059,100 | 3,059,100 | 2,069,800 | (32.34%) | 25.16% |
| Totals | \$10,681,419 | \$ 8,699,469 | \$ 8,559,000 | \$8,559,000 | \$8,233,300 | (3.81%) | 100.00% |

PARKS & RECREATION FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sports Services | \$ 265,296 | \$ 253,981 | \$ 209,100 | \$ 209,100 | \$ 203,500 | \$ 203,500 | \$ 203,500 |
| Children/Youth/Family | | | | | | | |
| Recreation Services | 148,348 | 179,920 | 207,800 | 207,800 | 219,400 | 219,400 | 219,400 |
| Resource Development/ | | | | | | | |
| Marketing Services | 100,500 | 84,858 | 169,300 | 169,300 | 238,200 | 238,200 | 238,200 |
| Adult Recreation & Fitness | | | | | | | |
| Services | 143,197 | 167,811 | 178,500 | 178,500 | 192,800 | 192,800 | 192,800 |
| Park Maintenance Services | 1,760,710 | 1,299,435 | 1,593,900 | 1,593,900 | 1,494,500 | 1,494,500 | 1,494,500 |
| Parks & Recreation Administration | 1,191,083 | 1,118,193 | 1,184,600 | 1,184,600 | 1,369,000 | 1,369,000 | 1,369,000 |
| Senior Services | 356,945 | 339,782 | 491,500 | 491,500 | 420,500 | 420,500 | 420,500 |
| Aquatic Services | 6,491 | 525,281 | 612,600 | 612,600 | 669,800 | 669,800 | 669,800 |
| NW Art & Air Festival | - | - | 146,400 | 146,400 | 149,000 | 149,000 | 149,000 |
| Performance Series | - | - | 160,800 | 160,800 | 183,200 | 183,200 | 183,200 |
| Urban Forestry | - | - | 224,100 | 224,100 | 250,800 | 250,800 | 250,800 |
| Park SDC Projects | 70,739 | 592,280 | 3,366,400 | 3,366,400 | 2,827,100 | 2,827,100 | 2,827,100 |
| Performance Series | 140,521 | 134,382 | - | - | - | - | - |
| Paratransit System | 85,916 | 141,177 | - | - | - | - | - |
| NW Art & Air Festival | 98,353 | 101,210 | - | - | - | - | - |
| Couplet Landscape Maintenance | 312,605 | - | - | - | - | - | - |
| Swanson Aquatic Facility | 2,577,368 | 254,751 | - | - | - | - | - |
| Senior Center Foundation | - | - | 14,000 | 14,000 | 15,500 | 15,500 | 15,500 |
| Total Requirements | \$7,258,072 | \$5,193,061 | \$8,559,000 | \$8,559,000 | \$8,233,300 | \$8,233,300 | \$8,233,300 |

Staffing Summary (FTEs)

| | | | | | | | |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Sports Services | 1.250 | 1.250 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Children/Youth/Family | | | | | | | |
| Recreation Services | 3.338 | 3.338 | 3.100 | 3.100 | 3.100 | 3.100 | 3.100 |
| Resource Development/ | | | | | | | |
| Marketing Services | 0.540 | 0.540 | 1.540 | 2.540 | 2.540 | 2.540 | 2.540 |
| Adult Recreation & Fitness | | | | | | | |
| Services | 1.450 | 1.450 | 1.200 | 1.200 | 1.200 | 1.200 | 1.200 |
| Maple Lawn Preschool | - | - | - | - | - | - | - |
| Park Maintenance Services | 8.000 | 8.000 | 8.000 | 8.000 | 9.000 | 9.000 | 9.000 |
| Parks & Recreation Administration | 4.125 | 4.125 | 4.200 | 4.200 | 4.200 | 4.200 | 4.200 |
| Senior Services | 3.200 | 3.750 | 5.200 | 4.200 | 4.200 | 4.200 | 4.200 |
| Aquatic Services | - | 3.575 | 4.575 | 4.575 | 4.575 | 4.575 | 4.575 |
| NW Art & Air Festival | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 |
| Performance Series | 0.580 | 0.580 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 |
| Urban Forestry | - | - | 1.500 | 1.500 | 1.500 | 1.500 | 1.500 |
| Park SDC Projects | 0.075 | 0.075 | - | - | - | - | - |
| Paratransit System | 1.475 | 2.180 | - | - | - | - | - |
| Total FTEs | 24.363 | 29.193 | 30.975 | 30.975 | 31.975 | 31.975 | 31.975 |

PARKS & RECREATION FUND
REQUIREMENT SUMMARY BY PROGRAM AND EXPENDITURES TYPE

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Contingency | Adopted Budget | % of Fund Budget |
|-------------------------------------------|--------------------|---------------------------------|--------------------|----------------------|--------------------|-----------------------|-------------------------|
| Sports Services | \$ 66,700 | \$ 136,800 | \$ - | \$ - | \$ - | \$ 203,500 | 2.47% |
| Children/Youth/Family Recreation Services | 181,700 | 37,700 | - | - | - | 219,400 | 2.66% |
| Resource Development/Marketing Services | 177,800 | 60,400 | - | - | - | 238,200 | 2.89% |
| Adult Recreation & Fitness Services | 148,200 | 44,600 | - | - | - | 192,800 | 2.34% |
| Park Maintenance Services | 665,300 | 788,300 | 40,900 | - | - | 1,494,500 | 18.15% |
| Parks & Recreation Administration | 364,800 | 610,400 | 50,000 | 253,800 | 90,000 | 1,369,000 | 16.63% |
| Senior Services | 294,600 | 125,900 | - | - | - | 420,500 | 5.11% |
| Aquatic Services | 481,700 | 188,100 | - | - | - | 669,800 | 8.14% |
| NW Art & Air Festival | 26,900 | 122,100 | - | - | - | 149,000 | 1.81% |
| Performance Series | 26,400 | 156,800 | - | - | - | 183,200 | 2.23% |
| Urban Forestry | 124,700 | 126,100 | - | - | - | 250,800 | 3.05% |
| Park SDC Projects | 28,000 | 89,500 | 2,559,600 | 150,000 | - | 2,827,100 | 34.34% |
| Senior Center Foundation | - | 15,500 | - | - | - | 15,500 | 0.18% |
| Total Requirements | \$2,586,800 | \$2,502,200 | \$2,650,500 | \$ 403,800 | \$ 90,000 | \$8,233,300 | 100.00% |
| Percent of Fund Budget | 31.43% | 30.39% | 32.19% | 4.90% | 1.09% | 100.00% | |

PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER REVENUES

Detailed below are the property taxes and other user fees supporting the following Parks & Recreation programs: Sports Services, Children/Youth/Family Recreation Services, Resource Development/Marketing Services, Adult Recreation & Fitness Services, Park Maintenance Services, Parks & Recreation Administration, Senior Services, Aquatic Services, and Urban Forestry. These programs represent 65 percent of the Parks & Recreation budget. The revenue items listed below are included in the Parks & Recreation Fund - Revenue Budget Detail on the previous pages.

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Property Taxes - Current | \$2,761,273 | \$2,996,600 | \$3,085,200 | \$3,085,200 | \$3,350,000 | 8.58% | 62.14% |
| Property Taxes - Delinquent | 111,330 | 137,226 | 105,300 | 105,300 | 100,000 | (5.03%) | 1.86% |
| State Marine Board | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.17% |
| EAIP WComp Wage Subsidy Reimb | - | 4,666 | - | - | - | - | - |
| Linn County | - | - | 17,500 | 17,500 | - | (100.00%) | - |
| Charges for Services | 244,300 | 12,108 | - | - | - | - | - |
| CYF Recreation Fees | 14,596 | 33,484 | 33,200 | 33,200 | 40,000 | 20.48% | 0.74% |
| CYF Sponsorships | 620 | 1,630 | 4,000 | 4,000 | 6,000 | 50.00% | 0.11% |
| Batting Cage Revenues | 2,319 | 59 | - | - | - | - | - |
| Marketing Fees | 5,041 | 11,395 | 18,000 | 18,000 | 16,000 | (11.11%) | 0.30% |
| Adult Recreation Fees | 12,512 | 17,377 | 20,000 | 20,000 | 33,000 | 65.00% | 0.61% |
| Swimming Pool Receipts | (158) | 225,518 | 241,000 | 241,000 | 90,800 | (62.32%) | 1.68% |
| Senior Center Rental Fees | 33,982 | 35,324 | 40,000 | 40,000 | 40,000 | - | 0.74% |
| Concession Sales | 22,567 | (24) | - | - | - | - | - |
| Maple Lawn Preschool Fees | 57,237 | 63,514 | 61,000 | 61,000 | 61,000 | - | 1.13% |
| Sports Program Fees | 88,056 | 97,836 | 110,000 | 110,000 | 113,000 | 2.73% | 2.10% |
| Ski School Fees/Equip Rentals | 6,023 | - | - | - | - | - | - |
| Children's Performing Arts Series | - | 101 | - | - | - | - | - |
| Waverly Boat Revenues | 4,293 | 4,158 | 4,600 | 4,600 | - | (100.00%) | - |
| Park Permits | 15,271 | 28,544 | 18,600 | 18,600 | 17,000 | (8.60%) | 0.32% |
| Fitness Program Fees | 26,435 | 44,888 | 40,000 | 40,000 | 42,000 | 5.00% | 0.78% |
| Preschool Material/Service Fees | 4,488 | 4,339 | 3,500 | 3,500 | 3,500 | - | 0.06% |
| Senior Program Fees | 2,698 | 17,463 | 6,000 | 6,000 | 26,000 | 333.33% | 0.48% |
| Extreme Sports Entry Fees | 610 | 932 | 400 | 400 | 800 | 100.00% | 0.01% |
| Children's Art Activities | - | - | 2,000 | 2,000 | - | (100.00%) | - |
| Event Souvenir Sales | - | - | 8,600 | 8,600 | 8,000 | (6.98%) | 0.15% |
| Event Food Faire Revenues | - | - | 24,500 | 24,500 | 24,500 | - | 0.45% |
| Preschool Fundraising Proceeds | 4,598 | 5,773 | 5,700 | 5,700 | 5,200 | (8.77%) | 0.10% |
| NWAAF Fees | - | - | 7,700 | 7,700 | 9,300 | 20.78% | 0.17% |
| Hot Air Balloon Rides | - | - | 7,800 | 7,800 | 9,000 | 15.38% | 0.17% |
| Senior Newsletter | 2,836 | 3,502 | 2,900 | 2,900 | 4,000 | 37.93% | 0.07% |
| Trip Revenue | 55,311 | 38,554 | 42,500 | 42,500 | 46,500 | 9.41% | 0.86% |
| Merchandise Sales - Aquatics | - | 594 | 14,000 | 14,000 | 5,000 | (64.29%) | 0.09% |
| Swanson Facility Rental Fees | - | 9,315 | 2,000 | 2,000 | 7,700 | 285.00% | 0.14% |
| Concession Sales - Aquatic | - | 9,726 | 7,000 | 7,000 | 12,000 | 71.43% | 0.22% |
| Concession Sales - Sports | - | 12,459 | 17,300 | 17,300 | 5,000 | (71.10%) | 0.09% |
| Bicycle Safety Donations | - | 28 | - | - | - | - | - |
| Merchandise Sales | - | 5,005 | - | - | - | - | - |
| Concession Sales - Fitness | - | - | - | 500 | 400 | (20.00%) | 0.01% |
| Public Arts | - | - | 500 | - | 500 | - | 0.01% |
| Swanson Room Rental Fees | - | - | - | - | 800 | - | 0.01% |
| Track Club Revenue | - | - | - | - | 11,000 | - | 0.20% |
| Facility Enhancement Fee | - | - | - | - | 5,000 | - | 0.09% |
| ACP Swimming Pool Receipts | - | - | - | - | 134,000 | - | 2.49% |
| ACP Facility Rental Fees | - | - | - | - | 7,800 | - | 0.14% |
| Pre-Concert Activity Sponsors | - | - | 2,000 | 2,000 | - | (100.00%) | - |
| Fun in the Park Sponsorships | - | 2,500 | - | - | - | - | - |
| Gifts & Donations | 6,840 | 22,572 | 183,500 | 183,500 | 240,400 | 31.01% | 4.46% |
| Monday Night Concert Series | - | - | 9,500 | 9,500 | 10,000 | 5.26% | 0.19% |
| Pass-The-Hat Donations | - | - | 19,000 | 19,000 | 12,600 | (33.68%) | 0.23% |
| Park Fixture Donations | 1,370 | - | - | - | - | - | - |

continued

PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER REVENUES, continued

| RESOURCES, continued | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Senior Center Sponsorships | - | 3,650 | 7,800 | 7,800 | 8,000 | 2.56% | 0.15% |
| CPAS Sponsorships | - | - | 9,000 | 9,000 | 15,000 | 66.67% | 0.28% |
| River Rhythms Sponsorships | - | - | 101,500 | 101,500 | 90,500 | (10.84%) | 1.68% |
| NWAAF Sponsorships | - | - | 62,500 | 62,500 | 75,000 | 20.00% | 1.39% |
| Miscellaneous Revenue | 3,435 | 146,195 | 3,800 | 3,800 | 4,300 | 13.16% | 0.08% |
| Brochure Advertising Revenue | 2,222 | 1,942 | 4,000 | 4,000 | 3,500 | (12.50%) | 0.06% |
| Land Sales | 26,575 | - | - | - | - | - | - |
| Interest | 22,162 | 30,805 | 14,500 | 14,500 | 35,000 | 141.38% | 0.65% |
| Total Current Resources | 3,547,842 | 4,038,758 | 4,376,900 | 4,376,900 | 4,738,100 | 8.25% | 87.86% |
| From Parks Fund | - | - | 23,000 | 23,000 | - | (100.00%) | - |
| From Water Fund | - | - | 46,400 | 46,400 | - | (100.00%) | - |
| From Health Insurance Fund | 33,013 | - | - | - | - | - | - |
| From General Fund | - | 90,000 | 133,600 | 133,600 | 160,800 | 20.36% | 2.98% |
| From Couplet Landscape Maintenance | 312,605 | - | - | - | - | - | - |
| From Street Fund | - | - | 120,000 | 120,000 | 150,000 | 25.00% | 2.78% |
| From Grants Fund | - | 1,750 | - | - | - | - | - |
| Total Transfers In | 345,618 | 91,750 | 323,000 | 323,000 | 310,800 | (3.78%) | 5.76% |
| Beginning Balance | 477,371 | 398,261 | 478,700 | 478,700 | 341,800 | (28.60%) | 6.38% |
| TOTAL RESOURCES | \$4,370,831 | \$4,528,769 | \$5,178,600 | \$5,178,600 | \$5,390,700 | 4.10% | 100.00% |

| REQUIREMENTS | Materials | | Transfers | | Contingency | Adopted Budget | % of Fund Budget |
|-----------------------------------------|--------------------|--------------------|------------------|-------------------|------------------|--------------------|------------------|
| Activity Name | Personnel | & Services | Capital | Out | | | |
| Sports Services | \$ 66,700 | \$ 136,800 | \$ - | \$ - | \$ - | \$ 203,500 | 3.78% |
| Children/Youth/Family Rec Services | 181,700 | 37,700 | - | - | - | 219,400 | 4.07% |
| Resource Development/Marketing Services | 177,800 | 60,400 | - | - | - | 238,200 | 4.42% |
| Adult Rec & Fitness Services | 148,200 | 44,600 | - | - | - | 192,800 | 3.58% |
| Park Maintenance Services | 665,300 | 788,300 | 40,900 | - | - | 1,494,500 | 27.72% |
| Parks & Recreation Administration | 364,800 | 610,400 | 50,000 | 253,800 | 90,000 | 1,369,000 | 25.39% |
| Senior Services | 294,600 | 125,900 | - | - | - | 420,500 | 7.80% |
| Aquatic Services | 481,700 | 188,100 | - | - | - | 669,800 | 12.43% |
| NW Art & Air Festival | 26,900 | 122,100 | - | - | - | 149,000 | 2.76% |
| Performance Series | 26,400 | 156,800 | - | - | - | 183,200 | 3.40% |
| Urban Forestry | 124,700 | 126,100 | - | - | - | 250,800 | 4.65% |
| Total Requirements | \$2,558,800 | \$2,397,200 | \$ 90,900 | \$ 253,800 | \$ 90,000 | \$5,390,700 | 100.00% |
| Percent of Budget | 47.46% | 44.47% | 1.69% | 4.71% | 1.67% | 100.00% | |



CITY OF
Albany

O R E G O N

PARKS & RECREATION FUND
SELF SUPPORTED SPECIAL PROGRAMS

Detailed below are the user fees and other resources used to support the following Parks & Recreation Fund programs: Park SDC Projects and Senior Center Foundation. These programs represent 35 percent of the total Parks & Recreation Fund budget. The revenue items listed below are included in the Parks & Recreation Fund - Revenue Budget Detail on the previous pages.

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Parks SDC: Principal | \$ 10,414 | \$ 3,509 | \$ 1,600 | \$ 1,600 | \$ - | (100.00%) | - |
| Parks SDC: Interest | 1,101 | 568 | 300 | 300 | - | (100.00%) | - |
| Parks Systems Development Charges | 1,012,030 | 706,589 | 750,000 | 750,000 | 1,000,000 | 33.33% | 35.18% |
| Special Transit Fund: Linn Co | 24,200 | 24,094 | - | - | - | - | - |
| Children's Performing Arts Series | 7,882 | 6,144 | - | - | - | - | - |
| Children's Art Activities | 471 | - | - | - | - | - | - |
| Souvenir Sales | 8,024 | 7,670 | - | - | - | - | - |
| Food Faire Revenues | 16,036 | 16,073 | - | - | - | - | - |
| NW Art & Air Festival Fees | 8,235 | 6,335 | - | - | - | - | - |
| Hot Air Balloon Rides | 6,000 | 10,475 | - | - | - | - | - |
| Gift Shop Revenue | - | - | 6,500 | 6,500 | 6,500 | - | 0.23% |
| Call-A-Ride Revenue | 10,698 | 11,408 | - | - | - | - | - |
| NW Art & Air Festival Sponsors | 71,500 | 13,090 | - | - | - | - | - |
| Current Year Sponsorships | 15,847 | 62,005 | - | - | - | - | - |
| Advance Sponsorships | 62,550 | 8,600 | - | - | - | - | - |
| Pre-Concert Activity Sponsors | 531 | 1,000 | - | - | - | - | - |
| Gifts & Donations | 462,273 | 14,347 | 6,000 | 6,000 | 7,500 | 25.00% | 0.26% |
| Monday Night Concert Series | 8,928 | 3,736 | - | - | - | - | - |
| Pass-The-Hat Donations | 16,951 | 17,726 | - | - | - | - | - |
| Long-Term Debt Sale Proceeds | 2,287,147 | - | - | - | - | - | - |
| Miscellaneous Revenue | 2,444 | 5,740 | - | - | - | - | - |
| General Fundraising | - | - | 500 | 500 | 500 | - | 0.02% |
| Interest | 70,499 | 114,707 | 35,100 | 35,100 | 100,100 | 185.19% | 3.52% |
| Total Current Resources | 4,103,761 | 1,033,816 | 800,000 | 800,000 | 1,114,600 | 39.33% | 39.21% |
| From Parks Fund | 24,500 | 23,000 | - | - | - | - | - |
| From State Revenue Sharing Fund | - | 88,800 | - | - | - | - | - |
| Intragovernmental Revenue | 46,400 | - | - | - | - | - | - |
| Total Transfers In | 70,900 | 111,800 | - | - | - | - | - |
| Beginning Balance | 2,135,927 | 3,025,084 | 2,580,400 | 2,580,400 | 1,728,000 | (33.03%) | 60.79% |
| Totals | \$6,310,588 | \$4,170,700 | \$3,380,400 | \$3,380,400 | \$2,842,600 | (15.91%) | 100.00% |

| REQUIREMENTS | Materials | | Transfers | | Contin- | Adopted | % of Fund |
|---------------------------|------------------|-------------------|--------------------|-------------------|-------------|--------------------|----------------|
| Activity Name | Personnel | & Services | Capital | Out | gency | Budget | Budget |
| Park SDC Projects | \$ 28,000 | \$ 89,500 | \$2,559,600 | \$ 150,000 | \$ - | \$2,827,100 | 99.45% |
| Senior Center Foundation | - | 15,500 | - | - | - | 15,500 | 0.55% |
| Total Requirements | \$ 28,000 | \$ 105,000 | \$2,559,600 | \$ 150,000 | \$ - | \$2,842,600 | 100.00% |
| Percent of Budget | 0.99% | 3.69% | 90.04% | 5.28% | - | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Sports Services (202-35-1402)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Provide long-term vision and direction to ensure the program’s viability while keeping abreast of new opportunities for involving residents in an active lifestyle.
- Accurately plan, prepare, monitor, and control the Sports Services budget.
- Provide opportunities for positive participation in recreational athletic programs to Albany residents.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Actively build relationships with partnering providers to prepare for program changes related to the implementation of the Parks Master Plan. | June 2007 | Completed | An Effective Government |
| • Maximize ability to use gymnasium facilities through negotiated written agreements with facility owners. | June 2007 | Completed | An Effective Government |
| • Expand opportunities for non athlete citizens to participate in recreational sports activities. | June 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Develop a plan to install synthetic turf at two high school fields through private donations. | June 2008 | | An Effective Government |
| • Draft and implement a marketing plan to increase participation and sponsorships of City sports programs. | December 2007 | | An Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Sports Services (202-35-1402)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 73,166 | \$ 80,544 | \$ 86,400 | \$ 86,400 | \$ 66,700 | (22.80%) |
| Materials & Services | 192,130 | 173,437 | 122,700 | 122,700 | 136,800 | 11.49% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 265,296 | \$ 253,981 | \$ 209,100 | \$ 209,100 | \$ 203,500 | (2.68%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Concession Sales | \$ 22,567 | \$ (24) | \$ - | \$ - | \$ - | - |
| Sports Program Fees | 88,056 | 97,836 | 110,000 | 110,000 | 113,000 | 2.73% |
| Concession Sales - Sports | - | 12,459 | 17,300 | 17,300 | 5,000 | (71.10%) |
| Total Program Resources | \$ 110,623 | \$ 110,271 | \$ 127,300 | \$ 127,300 | \$ 118,000 | (7.31%) |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 1.250 | 1.250 | 1.000 | 1.000 | 1.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------|--------|--------|--------|--------|--------|
| Number of participants in a City sports program during the year. | 3,450 | 3,800 | 3,800 | 3,800 | 4,500 |
| Number of participant hours in a City sports program activity during the year. | 40,000 | 48,000 | 47,000 | 47,000 | 51,000 |
| Percent of Albany residents who are satisfied or very satisfied with the level of service of the sports program. (standard = 75%) | 85% | 95% | 95% | 95% | 95% |
| Percentage of variable costs recovered through registration fees for basketball and volleyball programs. | 80% | 85% | 85% | 85% | 85% |
| Percentage of revenues over variable costs for food concessions. | 100% | 110% | 125% | 125% | 135% |
| Increase number of sports teams. | 5 | 5 | 2 | 2 | 5 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks and Recreation Fund: Children/Youth/Family Recreation Services (202-35-1403)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Offer diverse opportunities for quality recreation and cultural programs for children, youth, and families in order to build skills, provide a positive life style, and leisure options.
- Develop and maintain partnerships with community agencies, businesses, and service organizations to achieve objectives, promote cooperation, avoid duplication of service, and provide activities designed to meet community needs.
- Coordinate a recreational program for young children in an integrated setting that develops problem solving skills, builds self-esteem, and encourages personal responsibility.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Develop summer programs for children ages 3-6 that will build social skills and active lifestyles. | March 2007 | Completed | Great Neighborhoods |
| • Develop a series of summer offerings for youth ages 12-18 that will provide physical and mental challenges while promoting leadership and positive use of leisure time. | March 2007 | Completed | Great Neighborhoods |
| • Coordinate with community partners to assess community needs for services for children, youth, and family. Work with partners to meet needs. | December 2006 | Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| • Develop strategies to improve communication with community members. | September 2007 | | Great Neighborhoods |
| • Revise and update Children, Youth, and Family Strategic Plan. | January 2008 | | Effective Government |
| • Develop and implement revenue enhancement strategies for Children, Youth, and Family Recreation Services. | March 2008 | | Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Children/Youth/Family Rec Services (202-35-1403)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 116,811 | \$ 145,896 | \$ 172,800 | \$ 172,800 | \$ 181,700 | 5.15% |
| Materials & Services | 31,537 | 34,024 | 35,000 | 35,000 | 37,700 | 7.71% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 148,348 | \$ 179,920 | \$ 207,800 | \$ 207,800 | \$ 219,400 | 5.58% |

Program Resources

| | | | | | | |
|---------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|--------------|
| CYF Recreation Fees | \$ - | \$ 33,484 | \$ 33,200 | \$ 33,200 | \$ 40,000 | 20.48% |
| CYF Sponsorships | - | 1,630 | 4,000 | 4,000 | 6,000 | 50.00% |
| Maple Lawn Preschool Fees | - | 63,514 | 61,000 | 61,000 | 61,000 | - |
| Preschool Material/Service Fees | - | 4,339 | 3,500 | 3,500 | 3,500 | - |
| Preschool Fundraising Proceeds | - | 5,773 | 5,700 | 5,700 | 5,200 | (8.77%) |
| Total Program Resources | \$ - | \$ 108,740 | \$ 107,400 | \$ 107,400 | \$ 115,700 | 7.73% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 3.338 | 3.338 | 3.100 | 3.100 | 3.100 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------------------------------------------|------|-----|-----|-----|-----|
| Percent of preschool participants who are satisfied or very satisfied with services. (standard = 80%) | 95% | 85% | 95% | 95% | 95% |
| Percent of class and program participants who are satisfied or very satisfied with services. (standard = 80%) | 85% | 85% | 85% | 85% | 85% |
| Percent of children and youth who are registered compared to the number of openings. | 80% | 80% | 80% | 80% | 80% |
| Percentage of total program costs subsidized by property tax revenues. | 100% | 40% | 48% | 48% | 47% |

Budget Note

CYF - Children/Youth/Family

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation: Resource Development & Marketing Services (202-35-1404)

Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

Functions and Responsibilities

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Develop revenue sources that will support and allow for expansion of services and facilities for Parks & Recreation programs. • Coordinate sponsorship program, including proposals, recognition, and identification of appropriate sponsorship opportunities. | <ul style="list-style-type: none"> • Manage comprehensive marketing efforts for Parks & Recreation Department in order to solidify community niche and position Department in appropriate community roles. • Coordinate all branding and publicity efforts for Parks & Recreation Department. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------|-------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Evaluate resource and sponsorship needs and develop and implement a strategy to meet those needs. | December 2006 | Completed | Effective Government |
| <ul style="list-style-type: none"> • Review current sponsorship levels and coordinate a program that pairs potential sponsors with appropriate programs and opportunities. Develop a comprehensive system for proposals and recognition. | February 2007 | Completed | Effective Government |
| <ul style="list-style-type: none"> • Develop a comprehensive marketing plan for Parks and Recreation that solidifies community niche and positions department in appropriate role. | February 2007 | In Progress | Effective Government |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Identify and develop strategies to increase and diversify non-tax revenues. | February 2008 | | Effective Government |
| <ul style="list-style-type: none"> • Develop a plan for creation of a non-profit group to support services provided by Parks & Recreation. | June 2008 | | Effective Government |
| <ul style="list-style-type: none"> • Complete development and begin implementation of comprehensive marketing plan. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Resource Development/Marketing Services (202-35-1404)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 48,965 | \$ 42,529 | \$ 110,000 | \$ 110,000 | \$ 177,800 | 61.64% |
| Materials & Services | 51,535 | 42,329 | 59,300 | 59,300 | 60,400 | 1.85% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 100,500 | \$ 84,858 | \$ 169,300 | \$ 169,300 | \$ 238,200 | 40.70% |

Program Resources

| | | | | | | |
|--------------------------------|-----------------|------------------|------------------|------------------|------------------|-----------------|
| Marketing Fees | \$ 5,041 | \$ 11,395 | \$ 18,000 | \$ 18,000 | \$ 16,000 | (11.11%) |
| Brochure Advertising Revenue | - | 1,942 | 4,000 | 4,000 | 3,500 | (12.50%) |
| Total Program Resources | \$ 5,041 | \$ 13,337 | \$ 22,000 | \$ 22,000 | \$ 19,500 | (11.36%) |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 0.540 | 0.540 | 1.540 | 2.540 | 2.540 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|------|------|------|------|------|
| Percent of Parks & Recreation brochures that are mailed to Albany residents at least one week prior to the start of a new season. (standard = 100%) | 100% | 100% | 100% | 100% | 100% |
| Number of ads sold to support brochure marketing. (standard = 20) | 24 | 24 | 24 | 24 | 24 |

Budget Note

The 1.0 FTE Recreation Programs Specialist position previously budgeted in the Senior Center program (202-35-1409) has been included in this program.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Adult Recreation & Fitness Services (202-35-1405)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Provide high quality recreational, cultural, outdoor, and wellness opportunities for adults, in order to build skills, provide positive life-style choices, and leisure options. • Facilitate the development of community recreation and adopt recreation initiatives. | <ul style="list-style-type: none"> • Develop and maintain close working relationships with community agencies and businesses to promote cooperation, avoid duplication of services, and co-sponsor events and programs • Create recreational opportunities that enhance quality of life and build great neighborhoods. |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------------|------------------------|-----------|---------------------------------------------|
| Budget Year 2006-2007 | | | |
| • Develop new revenue streams for Adult Recreation & Fitness to enhance cost recovery efforts. | June 2007 | Completed | Effective Government Great Neighborhoods |
| • Develop a plan to better utilize facilities available to Parks & Recreation. | December 2006 | Completed | Effective Government Great Neighborhoods |
| • Increase opportunities for outdoor recreation. | June 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Design and implement a plan to address safety and security for participants and staff at our facilities. | June 2008 | | A Safe City |
| • Develop an active life program to improve employee wellness in partnership with local business and corporation. | June 2008 | | Great Neighborhoods |
| • Increase recreation opportunities for people with disabilities and people of diverse cultures. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Adult Rec & Fitness Services (202-35-1405)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 117,922 | \$ 143,196 | \$ 143,700 | \$ 143,700 | \$ 148,200 | 3.13% |
| Materials & Services | 25,275 | 24,615 | 34,800 | 34,800 | 44,600 | 28.16% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 143,197 | \$ 167,811 | \$ 178,500 | \$ 178,500 | \$ 192,800 | 8.01% |

Program Resources

| | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| Adult Recreation Fees | \$ 12,512 | \$ 17,377 | \$ 20,000 | \$ 20,000 | \$ 33,000 | 65.00% |
| Fitness Program Fees | 26,435 | 44,888 | 40,000 | 40,000 | 42,000 | 5.00% |
| Swanson Facility Rental Fees | - | 9,315 | 2,000 | 2,000 | 7,700 | 285.00% |
| Concession Sales - Fitness | - | - | - | 500 | 400 | (20.00%) |
| Total Program Resources | \$ 38,947 | \$ 71,580 | \$ 62,000 | \$ 62,500 | \$ 83,100 | 32.96% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 1.450 | 1.450 | 1.200 | 1.200 | 1.200 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------------------|-----|-----|-----|-----|-----|
| Percent of classes planned that were provided. | 85% | 85% | 87% | 87% | 88% |
| Percentage of adult population served by this program. | 4% | 4% | 7% | 7% | 10% |
| Percentage of participants satisfied or very satisfied with Adult Recreation classes. | 95% | 95% | 95% | 95% | 95% |
| Percentage of participants satisfied or very satisfied with fitness classes. | 90% | 90% | 95% | 95% | 97% |
| Percentage of total program costs subsidized by property tax revenues. | 73% | 57% | 65% | 65% | 57% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Park Maintenance Service (202-35-1407)

Responsible Manager/Title: Dick Conolly, Facilities and Parks Maintenance Manager

Functions and Responsibilities

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Maintain all City park areas and facilities in a safe, clean, attractive, and affordable manner by using responsive and efficient procedures. • Maintain accurate accounting records of all work activities. Track labor, equipment, and material expenditures for each activity or project. | <ul style="list-style-type: none"> • Work with independent contractors to ensure contractual agreements are followed and that work progresses smoothly. • Conduct small-scale park construction and improvement projects. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------|---------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Improve cost effectiveness of maintenance efforts through increased productivity and cost avoidance. | June 2007 | Partially Completed | Effective Government |
| <ul style="list-style-type: none"> • Assume maintenance of Oak Creek greenbelt from developer upon dedication. | June 2006 | Completed | Great Neighborhoods |
| <ul style="list-style-type: none"> • Complete planned park improvements at Henderson Park Playground and Riverview Heights Park Playground on schedule and within budget. | June 2007 | Deleted from Park Maintenance Work Program | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Install 2nd phase of computer controlled irrigation system for more efficient use of water. | March 2008 | | Effective Government |
| <ul style="list-style-type: none"> • Assume full maintenance of 53rd Avenue Park. | September 2007 | | Great Neighborhoods Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Park Maintenance Services (202-35-1407)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 488,527 | \$ 554,024 | \$ 580,700 | \$ 580,700 | \$ 665,300 | 14.57% |
| Materials & Services | 1,198,051 | 743,219 | 841,300 | 841,300 | 788,300 | (6.30%) |
| Capital | 74,132 | 2,192 | 171,900 | 171,900 | 40,900 | (76.21%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,760,710 | \$1,299,435 | \$1,593,900 | \$1,593,900 | \$1,494,500 | (6.24%) |

Program Resources

| | | | | | | |
|------------------------------------|-------------------|-----------------|-----------------|-----------------|-----------------|----------|
| State Marine Board | \$ 9,000 | \$ 9,000 | \$ 9,000 | \$ 9,000 | \$ 9,000 | - |
| Park Fixture Donations | 1,370 | - | - | - | - | - |
| From Couplet Landscape Maintenance | 312,605 | - | - | - | - | - |
| Total Program Resources | \$ 322,975 | \$ 9,000 | \$ 9,000 | \$ 9,000 | \$ 9,000 | - |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 8.000 | 8.000 | 8.000 | 8.000 | 9.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|------------------------------------------------------------------|---------|---------|---------|---------|---------|
| Number of developed acres maintained per FTE. | 31 | 38 | 52.74 | 52.74 | 46.89 |
| Average cost of maintenance per acre. | \$5,674 | \$4,605 | \$4,500 | \$4,500 | \$4,112 |
| Percent of satisfactory site/facility audits. | 90% | 90% | 90% | 90% | 90% |
| Percentage of lost-time for work-related injuries and illnesses. | 2% | 1% | 0.27% | 0.27% | 0.27% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|------------------|------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ - | \$ 40,900 | \$ 40,900 | \$ 40,900 |
| Riverview Heights Playground | 125,000 | - | - | - |
| Henderson Park Playground | 46,900 | - | - | - |
| Total Capital Projects | \$ 171,900 | \$ 40,900 | \$ 40,900 | \$ 40,900 |

Budget Note

Park development capital projects have been moved to the Parks Administration program. A Park Maintenance I position (1.0 FTE) has been added to provide maintenance for new parks and facilities.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Parks & Recreation Administration (202-35-1408)

Responsible Manager/Title: Ed Hodney, Parks & Recreation Director

Functions and Responsibilities

- Organize and administer department personnel, resources, facilities, programs, and activities to achieve City and department goals.
 - Provide customer service to citizens who visit or contact the Parks & Recreation Department and other City Hall offices.
 - Working with the Public Arts Commission, promote and provide oversight for the installation or display of public art at City facilities and other public spaces.
- Plan and implement scheduled Parks capital improvement projects.
 - Administer the Building Maintenance and Urban Forestry Programs.
 - Provide administrative support to the Parks & Recreation Commission, Tree Commission, and Public Arts Commission.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|-------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Secure Council adoption of partnership agreement with YMCA for Timber Linn Park development. | June 2007 | Completed | Effective Government |
| <ul style="list-style-type: none"> • Initiate and/or complete Parks adopted CIP projects on schedule. | June 2007 | Partially Completed | Great Neighborhoods |
| <ul style="list-style-type: none"> • Continue pursuit of cost recovery objectives per City Strategic Plan. | June 2007 | Partially Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Initiate and/or complete adopted Park CIP projects as scheduled. | June 2008 | | Great Neighborhoods |
| <ul style="list-style-type: none"> • Complete a Recreation Services strategic plan to guide program offerings and pricing policies. | February 2008 | | Great Neighborhoods |
| <ul style="list-style-type: none"> • Secure State and/or private grants to fund various capital projects. | December 2007 | | Great Neighborhoods |
| <ul style="list-style-type: none"> • Develop a plan and organize efforts reduce litter and improve community appearance through increased volunteer action. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Parks & Recreation Administration (202-35-1408)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 292,692 | \$ 320,627 | \$ 315,100 | \$ 315,100 | \$ 364,800 | 15.77% |
| Materials & Services | 681,116 | 592,224 | 543,700 | 553,700 | 610,400 | 10.24% |
| Capital | - | - | - | - | 50,000 | - |
| Transfers Out | 217,275 | 205,342 | 200,100 | 200,100 | 253,800 | 26.84% |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 125,700 | 115,700 | 90,000 | (22.21%) |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,191,083 | \$1,118,193 | \$1,184,600 | \$1,184,600 | \$1,369,000 | 15.57% |

Program Resources

| | | | | | | |
|---------------------------------------------|------|------|------|------|------|------|
| None directly attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|---------------------------------------------|------|------|------|------|------|------|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 4.125 | 4.125 | 4.200 | 4.200 | 4.200 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------------------------------------------------------|-----|-----|-----|-----|-----|
| Percent of customers who are satisfied or completely satisfied with the service received. | 96% | 96% | 96% | 96% | 96% |
| Percentage of customer complaints resolved within 48 hours. | 95% | 96% | 96% | 96% | 96% |
| Percentage of Capital Improvement Program(CIP) projects completed as scheduled. (standard = 75%) | n/a | n/a | n/a | n/a | 75% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|-------------------|------------------|------------------|
| | Budget | Proposed | Approved | Adopted |
| Pineway Park Playground | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Total Capital Projects | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |

Budget Note

Parks capital projects previously in Park Maintenance have been budgeted in this program.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks and Recreation Fund: Senior Services (202-35-1409)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Offer diversified programs and activities for older residents of Albany in order to reduce isolation, promote wellness, provide a sense of accomplishment, and build self-esteem.
 - Provide a drop-in facility for older adults facilitating involvement in diverse programs and activities designed to promote social interaction, reduce isolation, develop new skills, and enhance their quality of life.
- Cooperate with other public, private, and volunteer agencies to provide community based programming for seniors in order to keep them active, independent, and involved in the community.
 - Recruit, train, and recognize qualified volunteers, providing opportunities for them to make a meaningful contribution to the community.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------|-------------------------------|
| Budget Year 2006-2007 | | | |
| • Coordinate with community partners to identify unmet service needs for target populations. Develop strategies to meet those needs. | February 2007 | Completed | Great Neighborhoods |
| • Identify and develop new revenue streams for Senior Services in order to enhance cost recovery of services offered. | January 2007 | Completed | Effective Government |
| • Develop strategies for correcting facility deficiencies. Develop service level objectives for regular maintenance and repair of facility and furnishings. | December 2006 | Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| • Increase recreation opportunities for those 50 years of age and older through Senior Services. | June 2008 | | Great Neighborhoods |
| • Develop an accurate measure of Senior Center usage. | September 2007 | | Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Senior Services (202-35-1409)

| Program Requirements | | |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | 2004-05 Actual | 2005-06 Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 203,689 | \$ 216,308 | \$ 361,800 | \$ 361,800 | \$ 294,600 | (18.57%) |
| Materials & Services | 153,256 | 123,474 | 129,700 | 129,700 | 125,900 | (2.93%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 356,945 | \$ 339,782 | \$ 491,500 | \$ 491,500 | \$ 420,500 | (14.45%) |

Program Resources

| | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|-------------------|---------------|
| Senior Center Rental Fees | \$ 33,982 | \$ 35,324 | \$ 40,000 | \$ 40,000 | \$ 40,000 | - |
| Senior Program Fees | 2,698 | 17,463 | 6,000 | 6,000 | 26,000 | 333.33% |
| Senior Newsletter | 2,836 | 3,502 | 2,900 | 2,900 | 4,000 | 37.93% |
| Trip Revenue | 55,311 | 38,554 | 42,500 | 42,500 | 46,500 | 9.41% |
| Senior Center Sponsorships | - | 3,650 | 7,800 | 7,800 | 8,000 | 2.56% |
| Total Program Resources | \$ 94,827 | \$ 98,493 | \$ 99,200 | \$ 99,200 | \$ 124,500 | 25.50% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 3.200 | 3.750 | 5.200 | 4.200 | 4.200 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------------------------------------------|--------|--------|--------|--------|--------|
| Percent of users who are satisfied or very satisfied with the level of service received at the Senior Center. | 80% | 80% | 85% | 85% | 90% |
| Number of rental uses of the facility. (standard = 175) | 190 | 180 | 200 | 200 | 200 |
| Percent of facility renters who are satisfied or very satisfied with services rendered. | 80% | 80% | 85% | 85% | 90% |
| Number of Senior Center uses during the year. (standard = 82,000) | 85,000 | 85,000 | 86,000 | 86,000 | 88,000 |

Budget Note

One FTE Recreation Programs Specialist will be moved to the Resource Development/Marketing Services program (202-35-1404).

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Aquatic Services (202-35-1410)
Responsible Manager/Title: Rob Romancier, Recreation Programs Manager

Functions and Responsibilities

- Meet the needs of our community by offering a wide variety of aquatic programs and activities that encourage participation at all levels and result in increased health, wellness, and recreation for participants.
 - Promote water safety and prevent accidental drowning through water awareness with a focus on youth.
- Promote safety and positive leisure activities for all ages.
 - Provide indoor year round facility for educational community use and team sports. Provide outdoor recreation and fitness facility in the summer. Operate wading pool.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Develop and implement a strategic plan for the Albany Community Pool (ACP) and the COOL! Swanson Park Action Center (COOL!). | December 2006 | In Progress | Effective Government |
| • Increase recreation and family swim attendance through increased programming, marketing, and special events. | June 2007 | Completed | Great Neighborhoods |
| • Review aquatic pricing for programs throughout the state of Oregon to assess ACP and COOL! pricing structure. Develop plan for pricing structure. | September 2006 | Completed | Effective Government |
| • Develop a plan for potential new teen program development and necessary facility enhancements for presentation to potential community partnerships. | January 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Complete strategic plan for Aquatic Services. | June 2008 | | Great Neighborhoods |
| • Develop and implement strategies to enhance non-tax revenues. | January 2008 | | Effective Government |
| • Conduct a facility assessment to determine maintenance and repair needs. | February 2008 | | Effective Government |
| • Evaluate the ACP lease arrangement between the parties and develop an action plan. | December 2007 | | Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Aquatic Services (202-35-1410)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-----------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 181 | \$ 401,562 | \$ 432,200 | \$ 432,200 | \$ 481,700 | 11.45% |
| Materials & Services | 6,310 | 123,719 | 180,400 | 180,400 | 188,100 | 4.27% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 6,491 | \$ 525,281 | \$ 612,600 | \$ 612,600 | \$ 669,800 | 9.34% |

Program Resources

| | | | | | | |
|--------------------------------|-----------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Swimming Pool Receipts | \$ (158) | \$ 225,518 | \$ 241,000 | \$ 241,000 | \$ 90,800 | (62.32%) |
| Waverly Boat Revenues | 4,293 | 4,158 | 4,600 | 4,600 | - | (100.00%) |
| Merchandise Sales - Aquatics | - | 594 | 14,000 | 14,000 | 5,000 | (64.29%) |
| Concession Sales - Aquatic | - | 9,726 | 7,000 | 7,000 | 12,000 | 71.43% |
| Swanson Room Rental Fees | - | - | - | - | 800 | - |
| ACP Swimming Pool Receipts | - | - | - | - | 134,000 | - |
| ACP Facility Rental Fees | - | - | - | - | 7,800 | - |
| Total Program Resources | \$ 4,135 | \$ 239,996 | \$ 266,600 | \$ 266,600 | \$ 250,400 | (6.08%) |

Staffing Summary

| | | | | | |
|------|---|-------|-------|-------|-------|
| FTEs | - | 3.575 | 4.575 | 4.575 | 4.575 |
|------|---|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-------------------------------------------------------------------------------------|-----|-----|-----|-----|-----|
| Percent of users who are satisfied or very satisfied with their aquatic experience. | n/a | 92% | 92% | 92% | 94% |
| Percentage of total program costs subsidized by tax revenues. | 36% | 54% | 56% | 56% | 63% |

Budget Note

ACP - Albany Community Pool
 Aquatics concession expenditures have been moved from Sports (1402) to Aquatics (1410). Cool! and ACP facility rental revenues will be tracked in separate General Ledger account numbers.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Northwest Art & Air Festival (202-35-1411)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Provide an entertaining, educational, and informative event that will enhance Albany's livability for residents and draw visitors from throughout the Northwest.
- Utilize community sponsorships to fund the Northwest Art & Air Festival.
- Promote art and air activities that provide opportunities for cultural enrichment and support families.
- Utilize event to showcase businesses and industry in order to create a positive economic impact on the community.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Coordinate with community partners to enhance children's area at NW Art & Air Festival (NWAAF). | August 2006 | Completed | Great Neighborhoods |
| • Develop a cost-effective production and staffing strategy for NWAAF that meets community needs and provides a high-quality event. | August 2006 | Completed | Effective Government |
| • Expand corporate sponsorship opportunities in order to provide a signature community event. | March 2007 | Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| • Increase sponsorships and event revenues to cover rising costs. | September 2007 | | Effective Government |
| • Evaluate and pursue opportunities to improve quality of the event including site signage, amenity location, and visual experience. | September 2007 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: NW Art & Air Festival (202-35-1411)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 23,800 | \$ 23,800 | \$ 26,900 | 13.03% |
| Materials & Services | - | - | 122,600 | 122,600 | 122,100 | (0.41%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 146,400 | \$ 146,400 | \$ 149,000 | 1.78% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|------------------|------------------|------------------|---------------|
| NWAAF Fees | \$ - | \$ - | \$ 7,700 | \$ 7,700 | \$ 9,300 | 20.78% |
| Hot Air Balloon Rides | - | - | 7,800 | 7,800 | 9,000 | 15.38% |
| NWAAF Sponsorships | - | - | 62,500 | 62,500 | 75,000 | 20.00% |
| Total Program Resources | \$ - | \$ - | \$ 78,000 | \$ 78,000 | \$ 93,300 | 19.62% |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 0.330 | 0.330 | 0.330 |
|------|---|---|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------------------------------|-----|-----|--------|--------|--------|
| Number of individuals who participate in the NWAAF. (standard = 20,000) | n/a | n/a | 22,000 | 22,000 | 22,000 |
| Percentage of participants who are satisfied or very satisfied with this program. (standard = 75%) | n/a | n/a | 90% | 90% | 90% |
| Percentage of sponsors who are satisfied or very satisfied with the festival. (standard = 75%) | n/a | n/a | 90% | 90% | 90% |

Budget Note

NWAAF - Northwest Art & Art Festival

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Performance Series (202-35-1412)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Create high-quality, diverse performance series that provides opportunities for families to enjoy positive leisure time together.
- Develop corporate sponsorships that link business and government in a partnership that meets community needs and provides positive economic impact on Albany.
- The Performance Series includes River Rhythms, Mondays at Monteith, and the Children's Performing Arts Series.
- Provide a safe setting for individuals of all socio-economic backgrounds to experience a sense of community and enhance the livability of Albany through free performance series.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Expand corporate sponsorships in order to provide high-quality performance series that meets community's needs. Develop a comprehensive sponsorship plan for series. | February 2007 | Completed | Effective Government |
| • Identify and implement strategies to improve food courts at both River Rhythms and Mondays at Monteith in order to diversify offerings and ensure high-quality food service. | August 2006 | Completed | Great Neighborhoods |
| • Evaluate concert production strategies and determine cost-effective staffing structure to ensure high-quality event. | December 2006 | Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| • Increase sponsorships and event revenues to cover rising costs. | September 2007 | | Effective Government |
| • Evaluate and pursue opportunities to improve quality of performance. | September 2007 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Performance Series (202-35-1412)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 25,000 | \$ 25,000 | \$ 26,400 | 5.60% |
| Materials & Services | - | - | 135,800 | 135,800 | 156,800 | 15.46% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 160,800 | \$ 160,800 | \$ 183,200 | 13.93% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------|
| Monday Night Concert Series | \$ - | \$ - | \$ 9,500 | \$ 9,500 | \$ 10,000 | 5.26% |
| Pass-The-Hat Donations | - | - | 19,000 | 19,000 | 12,600 | (33.68%) |
| River Rhythms Sponsorships | - | - | 101,500 | 101,500 | 90,500 | (10.84%) |
| Total Program Resources | \$ - | \$ - | \$ 130,000 | \$ 130,000 | \$ 113,100 | (13.00%) |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 0.330 | 0.330 | 0.330 |
|------|---|---|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------------------------------------|-----|-----|-------|-------|-------|
| Average number of individuals attending River Rhythms concerts. (standard = 3,000 per concert) | n/a | n/a | 3,200 | 3,200 | 3,200 |
| Percent of participants who are satisfied or very satisfied with quality of the events. (standard = 80%) | n/a | n/a | 90% | 90% | 90% |
| Number of youth participation in special events. (standard = 6,000 annually) | n/a | n/a | 7,500 | 7,500 | 7,500 |
| Percent of sponsors satisfied or very satisfied with events. (standard = 75%) | n/a | n/a | 90% | 90% | 92% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks Fund: Urban Forestry (202-35-1419)

Responsible Manager/Title: Craig Carnagey, Parks and Facilities Manager

Functions and Responsibilities

- Provides maintenance of Albany’s Community Forest including planting, pruning, and removal of trees on public property.
- Duties include technical support related to urban vegetation for both Public Works and Community Development Departments.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Develop and implement an Urban Forestry Management Plan. | June 2007 | Completed | Great Neighborhoods |
| • Develop and implement phase II of a street tree inventory. | June 2007 | Completed | Great Neighborhoods |
| • Develop a street right of way landscaping plan that includes enhancement of the downtown core. | June 2007 | Deferred to FY 2007-2008 | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Develop and implement Phase III of a street tree inventory. | June 2008 | | Great Neighborhoods |
| • Implement a street right of way landscaping plan that includes enhancement of the downtown core, Waverly Drive, and 34th Avenue. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Urban Forestry (202-35-1419)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 119,900 | \$ 119,900 | \$ 124,700 | 4.00% |
| Materials & Services | - | - | 104,200 | 104,200 | 126,100 | 21.02% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 224,100 | \$ 224,100 | \$ 250,800 | 11.91% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|----------------|
| From Water Fund | \$ - | \$ - | \$ 46,400 | \$ 46,400 | \$ - | (100.00%) |
| From General Fund | - | - | 40,000 | 40,000 | 40,000 | - |
| From Street Fund | - | - | 120,000 | 120,000 | 150,000 | 25.00% |
| Total Program Resources | \$ - | \$ - | \$ 206,400 | \$ 206,400 | \$ 190,000 | (7.95%) |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 1.500 | 1.500 | 1.500 |
|------|---|---|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------|-----|-----|-------|-------|-------|
| Retain "Tree City USA" status. | n/a | n/a | Yes | Yes | Yes |
| Hold Tree Commission meetings monthly. | n/a | n/a | Yes | Yes | Yes |
| Number of trees trimmed annually. | n/a | n/a | 1,600 | 1,600 | 1,600 |
| Number of dead/hazardous trees removed annually. | n/a | n/a | 45 | 45 | 62 |
| Number of 25" tree permits issued annually. | n/a | n/a | 30 | 30 | 59 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks & Recreation Fund: Parks SDC Projects (202-35-1500)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director

Functions and Responsibilities

- Implement growth-related projects included in the 2006-2015 Parks & Recreation Master Plan through planning, acquisition, design, and construction of new parks and facilities.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete acquisition of neighborhood park site in east Albany (Clover Ridge). | June 2007 | In Progress | Great Neighborhoods |
| • Acquire new Community Park Site in south Albany, per 2005 Parks Master Plan. | June 2007 | Deferred to FY 2007-08 | Great Neighborhoods |
| • Complete development of new neighborhood park in 53 rd Avenue area. | June 2007 | In Progress Completion in Sept. 2007 | Great Neighborhoods |
| • Initiate site planning for newly donated parks in North Pointe Meadows and Henshaw Farms developments. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Initiate development of Oak Street Park with Boys & Girls Club. | April 2008 | | Great Neighborhoods |
| • Initiate construction of Timber Linn Park Improvements, Phase 1. | October 2007 | | Great Neighborhoods |
| • Complete design of Timber Hill area park improvements. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Park SDC Projects (202-35-1500)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|------------------|-------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 8,599 | \$ 16,324 | \$ 44,300 | \$ 44,300 | \$ 28,000 | (36.79%) |
| Materials & Services | 29,852 | 133,361 | 125,700 | 125,700 | 89,500 | (28.80%) |
| Capital | 32,288 | 442,595 | 3,196,400 | 3,196,400 | 2,559,600 | (19.92%) |
| Transfers Out | - | - | - | - | 150,000 | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 70,739 | \$ 592,280 | \$3,366,400 | \$3,366,400 | \$2,827,100 | (16.02%) |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|
| Parks SDC: Principal | \$ 10,414 | \$ 3,509 | \$ 1,600 | \$ 1,600 | \$ - | (100.00%) |
| Parks SDC: Interest | 1,101 | 568 | 300 | 300 | - | (100.00%) |
| Parks Systems Development Charges | 1,012,030 | 706,589 | 750,000 | 750,000 | 1,000,000 | 33.33% |
| Interest | 43,616 | 103,082 | 35,000 | 35,000 | 100,000 | 185.71% |
| Beginning Balance | 1,550,882 | 2,547,304 | 2,579,500 | 2,579,500 | 1,727,100 | (33.05%) |
| Total Program Resources | \$2,618,043 | \$3,361,052 | \$3,366,400 | \$3,366,400 | \$2,827,100 | (16.02%) |

Staffing Summary

| | | | | | |
|------|-------|-------|---|---|---|
| FTEs | 0.075 | 0.075 | - | - | - |
|------|-------|-------|---|---|---|

Performance Measures/Workload Indicators

| | | | | | |
|-------------------------------------------------------------------------------|------|------|------|------|------|
| Number of acres of park land. | 613 | 603 | 603 | 603 | 695 |
| Number of acres of park land per 1,000 residents. (standard = 20 acres) | 13.9 | 13.3 | 13.3 | 13.3 | 14.5 |

| Capital Projects | 2006-07 |2007-08..... | | |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Land Acquisition | \$2,500,000 | \$1,500,000 | \$1,500,000 | \$1,500,000 |
| Spring Meadows Park Development | 281,300 | 100,000 | 100,000 | 100,000 |
| Timber Linn Improvements Ph Ia | - | 500,000 | 500,000 | 500,000 |
| Timber Hill Park Development | - | 100,000 | 100,000 | 100,000 |
| Reserve: Capital Projects | 415,100 | 359,600 | 359,600 | 359,600 |
| Total Capital Projects | \$3,196,400 | \$2,559,600 | \$2,559,600 | \$2,559,600 |

Budget Notes

New Parks to be acquired in 2007-2008:

Seven acres in east Albany

26 acres in the Henshaw Farms Development

50 acres for a community park in south Albany

PROGRAM HIGHLIGHTS AND OBJECTIVES

Parks and Recreation Fund: Senior Center Foundation (202-35-1506)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Assist with coordination of activities and services offered by the senior groups using the Albany Senior Center.
- Provide funding that supports Senior Center programming for low income seniors.
- Provide support and assistance to Senior Center staff to meet the needs of older citizens in Albany.
- Assist with planning and implementation of programs and special events.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Assist with outreach efforts to identify and meet needs of target populations age 50-plus. | January 2007 | Completed | Great Neighborhoods |
| • Assist with event planning and implementation for event funded by Linn County Cultural Trust. | September 2006 | Completed | Great Neighborhoods |
| • Assist with volunteer management program including development of volunteer manual, volunteer job descriptions, volunteer placement evaluation, and volunteer recognition. | December 2006 | In Progress | Effective Government |
| Budget Year 2007-2008 | | | |
| • Assist with two new events designed to reach young seniors. | June 2008 | | Great Neighborhoods |
| • Assist with development and implementation of the volunteer management program. Create an updated volunteer manual, and volunteer job descriptions. | December 2007 | | Effective Government |
| • Conduct a fund drive to support Phase 1 and 2 of the Senior Center Furnishings Plan. | June 2008 | | Effective Government |

PROGRAM BUDGET DATA

Parks & Recreation Fund: Senior Center Foundation (202-35-1506)

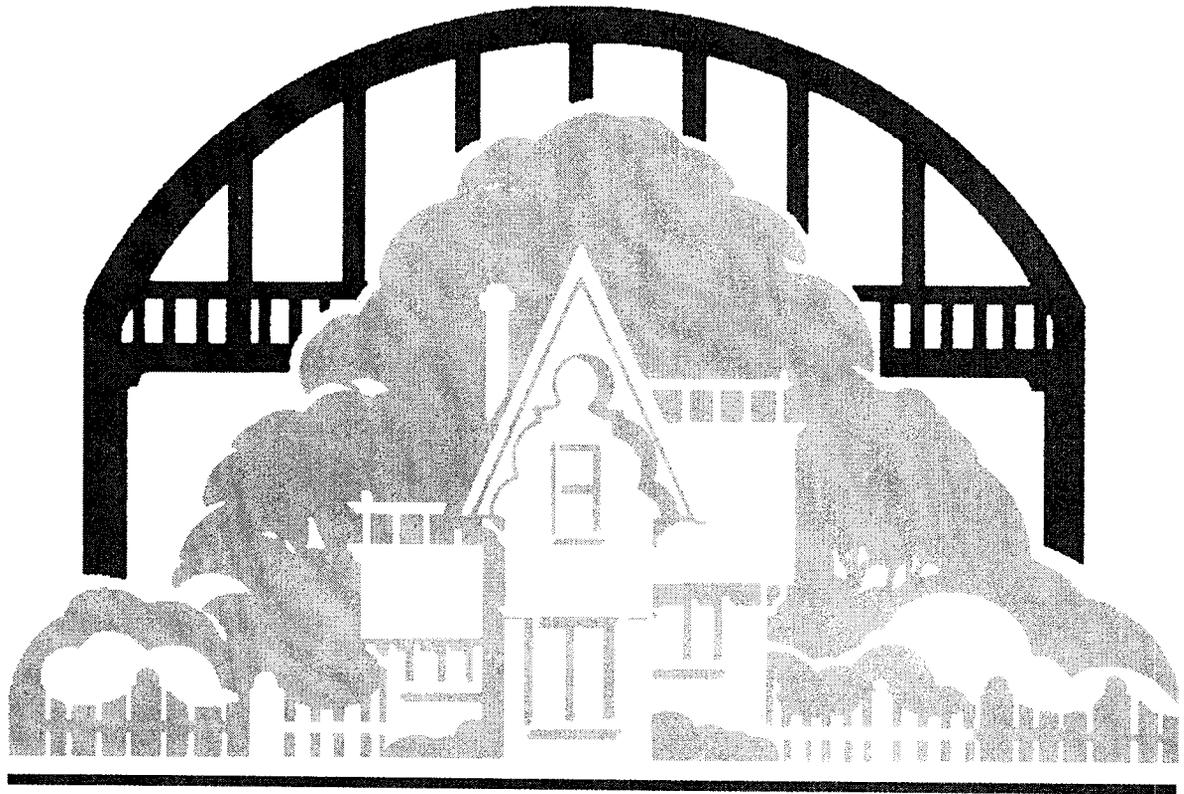
| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | 14,000 | 14,000 | 15,500 | 10.71% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 14,000 | \$ 14,000 | \$ 15,500 | 10.71% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|------------------|------------------|------------------|---------------|
| Gift Shop Revenue | \$ - | \$ - | \$ 6,500 | \$ 6,500 | \$ 6,500 | - |
| Gifts & Donations | - | - | 6,000 | 6,000 | 7,500 | 25.00% |
| General Fundraising | - | - | 500 | 500 | 500 | - |
| Interest | - | - | 100 | 100 | 100 | - |
| Beginning Balance | - | - | 900 | 900 | 900 | - |
| Total Program Resources | \$ - | \$ - | \$ 14,000 | \$ 14,000 | \$ 15,500 | 10.71% |

Budget Note

Prior to Fiscal Year 2006-07, the Senior Center Foundation was accounted for in a separate fund.



CITY OF
Albany

O R E G O N

Grants Fund

Grant Descriptions

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

The following grants have been budgeted for the 2007-2008 Budget Year:

911 Emergency Dispatch Grant (203-10-5000): The City receives a three percent telephone tax from the state of Oregon for emergency dispatch services which is used to contract with Linn County to provide 911 emergency dispatch services.

FAA Annual Capital Grant (203-16-5003): The City will combine the grant balance of \$600,000 with a \$32,000 City match requirement to complete the taxi lane to the main apron, a taxi lane to serve future hangers, security fencing, security lighting for the main apron, and navigation aid (REIL) for the runway.

Title XIX Grant (203-16-5014): Grant proceeds are used to pay for nonmedical rides for the frail elderly and other eligible clients. Under present Federal budget proposals, the funding for this grant is expected to decrease.

Department of Justice Bulletproof Vest Grant (203-30-5008): Grant proceeds provide 50 percent matching funds to law enforcement agencies to purchase replacement bulletproof vests.

Oak Street Park Grant (203-35-5053): \$250,000 Local Government Grant (ORPD) for construction of Oak Street Park, to be matched by \$150,000 in Parks SDCs and \$100,000 in private contributions (\$250,000 match). If awarded in July 2007, funding would be received and the project completed in 2008-09.

Teloh Calapooia Park Grant (203-35-5054): Funding from private foundation grants for \$25,000 to replace playground equipment. These funds will be matched by \$75,000 from the Parks and Recreation Fund over two fiscal years and individual donations. It is expected to be completed by fall 2008.

Henderson Park Playground Grant (203-35-5055): Funding from Land and Water Conservation Fund to be matched with \$47,000 in Parks & Recreation Fund to replace playground equipment. The project is expected to be completed in 2007.

2006-2007 State Historic Preservation Office (SHPO) Historic Preservation Grant (203-40-5048): Proceeds are used for rehabilitation grants to owners of historic properties.

2007-2008 State Historic Preservation Office (SHPO) Historic Preservation Grant (203-40-5057): Proceeds are used for rehabilitation grants to owners of historic properties. The remainder will be used for professional services for outreach and educational activities associated with our preservation program.

Library Foundation Grant (203-45-5032): Proceeds are used to provide ongoing support to the Albany Public Library, with special focus on maintaining services and the facility at the Carnegie Branch.

Oregon Community Foundation (203-45-5033): Investment earnings from this fund may be annually disbursed to enhance the objectives and services of the Albany Public Library system.

Oregon State Library Grant (203-45-5034): Also known as the Ready to Read Grant, proceeds are used for the provisions of Library services and resources to children. The amount is determined by census data regarding the number of children in the Library's service area.

GRANTS FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|---------------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|-----------------|-------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| FAA Entitlement Proceeds | \$ - | \$ 15,000 | \$ 600,000 | \$ 600,000 | \$ 182,000 | (69.67%) | 13.63% |
| Non-Medical Medicaid Grant | 21,051 | 14,553 | 25,000 | 25,000 | 15,000 | (40.00%) | 1.12% |
| Title XIX Grant | 89,155 | 23,122 | - | - | - | - | - |
| Bureau of Justice | 8,086 | 6,707 | 3,400 | 3,400 | 1,100 | (67.65%) | 0.08% |
| BLM-US Forest Service | 49,000 | - | - | - | - | - | - |
| State of Oregon CLG | 3,200 | - | - | - | - | - | - |
| Federal Transit Administration | - | 216,409 | - | - | - | - | - |
| HUD Grant | 74,557 | - | - | - | - | - | - |
| FEMA Grant | 8,629 | 5,711 | - | - | - | - | - |
| CDBG Grant | 32,999 | - | - | - | - | - | - |
| OECD Department | - | 144,659 | - | - | - | - | - |
| Land & Water Conservation Fund | 137,409 | 146,635 | - | - | 47,000 | - | 3.52% |
| US Dept of Homeland Security | - | - | 283,400 | 283,400 | - | (100.00%) | - |
| State of Oregon | 257,774 | 202,567 | 340,700 | 340,700 | 529,000 | 55.27% | 39.62% |
| Oregon Parks & Rec Department | 10,000 | - | - | - | - | - | - |
| ODOT Vehicle Preservation Grant | 28,431 | - | - | - | - | - | - |
| State of Oregon - Lottery | - | - | - | 39,900 | - | (100.00%) | - |
| Linn County Victim Impact Panel Grant | - | 7,720 | - | - | - | - | - |
| Oregon Community Foundation | - | - | 140,000 | 140,000 | 150,000 | 7.14% | 11.24% |
| Private Foundation Grant | - | - | - | - | 75,000 | - | 5.62% |
| Albany Library Foundation | 20,000 | 40,000 | 35,000 | 35,000 | 45,000 | 28.57% | 3.37% |
| Gifts & Donations | 17,737 | 202 | - | - | - | - | - |
| Miscellaneous Revenue | - | 428 | - | - | - | - | - |
| Interest | 1,218 | 2,075 | 900 | 900 | 1,000 | 11.11% | 0.07% |
| Total Current Resources | 759,246 | 825,788 | 1,428,400 | 1,468,300 | 1,045,100 | (28.82%) | 78.27% |
| From Parks Fund | - | - | - | - | 72,000 | - | 5.39% |
| From Equipment Replacement Fund | 3,381 | - | 31,500 | 31,500 | - | (100.00%) | - |
| From Community Development | 528 | - | - | - | - | - | - |
| From Health Insurance Fund | 773 | - | - | - | - | - | - |
| From Equipment Replacement Fund | 48,418 | - | - | - | - | - | - |
| From Economic Development Fund | 881 | - | - | 7,100 | - | (100.00%) | - |
| From Albany Municipal Airport | - | 1,077 | 32,000 | 32,000 | 18,000 | (43.75%) | 1.35% |
| From Parks SDC Program | - | - | - | - | 150,000 | - | 11.24% |
| Total Transfers In | 53,981 | 1,077 | 63,500 | 70,600 | 240,000 | 239.94% | 17.98% |
| Beginning Balance | 29,502 | (300,401) | 8,700 | 8,700 | 50,000 | 474.71% | 3.75% |
| Totals | \$ 842,729 | \$ 526,464 | \$ 1,500,600 | \$ 1,547,600 | \$ 1,335,100 | (13.73%) | 100.00% |

GRANTS FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|----------------------------------|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| 911 Emergency Dispatch | \$ 239,514 | \$ 186,057 | \$ 300,000 | \$ 300,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| FAA Annual Capital Grant | 8,807 | 143,712 | 632,000 | 632,000 | 200,000 | 200,000 | 200,000 |
| Title XIX Grant | - | - | 26,300 | 26,300 | 15,100 | 15,100 | 15,100 |
| DOJ Bulletproof Vest | 4,255 | - | 7,800 | 7,800 | 1,100 | 1,100 | 1,100 |
| Oak Street Park Grant | - | - | - | - | 400,000 | 400,000 | 400,000 |
| Teloh Calapoovia Park Grant | - | - | - | - | 100,000 | 100,000 | 100,000 |
| Henderson Park Playground Grant | - | - | - | - | 94,000 | 94,000 | 94,000 |
| 06-07 SHPO Historic Preservation | - | - | 14,300 | 14,300 | 15,800 | 15,800 | 15,800 |
| 07-08 SHPO Historic Preservation | - | - | - | - | 6,700 | 6,700 | 6,700 |
| Library Foundation | 3,302 | 6,630 | 35,500 | 35,500 | 95,800 | 95,800 | 95,800 |
| Oregon Community Foundation | - | - | 140,000 | 140,000 | 150,000 | 150,000 | 150,000 |
| State Library Grant | 10,890 | 9,040 | 9,900 | 9,900 | 6,600 | 6,600 | 6,600 |
| Closed Grants | 876,365 | 271,720 | 334,800 | 381,800 | - | - | - |
| Total Requirements | \$1,143,133 | \$ 617,159 | \$1,500,600 | \$1,547,600 | \$1,335,100 | \$1,335,100 | \$1,335,100 |

Staffing Summary (FTEs)

| | | | | | | | |
|-------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Title XIX Grant | 2.000 | 0.750 | 0.250 | 0.250 | 0.375 | 0.375 | 0.375 |
| Total FTEs | 2.000 | 0.750 | 0.250 | 0.250 | 0.375 | 0.375 | 0.375 |

| Adopted Requirements by Type | Materials | | Transfers | Contin- | Adopted | % of Fund |
|----------------------------------|------------------|-------------------|--------------------|-------------|---------------------|----------------|
| | Personnel | & Services | | | | |
| 911 Emergency Dispatch | \$ - | \$ 250,000 | \$ - | \$ - | \$ 250,000 | 18.73% |
| FAA Annual Capital Grant | - | - | 200,000 | - | 200,000 | 14.98% |
| Title XIX Grant | 15,100 | - | - | - | 15,100 | 1.13% |
| DOJ Bulletproof Vest | - | 1,100 | - | - | 1,100 | 0.08% |
| Oak Street Park Grant | - | - | 400,000 | - | 400,000 | 29.96% |
| Teloh Calapoovia Park Grant | - | - | 100,000 | - | 100,000 | 7.49% |
| Henderson Park Playground Grant | - | - | 94,000 | - | 94,000 | 7.04% |
| 06-07 SHPO Historic Preservation | - | 15,800 | - | - | 15,800 | 1.18% |
| 07-08 SHPO Historic Preservation | - | 6,700 | - | - | 6,700 | 0.50% |
| Library Foundation | - | - | 95,800 | - | 95,800 | 7.18% |
| Oregon Community Foundation | - | 10,000 | 140,000 | - | 150,000 | 11.24% |
| State Library Grant | - | 6,600 | - | - | 6,600 | 0.49% |
| Total Requirements | \$ 15,100 | \$ 290,200 | \$1,029,800 | \$ - | \$ 1,335,100 | 100.00% |
| Percent of Fund Budget | 1.13% | 21.74% | 77.13% | - | 100.00% | |

BUILDING INSPECTION FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Building Permit Surcharge | \$ 69,838 | \$ 64,933 | \$ 116,400 | \$ 116,400 | \$ 98,800 | (15.12%) | 3.38% |
| Master Electrical Permit | 1,698 | 1,801 | 1,500 | 1,500 | 1,700 | 13.33% | 0.06% |
| Electrical Minor Labels | 1,500 | 3,422 | 1,500 | 1,500 | 4,000 | 166.67% | 0.14% |
| Residential Permits | 1,059,540 | 874,492 | 1,116,600 | 1,116,600 | 918,700 | (17.72%) | 31.42% |
| Commercial Permits | 219,132 | 323,221 | 200,800 | 200,800 | 710,700 | 253.93% | 24.30% |
| Land Use Plan Review Fee | 8,436 | 13,225 | 20,800 | 20,800 | 13,300 | (36.06%) | 0.45% |
| Manufactured Home Set-up Fees | 3,197 | 1,670 | 5,000 | 5,000 | 1,800 | (64.00%) | 0.06% |
| Fire Sprinkler Permits | 6,843 | 5,034 | 6,000 | 6,000 | 6,400 | 6.67% | 0.22% |
| Fire Sprinkler Plan Review | 2,955 | 2,120 | 2,400 | 2,400 | 5,600 | 133.33% | 0.19% |
| Parking Lot Permits | 2,555 | 2,195 | 3,300 | 3,300 | 2,900 | (12.12%) | 0.10% |
| Parking Lot Plan Review | 835 | 980 | 1,200 | 1,200 | 1,200 | - | 0.04% |
| Residential Electrical Permits | 153,794 | 134,785 | 164,400 | 164,400 | 162,000 | (1.46%) | 5.54% |
| Fire Alarm Permits | 3,839 | 2,415 | 3,100 | 3,100 | 3,700 | 19.35% | 0.13% |
| Fire Alarm Plan Review | 1,393 | 1,190 | 1,200 | 1,200 | 1,600 | 33.33% | 0.05% |
| Sign Permits | 2,733 | 2,200 | 2,400 | 2,400 | 2,800 | 16.67% | 0.10% |
| Document Imaging Fees | 19,523 | 24,207 | 18,300 | 18,300 | 27,200 | 48.63% | 0.93% |
| Miscellaneous Revenue | 157 | 2,927 | 200 | 200 | 200 | - | 0.01% |
| Interest | 16,778 | 31,976 | 18,300 | 18,300 | 44,500 | 143.17% | 1.52% |
| Total Current Resources | 1,574,746 | 1,492,793 | 1,683,400 | 1,683,400 | 2,007,100 | 19.23% | 68.64% |
| From Health Insurance Fund | 11,553 | - | - | - | - | - | - |
| From General Fund | - | - | - | - | 57,000 | - | 1.95% |
| Total Transfers In | 11,553 | - | - | - | 57,000 | - | 1.95% |
| Beginning Balance | 631,215 | 883,925 | 704,300 | 704,300 | 860,000 | 22.11% | 29.41% |
| Totals | \$2,217,514 | \$2,376,718 | \$2,387,700 | \$2,387,700 | \$2,924,100 | 22.47% | 100.00% |

**BUILDING INSPECTION FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Building Inspection | \$1,169,644 | \$1,315,012 | \$2,200,300 | \$2,200,300 | \$2,684,800 | \$2,684,800 | \$2,684,800 |
| Electrical Permit Program | 163,946 | 164,950 | 187,400 | 187,400 | 182,300 | 182,300 | 182,300 |
| ADA Code Enforcement | - | - | - | - | 30,000 | 30,000 | 30,000 |
| Development Code Enforcement | - | - | - | - | 27,000 | 27,000 | 27,000 |
| Total Requirements | \$1,333,590 | \$1,479,962 | \$2,387,700 | \$2,387,700 | \$2,924,100 | \$2,924,100 | \$2,924,100 |

Staffing Summary (FTEs)

| | | | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Building Inspection | 10.250 | 12.000 | 12.000 | 12.500 | 14.500 | 14.500 | 14.500 |
| Electrical Permit Program | 1.250 | 1.500 | 1.500 | 1.500 | 1.500 | 1.500 | 1.500 |
| Total FTEs | 11.500 | 13.500 | 13.500 | 14.000 | 16.000 | 16.000 | 16.000 |

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Contin- gency | Adopted Budget | % of Fund |
|---------------------------------|--------------------|-------------------------|-------------|------------------|-------------------|--------------------|----------------|
| | | | | | | | Budget |
| Building Inspection | \$1,218,000 | \$ 629,700 | \$ - | \$ - | \$ 837,100 | \$2,684,800 | 91.82% |
| Electrical Permit Program | 142,100 | 40,200 | - | - | - | 182,300 | 6.23% |
| ADA Code Enforcement | 21,000 | 9,000 | - | - | - | 30,000 | 1.03% |
| Development Code Enforcement | 17,700 | 9,300 | - | - | - | 27,000 | 0.92% |
| Total Requirements | \$1,398,800 | \$ 688,200 | \$ - | \$ - | \$ 837,100 | \$2,924,100 | 100.00% |
| Percent of Fund Budget | 47.83% | 23.54% | - | - | 28.63% | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Building Inspection Fund: Building Inspection (204-40-1602)
Responsible Manager/Title: Blaine Brassfield, Building Official

Functions and Responsibilities

- Protect public health and safety through enforcement of the state building codes that enhance the community's quality of life.
- Monitor state legislation and administrative rule making and implement new requirements that result from new legislative action. Provide information to the public regarding construction code standards and updates.
- Conduct field inspections upon request, checking compliance with applicable municipal codes and state building codes.
- Participate in the development review process and in Downtown Revitalization efforts.
- Assist the public with information relevant to the City's building and development codes both in person and by telephone with a courteous and helpful attitude.
- Administer the Building Inspection Program in a self-sufficient manner. Use the operational plan approved by the state as the standard to include fire life safety plan review and inspections for new construction.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Abate at least four contaminated drug lab properties and other dangerous and/or uninhabitable properties. | June 2007 | Completed | A Safe City |
| • Digitize plans for 500 completed projects and post images to permit tracking system. | June 2007 | Completed | Effective Government |
| Budget Year 2007-2008 | | | |
| • Digitize plans for 300 completed projects and 500 address packets and post images to permit tracking system. | June 2008 | | Effective Government |
| • Assess needs and make proposal for building permit fee increases. | February 2008 | | Effective Government |
| • Abate remaining three contaminated drug lab properties and other dangerous and/or uninhabitable properties. | | | |

PROGRAM BUDGET DATA

Building Inspection Fund: Building Inspection (204-40-1602)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 569,308 | \$ 748,844 | \$ 997,700 | \$ 997,700 | \$1,218,000 | 22.08% |
| Materials & Services | 600,336 | 539,797 | 755,900 | 755,900 | 629,700 | (16.70%) |
| Capital | - | 8,771 | - | - | - | - |
| Transfers Out | - | 17,600 | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 446,700 | 446,700 | 837,100 | 87.40% |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,169,644 | \$1,315,012 | \$2,200,300 | \$2,200,300 | \$2,684,800 | 22.02% |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Building Permit Surcharge | \$ 59,294 | \$ 54,660 | \$ 105,000 | \$ 105,000 | \$ 84,500 | (19.52%) |
| Residential Permits | 1,059,540 | 874,492 | 1,116,600 | 1,116,600 | 918,700 | (17.72%) |
| Commercial Permits | 219,132 | 323,221 | 200,800 | 200,800 | 710,700 | 253.93% |
| Land Use Plan Review Fee | 8,436 | 13,225 | 20,800 | 20,800 | 13,300 | (36.06%) |
| Manufactured Home Set-up Fees | 3,197 | 1,670 | 5,000 | 5,000 | 1,800 | (64.00%) |
| Fire Sprinkler Permits | 6,843 | 5,034 | 6,000 | 6,000 | 6,400 | 6.67% |
| Fire Sprinkler Plan Review | 2,955 | 2,120 | 2,400 | 2,400 | 5,600 | 133.33% |
| Parking Lot Permits | 2,555 | 2,195 | 3,300 | 3,300 | 2,900 | (12.12%) |
| Parking Lot Plan Review | 835 | 980 | 1,200 | 1,200 | 1,200 | - |
| Fire Alarm Permits | 3,839 | 2,415 | 3,100 | 3,100 | 3,700 | 19.35% |
| Fire Alarm Plan Review | 1,393 | 1,190 | 1,200 | 1,200 | 1,600 | 33.33% |
| Sign Permits | 2,733 | 2,200 | 2,400 | 2,400 | 2,800 | 16.67% |
| Document Imaging Fees | 19,522 | 24,187 | 18,300 | 18,300 | 26,900 | 46.99% |
| Miscellaneous Revenue | 160 | 2,937 | 200 | 200 | 200 | - |
| Interest | 16,801 | 32,304 | 14,000 | 14,000 | 44,500 | 217.86% |
| From Health Insurance Fund | 11,553 | - | - | - | - | - |
| Beginning Balance | 631,353 | 880,497 | 700,000 | 700,000 | 860,000 | 22.86% |
| Total Program Resources | \$2,050,141 | \$2,223,327 | \$2,200,300 | \$2,200,300 | \$2,684,800 | 22.02% |

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 10.250 | 12.000 | 12.000 | 12.500 | 14.500 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------------------------------------------------------------------|--------|--------|--------|--------|--------|
| Total permits issued. | 4,736 | 4,574 | 4,200 | 4,200 | 4,200 |
| New construction permits issued. | 617 | 476 | 430 | 430 | 400 |
| Single family permits issued. | 558 | 417 | 400 | 400 | 350 |
| New construction value (Millions of \$). | \$83.9 | \$70.6 | \$70.0 | \$70.0 | \$70.0 |
| Percent of inspections performed within policy framework. | 98% | 98% | 98% | 98% | 98% |
| Follow-up on work being done without a permit. | 150 | 150 | 150 | 150 | 250 |
| Percentage of completed projects that have had plans digitized and linked to the permits tracking system. | 20% | 55% | 45% | 45% | 90% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Building Inspection Fund: Electrical Permit: (204-40-1603)
Responsible Manager/Title: Blaine Brassfield, Building Official

Functions and Responsibilities

- Protect public health and safety through enforcement of the state building codes that enhance the community's quality of life.
- Participate in pre-development and site plan review process as needed.
- Attend necessary training sessions to obtain code change credits and continuing education credits required to maintain certifications.
- Assist the public with information relevant to the City's electrical and development codes both in person and by telephone with a courteous and helpful attitude.
- Administer the Electrical Inspection Program using the operational plan approved by the state as the standard.
- Conduct electrical inspections upon request, checking compliance to applicable municipal codes and state building codes.
- Pursue abatement of electrical hazards on private property on a complaint basis.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Review commercial businesses for possible enrollment in plant inspection program | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Assess needs and make a proposal for electrical permit fee increases | February 2008 | | Effective Government |

PROGRAM BUDGET DATA

Building Inspection Fund: Electrical Permit Program (204-40-1603)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 117,431 | \$ 129,944 | \$ 142,600 | \$ 142,600 | \$ 142,100 | (0.35%) |
| Materials & Services | 46,515 | 35,006 | 44,800 | 44,800 | 40,200 | (10.27%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 163,946 | \$ 164,950 | \$ 187,400 | \$ 187,400 | \$ 182,300 | (2.72%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Building Permit Surcharge | \$ 10,544 | \$ 10,273 | \$ 11,400 | \$ 11,400 | \$ 14,300 | 25.44% |
| Master Electrical Permit | 1,698 | 1,801 | 1,500 | 1,500 | 1,700 | 13.33% |
| Electrical Minor Labels | 1,500 | 3,422 | 1,500 | 1,500 | 4,000 | 166.67% |
| Residential Electrical Permits | 153,794 | 134,785 | 164,400 | 164,400 | 162,000 | (1.46%) |
| Document Imaging Fees | - | 20 | - | - | 300 | - |
| Interest | (23) | (328) | 4,300 | 4,300 | - | (100.00%) |
| Beginning Balance | (138) | 3,429 | 4,300 | 4,300 | - | (100.00%) |
| Total Program Resources | \$ 167,375 | \$ 153,402 | \$ 187,400 | \$ 187,400 | \$ 182,300 | (2.72%) |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 1.250 | 1.500 | 1.500 | 1.500 | 1.500 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| Number of new residential and commercial permits issued (new, additions, and alterations). | 1,558 | 1,423 | 1,600 | 1,600 | 1,500 |
| Percent of inspections performed within policy framework. | 98% | 98% | 98% | 98% | 98% |
| Follow-up on work being done without a permit. | 150 | 150 | 150 | 150 | 150 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Building Inspection Fund: ADA Enforcement Program: (204-40-1607)
Responsible Manager/Title: Blaine Brassfield, Building Official

Functions and Responsibilities

- Protect public health and safety through enforcement of the state building codes that enhance the community's quality of life.
- Enforcement and investigation of complaints and code violations relating to the Americans with Disabilities Act and state disability access requirements.
- Conduct field inspections upon request, checking compliance with applicable state building codes.
- Assist the public with information relevant to the Americans with Disabilities Act and state disability access requirements both in person and by telephone with a courteous and helpful attitude.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 <ul style="list-style-type: none"> • Survey properties serving the public and establish a list for ADA/Disability access compliance priorities. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Building Inspection Fund: ADA Code Enforcement (204-40-1607)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ 21,000 | - |
| Materials & Services | - | - | - | - | 9,000 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|------------------|----------|
| From General Fund | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | - |

Budget Note

This is a new program for Fiscal Year 2007-2008.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Building Inspection Fund: Development Code Enforcement Program (204-40-1608)
Responsible Manager/Title: Melanie Adams, Assistant Building Official

Functions and Responsibilities

- Protect public health and safety through enforcement of the state building codes that enhance the community's quality of life.
- Enforcement and investigation of complaints and code violations relating to the City of Albany's Development Code and dangerous properties.
- Conduct field inspections upon request, checking compliance with applicable City of Albany Development Codes.
- Assist the public with information relevant to the City's building and development codes both in person and by telephone with a courteous and helpful attitude.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Abate remaining three contaminated drug lab properties. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Building Inspection Fund: Development Code Enforcement (204-40-1608)

| | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Program Requirements | | | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ 17,700 | - |
| Materials & Services | - | - | - | - | 9,300 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 27,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|------------------|----------|
| From General Fund | \$ - | \$ - | \$ - | \$ - | \$ 27,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 27,000 | - |

Budget Note

This is a new program for Fiscal Year 2007-2008.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Risk Management Fund: Risk Management (208-10-1005)
Responsible Manager/Title: Stewart Taylor, Finance Director

Functions and Responsibilities

- This Program accumulates funds to mitigate risk factors and provide financial protection for deductible payments and liability exposure.
- Accumulated fund balance over time will be used to reduce the impact to departments for potential PERS and insurance liability increases.

PROGRAM BUDGET DATA

Risk Management Fund: Risk Management (208-10-1005)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 258,591 | (5,252) | 1,035,000 | 1,035,000 | 1,455,000 | 40.58% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | 2,000,000 | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 258,591 | \$ 1,994,748 | \$ 1,035,000 | \$ 1,035,000 | \$ 1,455,000 | 40.58% |

Program Resources

| | | | | | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| Departmental Charges | \$ 997,834 | \$ 599,967 | \$ 500,000 | \$ 500,000 | \$ 500,000 | - |
| Interest | 31,851 | 79,153 | 35,000 | 35,000 | 35,000 | - |
| Beginning Balance | 929,211 | 1,700,305 | 500,000 | 500,000 | 920,000 | 84.00% |
| Total Program Resources | \$ 1,958,896 | \$ 2,379,425 | \$ 1,035,000 | \$ 1,035,000 | \$ 1,455,000 | 40.58% |

Budget Note:

In Fiscal Year 2005-06, \$2,000,000 was transferred to the City Facilities Replacement program in the Capital Replacement Fund.

For Fiscal Year 2007-08, \$1,455,000 will be held in reserve for risk management.

| Budget Recap |2007-08..... | | |
|-----------------|-------------------|-------------|-------------|
| | Proposed | Approved | Adopted |
| Risk Management | \$1,455,000 | \$1,455,000 | \$1,455,000 |

ECONOMIC DEVELOPMENT FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Transient Room Tax | \$ 299,200 | \$ 354,502 | \$ 338,900 | \$ 338,900 | \$ 437,800 | 29.18% | 31.84% |
| Airport: Fuel | 66,539 | 87,868 | 70,000 | 70,000 | 110,000 | 57.14% | 8.00% |
| Airport: Tie Down Fees | 6,915 | 7,538 | 7,500 | 7,500 | 7,000 | (6.67%) | 0.51% |
| Airport: Lease | 31,256 | 14,518 | 26,400 | 26,400 | 27,000 | 2.27% | 1.96% |
| Fixed Base Operator Revenues | 8,763 | 18,095 | 18,000 | 18,000 | 18,000 | - | 1.31% |
| Space Rental | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | - | 1.31% |
| Dayton Hudson Corp (Target) | 32,058 | 31,394 | 35,200 | 35,200 | 34,200 | (2.84%) | 2.49% |
| Miscellaneous Revenue | 8,700 | 116 | - | - | - | - | - |
| Land Sales | - | - | 100,000 | 100,000 | - | (100.00%) | - |
| Interest | 4,139 | 11,201 | 6,500 | 6,500 | 13,500 | 107.69% | 0.98% |
| Total Current Resources | 475,570 | 543,232 | 620,500 | 620,500 | 665,500 | 7.25% | 48.40% |
| From General Fund | - | 20,600 | 25,000 | 25,000 | 25,000 | - | 1.82% |
| From CARA Fund | - | 98,200 | 115,400 | 115,400 | 115,400 | - | 8.39% |
| From Water Economic Development | - | 20,600 | 25,000 | 25,000 | 25,000 | - | 1.82% |
| From Sewer Economic Development | - | 20,600 | 25,000 | 25,000 | 25,000 | - | 1.82% |
| From Albany Municipal Airport | - | - | 50,000 | 50,000 | 50,000 | - | 3.64% |
| Total Transfers In | - | 160,000 | 240,400 | 240,400 | 240,400 | - | 17.49% |
| Beginning Balance | 282,392 | 306,533 | 305,200 | 305,200 | 469,300 | 53.77% | 34.11% |
| Totals | \$ 757,962 | \$1,009,765 | \$1,166,100 | \$1,166,100 | \$1,375,200 | 17.93% | 100.00% |

Budget Note

CARA-Central Albany Revitalization Area

**ECONOMIC DEVELOPMENT FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|------------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Target Utilities | \$ 36,262 | \$ 35,511 | \$ 63,000 | \$ 63,000 | \$ 58,600 | \$ 58,600 | \$ 58,600 |
| Economic Development Activities | 415,169 | 418,311 | 611,000 | 611,000 | 696,200 | 793,200 | 793,200 |
| Albany Municipal Airport | - | 138,036 | 492,100 | 498,700 | 523,400 | 523,400 | 523,400 |
| Total Requirements | \$ 451,431 | \$ 591,858 | \$ 1,166,100 | \$ 1,172,700 | \$ 1,278,200 | \$ 1,375,200 | \$ 1,375,200 |

Staffing Summary (FTEs)

| | | | | | | | |
|------------------------------------|----------|--------------|--------------|--------------|--------------|--------------|--------------|
| Economic Development Activities | - | 2.000 | 2.585 | 2.585 | 2.585 | 2.585 | 2.585 |
| Total FTEs | - | 2.000 | 2.585 | 2.585 | 2.585 | 2.585 | 2.585 |

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contin- gency | Adopted Budget |
|------------------------------------|-------------------|-------------------------|-------------------|------------------|------------------|------------------|---------------------|
| Target Utilities | \$ - | \$ - | \$ - | \$ - | \$ 58,600 | \$ - | \$ 58,600 |
| Economic Development Activities | 300,000 | 491,900 | - | - | - | 1,300 | 793,200 |
| Albany Municipal Airport | - | 255,400 | 200,000 | 68,000 | - | - | 523,400 |
| Total Requirements | \$ 300,000 | \$ 747,300 | \$ 200,000 | \$ 68,000 | \$ 58,600 | \$ 1,300 | \$ 1,375,200 |
| Percent of Fund Budget | 21.83% | 54.34% | 14.54% | 4.94% | 4.26% | 0.09% | 100.00% |

| Adopted Budget Percent of Fund Budget | Adopted Budget | % of Fund Budget |
|------------------------------------------|---------------------|---------------------|
| Target Utilities | \$ 58,600 | 4.26% |
| Economic Development Activities | 793,200 | 57.68% |
| Albany Municipal Airport | 523,400 | 38.06% |
| Total Requirements | \$ 1,375,200 | 100.00% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Economic Development Fund: Target Utilities (211-10-1007)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity received funds from loans and grants in order to design and construct the water lines, sanitary sewer, roads, storm drainage, and a traffic signal light needed to accommodate the Target Distribution Center.
- The grants were received as an economic incentive for Target to build their distribution center in Albany and are not required to be repaid if Target satisfies the employment requirements of the grant.
- Loans received from the Oregon Economic Development Department by the Dayton Hudson Corporation (Target) and the City of Albany will be repaid by December 1, 2015.

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total Payment</u> | <u>Dayton Hudson Corp. Payment</u> | <u>City of Albany Payment</u> |
|--------------------|-------------------|------------------|----------------------|------------------------------------|-------------------------------|
| 2007-2008 | \$ 23,925 | \$ 14,746 | \$ 38,671 | \$ 34,187 | \$ 4,484 |
| 2008-2009 | 24,155 | 13,436 | 37,591 | 33,232 | 4,359 |
| 2009-2010 | 24,373 | 12,117 | 36,490 | 32,259 | 4,231 |
| 2010-2011 | 24,619 | 10,753 | 35,372 | 31,271 | 4,101 |
| 2011-2012 | 29,884 | 9,337 | 39,221 | 34,674 | 4,547 |
| 2012-2013 | 30,164 | 7,619 | 37,783 | 33,403 | 4,380 |
| 2013-2014 | 30,460 | 5,886 | 36,346 | 32,132 | 4,214 |
| 2014-2015 | 35,774 | 4,134 | 39,908 | 35,281 | 4,627 |
| 2015-2016 | 36,107 | 2,077 | 38,184 | 33,757 | 4,427 |
| Totals | \$ 259,461 | \$ 80,105 | \$ 339,566 | \$ 300,196 | \$ 39,370 |

PROGRAM BUDGET DATA

Economic Development Fund: Target Utilities (211-10-1007)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change |
|-----------------------------------|------------------|------------------|-------------------|------------------|------------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 36,262 | 35,511 | 63,000 | 63,000 | 58,600 | (6.98%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 36,262 | \$ 35,511 | \$ 63,000 | \$ 63,000 | \$ 58,600 | (6.98%) |

Program Resources

| | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Dayton Hudson Corp (Target) | \$ 32,058 | \$ 31,394 | \$ 35,200 | \$ 35,200 | \$ 34,200 | (2.84%) |
| Interest | 596 | 1,019 | 800 | 800 | 1,000 | 25.00% |
| Beginning Balance | 37,647 | 30,180 | 27,000 | 27,000 | 23,400 | (13.33%) |
| Total Program Resources | \$ 70,301 | \$ 62,593 | \$ 63,000 | \$ 63,000 | \$ 58,600 | (6.98%) |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Economic Development Fund: Economic Development Activities (211-16-1101)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- Market Albany to convention, event, and tournament planners; coordinate year-round events; and support facilities assisting meeting planners.
- Provide administrative oversight for economic development activities and the Strategic Plan initiatives.
- Establish, retain, and expand business in Albany through a contact with the Albany-Millersburg Economic Development Corporation (AMEDC).

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Conduct a follow-up meeting on the successful City-hosted "Brownfield Seminar" to assure the state's interest and involvement in the Stone Forest and waterfront properties. | December 2006 | In Progress | A Healthy Economy |
| • Complete the field work and paperwork on the Ellingson Road properties and submit to Oregon Economic & Community Development Department (OECDD) for state certification (shovel ready) industrial site. | December 2006 | Completed | A Healthy Economy |
| • Work with AMEDC to initiate and publicize the new Enterprise Zone boundaries and incentives for existing and prospective businesses. | September 2006 | In Progress | A Healthy Economy |
| • Complete the recruitment of a new restaurant to the City's Opal Court property near the airport. | December 2006 | Completed | A Healthy Economy |
| Budget Year 2007-2008 | | | |
| • Complete the establishment of new urban renewal district in Oak Creek area. | July 2007 | | A Healthy Economy |
| • Partner with AMEDC to renew the Santiam Enterprise Zone for an additional ten-year period. | July 2007 | | A Healthy Economy |
| • Establish additional state certified industrial site at the North Albany Industrial Park. | September 2007 | | A Healthy Economy |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Economic Development Fund: Economic Development Activities (211-16-1101)

Responsible Manager/Title: Dick Ebbert, Economic Development Director

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------|------------------------------------------|
| Budget Year 2007-2008 continued | | | |
| <ul style="list-style-type: none">• Work closely with National Frozen Foods to solve its wastewater issue and remain in Albany. | September 2007 | | A Healthy Economy |
| <ul style="list-style-type: none">• Continue active partnership with Council of Governments; Linn County; Cities of Lebanon, Corvallis, Tangent, and Harrisburg; and Oregon Economic and Community Development Department on “wetland pilot project” for Oregon Department of State Lands. | October 2007 | | A Healthy Economy |



CITY OF
Albany

O R E G O N

PROGRAM BUDGET DATA

Economic Development Fund: Economic Development Activities (211-16-1101)

| | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|---------------------------------------------------------------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Program Requirements | | | | | | |
| Personnel | \$ - | \$ 126,588 | \$ 254,900 | \$ 254,900 | \$ 300,000 | 17.69% |
| Materials & Services | 403,088 | 291,723 | 347,200 | 347,200 | 491,900 | 41.68% |
| Capital | 11,200 | - | - | - | - | - |
| Transfers Out | 881 | - | - | 7,100 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 8,900 | 1,800 | 1,300 | (27.78%) |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$415,169 | \$418,311 | \$611,000 | \$611,000 | \$793,200 | 29.82% |
| Program Resources | | | | | | |
| Transient Room Tax | \$299,200 | \$354,502 | \$338,900 | \$338,900 | \$437,800 | 29.18% |
| Airport: Fuel | 66,539 | - | - | - | - | - |
| Airport: Tie Down Fees | 6,915 | - | - | - | - | - |
| Airport: Lease | 31,256 | - | - | - | - | - |
| Fixed Base Operator Revenues | 8,763 | - | - | - | - | - |
| Space Rental | 18,000 | - | - | - | - | - |
| Miscellaneous Revenue | 8,700 | 116 | - | - | - | - |
| Interest | 3,543 | 6,246 | 3,500 | 3,500 | 5,000 | 42.86% |
| From General Fund | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| From CARA Fund | - | 98,200 | 115,400 | 115,400 | 115,400 | - |
| From Water Economic Development | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| From Sewer Economic Development | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| From Albany Municipal Airport | - | - | 50,000 | 50,000 | 50,000 | - |
| Beginning Balance | 248,605 | 89,682 | 28,200 | 28,200 | 110,000 | 290.07% |
| Total Program Resources | \$691,521 | \$610,546 | \$611,000 | \$611,000 | \$793,200 | 29.82% |
| Staffing Summary | | | | | | |
| FTEs | - | 2.000 | 2.585 | 2.585 | 2.585 | |
| Outside Agency Grants | | | | | | |
| Albany Visitors Association | \$215,000 | \$230,000 | \$234,800 | \$234,800 | \$347,000 | |
| AMEDC | 40,000 | 40,000 | 40,000 | 40,000 | 45,000 | |
| Albany Downtown Association | 15,200 | 15,000 | 25,000 | 25,000 | 25,000 | |
| Performance Measures/Workload Indicators | | | | | | |
| Add 10 (net) new jobs to the Albany workforce. | n/a | 65 | 20 | 20 | 50 | |
| Update the vacant building and lease/rental fee schedules for the local area. | n/a | Yes | Yes | Yes | Yes | |
| Work to establish a true "regional" approach for the economic development of both counties. | n/a | Yes | Yes | Yes | Yes | |
| Contact every major company CEO or Plant Manager within Albany. | n/a | 6 | 13 | 13 | 7 | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Economic Development Fund: Albany Municipal Airport (211-16-1103)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Supports the economic viability of the Albany Municipal Airport through an active partnership with economic development, local business and industry, and the aviation community. | <p>Oversees the day-to-day operations and functions of the Albany Municipal Airport including City-owned aviation fuel sales, hangar leases, property management, and the Fixed Base Operator (FBO).</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete property negotiations and sell restaurant property. | December 2006 | Completed | A Healthy Economy |
| • Negotiate contract and complete mitigation plan for wetland area on east side of air field. | June 2007 | Delayed | A Healthy Economy |
| • Coordinate with Public Works Department to revise and update the storm drain plan for the entire airport. | December 2006 | In Progress | A Healthy Economy |
| Budget Year 2007-2008 | | | |
| • Work with private developers to construct 15 new hangar spaces. | September 2007 | | A Healthy Economy |
| • Establish an improved fuel-security program system at airfield to ensure better fuel quality. | September 2007 | | A Healthy Economy |
| • Coordinate efforts by airport interests and other City departments to erect a "gate guard" at airfield entrance. | December 2007 | | A Healthy Economy |
| • Initiate new FAA-funded project to construct additional security fence and update storm drain plan. | June 2008 | | A Healthy Economy |

PROGRAM BUDGET DATA

Economic Development Fund: Albany Municipal Airport (211-16-1103)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 136,959 | 149,100 | 149,100 | 255,400 | 71.29% |
| Capital | - | - | 261,000 | 267,600 | 200,000 | (25.26%) |
| Transfers Out | - | 1,077 | 82,000 | 82,000 | 68,000 | (17.07%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 138,036 | \$ 492,100 | \$ 498,700 | \$ 523,400 | 4.95% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Airport: Fuel | \$ - | \$ 87,868 | \$ 70,000 | \$ 70,000 | \$ 110,000 | 57.14% |
| Airport: Tie Down Fees | - | 7,538 | 7,500 | 7,500 | 7,000 | (6.67%) |
| Airport: Lease | - | 14,518 | 26,400 | 26,400 | 27,000 | 2.27% |
| Fixed Base Operator Revenues | - | 18,095 | 18,000 | 18,000 | 18,000 | - |
| Space Rental | - | 18,000 | 18,000 | 18,000 | 18,000 | - |
| Land Sales | - | - | 100,000 | 100,000 | - | (100.00%) |
| Interest | - | 3,936 | 2,200 | 2,200 | 7,500 | 240.91% |
| Beginning Balance | - | 186,671 | 250,000 | 250,000 | 335,900 | 34.36% |
| Total Program Resources | \$ - | \$ 336,626 | \$ 492,100 | \$ 492,100 | \$ 523,400 | 6.36% |

Performance Measures/Workload Indicators

| | | | | | |
|-------------------------------------------------------------------------------------|-----|------|------|------|------|
| Percentage of airport land leases reviewed annually. | n/a | 100% | 100% | 100% | 100% |
| Construct hangar space for 30 additional aircraft by 2009. Annual goal = 10 spaces. | n/a | 15 | 10 | 10 | 10 |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Airport Security | \$ 12,900 | \$ - | \$ - | \$ - |
| Reserve: Capital Projects | 254,700 | 200,000 | 200,000 | 200,000 |
| Total Capital Projects | \$ 267,600 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Ambulance Fund: Ambulance (212-25-1206)
Responsible Manager/Title: John R. Bradner, Assistant Fire Chief

Functions and Responsibilities

- Oversees emergency medical services and provides staffing for two full-time and one part-time ambulance that respond to medical emergencies and are an integral part of the emergency response activities represented in the Fire Suppression budget.
- Paramedics and Emergency Medical Technicians (EMT) provide emergency medical care at the scene of illnesses and injuries, continue care during transport to area medical facilities, and provide continuity of care as patients are transferred to the care of hospital personnel.
- City ambulances provide emergency and non-emergency ambulance transportation for the City of Albany and approximately 205 square miles of rural Linn and Benton Counties.
- The Ambulance program is supported by fee-for-service, FireMed subscription service, and property taxes. Methods for securing adequate, consistent funding are continuously evaluated. Department staff perform all billing and collection services associated with the ambulance and FireMed programs.
- Conduct emergency medical service training, skill proficiency, and re-certification for all Department certified personnel.
- Maintain ambulances and all medical equipment in a state of preparedness and obtain all equipment and supplies for emergency medical response.
- Comply with local, state, and federal laws related to provision of emergency medical care and transportation.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete purchase and outfitting three new medic units. | December 2006 | Completed | A Safe City |
| • Implement ICMA Community Performance Measures. | December 2006 | Completed | A Safe City |
| • Secure consistent, adequate funding. | June 2007 | Completed | A Safe City |
| • Increase use of public access defibrillators with other emergency agencies, community groups, businesses, and industry. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Update five-year strategic plan. | January 2008 | | A Safe City |
| • Evaluate funding for a training position to address increased required EMS training. | January 2008 | | A Safe City |
| • Provide leadership training, team building, and empowerment. | June 2008 | | Effective Government |

PROGRAM BUDGET DATA

Ambulance Fund: Ambulance (212-25-1206)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$1,337,775 | \$1,451,129 | \$1,514,000 | \$1,514,000 | \$1,692,500 | 11.79% |
| Materials & Services | 300,643 | 329,739 | 368,400 | 368,400 | 387,600 | 5.21% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | 112,100 | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,638,418 | \$1,780,868 | \$1,882,400 | \$1,882,400 | \$2,192,200 | 16.46% |

Program Resources

| | | | | | | |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Conflagration Response Reimbursement | \$ - | \$ 8,065 | \$ - | \$ - | \$ - | - |
| Ambulance Service Fees | 1,558,893 | 1,717,507 | 1,592,600 | 1,592,600 | 1,719,200 | 7.95% |
| FireMed Fees | 96,872 | 93,083 | 95,000 | 95,000 | 95,000 | - |
| Gifts & Donations | - | - | - | - | - | - |
| Miscellaneous Revenue | 3,166 | 16,472 | - | - | - | - |
| Interest | 1,323 | 11,835 | 2,500 | 2,500 | 10,000 | 300.00% |
| From Public Safety Levy Fund | 100,200 | 168,000 | 168,000 | 168,000 | 168,000 | - |
| From Health Insurance Fund | 23,204 | - | - | - | - | - |
| Beginning Balance | 12,751 | 157,991 | 24,300 | 24,300 | 200,000 | 723.05% |
| Total Program Resources | \$1,796,409 | \$2,172,953 | \$1,882,400 | \$1,882,400 | \$2,192,200 | 16.46% |

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 16.000 | 16.000 | 16.000 | 18.000 | 18.000 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|------------------------------------------------------------------------------------------|--------|-------|-------|-------|-------|
| Billing recovery ratio. | 79.1% | 67.3% | 75.0% | 75.0% | 75.0% |
| Cost recovery percentage. | 103.5% | 96.8% | 90.0% | 90.0% | 95.0% |
| EMS responses per 1,000 population served. The median for cities under 100,000 is 55. | 85.74 | 89.06 | 87.00 | 87.00 | 90.00 |

| Budget Recap |2007-08..... | | |
|--------------|-------------------|-------------|-------------|
| | Proposed | Approved | Adopted |
| Ambulance | \$2,192,200 | \$2,192,200 | \$2,192,200 |

PUBLIC TRANSIT FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|----------------------------------|------------------|------------------|-------------------|------------------|--------------------|---------------|----------------|
| | Actual | Actual | Adopted | Revised | Adopted | from | of Fund |
| | | | Budget | Budget | Budget | 2006-07 | Budget |
| State Operating Match Grant | \$158,031 | \$170,193 | \$ - | \$ - | \$ - | - | - |
| Business Energy Tax Credit Grant | - | 84,557 | 22,000 | 22,000 | 132,400 | 501.82% | 12.84% |
| FTA Section 5311 Grant | - | - | 329,400 | 329,400 | 363,100 | 10.23% | 35.22% |
| Oregon DOT | - | - | - | 10,000 | 6,000 | (40.00%) | 0.58% |
| Local Funds: Operational | 45,600 | 46,900 | 48,000 | 48,000 | 66,400 | 38.33% | 6.44% |
| Special Transit Fund: Linn Co | 13,000 | 12,610 | 38,000 | 38,000 | 32,900 | (13.42%) | 3.19% |
| Special Transit Fund: Benton Co | 4,600 | 4,600 | 4,600 | 4,600 | 4,100 | (10.87%) | 0.40% |
| Advertising Revenue | - | - | 200 | 200 | 1,500 | 650.00% | 0.15% |
| Bus Fares | 33,763 | 24,212 | 27,500 | 27,500 | 25,500 | (7.27%) | 2.47% |
| LBCC Fare Match Program | 32,000 | 33,700 | 34,800 | 34,800 | 50,500 | 45.11% | 4.90% |
| Call-A-Ride Revenue | - | - | 16,000 | 16,000 | 17,000 | 6.25% | 1.65% |
| Trolley Rental Charges | 3,495 | 1,600 | 3,000 | 3,000 | - | (100.00%) | - |
| Gifts & Donations | - | - | 2,000 | 2,000 | 1,200 | (40.00%) | 0.12% |
| Miscellaneous Revenue | 1,662 | 5,112 | 100 | 100 | 100 | - | 0.01% |
| Interest | 443 | 659 | 300 | 300 | 200 | (33.33%) | 0.02% |
| Total Current Resources | 292,594 | 384,143 | 525,900 | 535,900 | 700,900 | 30.79% | 67.99% |
| From Health Insurance Fund | 6,312 | - | - | - | - | - | - |
| From General Fund | - | - | 270,000 | 270,000 | 310,000 | 14.81% | 30.07% |
| From State Revenue Sharing Fund | 206,700 | 197,100 | - | - | - | - | - |
| From Capital Equipment | - | - | 23,600 | 23,600 | - | (100.00%) | - |
| Total Transfers In | 213,012 | 197,100 | 293,600 | 293,600 | 310,000 | 5.59% | 30.07% |
| Beginning Balance | 18,141 | 23,300 | 57,300 | 57,300 | 20,100 | (64.92%) | 1.94% |
| Totals | \$523,747 | \$604,543 | \$876,800 | \$886,800 | \$1,031,000 | 16.26% | 100.00% |

Budget Note

LBCC-Linn Benton Community College
FTA-Federal Transit Administration
DOT-Department of Transportation

**PUBLIC TRANSIT FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|--------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Transit System | \$ 307,942 | \$ 322,497 | \$ 407,900 | \$ 407,900 | \$ 480,800 | \$ 480,800 | \$480,800 |
| Linn-Benton Loop | 192,507 | 232,431 | 276,500 | 276,500 | 330,100 | 330,100 | 330,100 |
| Paratransit System | - | - | 192,400 | 202,400 | 220,100 | 220,100 | 220,100 |
| Total Requirements | \$ 500,449 | \$ 554,928 | \$ 876,800 | \$ 886,800 | \$1,031,000 | \$ 1,031,000 | ##### |

Staffing Summary (FTEs)

| | | | | | | | |
|-----------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Albany Transit System | 3.340 | 3.340 | 3.590 | 3.590 | 3.670 | 3.670 | 3.670 |
| Linn-Benton Loop | 2.410 | 2.410 | 3.070 | 3.070 | 3.150 | 3.150 | 3.150 |
| Paratransit System | - | - | 2.675 | 2.675 | 2.890 | 2.890 | 2.890 |
| Total FTEs | 5.750 | 5.750 | 9.335 | 9.335 | 9.710 | 9.710 | 9.710 |

| Adopted Requirements by Type | Materials | | | Transfers Out | Contin- gency | Adopted Budget | % of Fund Budget |
|---------------------------------|-------------------|-------------------|-------------|------------------|------------------|---------------------|---------------------|
| | Personnel | & Services | Capital | | | | |
| Albany Transit System | \$ 254,200 | \$ 159,500 | \$ - | \$ - | \$ 67,100 | \$ 480,800 | 46.63% |
| Linn-Benton Loop | 206,300 | 123,800 | - | - | - | 330,100 | 32.02% |
| Paratransit System | 174,100 | 46,000 | - | - | - | 220,100 | 21.35% |
| Total Requirements | \$ 634,600 | \$ 329,300 | \$ - | \$ - | \$ 67,100 | \$ 1,031,000 | 100.00% |
| Percent of Fund Budget | 61.55% | 31.94% | - | - | 6.51% | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Transit Fund: Albany Transit System (213-16-1106)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- Provide a safe and reliable public transit system along fixed routes to link residential areas with retail, employment, medical, and educational centers.
- Maintain records of ridership, maintenance and operation of the system, and apply for state and federal grants in order to obtain system funding.
- Administer the Ride-Home-Free Program with local merchants.
- Provide rides to LBCC and OSU students through the combined Pass Programs.
- Provide management and supervision of the transit system.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2006 | | | |
| • Reestablish Albany Call-A-Ride/ Paratransit as a program within the Public Transit budget. | July 2006 | Completed | An Effective Government |
| • Increase fares approximately 20 percent across the board to offset the cost of doing business. | August 2006 | Completed | An Effective Government |
| • Contract with a transit planning consultant to identify affordable improvements to the system. | January 2007 | In Progress | Great Neighborhoods |
| • Investigate ways of expanding service areas using existing personnel and equipment. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Conduct program evaluation with current users. | August 2007 | | Great Neighborhoods |
| • Complete analysis to identify strengths and weaknesses within ATS. | August 2007 | | Great Neighborhoods |
| • Contract with a transit planning consultant to identify affordable improvements to the system. | November 2007 | | Great Neighborhoods |
| • Investigate ways of expanding service areas using existing personnel and equipment. | November 2007 | | Great Neighborhoods |
| • Develop and implement strategic plan to identify long- and short-term goals. | January 2008 | | An Effective Government |
| • Procure long-term grant funds for delivering Saturday and holiday transportation services. | January 2008 | | A Healthy Economy |

PROGRAM BUDGET DATA

Public Transit Fund: Albany Transit System (213-16-1106)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 |
| Personnel | \$ 213,055 | \$ 221,382 | \$ 221,500 | \$ 221,500 | \$ 254,200 | 14.76% |
| Materials & Services | 94,887 | 101,115 | 158,100 | 158,100 | 159,500 | 0.89% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 28,300 | 28,300 | 67,100 | 137.10% |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 307,942 | \$ 322,497 | \$ 407,900 | \$ 407,900 | \$ 480,800 | 17.87% |

Program Resources

| | | | | | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| State Operating Match Grant | \$ 90,935 | \$ 98,844 | \$ - | \$ - | \$ - | - |
| Business Energy Tax Credit Grant | - | 49,266 | - | - | 57,500 | - |
| FTA Section 5311 Grant | - | - | 186,200 | 186,200 | 210,100 | 12.84% |
| Special Transit Fund: Linn Co | 5,000 | 4,850 | 5,000 | 5,000 | 4,500 | (10.00%) |
| Advertising Revenue | - | - | 100 | 100 | 500 | 400.00% |
| Bus Fares | 23,130 | 13,615 | 15,500 | 15,500 | 15,500 | - |
| LBCC Fare Match Program | 3,000 | 4,850 | 4,800 | 4,800 | 8,200 | 70.83% |
| Trolley Rental Charges | 3,495 | 1,600 | 3,000 | 3,000 | - | (100.00%) |
| Miscellaneous Revenue | 1,662 | 5,112 | 100 | 100 | 100 | - |
| Interest | 477 | 1,143 | 100 | 100 | 100 | - |
| From Health Insurance Fund | 4,758 | - | - | - | - | - |
| From General Fund | - | - | 153,100 | 153,100 | 164,300 | 7.32% |
| From State Revenue Sharing Fund | 192,100 | 182,100 | - | - | - | - |
| Beginning Balance | 12,292 | 28,907 | 40,000 | 40,000 | 20,000 | (50.00%) |
| Total Program Resources | \$ 336,849 | \$ 390,287 | \$ 407,900 | \$ 407,900 | \$ 480,800 | 17.87% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 3.340 | 3.340 | 3.590 | 3.590 | 3.670 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------|---------|---------|---------|---------|---------|
| Total number of rides. | 69,973 | 72,936 | 75,000 | 75,000 | 72,000 |
| Number of elderly/disabled passengers. | 17,502 | 19,700 | 20,200 | 20,200 | 19,500 |
| Annual mileage. | 72,879 | 80,153 | 80,400 | 80,400 | 80,200 |
| Cost per ride. | \$4.40 | \$4.42 | \$5.06 | \$5.06 | \$5.75 |
| Annual City subsidy.* | 192,100 | 182,100 | 153,100 | 153,100 | 164,300 |
| Annual City subsidy per ride. | \$2.75 | \$2.50 | \$2.04 | \$2.04 | \$2.28 |
| Annual City subsidy per capita. | \$4.36 | \$4.01 | \$3.28 | \$3.28 | \$3.49 |

* The annual City subsidy is the sum of the State Revenue Sharing and General Fund transfers.

Budget Note(s)

The 0.25 FTE Transit Services dispatcher position will be increased to 0.33 FTE.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Transit Fund: Linn-Benton Loop (213-16-1107)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- Provide a safe and reliable public transit system along fixed routes between the cities of Albany and Corvallis.
 - Maintain records of ridership, maintenance, and operation of the system, and apply for state, federal, and other grants in order to obtain system funding.
 - Operate the Loop to provide eleven runs per day plus eight runs on Saturday.
 - Provide rides to LBCC and OSU students through the combined Pass Programs.
- Provide management and supervision for the system, including personnel and operating and maintenance of equipment. Provide staffing for the Linn-Benton Loop Transit Commission.
 - Manage local operating funds from the partners: Benton County Special Transportation Fund (STF), \$4,100; Linn County STF, \$7,200; LBCC, \$42,300; Albany, \$16,500; and Hewlett-Packard, \$12,200.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Implement ten hours of service on Saturdays and two City holidays. | August 2006 | Completed | Great Neighborhoods |
| • Increase fares with implementation of Saturday and holiday service. | August 2006 | Completed | An Effective Government |
| • Contract with a transit planning consultant to identify affordable improvements to the system. | January 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Complete analysis to identify strengths and weaknesses within the Loop. | August 2007 | | An Effective Government |
| • Conduct program evaluation within current users. | September 2007 | | Great Neighborhoods |
| • Develop and implement strategic plan to identify long- and short-term goals. | January 2008 | | An Effective Government |
| • Contract with a transit planning consultant to identify affordable improvements to the system. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Public Transit Fund: Linn-Benton Loop (213-16-1107)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 124,648 | \$ 144,242 | \$ 189,700 | \$ 189,700 | \$ 206,300 | 8.75% |
| Materials & Services | 67,859 | 88,189 | 86,800 | 86,800 | 123,800 | 42.63% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 192,507 | \$ 232,431 | \$ 276,500 | \$ 276,500 | \$ 330,100 | 19.39% |

Program Resources

| | | | | | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| State Operating Match Grant | \$ 67,096 | \$ 71,349 | \$ - | \$ - | \$ - | - |
| Business Energy Tax Credit Grant | - | 35,291 | - | - | 29,400 | - |
| FTA Section 5311 Grant | - | - | 143,200 | 143,200 | 153,000 | 6.84% |
| Local Funds: Operational | 45,600 | 46,900 | 48,000 | 48,000 | 66,400 | 38.33% |
| Special Transit Fund: Linn Co | 8,000 | 7,760 | 8,000 | 8,000 | 7,200 | (10.00%) |
| Special Transit Fund: Benton Co | 4,600 | 4,600 | 4,600 | 4,600 | 4,100 | (10.87%) |
| Advertising Revenue | - | - | 100 | 100 | 1,000 | 900.00% |
| Bus Fares | 10,634 | 10,597 | 12,000 | 12,000 | 10,000 | (16.67%) |
| LBCC Fare Match Program | 29,000 | 28,850 | 30,000 | 30,000 | 42,300 | 41.00% |
| Interest | (33) | (484) | 100 | 100 | 100 | - |
| From Health Insurance Fund | 1,554 | - | - | - | - | - |
| From General Fund | - | - | 15,500 | 15,500 | 16,500 | 6.45% |
| From State Revenue Sharing Fund | 14,600 | 15,000 | - | - | - | - |
| Beginning Balance | 5,849 | (5,607) | 15,000 | 15,000 | 100 | (99.33%) |
| Total Program Resources | \$ 186,900 | \$ 214,256 | \$ 276,500 | \$ 276,500 | \$ 330,100 | 19.39% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 2.410 | 2.410 | 3.070 | 3.070 | 3.150 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------|--------|--------|--------|--------|--------|
| Total number of rides. | 64,116 | 78,220 | 72,000 | 72,000 | 80,000 |
| Number of elderly/disabled passengers. | 7,693 | 11,000 | 8,640 | 8,640 | 11,200 |
| Annual mileage. | 77,294 | 49,044 | 80,000 | 80,000 | 80,000 |
| Cost per ride. | \$3.00 | \$2.97 | \$3.84 | \$3.84 | \$4.13 |
| Annual City subsidy*. | 14,600 | 15,000 | 15,500 | 15,500 | 16,500 |
| Annual City subsidy per ride. | \$0.23 | \$0.19 | \$0.22 | \$0.22 | \$0.21 |
| Annual City subsidy per capita. | \$0.33 | \$0.33 | \$0.33 | \$0.33 | \$0.35 |

* The annual City subsidy is the sum of the State Revenue Sharing and General Fund transfers.

Budget Note(s)

The 0.25 FTE Transit Services dispatcher position will be increased to 0.33 FTE.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Transit Fund: Paratransit System (213-16-1108)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- Provide transportation to essential services, through the Call-A-Ride program for the elderly and individuals who have disabilities that prevent them from using the fixed route system.
 - Maintain ridership and operation records for state-funding purposes.
- Maintain and operate the Paratransit System.
 - Certify eligibility of Americans with Disabilities Act (ADA) participants and provide paratransit service in compliance with Federal law.
 - Provide Medicaid non-medical transport for eligible senior citizens and individuals with disabilities.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Reestablish Albany Call-A-Ride (Paratransit) as a program with the Public Transit budget. | July 2006 | Completed | An Effective Government |
| • Secure adequate staffing and resources to provide Saturday transportation in our community. | August 2006 | Completed | Great Neighborhoods |
| • Secure adequate permanent site for Transit and Paratransit operations. | June 2007 | In Progress | An Effective Government |
| • Evaluate current safety procedures for site and vehicle transportation and update policies as needed. | January 2007 | Completed | A Safe City |
| • Apply for grant funding to replace wheelchair accessible van. | December 2006 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Complete analysis to identify strengths and weaknesses within the program. | August 2007 | | An Effective Government |
| • Develop and implement strategic plan to identify long- and short-term goals. | January 2008 | | An Effective Government |
| • Integrate a volunteer recruitment strategy into Call-A-Ride strategic plan. | January 2008 | | An Effective Government |
| • Secure adequate permanent site for Transit and Paratransit operations. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Public Transit Fund: Paratransit System (213-16-1108)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 157,100 | \$ 164,100 | \$ 174,100 | 6.09% |
| Materials & Services | - | - | 35,300 | 38,300 | 46,000 | 20.10% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 192,400 | \$ 202,400 | \$ 220,100 | 8.75% |

Program Resources

| | | | | | | |
|----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|--------------|
| Business Energy Tax Credit Grant | \$ - | \$ - | \$ 22,000 | \$ 22,000 | \$ 45,500 | 106.82% |
| Oregon DOT | - | - | - | 10,000 | 6,000 | (40.00%) |
| Special Transit Fund: Linn Co | - | - | 25,000 | 25,000 | 21,200 | (15.20%) |
| Call-A-Ride Revenue | - | - | 16,000 | 16,000 | 17,000 | 6.25% |
| Gifts & Donations | - | - | 2,000 | 2,000 | 1,200 | (40.00%) |
| Interest | - | - | 100 | 100 | - | (100.00%) |
| From General Fund | - | - | 101,400 | 101,400 | 129,200 | 27.42% |
| From Capital Equipment | - | - | 23,600 | 23,600 | - | (100.00%) |
| Beginning Balance | - | - | 2,300 | 2,300 | - | (100.00%) |
| Total Program Resources | \$ - | \$ - | \$ 192,400 | \$ 202,400 | \$ 220,100 | 8.75% |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 2.675 | 2.675 | 2.890 |
|------|---|---|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------------------------------------------------------|-----|-----|-------|-------|-------|
| Percent of those using the Paratransit/Call-A-Ride program who are satisfied or very satisfied with the service received. | n/a | n/a | 90% | 90% | 90% |
| Number of rides provided per month. | n/a | n/a | 1,600 | 1,600 | 1,580 |
| Number of miles driven per month to provide transportation to seniors and individuals with disabilities. | n/a | n/a | 7,000 | 7,000 | 6,500 |
| Number of volunteer hours utilized to provide transportation to seniors and individuals with disabilities. | n/a | n/a | 4,500 | 4,500 | 4,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Safety Levy Fund: Public Safety Levy (215-10-1008)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- Provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City of Albany in the November 2002 General Election. Proceeds from the tax levy are transferred to the General and Ambulance funds to pay for police, fire, and paramedic services.
- The levy is \$.95 per \$1,000 of assessed value for a period of five years starting with the 2003-2004 fiscal year.
- Fiscal 2007-2008 is the fifth year of the five-year Public Safety Local Option Levy.
- In the November, 2006 General Election, the voters of the City of Albany approved a new five year Public Safety Levy. The new levy will be \$.95 per 1,000 of assessed value. It will begin with the 2008-2009 fiscal year and continue for five years.

PROGRAM BUDGET DATA

Public Safety Levy Fund: Public Safety Levy (215-10-1008)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | 2,165,588 | 2,029,262 | 2,532,000 | 2,532,000 | 3,002,900 | 18.60% |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$2,165,588 | \$2,029,262 | \$2,532,000 | \$2,532,000 | \$3,002,900 | 18.60% |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Property Taxes - Current | \$1,936,106 | \$2,105,485 | \$2,169,700 | \$2,169,700 | \$2,398,900 | 10.56% |
| Property Taxes - Delinquent | 37,062 | 66,223 | 75,000 | 75,000 | 75,000 | - |
| Interest | 17,256 | 28,166 | 20,000 | 20,000 | 40,000 | 100.00% |
| Beginning Balance | 643,377 | 468,213 | 267,300 | 267,300 | 489,000 | 82.94% |
| Total Program Resources | \$2,633,801 | \$2,668,087 | \$2,532,000 | \$2,532,000 | \$3,002,900 | 18.60% |

Transfers Out Detail

| | | | | | | |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| To General Fund | \$ 731,700 | \$ 432,000 | \$ 621,600 | \$ 621,600 | \$ 927,000 | 49.13% |
| To Ambulance Fund | 100,200 | 168,000 | 168,000 | 168,000 | 168,000 | - |
| To General Fund - Police | 588,141 | 685,943 | 851,800 | 851,800 | 912,100 | 7.08% |
| To General Fund - Fire | 745,547 | 743,319 | 890,600 | 890,600 | 995,800 | 11.81% |
| Total Transfers Out | \$2,165,588 | \$2,029,262 | \$2,532,000 | \$2,532,000 | \$3,002,900 | 18.60% |

| Budget Recap |2007-08..... | | |
|--------------------|-------------------|-------------|-------------|
| | Proposed | Approved | Adopted |
| Public Safety Levy | \$3,002,900 | \$3,002,900 | \$3,002,900 |

CAPITAL REPLACEMENT FUND

RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Equipment Replacement Charges | \$ - | \$ 75,000 | \$ 723,500 | \$ 723,500 | \$ 802,200 | 10.88% | 10.10% |
| Phone System Charges | - | - | 75,000 | 75,000 | 75,000 | - | 0.94% |
| Miscellaneous Revenue | - | - | 21,000 | 21,000 | 21,000 | - | 0.26% |
| Interest | - | - | 210,000 | 210,000 | 310,000 | 47.62% | 3.90% |
| Total Current Resources | - | 75,000 | 1,029,500 | 1,029,500 | 1,208,200 | 17.36% | 15.20% |
| From Equipment Replacement | - | 3,710,413 | - | - | - | - | - |
| From General Fund | - | - | 89,500 | 89,500 | 89,500 | - | 1.13% |
| From Risk Management Fund | - | 2,000,000 | - | - | - | - | - |
| From Capital Projects Fund | - | 133,718 | - | - | - | - | - |
| From IT Services Fund | - | 553,492 | - | - | - | - | - |
| Total Transfers In | - | 6,397,623 | 89,500 | 89,500 | 89,500 | - | 1.13% |
| Beginning Balance | - | - | 5,800,000 | 5,800,000 | 6,648,000 | 14.62% | 83.67% |
| Totals | \$ - | \$ 6,472,623 | \$ 6,919,000 | \$ 6,919,000 | \$ 7,945,700 | 14.84% | 100.00% |

CAPITAL REPLACEMENT FUND

REQUIREMENT SUMMARY

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|------------------------------------|-------------|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Equipment Replacement | \$ - | \$ - | \$ 3,417,500 | \$ 3,417,500 | \$ 4,235,200 | \$ 4,235,200 | \$ 4,235,200 |
| City Facilities Replacement | - | - | 2,100,000 | 2,100,000 | 1,980,000 | 1,980,000 | 1,980,000 |
| GF Facilities Maintenance Projects | - | 6,504 | 609,500 | 609,500 | 686,500 | 686,500 | 686,500 |
| IT Equipment Replacement | - | - | 792,000 | 792,000 | 1,044,000 | 1,044,000 | 1,044,000 |
| Total Requirements | \$ - | \$ 6,504 | \$ 6,919,000 | \$ 6,919,000 | \$ 7,945,700 | \$ 7,945,700 | \$ 7,945,700 |

| Adopted Requirements by Type | Materials & Services | | | Transfers Out | Contin- gency | Adopted Budget | % of Fund Budget |
|------------------------------------|----------------------|-------------------|---------------------|------------------|------------------|---------------------|---------------------|
| | Personnel | | Capital | | | | |
| Equipment Replacement | \$ - | \$ 26,000 | \$ 4,209,200 | \$ - | \$ - | \$ 4,235,200 | 53.30% |
| City Facilities Replacement | - | - | 1,980,000 | - | - | 1,980,000 | 24.92% |
| GF Facilities Maintenance Projects | - | 112,000 | 574,500 | - | - | 686,500 | 8.64% |
| IT Equipment Replacement | - | 175,000 | 869,000 | - | - | 1,044,000 | 13.14% |
| Total Requirements | \$ - | \$ 313,000 | \$ 7,632,700 | \$ - | \$ - | \$ 7,945,700 | 100.00% |
| Percent of Fund Budget | - | 3.94% | 96.06% | - | - | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Replacement Fund: Equipment Replacement (217-10-1010)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- The Equipment Replacement program provides a means to replace equipment, excluding Water and Sewer Fund equipment, when the end of its useful life has been reached.
- Equipment is replaced when it is determined by its age, condition, operation and maintenance costs, obsolescence, and depreciation that it is no longer economical to keep. This is referred to as the life expectancy or economic life of the equipment.
- Annually monies are transferred from the various departments to the Equipment Replacement program based on the economic life, replacement cost, and estimated rate of return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.

Equipment Replacement Schedule

| Program | Replacement Cost | Estimated June 30, 2007 Balance | Annual Replacement Charge | 2007-2008 Budget |
|--------------------------------|---------------------|---------------------------------------|---------------------------------|---------------------|
| Fire Suppression and Ambulance | \$ 4,314,000 | \$ 888,138 | \$ 317,947 | \$ 275,000 |
| Fire & Life Safety | 87,000 | 33,409 | 88,233 | 9,300 |
| Police | 378,000 | 531,553 | - | 20,200 |
| Public Safety Levy-Police | 168,000 | 26,892 | 53,231 | 53,300 |
| Park Maintenance | 673,420 | 406,571 | 47,560 | 6,700 |
| Parks Administration | 80,000 | (12,212) | 50,790 | 13,300 |
| Senior Center | 150,000 | 100,374 | 21,096 | 5,000 |
| Aquatic Services | 8,000 | 12,008 | (4,214) | 2,800 |
| Urban Forestry | 23,000 | 24,203 | (1,203) | 2,900 |
| Building Inspection | - | 2,093 | - | - |
| Airport | 330,000 | 143,206 | 22,217 | 23,000 |
| Albany Transit System | 172,000 | 173,807 | (9,255) | - |
| Linn Benton Loop System | 60,000 | 30,790 | (3,051) | 1,500 |
| Paratransit System | 43,000 | 46,401 | 3,049 | - |
| Capital Replacement | 18,000 | 18,083 | (83) | - |
| Street Maintenance | 1,138,565 | 537,801 | 66,523 | 82,600 |
| Building Maintenance | (38,475) | 94,000 | 17,439 | - |
| Public Works Services | 193,000 | 97,637 | 20,476 | 43,300 |
| Totals | \$ 7,797,510 | \$ 3,154,754 | \$ 690,755 | \$ 538,900 |

PROGRAM BUDGET DATA

Capital Replacement Fund: Equipment Replacement (217-10-1010)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|--------------------|--------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | 26,000 | 26,000 | 26,000 | - |
| Capital | - | - | 3,336,400 | 3,336,400 | 4,209,200 | 26.16% |
| Transfers Out | - | - | 55,100 | 55,100 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$3,417,500 | \$3,417,500 | \$4,235,200 | 23.93% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Equipment Replacement Charges | \$ - | \$ - | \$ 447,500 | \$ 447,500 | \$ 590,200 | 31.89% |
| Phone System Charges | - | - | 75,000 | 75,000 | 75,000 | - |
| Miscellaneous Revenue | - | - | 20,000 | 20,000 | 20,000 | - |
| Interest | - | - | 75,000 | 75,000 | 150,000 | 100.00% |
| From Equipment Replacement | - | 3,087,632 | - | - | - | - |
| Beginning Balance | - | - | 2,800,000 | 2,800,000 | 3,400,000 | 21.43% |
| Total Program Resources | \$ - | \$3,087,632 | \$3,417,500 | \$3,417,500 | \$4,235,200 | 23.93% |

| Capital Projects |2007-08..... | | |
|-------------------------------|--------------------|--------------------|--------------------|
| | Proposed | Approved | Adopted |
| Capital Equipment | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| Telephone | 350,000 | 350,000 | 350,000 |
| Reserve: Replacement | 3,359,200 | 3,359,200 | 3,359,200 |
| Total Capital Projects | \$4,209,200 | \$4,209,200 | \$4,209,200 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Replacement Fund: City Facilities Replacement (217-10-1034)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This City Facilities Replacement program is used to account for funds reserved for major City facilities replacement projects.
- In Fiscal Year 2005-2006, \$2,000,000, was transferred from the Risk Management Fund to this program.

PROGRAM BUDGET DATA

Capital Replacement Fund: City Facilities Replacement (217-10-1034)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | 1,830,000 | 1,830,000 | 1,980,000 | 8.20% |
| Transfers Out | - | - | 270,000 | 270,000 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$2,100,000 | \$2,100,000 | \$1,980,000 | (5.71%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Interest | \$ - | \$ - | \$ 100,000 | \$ 100,000 | \$ 100,000 | - |
| From Risk Management Fund | - | 2,000,000 | - | - | - | - |
| From Capital Projects Fund | - | 133,718 | - | - | - | - |
| Beginning Balance | - | - | 2,000,000 | 2,000,000 | 1,880,000 | (6.00%) |
| Total Program Resources | \$ - | \$2,133,718 | \$2,100,000 | \$2,100,000 | \$1,980,000 | (5.71%) |

| Capital Projects |2007-08..... | | |
|-------------------------------|--------------------|--------------------|--------------------|
| | Proposed | Approved | Adopted |
| Reserve: Building Replacement | \$1,980,000 | \$1,980,000 | \$1,980,000 |
| Total Capital Projects | \$1,980,000 | \$1,980,000 | \$1,980,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Replacement Fund: General Fund Facilities Maintenance Projects (217-10-2002)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- Funds are accumulated in the General Fund Facilities Maintenance Projects program to fund building maintenance expenditures on City-owned General Fund buildings.
 - Contributions are made annually in order to lessen the impact on the budget of large building maintenance expenditures.
-

Budget Year 2006-2007

Target Completion Date

Status

Rehabilitation Projects:

| | | |
|---------------------------------------|-----------|-----------|
| Senior Center Roof Replacement | June 2007 | Completed |
| Carnegie Library Maintenance Projects | June 2007 | Completed |
| City Hall Roof Replacement | June 2007 | Completed |
| City Hall Interior Painting | June 2007 | Completed |
| Police Station Painting | June 2007 | Completed |

Budget Year 2007-2008

Rehabilitation Projects:

| | |
|---------------------------------------|-----------|
| Carnegie Library Maintenance Projects | June 2008 |
| City Hall Carpet Replacement | June 2008 |
| Albany Police HVAC Replacement | June 2008 |
| Maple Lawn Roof | June 2008 |

PROGRAM BUDGET DATA

Capital Replacement Fund: GF Facilities Maintenance Projects (217-10-2002)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-----------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 5,223 | 228,500 | 228,500 | 112,000 | (50.98%) |
| Capital | - | 1,281 | 381,000 | 381,000 | 574,500 | 50.79% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 6,504 | \$ 609,500 | \$ 609,500 | \$ 686,500 | 12.63% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|---------------|
| Interest | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 30,000 | 50.00% |
| From Equipment Replacement | - | 622,781 | - | - | - | - |
| From General Fund | - | - | 89,500 | 89,500 | 89,500 | - |
| Beginning Balance | - | - | 500,000 | 500,000 | 567,000 | 13.40% |
| Total Program Resources | \$ - | \$ 622,781 | \$ 609,500 | \$ 609,500 | \$ 686,500 | 12.63% |

| Maintenance Projects |2007-08..... | | |
|---------------------------------------|-------------------|-------------------|-------------------|
| | Proposed | Approved | Adopted |
| Carnegie Library Building Maintenance | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| City Hall Carpet Replacement | 50,000 | 50,000 | 50,000 |
| Albany Police HVAC Replacement | 16,000 | 16,000 | 16,000 |
| Maple Lawn Roof | 16,000 | 16,000 | 16,000 |
| Total Maintenance Projects | \$ 112,000 | \$ 112,000 | \$ 112,000 |

| Capital Projects |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|
| | Proposed | Approved | Adopted |
| Reserve: Building Maintenance | \$ 574,500 | \$ 574,500 | \$ 574,500 |
| Total Capital Projects | \$ 574,500 | \$ 574,500 | \$ 574,500 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Replacement Fund: IT Equipment Replacement (217-13-1031)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- The Information Technology Equipment Replacement activity provides a means to replace computer equipment at the end of its useful life. and estimated return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.
- Annually monies are transferred from the various departments to the Information Technology Equipment Replacement activity based on the economic life, replacement cost,

Information Technology Equipment Replacement Schedule

| Fund | Replacement Cost | Estimated Balance June 30, 2007 | Budget 2007-08 |
|---------------------------|---------------------|---------------------------------------|-------------------|
| General | \$ 490,830 | \$ 316,447 | \$ 61,500 |
| Parks & Recreation | 51,500 | 48,833 | 2,000 |
| Building Inspection | 37,300 | 25,885 | 7,800 |
| Economic Development | 5,150 | 2,898 | 500 |
| Ambulance | 17,500 | 8,373 | 2,200 |
| Public Transit | 3,400 | 3,490 | 0 |
| Street | 6,800 | 6,904 | 0 |
| Sewer | 56,683 | 31,845 | 9,600 |
| Water | 31,500 | 23,451 | 5,900 |
| Central Services | 919,216 | 78,849 | 161,200 |
| Engineering/Water Quality | 452,100 | 379,150 | 199,100 |
| Totals | \$ 2,071,979 | \$ 926,125 | \$ 449,800 |

PROGRAM BUDGET DATA

Capital Replacement Fund: IT Equipment Replacement (217-13-1031)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | 96,000 | 96,000 | 175,000 | 82.29% |
| Capital | - | - | 696,000 | 696,000 | 869,000 | 24.86% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 792,000 | \$ 792,000 | \$ 1,044,000 | 31.82% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------------|-------------------|-------------------|---------------------|---------------|
| Equipment Replacement Charges | \$ - | \$ 75,000 | \$ 276,000 | \$ 276,000 | \$ 212,000 | (23.19%) |
| Miscellaneous Revenue | - | - | 1,000 | 1,000 | 1,000 | - |
| Interest | - | - | 15,000 | 15,000 | 30,000 | 100.00% |
| From IT Services Fund | - | 553,492 | - | - | - | - |
| Beginning Balance | - | - | 500,000 | 500,000 | 801,000 | 60.20% |
| Total Program Resources | \$ - | \$ 628,492 | \$ 792,000 | \$ 792,000 | \$ 1,044,000 | 31.82% |

| Capital Projects |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|
| | Proposed | Approved | Adopted |
| Capital Equipment | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| Reserve: Replacement | 829,000 | 829,000 | 829,000 |
| Total Capital Projects | \$ 869,000 | \$ 869,000 | \$ 869,000 |

STREET FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Sewer in Lieu of Franchise Fee | \$ 354,556 | \$ 387,404 | \$ 407,000 | \$ 447,500 | \$ 492,500 | 10.06% | 3.21% |
| Water in Lieu of Franchise Fee | 339,377 | 348,786 | 357,000 | 393,700 | 410,400 | 4.24% | 2.67% |
| Street SDC: Principal | 543 | 2 | - | - | - | - | - |
| Street SDC: Interest | 70 | 14 | 100 | - | - | - | - |
| Transportation SDC: Principal | 64,766 | 117,651 | 40,000 | 95,000 | 5,000 | (94.74%) | 0.03% |
| Transportation SDC: Interest | 16,702 | 5,726 | 7,500 | 6,500 | 3,000 | (53.85%) | 0.02% |
| Street IAF: Principal | 6,754 | 28,709 | - | 11,700 | 7,500 | (35.90%) | 0.05% |
| Street IAF: Interest | 941 | 6,711 | - | 4,500 | 2,500 | (44.44%) | 0.02% |
| Street Connection Fees | 95,855 | 156,052 | 50,000 | 120,000 | 30,000 | (75.00%) | 0.20% |
| Transportation SDC Revenues | 1,131,439 | 708,147 | 800,000 | 625,000 | 505,000 | (19.20%) | 3.29% |
| Public Facility Construction Permit | 97,685 | 93,069 | - | 92,000 | 95,000 | 3.26% | 0.62% |
| Oregon DOT | 28,492 | 12,373 | - | - | - | - | - |
| State of Oregon | - | 18,862 | - | 200,000 | 32,000 | (84.00%) | 0.21% |
| State Gasoline Tax | 2,119,250 | 2,170,883 | 2,052,000 | 2,066,400 | 2,253,100 | 9.04% | 14.67% |
| Surface Transportation Program | 571,534 | - | 370,000 | 340,000 | 646,500 | 90.15% | 4.21% |
| Linn County | 92,126 | - | - | - | - | - | - |
| Gifts & Donations | - | 1,368 | - | - | - | - | - |
| Miscellaneous Revenue | 48,185 | 25,023 | 1,000 | 2,000 | 5,000 | 150.00% | 0.03% |
| Interest | 174,318 | 345,795 | 109,500 | 250,000 | 305,000 | 22.00% | 1.99% |
| Total Current Resources | 5,142,593 | 4,426,575 | 4,194,100 | 4,654,300 | 4,792,500 | 2.97% | 31.22% |
| From Health Insurance Fund | 16,120 | - | - | - | - | - | - |
| From General Fund: Franchise Fees | 38,867 | - | - | - | - | - | - |
| From General Fund | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - | 1.69% |
| Total Transfers In | 314,987 | 260,000 | 260,000 | 260,000 | 260,000 | - | 1.69% |
| Beginning Balance | 7,708,408 | 8,695,311 | 7,214,300 | 8,327,000 | 10,309,700 | 23.81% | 67.09% |
| Totals | \$13,165,988 | \$13,381,886 | \$11,668,400 | \$13,241,300 | \$ 15,362,200 | 16.02% | 100.00% |

Budget Notes

The \$260,000 transfer from the General Fund is to partially cover the cost of electricity for City street lights.

The following is a list of several acronyms used with respect to the Street Fund:

- IAF**-Improvement Assurance Fee
- LID**-Local Improvement District
- NA**-North Albany
- SDC**-Systems Development Charge

STREET FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Street Maintenance | \$ 1,718,292 | \$ 1,792,527 | \$ 2,589,200 | \$ 2,589,200 | \$ 2,595,500 | \$ 2,595,500 | \$ 2,595,500 |
| Urban Forestry Mgmt | 86,012 | - | - | - | - | - | - |
| Street Administration | 843,270 | 1,028,708 | 1,034,600 | 1,034,600 | 1,444,900 | 1,444,900 | 1,444,900 |
| Street Operations Administration | - | - | 187,400 | 187,400 | - | - | - |
| Street Capital & Restoration | 1,131,249 | 861,816 | 4,193,400 | 4,193,400 | 4,906,600 | 4,906,600 | 4,906,600 |
| N. Albany Frontage Fee Projects | 19,222 | - | 580,200 | 580,200 | 663,700 | 663,700 | 663,700 |
| Transportation SDC Projects | 672,632 | 564,640 | 4,656,500 | 4,656,500 | 5,751,500 | 5,751,500 | 5,751,500 |
| Total Requirements | \$ 4,470,677 | \$ 4,247,691 | \$13,241,300 | \$13,241,300 | \$ 15,362,200 | \$ 15,362,200 | \$ 15,362,200 |

Staffing Summary (FTEs)

| | | | | | | | |
|----------------------------------|---------------|--------------|---------------|---------------|--------------|--------------|--------------|
| Street Maintenance | 7.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
| Urban Forestry Mgmt | 1.000 | - | - | - | - | - | - |
| Street Administration | 2.650 | - | 0.800 | 0.800 | - | - | - |
| Street Operations Administration | - | - | 1.400 | 1.400 | - | - | - |
| Total FTEs | 10.650 | 8.000 | 10.200 | 10.200 | 8.000 | 8.000 | 8.000 |

| Adopted Requirements by Type | Materials | | Capital | Transfers Out | Contin-gency | Adopted Budget | % of Fund Budget |
|---------------------------------|-------------------|---------------------|---------------------|---------------------|-------------------|----------------------|------------------|
| | Personnel | & Services | | | | | |
| Street Maintenance | \$ 683,700 | \$ 1,853,800 | \$ 58,000 | \$ - | \$ - | \$ 2,595,500 | 16.89% |
| Street Administration | - | 999,900 | 45,000 | 150,000 | 250,000 | 1,444,900 | 9.41% |
| Street Capital & Restoration | - | 483,000 | 4,423,600 | - | - | 4,906,600 | 31.94% |
| N. Albany Frontage Fee Projects | - | - | 663,700 | - | - | 663,700 | 4.32% |
| Transportation SDC Projects | - | 3,600 | 3,747,900 | 2,000,000 | - | 5,751,500 | 37.44% |
| Total Requirements | \$ 683,700 | \$ 3,340,300 | \$ 8,938,200 | \$ 2,150,000 | \$ 250,000 | \$ 15,362,200 | 100.00% |
| Percent of Fund Budget | 4.45% | 21.74% | 58.18% | 14.00% | 1.63% | 100.00% | |

STREET FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the gasoline taxes, transfers in, and other resources used to support the following Street Fund operation and maintenance activities: Street Maintenance and Street Administration. The revenue items listed below are included in the Streets Fund - Revenue Budget Detail presented on the previous pages.

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Sewer in Lieu of Franchise Fee | \$ 234,149 | \$ 387,404 | \$ 447,500 | \$ 447,500 | \$ 492,500 | 10.06% | 12.19% |
| Water in Lieu of Franchise Fee | 225,550 | 348,786 | 393,700 | 393,700 | 410,400 | 4.24% | 10.16% |
| Public Facility Construction Permit | 97,685 | 93,069 | 92,000 | 92,000 | 95,000 | 3.26% | 2.35% |
| State Gasoline Tax | 2,119,250 | 2,061,183 | 1,586,000 | 1,586,000 | 2,153,100 | 35.76% | 53.29% |
| Miscellaneous Revenue | 44,893 | 20,249 | 2,000 | 2,000 | 5,000 | 150.00% | 0.12% |
| Interest | 14,080 | 47,522 | 30,000 | 30,000 | 55,000 | 83.33% | 1.36% |
| Total Current Resources | 2,735,607 | 2,958,213 | 2,551,200 | 2,551,200 | 3,211,000 | 25.86% | 79.47% |
| From Health Insurance Fund | 16,120 | - | - | - | - | - | - |
| From General Fund: Franchise Fees | 38,867 | - | - | - | - | - | - |
| From General Fund | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - | 6.44% |
| Total Transfers In | 314,987 | 260,000 | 260,000 | 260,000 | 260,000 | - | 6.44% |
| Beginning Balance | 504,291 | 907,312 | 1,000,000 | 1,000,000 | 569,400 | (43.06%) | 14.09% |
| Totals | \$3,554,885 | \$4,125,525 | \$3,811,200 | \$3,811,200 | \$4,040,400 | 6.01% | 100.00% |

| REQUIREMENTS | Materials | | Transfers | | Contingency | Adopted Budget | % of Fund Budget |
|---------------------------|-------------------|--------------------|-------------------|-------------------|-------------------|--------------------|------------------|
| Activity Name | Personnel | & Services | Capital | Out | | | |
| Street Maintenance | \$ 683,700 | \$1,853,800 | \$ 58,000 | \$ - | \$ - | \$2,595,500 | 64.24% |
| Street Administration | - | 999,900 | 45,000 | 150,000 | 250,000 | 1,444,900 | 35.76% |
| Total Requirements | \$ 683,700 | \$2,853,700 | \$ 103,000 | \$ 150,000 | \$ 250,000 | \$4,040,400 | 100.00% |
| Percent of Budget | 16.92% | 70.63% | 2.55% | 3.71% | 6.19% | 100.00% | |

Budget Note

For 2007-08, \$2,153,100, (95.56%), of the State Gasoline Tax revenues will be used for Street Fund operation and maintenance activities.

STREET FUND
CAPITAL PROJECTS COMBINED BUDGET

Detailed below are the in lieu of franchise fees, development fees, state support, and other resources used to support the following Street Fund capital activities: Street Capital & Restoration, N. Albany Frontage Fee Projects, and Transportation SDC Projects.

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------|--------------------|--------------------|---------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Sewer in Lieu of Franchise Fee | \$ 120,407 | \$ - | \$ - | \$ - | \$ - | - | - |
| Water in Lieu of Franchise Fee | 113,827 | - | - | - | - | - | - |
| Street SDC: Principal | 543 | 2 | - | - | - | - | - |
| Street SDC: Interest | 68 | 14 | - | - | - | - | - |
| Transportation SDC: Principal | 64,766 | 117,651 | 95,000 | 95,000 | 5,000 | (94.74%) | 0.04% |
| Transportation SDC: Interest | 16,702 | 5,726 | 6,500 | 6,500 | 3,000 | (53.85%) | 0.03% |
| Street IAF: Principal | 6,754 | 28,709 | 11,700 | 11,700 | 7,500 | (35.90%) | 0.07% |
| Street IAF: Interest | 941 | 6,711 | 4,500 | 4,500 | 2,500 | (44.44%) | 0.02% |
| Street Connection Fees | 95,855 | 156,052 | 120,000 | 120,000 | 30,000 | (75.00%) | 0.26% |
| Transportation SDC Revenues | 1,131,439 | 708,147 | 625,000 | 625,000 | 505,000 | (19.20%) | 4.46% |
| Oregon DOT | 28,492 | 12,373 | - | - | - | - | - |
| State of Oregon | - | 18,862 | 200,000 | 200,000 | 32,000 | (84.00%) | 0.28% |
| State Gasoline Tax | - | 109,700 | 480,400 | 480,400 | 100,000 | (79.18%) | 0.88% |
| Surface Transportation Program | 571,534 | - | 340,000 | 340,000 | 646,500 | 90.15% | 5.71% |
| Linn County | 92,126 | - | - | - | - | - | - |
| Gifts & Donations | - | 1,368 | - | - | - | - | - |
| Miscellaneous Revenue | 3,293 | 4,773 | - | - | - | - | - |
| Interest | 160,238 | 298,273 | 220,000 | 220,000 | 250,000 | 13.64% | 2.21% |
| Total Current Resources | 2,406,985 | 1,468,361 | 2,103,100 | 2,103,100 | 1,581,500 | (24.80%) | 13.96% |
| Beginning Balance | 7,204,117 | 7,787,999 | 7,327,000 | 7,327,000 | 9,740,300 | 32.94% | 86.04% |
| Totals | \$9,611,102 | \$9,256,360 | \$ 9,430,100 | \$9,430,100 | \$11,321,800 | 20.06% | 100.00% |

| REQUIREMENTS | Materials | | Transfers | | Contingency | Adopted | % of Fund |
|---------------------------------|-------------|-------------------|---------------------|--------------------|-------------|---------------------|----------------|
| Activity Name | Personnel | & Services | Capital | Out | | Budget | Budget |
| Street Capital & Restoration | \$ - | \$ 483,000 | \$ 4,423,600 | \$ - | \$ - | \$ 4,906,600 | 43.34% |
| N. Albany Frontage Fee Projects | - | - | 663,700 | - | - | 663,700 | 5.86% |
| Transportation SDC Projects | - | 3,600 | 3,747,900 | 2,000,000 | - | 5,751,500 | 50.80% |
| Total Requirements | \$ - | \$ 486,600 | \$ 8,835,200 | \$2,000,000 | \$ - | \$11,321,800 | 100.00% |
| Percent of Budget | - | 4.30% | 78.03% | 17.67% | - | 100.00% | |

Budget Note

For 2007-08, \$100,000, (4.44%), of the State Gasoline Tax revenues will be used for Street Fund capital projects.



CITY OF
Albany

O R E G O N

STREET FUND
SUMMARY OF CAPITAL EXPENDITURES - FISCAL YEAR 2007-2008

| Project Description | Totals | Street Operations Admin | Street Operations Admin | Street Capital & Restoration | North Albany Frontage Fee Projects | Trans- portation SDC Projects |
|------------------------------------------|---------------------|-------------------------------|-------------------------------|------------------------------------|------------------------------------------------|----------------------------------------|
| Capital Equipment | \$ 103,000 | \$ 58,000 | \$ 45,000 | \$ - | \$ - | \$ - |
| Sidewalk Infill Program | 10,000 | - | - | 10,000 | - | - |
| ST-05-01 NA Rd/West Thornton Lake Signal | 150,000 | - | - | - | - | 150,000 |
| ST-06-04 Grand Prairie Road | 190,000 | - | - | 190,000 | - | - |
| ST-07-01 Waverly Rehabilitation | 1,970,000 | - | - | 1,970,000 | - | - |
| ST-07-03 53rd Ave Rd/Bridge Improvements | 2,000,000 | - | - | - | - | 2,000,000 |
| Project Totals | 4,423,000 | 58,000 | 45,000 | 2,170,000 | - | 2,150,000 |
| Reserve: Capital Projects | 40,000 | - | - | 40,000 | - | - |
| Reserve: Street Connection Fees | 213,400 | - | - | 213,400 | - | - |
| Reserve: Capital Projects | 6,261,800 | - | - | 2,000,200 | 663,700 | 3,597,900 |
| Total Reserves | 6,515,200 | - | - | 2,253,600 | 663,700 | 3,597,900 |
| Grand Totals | \$10,938,200 | \$ 58,000 | \$ 45,000 | \$ 4,423,600 | \$ 663,700 | \$5,747,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Street Fund: Street Maintenance (250-50-2602)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jon Goldman, Street Maintenance Supervisor

Functions and Responsibilities

- The primary function of this activity is to maintain the transportation system facilities.
- Pavement management and street restoration responsibilities include sweeping, sanding, base repair, crack sealing, pothole patching, oil-mat streets, and overlay projects.
- Stormwater drainage maintenance responsibilities consist of cleaning open channel ditches.
- Right-of-way maintenance responsibilities include barricades, property clean-up, and vegetation maintenance.
- Transportation management responsibilities include airport maintenance, pavement markings, traffic sign maintenance, quarterly streetlight inspections, and quarterly traffic signal inspections and maintenance.
- Perform yearly street condition rating for one-quarter of the City streets.
- Repair tree damaged sidewalks and gutters on an as-needed basis.
- Perform pavement repair, pavement overlay, and bridge maintenance.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Populate the newly acquired sign inventory program. | June 2007 | In Progress | Great Neighborhoods |
| • Perform street condition rating for one-quarter of the City streets. | June 2007 | Completed | Great Neighborhoods |
| • Repair tree damaged sidewalks and gutters on an as-needed basis. | June 2007 | In Progress | Great Neighborhoods |
| • Perform addition pavement repair, pavement overly and bridge maintenance. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Complete populating the sign inventory program. | June 2008 | | Great Neighborhoods |
| • Route the priority list of streets requiring maintenance through the public process along with a strategy to provide the services given the current funding levels. | December 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Street Fund: Street Maintenance (250-50-2602)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 570,409 | \$ 622,678 | \$ 676,200 | \$ 676,200 | \$ 683,700 | 1.11% |
| Materials & Services | 1,139,143 | 1,169,849 | 1,913,000 | 1,913,000 | 1,853,800 | (3.09%) |
| Capital | 8,740 | - | - | - | 58,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,718,292 | \$1,792,527 | \$2,589,200 | \$2,589,200 | \$2,595,500 | 0.24% |

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 7.000 | 8.000 | 8.000 | 8.000 | 8.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|------------------------------------------------------------|--------|--------|--------|--------|--------|
| Number of miles of improved streets. | 168.12 | 182.80 | 175.55 | 175.55 | 182.80 |
| Number of miles of gravel streets. | 4.09 | 0.02 | 0.15 | 0.15 | 0.15 |
| Number of miles slurry-sealed annually. | 6.40 | 4.75 | 8.00 | 8.00 | 6.00 |
| Number of customer service work order/complaint responses. | 735 | 540 | 600 | 600 | 600 |
| Number of City traffic signals. | 17 | 19 | 17 | 17 | 19 |
| Percentage of traffic signals inspected quarterly. | 100% | 100% | 100% | 100% | 100% |
| Miles of painted pavement marking. | 48 | 48 | 48 | 48 | 48 |
| Percentage of pavement markings painted annually. | 100% | 100% | 100% | 100% | 100% |
| Number of signs repaired annually. | 205 | 130 | 150 | 150 | 150 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Streets Fund: Streets Administration (250-50-2604)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This activity provides funding for the PW Internal Services fund which includes Administration charges, and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Transfer funds for other City programs.
- Holds the contingency for the Streets Fund.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Implement final phase of the Public Works Department cost allocation system. | June 2007 | In Progress | An Effective Government |
| • Improve the skills of the Public Works supervisors by implementing upward evaluation and then providing management training. | June 2007 | In Progress | An Effective Government |
| • Coordinate with the Congressional Delegation for federal funding. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Develop a funding strategy with ODOT rail for the Connect Oregon II rail money to reduce the traffic conflicts in North Albany and on Queen Avenue. | June 2008 | | An Effective Government |
| • Participate in the Environmental Assessment conducted on I-5 between the Santiam River and Highway 34. | June 2008 | | An Effective Government |
| • Develop a financial plan for transportation needs. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Street Fund: Street Administration (250-50-2604)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 141,085 | \$ - | \$ 99,300 | \$ 99,300 | \$ - | (100.00%) |
| Materials & Services | 677,990 | 1,028,708 | 565,300 | 565,300 | 999,900 | 76.88% |
| Capital | 24,195 | - | - | - | 45,000 | - |
| Transfers Out | - | - | 120,000 | 120,000 | 150,000 | 25.00% |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 250,000 | 250,000 | 250,000 | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 843,270 | \$ 1,028,708 | \$ 1,034,600 | \$ 1,034,600 | \$ 1,444,900 | 39.66% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|---|-------|-------|---|
| FTEs | 2.650 | - | 0.800 | 0.800 | - |
|------|-------|---|-------|-------|---|

Significant Budget Change(s)

Staff has been moved to the Public Works Services Fund to enhance cost accounting and management tracking to be more specifically aligned with work performed.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Street Fund: Street Capital & Restoration (250-50-2700)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for transportation related capital construction projects including pavement restoration, bridge repair, and grant match.
- This activity receives funds from franchise fees, state gas tax, STP funds, grants, and interest income.
- Provide local funding match for bicycle and pedestrian improvement grants.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Rehabilitate Marion Street between 34 th Avenue and the railroad tracks. | October 2006 | Completed | Great Neighborhoods |
| • Provide local funding match for bicycle and pedestrian improvement grants. | June 2007 | In Progress | Great Neighborhoods |
| • Rehabilitate Waverly Drive between 36 th Avenue and Grand Prairie Road. | September 2008 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Develop a streetscape plan for Water Avenue. | June 2008 | | Great Neighborhoods |
| • Analyze options for a pedestrian path on Gibson Hill Road between Gibson Hill Park and Oak Grove School. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Street Fund: Street Capital & Restoration (250-50-2700)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|-------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 187,364 | 296,103 | 760,000 | 760,000 | 483,000 | (36.45%) |
| Capital | 593,885 | 202,713 | 3,133,400 | 3,118,400 | 4,423,600 | 41.85% |
| Transfers Out | 350,000 | 363,000 | 300,000 | 315,000 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,131,249 | \$ 861,816 | \$4,193,400 | \$4,193,400 | \$4,906,600 | 17.01% |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Sewer in Lieu of Franchise Fee | \$ 120,407 | \$ - | \$ - | \$ - | \$ - | - |
| Water in Lieu of Franchise Fee | 113,827 | - | - | - | - | - |
| Street Connection Fees | 95,855 | 156,052 | 120,000 | 120,000 | 30,000 | (75.00%) |
| Oregon DOT | 28,492 | 12,373 | - | - | - | - |
| State of Oregon | - | 18,862 | 200,000 | 200,000 | 32,000 | (84.00%) |
| State Gasoline Tax | - | 109,700 | 480,400 | 480,400 | 100,000 | (79.18%) |
| Surface Transportation Program | 571,534 | - | 340,000 | 340,000 | 646,500 | 90.15% |
| Linn County | 92,126 | - | - | - | - | - |
| Gifts & Donations | - | 1,368 | - | - | - | - |
| Miscellaneous Revenue | 3,292 | 4,775 | - | - | - | - |
| Interest | 66,171 | 108,852 | 85,000 | 85,000 | 60,000 | (29.41%) |
| Beginning Balance | 3,117,707 | 3,078,162 | 2,968,000 | 2,968,000 | 4,038,100 | 36.05% |
| Total Program Resources | \$4,209,411 | \$3,490,144 | \$4,193,400 | \$4,193,400 | \$4,906,600 | 17.01% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-----------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Spicer/Three Lakes Property Acquisition | \$ 210,000 | \$ - | \$ - | \$ - |
| Traffic Calming Projects | 10,000 | - | - | - |
| Sidewalk Infill Program | - | 10,000 | 10,000 | 10,000 |
| Geary Street Sidewalk Infill Project | 15,000 | - | - | - |
| Timber Street Alignment | 27,500 | - | - | - |
| ST-06-01 Marion St Reconstruction | 290,000 | - | - | - |
| ST-06-04 Grand Prairie Road | 200,000 | 190,000 | 190,000 | 190,000 |
| ST-07-01 Waverly Rehabilitation | 450,000 | 1,970,000 | 1,970,000 | 1,970,000 |
| Reserve: Capital Projects | - | 40,000 | 40,000 | 40,000 |
| Reserve: Street Connection Fees | 178,400 | 213,400 | 213,400 | 213,400 |
| Reserve: Capital Projects | 1,737,500 | 2,000,200 | 2,000,200 | 2,000,200 |
| Total Capital Projects | \$3,118,400 | \$4,423,600 | \$4,423,600 | \$4,423,600 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Street Fund: North Albany Frontage Fee Projects (250-50-2701)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding only for capacity increasing capital improvements for transportation system facilities in North Albany. Revenues are received from North Albany Street Systems Development Charges (SDC).
- The North Albany Street Systems Development Charge was repealed on October 1, 1997, when the Albany Transportation SDC became effective. This activity received some additional revenue during a three-month phase-in period and will continue to receive previously approved installment payments.
- This activity also includes a special street assessment collected from developing property adjacent to major streets in North Albany. These monies are included in a North Albany Street Assessment Reserve to be used for future improvements on major streets in North Albany.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all Systems Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Reserve fees for future projects. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Reserve fees for future projects. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Street Fund: N. Albany Frontage Fee Projects (250-50-2701)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|------------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 19,222 | - | - | - | - | - |
| Capital | - | - | 580,200 | 580,200 | 663,700 | 14.39% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 19,222 | \$ - | \$ 580,200 | \$ 580,200 | \$ 663,700 | 14.39% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| Street SDC: Principal | \$ 543 | \$ 2 | \$ - | \$ - | \$ - | - |
| Street SDC: Interest | 70 | 14 | - | - | - | - |
| Street IAF: Principal | 6,754 | 28,709 | 11,700 | 11,700 | 7,500 | (35.90%) |
| Street IAF: Interest | 941 | 6,711 | 4,500 | 4,500 | 2,500 | (44.44%) |
| Interest | 10,307 | 21,012 | 15,000 | 15,000 | 29,000 | 93.33% |
| Beginning Balance | 503,868 | 503,261 | 549,000 | 549,000 | 624,700 | 13.79% |
| Total Program Resources | \$ 522,483 | \$ 559,709 | \$ 580,200 | \$ 580,200 | \$ 663,700 | 14.39% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Reserve: Capital Projects | \$ 580,200 | \$ 663,700 | \$ 663,700 | \$ 663,700 |
| Total Capital Projects | \$ 580,200 | \$ 663,700 | \$ 663,700 | \$ 663,700 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Street Fund: Transportation SDC Projects (250-50-2702)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding only for capacity increasing capital improvements for transportation system facilities identified in the Transportation System Plan adopted in 1997. Revenues are received from Transportation Systems Development Charges (SDC).
- The current Transportation Systems Development Charge (effective July 2006) is \$1,683 for a single-family residence and based upon traffic impact for all other development in Albany. This activity receives 100 percent of the fee.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all Systems Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Provide a funding match for state grant toward Bike/Pedestrian improvements along Hwy 20 in North Albany. | October 2007 | In Progress | Great Neighborhoods |
| • Build reserves for future projects. | June 2007 | Complete | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Provide funding for right-of-way acquisition for the 53 rd Avenue roadway and bridge project for SVC. | June 2008 | | Great Neighborhoods |
| • Build reserves for future projects. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

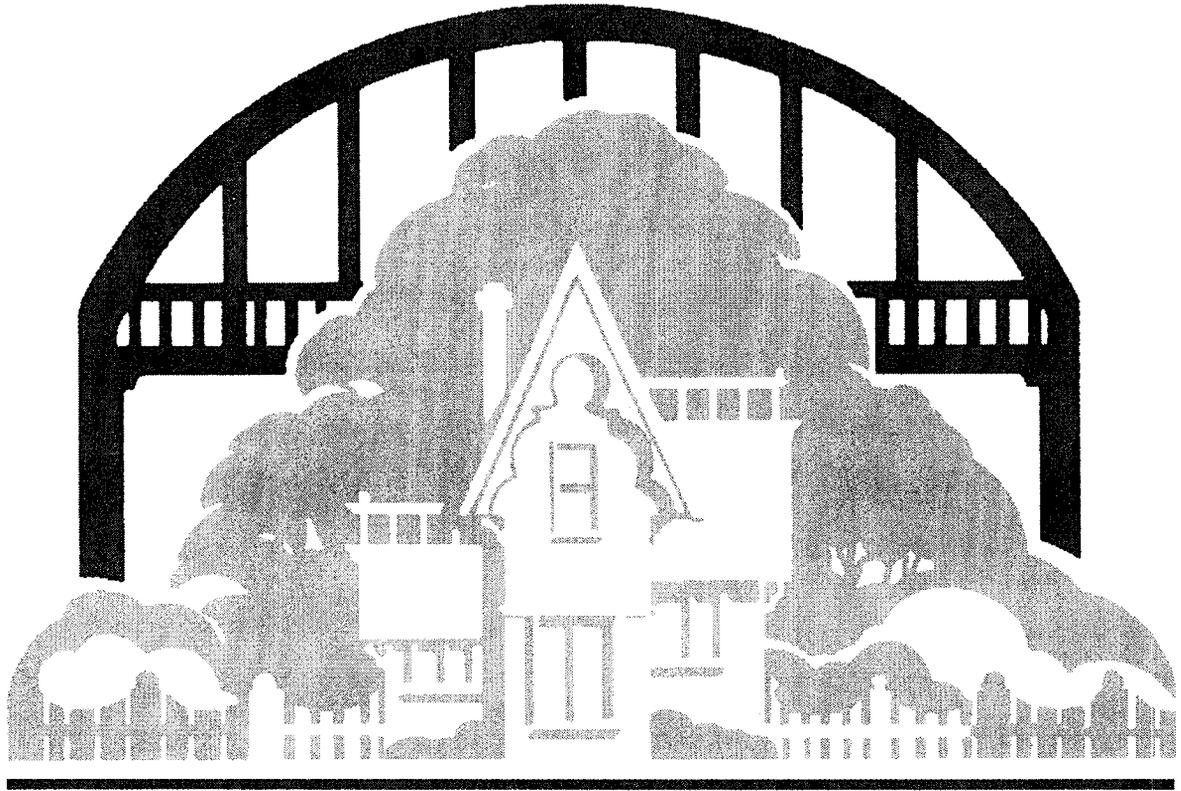
Street Fund: Transportation SDC Projects (250-50-2702)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 3,882 | 5,821 | - | - | 3,600 | - |
| Capital | 668,750 | 558,819 | 4,656,500 | 4,656,500 | 3,747,900 | (19.51%) |
| Transfers Out | - | - | - | - | 2,000,000 | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 672,632 | \$ 564,640 | \$4,656,500 | \$4,656,500 | \$5,751,500 | 23.52% |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| Transportation SDC: Principal | \$ 64,766 | \$ 117,651 | \$ 95,000 | \$ 95,000 | \$ 5,000 | (94.74%) |
| Transportation SDC: Interest | 16,702 | 5,726 | 6,500 | 6,500 | 3,000 | (53.85%) |
| Transportation SDC Revenues | 1,131,439 | 708,147 | 625,000 | 625,000 | 505,000 | (19.20%) |
| Interest | 83,759 | 168,409 | 120,000 | 120,000 | 161,000 | 34.17% |
| Beginning Balance | 3,582,542 | 4,206,576 | 3,810,000 | 3,810,000 | 5,077,500 | 33.27% |
| Total Program Resources | \$4,879,208 | \$5,206,509 | \$4,656,500 | \$4,656,500 | \$5,751,500 | 23.52% |

| Capital Projects | 2006-07 |2007-08..... | | |
|------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| ST-03-05 North Albany Road Extension LID | \$ 40,000 | \$ - | \$ - | \$ - |
| ST-05-01 NA Rd/West Thornton Lake Signal | 332,000 | 150,000 | 150,000 | 150,000 |
| ST-07-03 53rd Ave Rd/Bridge Improvements | - | 2,000,000 | - | - |
| Reserve: Capital Projects | 4,284,500 | 1,597,900 | 3,597,900 | 3,597,900 |
| Total Capital Projects | \$4,656,500 | \$3,747,900 | \$3,747,900 | \$3,747,900 |



CITY OF
Albany

O R E G O N

DEBT
SERVICE
FUNDS

DEBT SERVICE FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Debt Service funds accumulate resources and account for the payment of general long-term debt principal and interest. The City has one Debt Service fund.

DEBT SERVICE FUND

Separate programs are maintained in this fund to account for each of the City's general long-term debt issuances.

Bancroft Debt Service: Bancroft bonds are issued under the state of Oregon Bancroft Bonding Act, ORS 223.205 and 223.210 to 223.295. The bonds are limited tax assessment bonds wherein repayment is guaranteed by a lien on the improved property. If payment on a property becomes delinquent for more than one year, the City may choose to foreclose on that property, and after one year sell the property to satisfy the lien. By charging a financing rate of two percentage points above the effective bond rate and with the ability to foreclose on delinquent properties, the City has always been able to make debt service payments on Bancroft Bonds.

1995 Fairground Revenue Bond Debt: Transient room taxes are collected to repay the debt. The debt service requirement for 2007-08 is \$241,725. The last bonds will be retired in Fiscal Year 2010-11 with a payment of \$216,038.

1999 General Obligation Street Improvement Bonds: Property taxes are levied to make the principal and interest payments. The debt service requirement for 2007-08 is \$478,300. The estimated tax rate for the repayment of this debt for 2007-08 is \$0.1540 per \$1,000 of assessed value. This issue was advanced refunded in Fiscal Year 2006-07. Proceeds from the 2007 General Obligation Refunding issue will be used to retire the outstanding debt on its first call date in Fiscal Year 2009-10. As a result of the refunding, the remaining obligations of this issue will be satisfied in 2008-09. Debt service requirements for the remaining two years are approximately \$479,000 annually.

2002 Limited Tax Pension Bonds: These limited tax bonds were used to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (PERS). Each City program with personnel costs is assessed a fee proportionate to its PERS eligible payroll to pay for the annual debt service requirements. The bonds will be retired in 2027-28. The debt service requirement for 2007-08 is \$446,057.

2004 Revenue Obligations: Issued in December 2004, these bonds provide funding for the Aquatic Center project and the defeasance of the 1994 City Hall Certificates of Participation. Debt service will be paid from General Fund and Parks & Recreation Fund revenues transferred to the Debt Service Fund. The requirement for 2007-08 is \$239,900 for the General Fund and \$181,800 for the Parks & Recreation Fund. The General Fund share of the debt will be retired in fiscal 2013-14 and the final payment for the Parks & Recreation Fund share will be in 2019-20.

2007 General Obligation Refunding Bonds: Issued in March 2007, these bonds were used to refund the 1996 Fire Substation GO Bonds and advance refund the 1999 GO Street Improvement Bonds. Property taxes are levied to make the principal and interest payments. The requirement for 2007-08 is \$333,400. The estimated tax rate for the repayment of this debt for 2007-08 is \$0.23.28 per \$1,000 of assessed value. The debt will be retired in fiscal 2014-15.

RESOURCES

| | |
|----------------------------|---------------------|
| Property Taxes | \$ 1,020,700 |
| Transient Room Taxes | 217,800 |
| Charges for Service | 458,700 |
| Assessment Revenues | 11,000 |
| Investment Earnings | 33,500 |
| Transfers In | 421,700 |
| Beginning Balance | 931,400 |
| Reserved Beginning Balance | 496,800 |
| Total Resources | \$ 3,591,600 |

REQUIREMENTS

| | |
|---------------------------|---------------------|
| Materials & Services | \$ 2,700 |
| Debt Service | 3,588,900 |
| Total Requirements | \$ 3,591,600 |

DEBT SERVICE FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$ 1,023,630 | \$ 1,062,822 | \$ 940,000 | \$ 940,000 | \$ 1,010,700 | 7.52% | 28.15% |
| Property Taxes - Delinquent | 40,276 | 50,323 | 41,500 | 41,500 | 10,000 | (75.90%) | 0.28% |
| Transient Room Tax | 251,204 | 256,014 | 247,700 | 247,700 | 217,800 | (12.07%) | 6.06% |
| Departmental Charges | 441,551 | 437,823 | 446,200 | 446,200 | 458,700 | 2.80% | 12.77% |
| Bonded Asmnts: Principal | - | - | 25,500 | 25,500 | 10,000 | (60.78%) | 0.28% |
| Bonded Asmnts: Interest | - | - | 4,000 | 4,000 | 1,000 | (75.00%) | 0.03% |
| Long-Term Debt Sale Proceeds | 1,483,097 | - | - | - | - | - | - |
| Interest | 16,379 | 35,294 | 78,500 | 78,500 | 33,500 | (57.32%) | 0.93% |
| Total Current Resources | 3,256,137 | 1,842,276 | 1,783,400 | 1,783,400 | 1,741,700 | (2.34%) | 48.50% |
| From Parks Fund | - | 182,342 | 177,100 | 177,100 | 181,800 | 2.65% | 5.06% |
| From General Fund | 272,561 | 174,258 | 170,200 | 170,200 | 239,900 | 40.95% | 6.68% |
| From Bancroft Debt Service Fund | - | 2,110,672 | - | - | - | - | - |
| Total Transfers In | 272,561 | 2,467,272 | 347,300 | 347,300 | 421,700 | 21.42% | 11.74% |
| Beginning Balance | 842,218 | 138,434 | 2,182,600 | 2,182,600 | 816,400 | (62.60%) | 22.73% |
| Reserved Beginning Balance | - | 505,976 | 511,300 | 511,300 | 611,800 | 19.66% | 17.03% |
| Totals | \$ 4,370,916 | \$ 4,953,958 | \$ 4,824,600 | \$ 4,824,600 | \$ 3,591,600 | (25.56%) | 100.00% |

Budget Notes

The following is a list of several acronyms used with respect to the Debt Service Fund:

- COP-Certificate of Participation
- GO-General Obligation

**DEBT SERVICE FUND
REQUIREMENT SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Bancroft Debt Service | \$ - | \$ - | \$2,139,700 | \$2,139,700 | \$ 824,200 | \$ 824,200 | \$ 824,200 |
| 1994 City Hall Construction COP's | 2,000,358 | - | - | - | - | - | - |
| 1995 Fairgrounds Revenue Bond Debt | 256,055 | 265,825 | 506,400 | 506,400 | 483,800 | 483,800 | 483,800 |
| 1996 Fire Substation GO Bonds | 308,476 | 312,063 | 393,100 | 393,100 | - | - | - |
| 1999 GO Street Improvement Bond | 755,557 | 754,790 | 855,300 | 855,300 | 517,300 | 517,300 | 517,300 |
| 2002 LTD Tax Pension Bonds | 406,058 | 426,057 | 582,800 | 582,800 | 621,200 | 621,200 | 621,200 |
| 2004 Revenue Obligations | - | 356,600 | 347,300 | 347,300 | 421,700 | 421,700 | 421,700 |
| 2007 GO Refunding Bonds | - | - | - | - | 723,400 | 723,400 | 723,400 |
| Total Requirements | \$3,726,504 | \$2,115,335 | \$4,824,600 | \$4,824,600 | \$3,591,600 | \$3,591,600 | \$3,591,600 |

| Adopted Requirements by Type | Materials | | Capital | Transfers Out | Debt Service | Adopted Budget | % of Fund Budget |
|------------------------------------|-------------|-----------------|-------------|------------------|--------------------|--------------------|---------------------|
| | Personnel | & Services | | | | | |
| Bancroft Debt Service | \$ - | \$ 200 | \$ - | \$ - | \$ 824,000 | \$ 824,200 | 22.95% |
| 1995 Fairgrounds Revenue Bond Debt | - | 200 | - | - | 483,600 | 483,800 | 13.47% |
| 1999 GO Street Improvement Bond | - | 1,000 | - | - | 516,300 | 517,300 | 14.40% |
| 2002 LTD Tax Pension Bonds | - | - | - | - | 621,200 | 621,200 | 17.30% |
| 2004 Revenue Obligations | - | 1,300 | - | - | 420,400 | 421,700 | 11.74% |
| 2007 GO Refunding Bonds | - | - | - | - | 723,400 | 723,400 | 20.14% |
| Total Requirements | \$ - | \$ 2,700 | \$ - | \$ - | \$3,588,900 | \$3,591,600 | 100.00% |
| Percent of Fund Budget | - | 0.08% | - | - | 99.92% | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: Bancroft Debt Service (301-10-1016)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the principal and interest on all bonds issued under the Bancroft Bond Act (ORS 223.205-223.295).
 - The City has a Limited Tax Assessment Bond, Series 2002, dated June 19, 2002, with an original issuance amount of \$736,255.
 - The 2002 bonds are payable semiannually on June 19 and December 19. The interest rate is 5.05 percent.
 - The 2002 bonds were unrated and not insured.
 - The Bond Registrar for the 2002 issue is Bank of America N. A., Portland, Oregon. The Bond Counsel is AterWynne, LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$ 62,377 | \$ 22,808 | \$ 85,185 |
| 2008-2009 | 65,567 | 19,618 | 85,185 |
| 2009-2010 | 68,920 | 16,265 | 85,185 |
| 2010-2011 | 72,444 | 12,741 | 85,185 |
| 2011-2012 | 197,735 | 9,036 | 206,771 |
| | \$ 467,043 | \$ 80,468 | \$ 547,511 |

PROGRAM BUDGET DATA

Debt Service Fund: Bancroft Debt Service (301-10-1016)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|--------------------|--------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | 200 | 200 | 200 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | 2,139,500 | 2,139,500 | 824,000 | (61.49%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$2,139,700 | \$2,139,700 | \$ 824,200 | (61.48%) |

Program Resources

| | | | | | | |
|---------------------------------|-------------|--------------------|--------------------|--------------------|-------------------|-----------------|
| Bonded Asmnts: Principal | \$ - | \$ - | \$ 25,500 | \$ 25,500 | \$ 10,000 | (60.78%) |
| Bonded Asmnts: Interest | - | - | 4,000 | 4,000 | 1,000 | (75.00%) |
| Interest | - | - | 55,000 | 55,000 | 20,000 | (63.64%) |
| From Bancroft Debt Service Fund | - | 2,110,672 | - | - | - | - |
| Beginning Balance | - | - | 2,055,200 | 2,055,200 | 793,200 | (61.41%) |
| Total Program Resources | \$ - | \$2,110,672 | \$2,139,700 | \$2,139,700 | \$ 824,200 | (61.48%) |

Budget Note

The final payment for the 1997 Bancroft Bonds was made in June 2007.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: Fairgrounds Revenue Bond Debt (301-10-1018)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the principal and interest on the Fairgrounds Revenue Bonds.
- Debt service payments are made from transient room tax proceeds.
- A one-year principal and interest reserve will be maintained in the amount of \$241,800.
- The bonds were dated October 1, 1995, and accrue interest from that date until maturity or earlier redemption, payable semiannually on August 1 and February 1 of each year.
- The original amount of the bond issue was \$2,300,000.
- The bonds are non-rated.
- The bonds maturing on and after August 1, 2006, are subject to redemption at the option of the City in whole or in part, on and after August 1, 2005, at a price of par plus accrued interest.
- The Bond Registrar and Paying Agent is BNY Western Trust Co. The Bond Counsel is AterWynne LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.
- Transient Room Tax can be used to finance long-term bonded debt until the debt is paid in full in 2010-2011, then 70 percent of the funds must be utilized for tourism promotion or a tourism facility as defined by HB 2267.

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|--------------|----------------------|
| 2007-2008 | \$ 200,000 | \$ 41,725 | \$ 241,725 | 5.50% |
| 2008-2009 | 210,000 | 30,188 | 240,188 | 5.75% |
| 2009-2010 | 210,000 | 18,112 | 228,112 | 5.75% |
| 2010-2011 | 210,000 | 6,038 | 216,038 | 5.75% |
| Totals | \$ 830,000 | \$ 96,063 | \$ 926,063 | |

PROGRAM BUDGET DATA

Debt Service Fund: 1995 Fairgrounds Revenue Bond Debt (301-10-1018)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 2,750 | 2,500 | 1,000 | 1,000 | 200 | (80.00%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 253,305 | 263,325 | 505,400 | 505,400 | 483,600 | (4.31%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 256,055 | \$ 265,825 | \$ 506,400 | \$ 506,400 | \$ 483,800 | (4.46%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Transient Room Tax | \$ 251,204 | \$ 256,014 | \$ 247,700 | \$ 247,700 | \$ 217,800 | (12.07%) |
| Interest | 5,462 | 10,169 | 6,000 | 6,000 | 1,000 | (83.33%) |
| Beginning Balance | - | - | - | - | 23,200 | - |
| Reserved Beginning Balance | 263,400 | 264,011 | 252,700 | 252,700 | 241,800 | (4.31%) |
| Total Program Resources | \$ 520,066 | \$ 530,194 | \$ 506,400 | \$ 506,400 | \$ 483,800 | (4.46%) |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: 1999 G.O. Street Improvement Bond (301-10-1020)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the \$9,850,000 General Obligation Bonds, series 1999.
 - The bonds are dated March 1, 1999. They bear interest payable semi-annually on March 1 and September 1. Interest rates range from 3.10% to 4.85% with a TIC of 4.6167.
 - The bonds maturing on or after March 1, 2010, are subject to redemption at the option of the City at any time on or after March 1, 2009.
 - The bonds are insured by Financial Guaranty Insurance Company and are rated as "Aaa" by Moody's Investors Service.
 - The Bond Registrar and Paying Agent is First Security Bank National Association, Lake Oswego, Oregon. The Bond Counsel is AterWynne, LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon.
 - Portions of the 1999 GO Street Improvement Bonds have been defeased with the issuance of the February 15, 2007, General Obligation Refunding Bonds, Series 2007. The refunded maturities are from 2010-2019, thus leaving the unrefunded bonds' outstanding principal balance of \$900,000.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$ 440,000 | \$ 38,250 | \$ 478,250 |
| 2008-2009 | 460,000 | 19,550 | 479,550 |
| TOTALS | \$ 900,000 | \$ 57,800 | \$ 957,800 |

PROGRAM BUDGET DATA

Debt Service Fund: 1999 GO Street Improvement Bond (301-10-1020)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 2,067 | 1,900 | 1,000 | 1,000 | 1,000 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 753,490 | 752,890 | 854,300 | 854,300 | 516,300 | (39.56%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 755,557 | \$ 754,790 | \$ 855,300 | \$ 855,300 | \$ 517,300 | (39.52%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Property Taxes - Current | \$ 743,073 | \$ 764,394 | \$ 690,000 | \$ 690,000 | \$ 402,300 | (41.70%) |
| Property Taxes - Delinquent | 29,112 | 36,404 | 30,000 | 30,000 | 10,000 | (66.67%) |
| Interest | 3,610 | 8,653 | 7,500 | 7,500 | 5,000 | (33.33%) |
| Reserved Beginning Balance | 95,309 | 115,547 | 127,800 | 127,800 | 100,000 | (21.75%) |
| Total Program Resources | \$ 871,104 | \$ 924,998 | \$ 855,300 | \$ 855,300 | \$ 517,300 | (39.52%) |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: 2002 Limited Tax Pension Bonds (301-10-1021)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the \$6,851,826 Limited Tax Pension Obligations, Series 2002.
- The bonds, dated March 15, 2002, were issued as the Limited Tax Pension Deferred Interest Obligations, Series 2002A and the Limited Tax Pension Obligations, Series 2002B. Interest rates range from 2.00% to 7.41% with a TIC of 7.061361%. Interest paid is subject to federal income tax.
- Interest on the 2002A Obligations will be paid only at maturity, and will be compounded semiannually as of June 1 and December 1. Interest on the 2002B Obligations, issued as current interest obligations, is payable on June 1, 2002, and semiannually thereafter until June 1, 2028.
- The 2002A Obligations are not subject to prepayment prior to their stated maturities. The 2002B Obligations maturing on June 1, 2025, are subject to prepayment prior to their stated maturities.
- The bonds are insured by AMBAC Corporation and are rated "Aaa" by Moody's Investors Service.
- The Bond Registrar and Paying Agent is Wells Fargo Bank Northwest, National Association, Portland, Oregon. The Bond Counsel is Preston Gates & Ellis LLP, Portland, Oregon. The Financial Advisor is Seattle Northwest Securities Corporation, Portland, Oregon.

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|---------------|----------------------|
| 2007-2008 | \$ 65,043 | \$ 401,015 | \$ 466,058 | 6.23% |
| 2008-2009 | 73,231 | 412,827 | 486,058 | 6.39% |
| 2009-2010 | 82,139 | 428,918 | 511,057 | 6.63% |
| 2010-2011 | 86,861 | 444,197 | 531,058 | 6.77% |
| 2011-2016 | 505,023 | 2,540,264 | 3,045,287 | 7.05% |
| 2016-2021 | 951,484 | 2,844,352 | 3,795,836 | 7.25% |
| 2021-2026 | 3,450,000 | 1,262,289 | 4,712,289 | 6.85% |
| 2026-2028 | 1,470,000 | 134,944 | 1,604,944 | 6.85% |
| Totals | \$ 6,683,781 | \$ 8,468,806 | \$ 15,152,587 | |

PROGRAM BUDGET DATA

Debt Service Fund: 2002 LTD Tax Pension Bonds (301-10-1021)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 406,058 | 426,057 | 582,800 | 582,800 | 621,200 | 6.59% |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 406,058 | \$ 426,057 | \$ 582,800 | \$ 582,800 | \$ 621,200 | 6.59% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Departmental Charges | \$ 441,551 | \$ 437,824 | \$ 446,200 | \$ 446,200 | \$ 458,700 | 2.80% |
| Interest | 3,881 | 10,017 | 5,800 | 5,800 | 7,500 | 29.31% |
| Beginning Balance | - | - | - | - | - | - |
| Reserved Beginning Balance | 87,044 | 126,418 | 130,800 | 130,800 | 155,000 | 18.50% |
| Total Program Resources | \$ 532,476 | \$ 574,259 | \$ 582,800 | \$ 582,800 | \$ 621,200 | 6.59% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: 2004 Revenue Obligations (301-10-1022)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the principal and interest on the 2004 Revenue Obligations to be used for the Aquatic Center project and the defeasance of the City's Certificates of Participation, Series 1994.
- The bonds were dated December 30, 2004, and accrue interest from that date until maturity or earlier redemption, payable semiannually on July 1 and January 1 of each fiscal year.
- The original amount of the bond issue was \$3,720,000.
- The bonds are rated by Moody's Investors Service as "Aaa".
- The Bond Registrar and Paying Agent is Bank of New York Trust Co., N.A, Los Angeles, California. The Bond Counsel is Orrick, Herrington & Sutcliffe, LLP, Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|--------------|----------------------|
| 2007-2008 | \$305,000 | \$115,350 | \$420,350 | 2.50% |
| 2008-2009 | 315,000 | 107,726 | 422,726 | 2.50% |
| 2009-2010 | 320,000 | 99,064 | 419,064 | 2.75% |
| 2010-2011 | 325,000 | 88,664 | 413,664 | 3.25% |
| 2011-2016 | 1,345,000 | 273,354 | 1,618,354 | 3.93% |
| 2016-2020 | 655,000 | 67,252 | 722,252 | 4.18% |
| Totals | \$3,265,000 | \$751,410 | \$4,016,410 | |

PROGRAM BUDGET DATA

Debt Service Fund: 2004 Revenue Obligations (301-10-1022)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 675 | 1,300 | 1,300 | 1,300 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | 355,925 | 346,000 | 346,000 | 420,400 | 21.50% |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 356,600 | \$ 347,300 | \$ 347,300 | \$ 421,700 | 21.42% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|---------------|
| From Parks Fund | \$ - | \$ 182,342 | \$ 177,100 | \$ 177,100 | \$ 181,800 | 2.65% |
| From General Fund | - | 174,258 | 170,200 | 170,200 | 239,900 | 40.95% |
| Total Program Resources | \$ - | \$ 356,600 | \$ 347,300 | \$ 347,300 | \$ 421,700 | 21.42% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Debt Service Fund: 2007 G.O. Refunding Bonds (301-10-1050)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for payment of the \$8.3 million General Obligation Bonds, Series 2007.
 - The bonds are dated March 2, 2007 and accrue interest from that date until maturity. They are payable semiannually, on December 1 and June 1, commencing June 1, 2007. The interest rate is 4.00%.
 - The bonds shall mature on June 1 of each year and are not subject to redemption prior to maturity.
 - The bonds are rated "Aaa" by Moody's and "A" by Standard & Poor's.
 - The Bond Registrar and Paying Agent is the Bank of New York Trust Company, N.A. The Bond Counsel is Orrick, Herrington & Sutcliffe LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$275,000 | \$333,400 | \$608,400 |
| 2008-2009 | 385,000 | 322,400 | 707,400 |
| 2009-2010 | 970,000 | 307,000 | 1,277,000 |
| 2010-2011 | 1,850,000 | 268,200 | 2,118,200 |
| 2011-2012 | 1,095,000 | 194,200 | 1,289,200 |
| 2012-2013 | 1,170,000 | 150,400 | 1,320,400 |
| 2013-2014 | 1,255,000 | 103,600 | 1,358,600 |
| 2014-2015 | 1,335,000 | 53,400 | 1,388,400 |
| Totals | \$8,335,000 | \$1,732,600 | \$10,067,600 |

PROGRAM BUDGET DATA

Debt Service Fund: 2007 GO Refunding Bonds (301-10-1050)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | 723,400 | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 723,400 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|-------------------|----------|
| Property Taxes - Current | \$ - | \$ - | \$ - | \$ - | \$ 608,400 | - |
| Reserved Beginning Balance | - | - | - | - | 115,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 723,400 | - |

Budget Note

The 2007 GO Refunding Bonds were sold on March 2, 2007 to refund the 1996 Fire Substation General Obligation Bonds and advance refund the 1999 General Obligation Street Improvement Bonds.



CITY OF
Albany

O R E G O N

CAPITAL
PROJECT
FUNDS

CAPITAL PROJECTS FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Capital Project funds are created to account for the financial resources used for the acquisition or construction of major capital facilities. The City has one Capital Project fund.

CAPITAL PROJECT FUND

Albany Data Integration Project: This program accounts for the cost of acquisition and implementation of the City's new financial software and related hardware. Remaining funds in this program will be used to pay for software modules as they are "accepted" by the City. Funds are also available for software modifications. It is expected that this project will be completed by the end of the fiscal year.

Local Improvement District Construction Projects: This program will be used to account for the construction and financing of local improvement district (LID) projects benefiting properties within the City. The primary sources of revenue for this program are assessment payoffs and Bancroft bond proceeds. Activities of this program were formerly accounted for in the Improvement Fund.

Albany Station REA Building: This project will rehabilitate the existing Rail Express Agency (REA) building and surrounding area located at the Albany Station. Funding will come from the Federal Highway Trust Fund, Sewer Fund, and the City Facilities Replacement Program.

Albany Station Pathway: Funds from Parks Systems Development Charges, the State Highway Fund, and the Federal Highway Trust will be used to construct a pathway improving pedestrian access along the railroad tracks from the rail depot building to Swanson Park.

North Albany Park & Ride: This project will provide a paved and lighted parking lot with a passenger shelter at the northwest corner of Hickory and North Albany Road. Funding will be from state gasoline tax revenues and the Federal Highway Trust Fund.

Library Renovation: Funds from an anonymous donor will be used to remodel the Unitrin Building for use as the new Albany Public Library. The project includes design, structural upgrades, and finish work.

Periwinkle Creek Bridge: Funding from the Oregon Department of Transportation and the Street Fund will be used to remove an existing failing culvert and replace it with a new bridge where 2nd Avenue SE crosses Periwinkle Creek.

53rd Avenue Bridge Roadway: Funding from various sources will be used to construct 6,700 feet of new roadway and a grade separated bridge crossing at 53rd Avenue.

Ellingson Road Sewer Extension: A loan from the State Public Works Fund will be used to construct 2,500 feet of new 24 inch sewer line in the Oak Creek Urban Renewal District.

Ellingson Road Water Extension: A loan from the State Public Works Fund will be used to construct 10,000 feet of new 16 inch and 24 inch water line in the Oak Creek Urban Renewal District.

Stokely Van Camp Access Road: A loan from the State Public Works Fund will be used for the access road constructed by Stokely Van Camp.

Stokely Van Camp Water Line: A loan from the State Public Works Fund will be used for the water line constructed by Stokely Van Camp.

RESOURCES

| | |
|----------------------------|---------------------|
| Intergovernmental Services | \$15,611,000 |
| Assessment revenues | 214,000 |
| Gifts & Donations | 3,845,000 |
| Other Revenues | 23,500 |
| Transfers In | 2,000,000 |
| Beginning Balance | 2,007,400 |
| Total Resources | \$23,700,900 |

REQUIREMENTS

| | |
|---------------------------|---------------------|
| Personnel | \$ 50,700 |
| Materials & Services | 375,000 |
| Capital | 23,275,200 |
| Total Requirements | \$23,700,900 |

**CAPITAL PROJECTS FUND
RESOURCE BUDGET DETAIL**

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|----------------------------------|--------------------|--------------------|--------------------|---------------------|---------------------|-----------------|-------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Federal TEA Grant | \$4,278,931 | \$1,270,351 | \$2,600,000 | \$ 2,600,000 | \$ 2,600,000 | - | 10.97% |
| Amtrak Grant | - | 250,000 | - | - | - | - | - |
| Oregon DOT | - | - | 400,000 | 400,000 | - | (100.00%) | - |
| ODOT OTIA Grant | 307,846 | 1,927,302 | - | - | - | - | - |
| OTIA III Revenues | 1,374,000 | - | - | - | - | - | - |
| ODOT Rail | - | - | - | - | 250,000 | - | 1.05% |
| Immediate Opportunity Fund | - | - | - | - | 1,000,000 | - | 4.22% |
| State Public Works Fund Loan | - | - | - | - | 10,011,000 | - | 42.24% |
| Linn County | - | - | - | - | 1,500,000 | - | 6.33% |
| Union Pacific | - | - | - | - | 250,000 | - | 1.05% |
| Financed Asmnts: Principal | - | - | 50,000 | 50,000 | 10,000 | (80.00%) | 0.04% |
| Financed Asmnts: Interest | - | - | 15,000 | 15,000 | 4,000 | (73.33%) | 0.02% |
| Unbonded Asmnts: Principal | - | - | 10,000 | 10,000 | 200,000 | 1,900.00% | 0.84% |
| Unbonded Asmnts: Interest | - | - | 1,000 | 1,000 | - | (100.00%) | - |
| Gifts & Donations | - | 3,175,604 | 2,000,000 | 2,000,000 | 2,845,000 | 42.25% | 12.00% |
| Miscellaneous Revenue | 1,000 | 21,727 | - | - | - | - | - |
| Sale of City Property | - | - | - | - | 1,000,000 | - | 4.22% |
| Interest | 34,483 | 63,736 | 12,200 | 12,200 | 23,500 | 92.62% | 0.10% |
| Total Current Resources | 5,996,260 | 6,708,720 | 5,088,200 | 5,088,200 | 19,693,500 | 287.04% | 83.08% |
| From Administrative Services | 150,000 | - | - | - | - | - | - |
| From Library Memorial | - | 58,667 | - | - | - | - | - |
| From IS Equipment Replacement | 500,000 | - | - | - | - | - | - |
| From Street Capital | 350,000 | 363,000 | 260,000 | 260,000 | - | (100.00%) | - |
| From Sewer Capital | 400,000 | - | - | - | - | - | - |
| From Water Capital | 450,000 | - | - | - | - | - | - |
| From Street Fund | - | - | 40,000 | 40,000 | 2,000,000 | 4,900.00% | 8.44% |
| From Sewer Fund | - | - | 50,000 | 50,000 | - | (100.00%) | - |
| From City Facilities Replacement | - | - | 270,000 | 270,000 | - | (100.00%) | - |
| From Improvement Fund | - | 7,206 | - | - | - | - | - |
| Total Transfers In | 1,850,000 | 428,873 | 620,000 | 620,000 | 2,000,000 | 222.58% | 8.44% |
| Beginning Balance | 14,388 | 513,901 | 1,090,000 | 1,090,000 | \$ 2,007,400 | 84.17% | 8.48% |
| Totals | \$7,860,648 | \$7,651,494 | \$6,798,200 | \$ 6,798,200 | \$23,700,900 | 248.63% | 100.00% |

Budget Notes

IS - Information Systems
 ODOT - Oregon Department of Transportation
 OTIA - Oregon Transportation Investment Act
 TEA - Transportation Equity Act

**CAPITAL PROJECTS FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|----------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Data Integration Project | \$ 283,059 | \$ 891,448 | \$ 900,000 | \$ 900,000 | \$ 345,000 | \$ 345,000 | \$ 345,000 |
| LID Construction Projects | - | 31,777 | 277,000 | 277,000 | 215,000 | 215,000 | 215,000 |
| Albany Station REA Building | - | - | 1,600,000 | 1,600,000 | 1,600,000 | 1,600,000 | 1,600,000 |
| Albany Station Pathway | - | - | 630,000 | 630,000 | 630,000 | 630,000 | 630,000 |
| North Albany Park & Ride | - | - | 950,000 | 950,000 | 950,000 | 950,000 | 950,000 |
| Fire Substation Construction | - | 133,718 | - | - | - | - | - |
| Library Renovation | - | 3,039,489 | 2,000,000 | 2,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |
| 99 GO Bond Street Improvement | 575,162 | - | - | - | - | - | - |
| RMTC - Local Match | (66,998) | 91,031 | - | - | - | - | - |
| RMTC - Federal TEA Grant | 5,208,710 | 207,764 | - | - | - | - | - |
| OTIA Projects | 1,346,815 | 935,368 | - | - | - | - | - |
| Periwinkle Creek Bridge | - | 98,357 | - | - | 949,900 | 949,900 | 949,900 |
| Bicycle/Pedestrian Project | - | - | 441,200 | 441,200 | - | - | - |
| ST-07-03 53rd Ave Bridge/Roadway | - | - | - | - | 9,500,000 | 9,500,000 | 9,500,000 |
| SS-07-02 Ellingson Rd Sewer Ext | - | - | - | - | 1,050,000 | 1,050,000 | 1,050,000 |
| WL-07-08 Ellingson Rd Water Ext | - | - | - | - | 1,961,000 | 1,961,000 | 1,961,000 |
| SVC Access Road | - | - | - | - | 1,500,000 | 1,500,000 | 1,500,000 |
| SVC Water Line | - | - | - | - | 1,000,000 | 1,000,000 | 1,000,000 |
| Total Requirements | \$7,346,748 | \$5,428,952 | \$ 6,798,200 | \$ 6,798,200 | \$23,700,900 | \$23,700,900 | \$23,700,900 |

Staffing Summary (FTEs)

| | | | | | | | |
|-----------------------------|----------|----------|--------------|--------------|--------------|--------------|--------------|
| Albany Station REA Building | - | - | 0.200 | 0.200 | 0.200 | 0.200 | 0.200 |
| Albany Station Pathway | - | - | 0.085 | 0.085 | 0.085 | 0.085 | 0.085 |
| North Albany Park & Ride | - | - | 0.130 | 0.130 | 0.130 | 0.130 | 0.130 |
| Total FTEs | - | - | 0.415 | 0.415 | 0.415 | 0.415 | 0.415 |

| Adopted Requirements by Type | Materials | | | Transfers Out | Debt Service | Adopted Budget | % of Fund Budget |
|----------------------------------|------------------|-------------------|----------------------|---------------|--------------|---------------------|------------------|
| | Personnel | & Services | Capital | | | | |
| Albany Data Integration Project | \$ - | \$ 345,000 | \$ - | \$ - | \$ - | \$ 345,000 | 1.46% |
| LID Construction Projects | - | - | 215,000 | - | - | 215,000 | 0.91% |
| Albany Station REA Building | 24,400 | - | 1,575,600 | - | - | 1,600,000 | 6.75% |
| Albany Station Pathway | 10,400 | - | 619,600 | - | - | 630,000 | 2.66% |
| North Albany Park & Ride | 15,900 | - | 934,100 | - | - | 950,000 | 4.01% |
| Library Renovation | - | 30,000 | 3,970,000 | - | - | 4,000,000 | 16.88% |
| Periwinkle Creek Bridge | - | - | 949,900 | - | - | 949,900 | 4.01% |
| ST-07-03 53rd Ave Bridge/Roadway | - | - | 9,500,000 | - | - | 9,500,000 | 40.08% |
| SS-07-02 Ellingson Rd Sewer Ext | - | - | 1,050,000 | - | - | 1,050,000 | 4.43% |
| WL-07-08 Ellingson Rd Water Ext | - | - | 1,961,000 | - | - | 1,961,000 | 8.27% |
| SVC Access Road | - | - | 1,500,000 | - | - | 1,500,000 | 6.33% |
| SVC Water Line | - | - | 1,000,000 | - | - | 1,000,000 | 4.21% |
| Total Requirements | \$ 50,700 | \$ 375,000 | \$ 23,275,200 | \$ - | \$ - | \$23,700,900 | 100.00% |
| Percent of Fund Budget | 0.21% | 1.58% | 98.21% | - | - | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Albany Data Integration Project (402-10-1011)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity accounts for the costs of acquisition and implementation of the City's new financial software and related hardware. accounts receivable, payroll, human resources, special assessment tracking, contracts, bid and quote tracking, project accounting, and fixed assets.
- Funds in this activity will be used to acquire and implement integrated financial software which includes fund accounting, accounts payable,

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Themes |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|---------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete implementation of the new software systems. <i>We are deliberately slowing the dates to include extra training.</i> | August 2006 | Postponed to August 2007 | An Effective Government |
| • Evaluate and report on the results of the entire project. | October 2006 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Complete implementation of the new software systems. <i>Date revised to include extra training and assurance of a successful implementation.</i> | August 2007 | | An Effective Government |

PROGRAM BUDGET DATA

Capital Projects Fund: Albany Data Integration Project (402-10-1011)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ 579 | \$ - | \$ - | \$ - | - |
| Materials & Services | 255,910 | 838,169 | 850,000 | 850,000 | 345,000 | (59.41%) |
| Capital | 27,149 | - | 50,000 | 50,000 | - | (100.00%) |
| Transfers Out | - | 52,700 | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 283,059 | \$ 891,448 | \$ 900,000 | \$ 900,000 | \$ 345,000 | (61.67%) |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-----------------|
| Interest | \$ 25,640 | \$ 35,523 | \$ 10,000 | \$ 10,000 | \$ 5,000 | (50.00%) |
| From Administrative Services | 150,000 | - | - | - | - | - |
| From IS Equipment Replacement | 500,000 | - | - | - | - | - |
| From Street Capital | 150,000 | - | - | - | - | - |
| From Sewer Capital | 400,000 | - | - | - | - | - |
| From Water Capital | 450,000 | - | - | - | - | - |
| Beginning Balance | - | 1,392,581 | 890,000 | 890,000 | 340,000 | (61.80%) |
| Total Program Resources | \$1,675,640 | \$1,428,104 | \$ 900,000 | \$ 900,000 | \$ 345,000 | (61.67%) |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: LID Construction Projects (402-10-1012)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This program accounts for the construction and financing of special assessment Local Improvement District (LID) projects and the collection of assessments from benefited property owners.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------|-------------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none">• Finalize North Albany Road Extension Local Improvement District. | June 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• No LID projects. | | | |

PROGRAM BUDGET DATA

Capital Projects Fund: LID Construction Projects (402-10-1012)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | 31,777 | 277,000 | 277,000 | 215,000 | (22.38%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 31,777 | \$ 277,000 | \$ 277,000 | \$ 215,000 | (22.38%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-----------------|-------------------|-------------------|-------------------|-----------------|
| Financed Asmnts: Principal | \$ - | \$ - | \$ 50,000 | \$ 50,000 | \$ 10,000 | (80.00%) |
| Financed Asmnts: Interest | - | - | 15,000 | 15,000 | 4,000 | (73.33%) |
| Unbonded Asmnts: Principal | - | - | 10,000 | 10,000 | 200,000 | 1,900.00% |
| Unbonded Asmnts: Interest | - | - | 1,000 | 1,000 | - | (100.00%) |
| Interest | - | - | 1,000 | 1,000 | 1,000 | - |
| From Improvement Fund | - | 7,206 | - | - | - | - |
| Beginning Balance | - | - | 200,000 | 200,000 | - | (100.00%) |
| Total Program Resources | \$ - | \$ 7,206 | \$ 277,000 | \$ 277,000 | \$ 215,000 | (22.38%) |

| Capital Projects | 2006-07 | |2007-08..... | |
|-------------------------------|-------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Reserve: Capital Projects | \$ - | \$ 215,000 | \$ 215,000 | \$ 215,000 |
| Total Capital Projects | \$ - | \$ 215,000 | \$ 215,000 | \$ 215,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Albany Station REA (402-16-1109)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- This project (CIP Project #1796, Phase 2) will rehabilitate the existing Rail Express Agency building and site area located at Albany Station. When rehabilitated, the building will be used as office space for the local transit systems. Providing office space at the transit systems' primary transfer station will improve the efficiency of the transit system by allowing increased flexibility in the design of bus routes and schedules. It will also provide for improved communication and coordination with the other transportation services based at the site: Amtrak, Linn-Benton Loop, Valley Retriever, and Linn Shuttle.
- This budget received the following funding: \$50,000 from sewer rates/operating revenues; \$270,000 from City Facilities Replacement; and will receive \$1,280,000 from the Federal Highway Trust Fund.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete federal project approvals and begin design. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Continue design and permitting approvals. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Capital Projects Fund: Albany Station REA Building (402-16-1109)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 24,000 | \$ 24,000 | \$ 24,400 | 1.67% |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | 1,576,000 | 1,576,000 | 1,575,600 | (0.03%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 1,600,000 | \$ 1,600,000 | \$ 1,600,000 | - |

Program Resources

| | | | | | | |
|----------------------------------|-------------|-------------|---------------------|---------------------|---------------------|-----------|
| Federal TEA Grant | \$ - | \$ - | \$ 1,280,000 | \$ 1,280,000 | \$ 1,280,000 | - |
| From Sewer Fund | - | - | 50,000 | 50,000 | - | (100.00%) |
| From City Facilities Replacement | - | - | 270,000 | 270,000 | - | (100.00%) |
| Beginning Balance | - | - | - | - | 320,000 | - |
| Total Program Resources | \$ - | \$ - | \$ 1,600,000 | \$ 1,600,000 | \$ 1,600,000 | - |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 0.200 | 0.200 | 0.200 |
|------|---|---|-------|-------|-------|

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| Project Engineering | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| Project Construction | - | 1,375,600 | 1,375,600 | 1,375,600 |
| Total Capital Projects | \$ - | \$ 1,575,600 | \$ 1,575,600 | \$ 1,575,600 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Albany Station Pathway (402-16-1110)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- This project (CIP Project #1796, Phase 3) will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and access is restricted by the railroad.
- This budget receives the following funding: \$110,000 from State Highway Fund (gas tax) and \$520,000 from the Federal Highway Trust Fund.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete design and prepare for bid advertisement. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Continue design and permitting process. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Capital Projects Fund: Albany Station Pathway (402-16-1110)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,400 | 4.00% |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | 620,000 | 620,000 | 619,600 | (0.06%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 630,000 | \$ 630,000 | \$ 630,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------|
| Federal TEA Grant | \$ - | \$ - | \$ 520,000 | \$ 520,000 | \$ 520,000 | - |
| From Street Capital | - | - | 110,000 | 110,000 | - | (100.00%) |
| Beginning Balance | - | - | - | - | 110,000 | - |
| Total Program Resources | \$ - | \$ - | \$ 630,000 | \$ 630,000 | \$ 630,000 | - |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 0.085 | 0.085 | 0.085 |
|------|---|---|-------|-------|-------|

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Project Engineering | \$ - | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| Project Construction | - | 559,600 | 559,600 | 559,600 |
| Total Capital Projects | \$ - | \$ 619,600 | \$ 619,600 | \$ 619,600 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: North Albany Park & Ride (402-16-1111)
Responsible Manager/Title: Dick Ebbert, Economic Development Director

Functions and Responsibilities

- This project (CIP Project #1654) will provide a replacement facility for the existing park & ride area. The replacement facility will be a paved and lighted lot with passenger shelter at the northwest corner of Hickory and North Albany Road adjacent to Hwy. 20, will be served by the Albany Transit and the Linn-Benton Loop Systems, and will provide a convenient local bus stop near the proposed shopping center sites. This project meets ODOT's desire for the City to reduce the impact on the highway system by encouraging mass transit.
- This budget received the following funding: \$150,000 from State Highway Fund (gas tax) and will receive \$800,000 from the Federal Highway Trust Fund.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete federal project approvals and environmental assessment and begin design. | June 2007 | In Progress | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • Continue federal project approvals, permitting, and design. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Capital Projects Fund: North Albany Park & Ride (402-16-1111)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 15,000 | \$ 15,000 | \$ 15,900 | 6.00% |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | 935,000 | 935,000 | 934,100 | (0.10%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 950,000 | \$ 950,000 | \$ 950,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------|
| Federal TEA Grant | \$ - | \$ - | \$ 800,000 | \$ 800,000 | \$ 800,000 | - |
| From Street Capital | - | - | 150,000 | 150,000 | - | (100.00%) |
| Beginning Balance | - | - | - | - | 150,000 | - |
| Total Program Resources | \$ - | \$ - | \$ 950,000 | \$ 950,000 | \$ 950,000 | - |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 0.130 | 0.130 | 0.130 |
|------|---|---|-------|-------|-------|

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Project Engineering | \$ - | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Project Construction | - | 834,100 | 834,100 | 834,100 |
| Total Capital Projects | \$ - | \$ 934,100 | \$ 934,100 | \$ 934,100 |

PROJECT HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Library Renovation (402-45-1705)

Responsible Manager/Title: Ed Gallagher, Library Director

Functions and Responsibilities

- After purchasing the Unitrin building, this fund will receive the remaining \$2 million dollars from the anonymous \$5 million donation that was pledged to expand the Main Library. Added to the \$2 million dollars will be the proceeds from both fundraising and the sale of the current Main Library, which will provide the remaining project funds.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------|--------------------------------------|----------------------|------------------------------------------------|
| Budget Year 2006-2007 | | | |
| • Write an RFP for design services for Unitrin renovation. | July 2006 | Completed | Great Neighborhoods An Effective Government |
| • Choose architectural/engineering firm and complete design documents. | September 2006 | In Progress | An Effective Government |
| • Complete renovation. | June 2007 | In Progress | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Complete new library renovation. | July 2008 | | Great Neighborhoods An Effective Government |

PROGRAM BUDGET DATA

Capital Projects Fund: Library Renovation (402-45-1705)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 3,907 | 2,000,000 | 2,000,000 | 30,000 | (98.50%) |
| Capital | - | 3,035,582 | - | - | 3,970,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 3,039,489 | \$ 2,000,000 | \$ 2,000,000 | \$ 4,000,000 | 100.00% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|----------------|
| Gifts & Donations | \$ - | \$ 3,175,604 | \$ 2,000,000 | \$ 2,000,000 | \$ 2,845,000 | 42.25% |
| Sale of City Property | - | - | - | - | 1,000,000 | - |
| Interest | - | 1,555 | - | - | 5,000 | - |
| From Library Memorial | - | 58,667 | - | - | - | - |
| Beginning Balance | - | - | - | - | 150,000 | - |
| Total Program Resources | \$ - | \$ 3,235,826 | \$ 2,000,000 | \$ 2,000,000 | \$ 4,000,000 | 100.00% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| Unitrin Bldg Purchase/Remodel | \$ - | \$ 3,970,000 | \$ 3,970,000 | \$ 3,970,000 |
| Total Capital Projects | \$ - | \$ 3,970,000 | \$ 3,970,000 | \$ 3,970,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Periwinkle Creek Bridge at 2nd Avenue (402-50-2007)
Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for the removal of the existing failing culvert and replacing it with a new bridge.
 - The budget receives Oregon Department of Transportation (ODOT) Oregon Transportation Investment Act (OTIA III) funding for design and construction of this project.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2007-2008 | | | |
| • This project will complete the construction of a new bridge crossing Periwinkle Creek at 2 nd Avenue. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Capital Projects Fund: Periwinkle Creek Bridge (402-50-2007)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | 98,357 | - | - | 949,900 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 98,357 | \$ - | \$ - | \$ 949,900 | - |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|-------------|-------------|-------------------|----------|
| OTIA III Revenues | \$1,374,000 | \$ - | \$ - | \$ - | \$ - | - |
| Interest | 11,941 | 65,828 | - | - | 12,500 | - |
| From Street Capital | - | 163,000 | - | - | - | - |
| Beginning Balance | - | 1,385,941 | - | - | 937,400 | - |
| Total Program Resources | \$1,385,941 | \$1,614,769 | \$ - | \$ - | \$ 949,900 | - |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|--------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Periwinkle Creek Bridge | \$1,752,000 | \$ 949,900 | \$ 949,900 | \$ 949,900 |
| Total Capital Projects | \$1,752,000 | \$ 949,900 | \$ 949,900 | \$ 949,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: 53rd Avenue Bridge/Roadway (402-50-2013)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for construction of improvements associated with the Oak Creek Urban Renewal District.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• This project will complete the construction of 6,700-feet of new roadway and grade separated bridge crossing. | September 2009 | | A Safe City |

PROGRAM BUDGET DATA

Capital Projects Fund: ST-07-03 53rd Ave Bridge/Roadway (402-50-2013)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | 9,500,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 9,500,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|---------------------|----------|
| ODOT Rail | \$ - | \$ - | \$ - | \$ - | \$ 250,000 | - |
| Immediate Opportunity Fund | - | - | - | - | 1,000,000 | - |
| State Public Works Fund Loan | - | - | - | - | 4,500,000 | - |
| Linn County | - | - | - | - | 1,500,000 | - |
| Union Pacific | - | - | - | - | 250,000 | - |
| From Street Fund | - | - | - | - | 2,000,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 9,500,000 | - |

| Capital Projects | 2006-07 Budget |2007-08..... | | |
|----------------------------------|-------------------|---------------------|---------------------|---------------------|
| | | Proposed | Approved | Adopted |
| ST-07-03 53rd Ave Bridge/Roadway | \$ - | \$ 9,500,000 | \$ 9,500,000 | \$ 9,500,000 |
| Total Capital Projects | \$ - | \$ 9,500,000 | \$ 9,500,000 | \$ 9,500,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Ellingson Road Sewer Extension (402-50-2014)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for construction of improvements associated with the Oak Creek Urban Renewal District.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------|------------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• This project will complete the construction of approximately 2,500-feet of new 24-inch sewer line. | April 2008 | | A Safe City |

PROGRAM BUDGET DATA

Capital Projects Fund: SS-07-02 Ellingson Rd Sewer Ext (402-50-2014)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | 1,050,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 1,050,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|---------------------|----------|
| State Public Works Fund Loan | \$ - | \$ - | \$ - | \$ - | \$ 1,050,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 1,050,000 | - |

| Capital Projects | 2006-07 |2007-08..... | | |
|---------------------------------|-------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| SS-07-02 Ellingson Rd Sewer Ext | \$ - | \$ 1,050,000 | \$ 1,050,000 | \$ 1,050,000 |
| Total Capital Projects | \$ - | \$ 1,050,000 | \$ 1,050,000 | \$ 1,050,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: Ellingson Road Water Extension (402-50-2015)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for construction of improvements associated with the Oak Creek Urban Renewal District.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• This project will complete the construction of approximately 10,000-feet of new 16-and 24-inch water line. | April 2008 | | A Safe City |

PROGRAM BUDGET DATA

Capital Projects Fund: WL-07-08 Ellingson Rd Water Ext (402-50-2015)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | 1,961,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 1,961,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|---------------------|----------|
| State Public Works Fund Loan | \$ - | \$ - | \$ - | \$ - | \$ 1,961,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 1,961,000 | - |

| Capital Projects | 2006-07 |2007-08..... | | |
|---------------------------------|-------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| WL-07-08 Ellingson Rd Water Ext | \$ - | \$ 1,961,000 | \$ 1,961,000 | \$ 1,961,000 |
| Total Capital Projects | \$ - | \$ 1,961,000 | \$ 1,961,000 | \$ 1,961,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: SVC Access Road (402-50-2016)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity receives funding for public improvements associated with the Stokley-Van Camp, Inc. (SVC) improvements for the Oak Creek Urban Renewal District.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• This project will receive \$1,500,000 for public improvements for the access road constructed by SVC. | June 2009 | | A Safe City |

PROGRAM BUDGET DATA

Capital Projects Fund: SVC Access Road (402-50-2016)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | 1,500,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|---------------------|----------|
| State Public Works Fund Loan | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 | - |

| Capital Projects | 2006-07 Budget |2007-08..... | | |
|-------------------------------|-------------------|---------------------|---------------------|---------------------|
| | | Proposed | Approved | Adopted |
| SVC Access Road | \$ - | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 |
| Total Capital Projects | \$ - | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Capital Projects Fund: SVC Water Line (402-50-2017)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity receives funding for public improvements associated with the Stokley-Van Camp, Inc. (SVC) improvements for the Oak Creek Urban Renewal District.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• This project will receive \$1,000,000 for public improvements to be used for the water line constructed by SVC. | June 2009 | | A Safe City |

PROGRAM BUDGET DATA

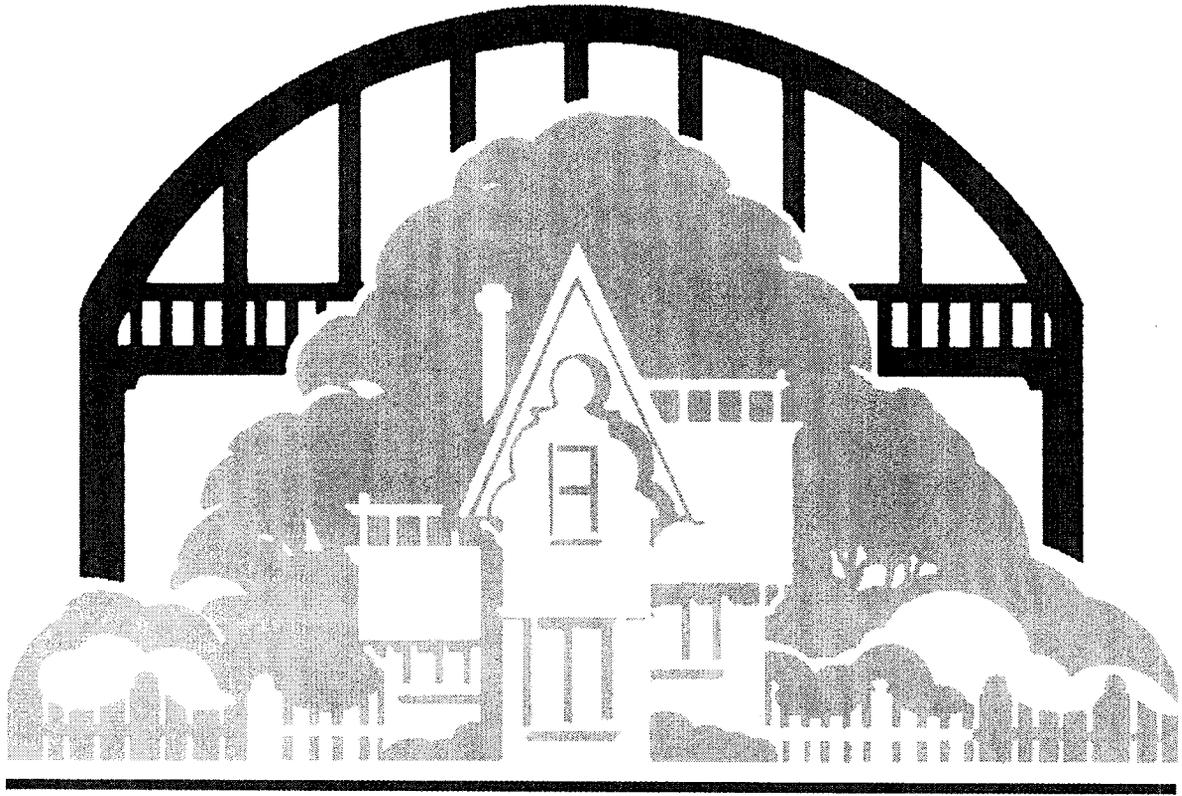
Capital Projects Fund: SVC Water Line (402-50-2017)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | - | - | - | 1,000,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | - |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|---------------------|----------|
| State Public Works Fund Loan | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | - |
| Total Program Resources | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | - |

| Capital Projects | 2006-07 Budget |2007-08..... | | |
|-------------------------------|-------------------|---------------------|---------------------|---------------------|
| | | Proposed | Approved | Adopted |
| SCV Waterline | \$ - | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| Total Capital Projects | \$ - | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |



CITY OF
Albany

O R E G O N



PERMANENT FUNDS

PERMANENT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal may be used for the benefit of the government or its citizenry. The City has two Permanent funds.

SENIOR CENTER ENDOWMENT FUND

This fund receives private gifts and donations dedicated to Senior Center operations. Donations have ranged from \$3,500 to \$5,000 annually. Expenditures may be made from interest earned from investment of the donations.

LIBRARY TRUST FUND

Veda O. Torney Trust: Interest earnings on the \$10,000 trust balance are used for the purchase of children's picture books.

Manela Trust: Interest earnings on the \$69,429 trust balance are used to purchase scientific, educational, and technical books.

RESOURCES

| | | |
|---------------------------------|-----------|----------------|
| Other Revenue | \$ | 2,500 |
| Investment Earnings | | 6,500 |
| Beginning Balance | | 52,800 |
| Beginning Balance Held in Trust | | 79,500 |
| Total Resources | \$ | 141,300 |

REQUIREMENTS

| | | |
|---------------------------|-----------|----------------|
| Materials & Services | \$ | 11,000 |
| Unappropriated | | 130,300 |
| Total Requirements | \$ | 141,300 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Senior Center Endowment Fund: Senior Center Endowment (501-35-1418)
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

Functions and Responsibilities

- Promote collection of endowment funds to be used for operation of the Albany Senior Center.
- Receive funds, recognize donors, and ensure capital is reinvested for five years.
- Oversee fund expenditures and ensure monies are used solely for operation of the Albany Senior Center.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Coordinate annual Million Penny Drive in order to generate revenue and raise awareness of fund. | October 2006 | Completed | An Effective Government |
| • Review and revise Endowment brochure and promotional materials. | December 2006 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Assess the role of the Endowment Committee and recommend strategies to improve its effectiveness. | December 2007 | | An Effective Government |

PROGRAM BUDGET DATA

Senior Center Endowment Fund: Senior Center Endowment (501-35-1418)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|---------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 455 | 2,400 | 2,400 | 2,400 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | 51,500 | 51,500 | 50,400 | (2.14%) |
| Total Program Requirements | \$ - | \$ 455 | \$ 53,900 | \$ 53,900 | \$ 52,800 | (2.04%) |

Program Resources

| | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Gifts & Donations | \$ 3,041 | \$ 2,414 | \$ 4,000 | \$ 4,000 | \$ 2,500 | (37.50%) |
| Interest | 860 | 1,773 | 2,400 | 2,400 | 2,400 | - |
| Beginning Balance | 39,975 | 43,876 | 47,500 | 47,500 | 47,900 | 0.84% |
| Total Program Resources | \$ 43,876 | \$ 48,063 | \$ 53,900 | \$ 53,900 | \$ 52,800 | (2.04%) |

| Budget Recap |2007-08..... | | |
|-------------------------|-------------------|-----------|-----------|
| | Proposed | Approved | Adopted |
| Senior Center Endowment | \$ 52,800 | \$ 52,800 | \$ 52,800 |

LIBRARY TRUST FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 | Percent of Fund Budget |
|---------------------------------|-----------|-----------|-------------------|-------------------|-------------------|-----------------------------|------------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | | |
| Interest | \$ 1,733 | \$ 3,362 | \$ 4,200 | \$ 4,200 | \$ 4,100 | (2.38%) | 4.63% |
| Total Current Resources | 1,733 | 3,362 | 4,200 | 4,200 | 4,100 | (2.38%) | 4.63% |
| Beginning Balance | 3,342 | 5,077 | 4,700 | 4,700 | 4,900 | 4.26% | 5.54% |
| Beginning Balance Held in Trust | 79,429 | 79,427 | 79,500 | 79,500 | 79,500 | - | 89.83% |
| Totals | \$ 84,504 | \$ 87,866 | \$ 88,400 | \$ 88,400 | \$ 88,500 | 0.11% | 100.00% |

**LIBRARY TRUST FUND
REQUIREMENT SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|-----------------------------|-------------|-------------|-------------------|------------------|-------------------|------------------|------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| V. O. Torney Trust | \$ - | \$ - | \$ 11,400 | \$ 11,400 | \$ 11,900 | \$ 11,900 | \$ 11,900 |
| Manela Trust | - | - | 77,000 | 77,000 | 76,600 | 76,600 | 76,600 |
| Total Requirements | \$ - | \$ - | \$ 88,400 | \$ 88,400 | \$ 88,500 | \$ 88,500 | \$ 88,500 |

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Unappro- priated | Adopted Budget | % of Fund Budget |
|-----------------------------------------|-------------|-------------------------|-------------|------------------|---------------------|-------------------|---------------------|
| V. O. Torney Trust | \$ - | \$ 1,500 | \$ - | \$ - | \$ 10,400 | \$ 11,900 | 13.45% |
| Manela Trust | - | 7,100 | - | - | 69,500 | 76,600 | 86.55% |
| Total Requirements | \$ - | \$ 8,600 | \$ - | \$ - | \$ 79,900 | \$ 88,500 | 100.00% |
| Percent of Fund Budget | - | 9.72% | - | - | 90.28% | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Library Trust Fund: V. O. Torney Trust (502-45-1703)
Responsible Manager/Title: Ed Gallagher, Library Director

Functions and Responsibilities

- Upon her death, Veda Torney left \$10,000 to the Library solely for the purchase of children's picture books. The principal is invested and only the interest is used each year for the intended purpose.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------|------------------------------------------|----------------------|-------------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none">• No expenditure activity this fiscal year. | | | |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• No expenditure activity this fiscal year. | | | |

PROGRAM BUDGET DATA

Library Trust Fund: V. O. Torney Trust (502-45-1703)

| | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Program Requirements | | | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | 1,500 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | 11,400 | 11,400 | 10,400 | (8.77%) |
| Total Program Requirements | \$ - | \$ - | \$ 11,400 | \$ 11,400 | \$ 11,900 | 4.39% |

Program Resources

| | | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| Interest | \$ 219 | \$ 425 | \$ 600 | \$ 600 | \$ 500 | (16.67%) |
| Beginning Balance | 467 | 686 | 800 | 800 | 1,400 | 75.00% |
| Beginning Balance Held in Trust | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - |
| Total Program Resources | \$ 10,686 | \$ 11,111 | \$ 11,400 | \$ 11,400 | \$ 11,900 | 4.39% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Library Trust Fund: Manela Trust (502-45-1704)
Responsible Manager/Title: Ed Gallagher, Library Director

Functions and Responsibilities

- Upon the death of Olive Manela, a trust fund was established in the amount of \$69,500 for the Albany Public Library with the principal fund amount to be invested and only the interest to be spent on religious, educational, scientific, or technical books.

| Initiatives | Target Completion Date | Status | Supports Council Goal |
|-------------------------------------------------------------------------|-------------------------------|---------------|------------------------------|
| Budget Year 2006-2007 | | | |
| • The Library will purchase 250 books in the appropriate subject areas. | June 2007 | Completed | Great Neighborhoods |
| Budget Year 2007-2008 | | | |
| • The Library will purchase 200 books in the appropriate subject areas. | June 2008 | | Great Neighborhoods |

PROGRAM BUDGET DATA

Library Trust Fund: Manela Trust (502-45-1704)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | 7,500 | 7,500 | 7,100 | (5.33%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | 69,500 | 69,500 | 69,500 | - |
| Total Program Requirements | \$ - | \$ - | \$ 77,000 | \$ 77,000 | \$ 76,600 | (0.52%) |

Program Resources

| | | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Interest | \$ 1,514 | \$ 2,937 | \$ 3,600 | \$ 3,600 | \$ 3,600 | - |
| Beginning Balance | 2,875 | 4,391 | 3,900 | 3,900 | 3,500 | (10.26%) |
| Beginning Balance Held in Trust | 69,429 | 69,427 | 69,500 | 69,500 | 69,500 | - |
| Total Program Resources | \$ 73,818 | \$ 76,755 | \$ 77,000 | \$ 77,000 | \$ 76,600 | (0.52%) |



CITY OF
Albany

O R E G O N

ENTERPRISE FUNDS

ENTERPRISE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Enterprise funds are established for operations that are financed and managed in a manner similar to private enterprises. The intent of Enterprise funds is that the cost of providing utility services to the general public on a continuing basis will be financed or recovered primarily through user charges. The City has two Enterprise funds.

SEWER FUND

The Sewer Fund accounts for all programs associated with the collection and treatment of wastewater in the City. Activities include collection, treatment, billing, equipment replacement, plant expansion, system improvements, economic development, and the repayment of debt incurred to make improvements to the sewer system.

The primary source of revenue for the Sewer Fund is sewer service charges. The City Council has elected to increase sewer service charges on an annual basis to cover debt service for major construction projects and the cost of inflation. Sewer service charges are expected to increase nine percent annually over the next seven years.

In Fiscal Year 2004-05, the City began a major renovation and improvement of its Wastewater Treatment Plant and facilities. The project is expected to be finished in Fiscal Year 2009-10 at a cost of \$65,000,000. Funding will be provided through a State Revolving Fund loan and resources of the Sewer Fund.

Development fees, including Systems Development Charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to decrease in 2007-08 to \$695,000.

WATER FUND

The Water Fund accounts for all activities associated with the provision of water to the citizenry of Albany. Activities include treatment, distribution, source (canal) maintenance, billing, plant expansion, system improvements, equipment replacement, economic development, and repayment of debt incurred to purchase and improve the water system.

The primary source of revenue for the Water Fund is water service charges. The City Council, as they have done with the Sewer Fund, has elected to increase water rates on an annual basis to cover debt service for major capital projects and the costs of inflation.

In 2003, the City sold \$40.485 million of water revenue bonds to finance several large capital projects including a new water treatment plant in a joint venture with the city of Millersburg and make fish screen, diversion dam, and hydroelectric improvements to the existing water system. The new treatment plant was put online in the fall of 2005.

Property taxes are used to pay the debt service on the General Obligation Bonds sold to purchase the water system in 1984. Debt service requirements are approximately \$832,000 annually. The issue matures in year 2010.

Development fees, including Systems Development Charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to increase to \$594,100 in 2007-08.

| RESOURCES | | REQUIREMENTS | |
|----------------------------|--------------|----------------------|--------------|
| Property Taxes | \$ 817,000 | Personnel | \$ 3,624,400 |
| Licenses & Fees | 1,915,600 | Materials & Services | 11,449,500 |
| Intergovernmental Revenues | 1,466,800 | Capital | 56,125,400 |
| Charges for Service | 21,389,400 | Transfers Out | 3,687,600 |
| Assessment Revenues | 76,000 | Debt Service | 5,089,500 |
| Other Revenues | 25,440,000 | Contingency | 1,168,400 |
| Investment Earnings | 801,100 | | |
| Transfers In | 3,637,600 | | |
| Beginning Balance | 24,984,200 | | |
| Reserved Beginning Balance | 617,100 | | |
| Total Resources | \$81,144,800 | Total Requirements | \$81,144,800 |

SEWER FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Storm Drain Plan Review/ Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ 33,000 | - | 0.07% |
| Sewer SDC: Principal | 120,414 | 128,938 | 100,000 | 100,000 | 15,000 | (85.00%) | 0.03% |
| Sewer SDC: Interest | 25,146 | 10,322 | 10,200 | 10,200 | 3,000 | (70.59%) | 0.01% |
| Connection Fees: Principal | 27,622 | 15,885 | 1,500 | 1,500 | 500 | (66.67%) | - |
| Connection Fees: Interest | 3,848 | 2,036 | 1,300 | 1,300 | 500 | (61.54%) | - |
| General Sewer Connection Fees | 112,908 | 218,505 | 200,000 | 200,000 | 30,000 | (85.00%) | 0.06% |
| Storm Drain Connection Fees Connection Fees | 45,220 14,369 | 37,539 29,732 | 50,000 - | 50,000 - | 10,000 - | (80.00%) - | 0.02% - |
| Public Facility Construction Permit | 90,360 | 107,474 | 95,000 | 95,000 | 135,000 | 42.11% | 0.27% |
| Sewer Systems Development Charges | 1,482,976 | 1,273,280 | 995,000 | 995,000 | 695,000 | (30.15%) | 1.38% |
| Albany Sewer Service Charges | 7,425,106 | 8,119,810 | 8,919,800 | 8,919,800 | 9,820,000 | 10.09% | 19.43% |
| Certified Sewer Charges | 20,593 | 14,730 | 20,000 | 20,000 | 20,000 | - | 0.04% |
| Millersburg Service Charges | - | - | 30,000 | 30,000 | 30,000 | - | 0.06% |
| Equipment Replacement Charges | 94,900 | 88,000 | 73,900 | 73,900 | 76,900 | 4.06% | 0.15% |
| Financed Asmnts: Principal | 76,631 | 95,804 | 82,000 | 82,000 | 62,000 | (24.39%) | 0.12% |
| Financed Asmnts: Interest | 23,620 | 16,211 | 17,000 | 17,000 | 14,000 | (17.65%) | 0.03% |
| SRF Loan Proceeds | - | - | 18,230,000 | 18,230,000 | 25,380,000 | 39.22% | 50.22% |
| Miscellaneous Revenue | 262,223 | 324,941 | 130,000 | 130,000 | 50,000 | (61.54%) | 0.10% |
| Interest | 217,587 | 436,775 | 304,500 | 304,500 | 214,100 | (29.69%) | 0.42% |
| Total Current Resources | 10,043,523 | 10,919,982 | 29,260,200 | 29,260,200 | 36,589,000 | 25.05% | 72.41% |
| From Health Insurance Fund | 53,701 | - | - | - | - | - | - |
| From SDC Improvement Fee Projects | 465,000 | 2,143,000 | 1,068,000 | 1,068,000 | 3,637,600 | 240.60% | 7.20% |
| Total Transfers In | 518,701 | 2,143,000 | 1,068,000 | 1,068,000 | 3,637,600 | 240.60% | 7.20% |
| Beginning Balance | 9,111,088 | 11,219,293 | 9,393,300 | 9,393,300 | 9,839,100 | 4.75% | 19.46% |
| Reserved Beginning Balance | 689,876 | - | 534,200 | 534,200 | 472,000 | (11.64%) | 0.93% |
| Totals | \$20,363,188 | \$24,282,275 | \$40,255,700 | \$40,255,700 | \$ 50,537,700 | 25.54% | 100.00% |

Budget Notes

SDC - Systems Development Charges

SRF - State Revolving Fund

SEWER FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sewer Environmental Services | \$ 407,551 | \$ 457,114 | \$ 667,000 | \$ 667,000 | \$ 706,200 | \$ 706,200 | \$ 706,200 |
| Sewer Billing/Customer Service | 184,260 | - | - | - | - | - | - |
| Wastewater Treatment Plant | 1,749,895 | 1,349,627 | 1,885,900 | 1,885,900 | 2,040,300 | 2,040,300 | 2,040,300 |
| Wastewater Collection | 1,033,709 | 966,811 | 1,636,100 | 1,636,100 | 1,815,100 | 1,815,100 | 1,815,100 |
| Wastewater Administration | 1,966,072 | 2,828,877 | 1,910,300 | 1,910,300 | 2,808,700 | 2,808,700 | 2,808,700 |
| Sewer Operations Administration | - | - | 369,000 | 369,000 | - | - | - |
| Sewer Customer Services | - | - | 356,600 | 356,600 | - | - | - |
| Sewer System Capital Projects | 1,576,215 | 1,284,313 | 2,847,800 | 2,847,800 | 7,059,000 | 7,059,000 | 7,059,000 |
| Sewer Equipment Replacement | - | 102,365 | 866,300 | 866,300 | 906,900 | 906,900 | 906,900 |
| Sewer SDC Imp. Fee Projects | 566,133 | 2,187,561 | 5,338,300 | 5,338,300 | 5,606,400 | 5,606,400 | 5,606,400 |
| Sewer SDC Reimb. Fee Projects | 311,405 | 39,509 | 1,357,700 | 1,357,700 | 1,595,000 | 1,595,000 | 1,595,000 |
| Sewer Debt Service | 511,072 | 507,373 | 510,900 | 510,900 | 508,400 | 508,400 | 508,400 |
| Sewer Debt Service: North Albany | 199,889 | 194,908 | 651,700 | 651,700 | 570,100 | 570,100 | 570,100 |
| Sewer Economic Development | 36,002 | 20,600 | 147,100 | 147,100 | 271,600 | 271,600 | 271,600 |
| WW Facilities Improvement | 712,175 | 4,586,631 | 21,711,000 | 21,711,000 | 26,650,000 | 26,650,000 | 26,650,000 |
| Total Requirements | \$ 9,254,378 | \$14,525,689 | \$40,255,700 | \$40,255,700 | \$50,537,700 | \$50,537,700 | \$50,537,700 |

Staffing Summary (FTEs)

| | | | | | | | |
|---------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Sewer Environmental Services | 3.500 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 |
| Sewer Billing/Customer Service | 1.660 | - | - | - | - | - | - |
| Wastewater Treatment Plant | 7.500 | 7.500 | 6.500 | 6.500 | 6.500 | 6.500 | 6.500 |
| Wastewater Collection | 9.000 | 9.000 | 10.000 | 10.000 | 10.000 | 10.000 | 10.000 |
| Wastewater Administration | 4.650 | - | 1.600 | 1.600 | - | - | - |
| Sewer Operations Administration | - | - | 2.800 | 2.800 | - | - | - |
| Sewer Customer Services | - | - | 2.310 | 2.310 | - | - | - |
| Total FTEs | 26.310 | 21.500 | 28.210 | 28.210 | 21.500 | 21.500 | 21.500 |

| Adopted Requirements by Type | Materials | | | Transfers Out | Debt Service | Contin-gency | Adopted Budget | % of Fund Budget |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|------------------|
| | Personnel | & Services | Capital | | | | | |
| Sewer Environmental Services | \$ 440,200 | \$ 266,000 | \$ - | \$ - | \$ - | \$ - | \$ 706,200 | 1.39% |
| Wastewater Treatment Plant | 582,200 | 1,452,000 | 6,100 | - | - | - | 2,040,300 | 4.04% |
| Wastewater Collection | 794,500 | 740,600 | 280,000 | - | - | - | 1,815,100 | 3.59% |
| Wastewater Administration | - | 2,364,700 | 90,000 | - | - | 354,000 | 2,808,700 | 5.56% |
| Sewer System Capital Projects | - | 660,000 | 6,399,000 | - | - | - | 7,059,000 | 13.97% |
| Sewer Equipment Replacement | - | - | 906,900 | - | - | - | 906,900 | 1.79% |
| Sewer SDC Imp. Fee Projects | - | - | 1,968,800 | 3,637,600 | - | - | 5,606,400 | 11.09% |
| Sewer SDC Reimb. Fee Projects | - | - | 1,595,000 | - | - | - | 1,595,000 | 3.16% |
| Sewer Debt Service | - | 600 | - | - | 507,800 | - | 508,400 | 1.01% |
| Sewer Debt Service: North Albany | - | 1,000 | - | - | 569,100 | - | 570,100 | 1.13% |
| Sewer Economic Development | - | - | 246,600 | 25,000 | - | - | 271,600 | 0.54% |
| WW Facilities Improvement | - | 2,000 | 26,648,000 | - | - | - | 26,650,000 | 52.73% |
| Total Requirements | \$ 1,816,900 | \$ 5,486,900 | \$38,140,400 | \$ 3,662,600 | \$ 1,076,900 | \$ 354,000 | \$50,537,700 | 100.00% |
| Percent of Fund Budget | 3.59% | 10.86% | 75.47% | 7.25% | 2.13% | 0.70% | 100.00% | |

SEWER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources dedicated to funding the operation and maintenance of the sewer system. Programs funded by these resources are: Sewer Environmental Services, Wastewater Treatment Plant, Wastewater Collection, and Wastewater Administration. The revenue items listed below are included in the Sewer Fund - Revenue Budget Detail presented earlier.

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|---------------------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Storm Drain Plan Review/ Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ 33,000 | - | 0.45% |
| Public Facility Construction Permit | 90,360 | 107,474 | 95,000 | 95,000 | 135,000 | 42.11% | 1.83% |
| Albany Sewer Service Charges | 4,568,078 | 5,809,837 | 6,188,900 | 6,188,900 | 6,512,600 | 5.23% | 88.36% |
| Certified Sewer Charges | 20,593 | 14,730 | 20,000 | 20,000 | 20,000 | - | 0.27% |
| Miscellaneous Revenue | 255,012 | 278,580 | 130,000 | 130,000 | 50,000 | (61.54%) | 0.68% |
| Interest | 8,944 | 425 | 10,000 | 10,000 | 20,000 | 100.00% | 0.27% |
| Total Current Resources | 4,942,987 | 6,211,046 | 6,443,900 | 6,443,900 | 6,770,600 | 5.07% | 91.86% |
| From Health Insurance Fund | 53,701 | - | - | - | - | - | - |
| Total Transfers In | 53,701 | - | - | - | - | - | - |
| Beginning Balance | 642,950 | 298,150 | 381,000 | 381,000 | 599,700 | 57.40% | 8.14% |
| Totals | \$5,639,638 | \$6,509,196 | \$6,824,900 | \$6,824,900 | \$7,370,300 | 7.99% | 100.00% |

| REQUIREMENTS | Materials | | Capital | Transfers Out | Contin- gency | Adopted Budget | % of Fund Budget |
|------------------------------|--------------------|--------------------|-------------------|------------------|-------------------|--------------------|---------------------|
| Activity Name | Personnel | & Services | | | | | |
| Sewer Environmental Services | \$ 440,200 | \$ 266,000 | \$ - | \$ - | \$ - | \$ 706,200 | 9.58% |
| Wastewater Treatment Plant | 582,200 | 1,452,000 | 6,100 | - | - | 2,040,300 | 27.68% |
| Wastewater Collection | 794,500 | 740,600 | 280,000 | - | - | 1,815,100 | 24.63% |
| Wastewater Administration | - | 2,364,700 | 90,000 | - | 354,000 | 2,808,700 | 38.11% |
| Total Requirements | \$1,816,900 | \$4,823,300 | \$ 376,100 | \$ - | \$ 354,000 | \$7,370,300 | 100.00% |
| Percent of Budget | 24.66% | 65.44% | 5.10% | - | 4.80% | 100.00% | |

SEWER FUND
CAPITAL AND DEBT SERVICE COMBINED BUDGET

Detailed below are the resources dedicated to funding the sewer system debt service and capital projects. Programs funded by these resources are: Sewer System Capital Projects, Sewer Equipment Replacement, Sewer SDC Improvement Fee Projects, Sewer SDC Reimbursement Fee Projects, Sewer Debt Service, Sewer Debt Service: North Albany, Sewer Economic Development, and WW Facilities Improvement. The revenue items listed below are included in the Sewer Fund - Revenue Budget Detail presented earlier.

| RESOURCES | | |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | 2004-05 Actual | 2005-06 Actual | Adopted Budget | Revised Budget | | | |
| Sewer SDC: Principal | \$ 120,414 | \$ 128,938 | \$ 100,000 | \$ 100,000 | \$ 15,000 | (85.00%) | 0.03% |
| Sewer SDC: Interest | 25,147 | 10,322 | 10,200 | 10,200 | 3,000 | (70.59%) | 0.01% |
| Connection Fees: Principal | 27,622 | 15,885 | 1,500 | 1,500 | 500 | (66.67%) | - |
| Connection Fees: Interest | 3,848 | 2,036 | 1,300 | 1,300 | 500 | (61.54%) | - |
| General Sewer Connection Fees | 112,908 | 218,505 | 200,000 | 200,000 | 30,000 | (85.00%) | 0.07% |
| Storm Drain Connection Fees | 45,220 | 37,539 | 50,000 | 50,000 | 10,000 | (80.00%) | 0.02% |
| Connection Fees | 14,369 | 29,732 | - | - | - | - | - |
| Sewer Systems Development Charges | 1,482,977 | 1,273,279 | 995,000 | 995,000 | 695,000 | (30.15%) | 1.61% |
| Albany Sewer Service Charges | 2,857,028 | 2,309,973 | 2,730,900 | 2,730,900 | 3,307,400 | 21.11% | 7.66% |
| Millersburg Service Charges | - | - | 30,000 | 30,000 | 30,000 | - | 0.07% |
| Equipment Replacement Charges | 94,900 | 88,000 | 73,900 | 73,900 | 76,900 | 4.06% | 0.18% |
| Financed Asmnts: Principal | 76,631 | 95,804 | 82,000 | 82,000 | 62,000 | (24.39%) | 0.14% |
| Financed Asmnts: Interest | 23,620 | 16,211 | 17,000 | 17,000 | 14,000 | (17.65%) | 0.03% |
| SRF Loan Proceeds | - | - | 18,230,000 | 18,230,000 | 25,380,000 | 39.22% | 58.79% |
| Miscellaneous Revenue | 7,212 | 46,359 | - | - | - | - | - |
| Interest | 208,643 | 436,350 | 294,500 | 294,500 | 194,100 | (34.09%) | 0.45% |
| Total Current Resources | 5,100,539 | 4,708,933 | 22,816,300 | 22,816,300 | 29,818,400 | 30.69% | 69.06% |
| From SDC Improvement Fee Projects | 465,000 | 2,143,000 | 1,068,000 | 1,068,000 | 3,637,600 | 240.60% | 8.43% |
| Total Transfers In | 465,000 | 2,143,000 | 1,068,000 | 1,068,000 | 3,637,600 | 240.60% | 8.43% |
| Beginning Balance | 8,468,138 | 10,921,143 | 9,012,300 | 9,012,300 | 9,239,400 | 2.52% | 21.42% |
| Reserved Beginning Balance | 689,876 | - | 534,200 | 534,200 | 472,000 | (11.64%) | 1.09% |
| Totals | \$14,723,553 | \$17,773,076 | \$33,430,800 | \$33,430,800 | \$43,167,400 | 29.12% | 100.00% |

| REQUIREMENTS Activity Name | Materials & Services | | Transfers Out | | Debt Service | Adopted Budget | % of Fund Budget |
|--------------------------------------|-------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| | | Capital | | | | | |
| Sewer System Capital Projects | \$ 660,000 | \$ 6,399,000 | \$ - | \$ - | \$ - | \$ 7,059,000 | 16.35% |
| Sewer Equipment Replacement | - | 906,900 | - | - | - | 906,900 | 2.10% |
| Sewer SDC Improvement Fee Projects | - | 1,968,800 | 3,637,600 | - | - | 5,606,400 | 12.99% |
| Sewer SDC Reimbursement Fee Projects | - | 1,595,000 | - | - | - | 1,595,000 | 3.69% |
| Sewer Debt Service | 600 | - | - | - | 507,800 | 508,400 | 1.18% |
| Sewer Debt Service: North Albany | 1,000 | - | - | - | 569,100 | 570,100 | 1.32% |
| Sewer Economic Development | - | 246,600 | 25,000 | - | - | 271,600 | 0.63% |
| WW Facilities Improvement | 2,000 | 26,648,000 | - | - | - | 26,650,000 | 61.74% |
| Total Requirements | \$ 663,600 | \$37,764,300 | \$ 3,662,600 | \$ 1,076,900 | \$ 43,167,400 | \$43,167,400 | 100.00% |
| Percent of Budget | 1.54% | 87.49% | 8.48% | 2.49% | 100.00% | | |

SEWER FUND
SUMMARY OF CAPITAL EXPENDITURES - FISCAL YEAR 2007-2008

| Project Description | Totals | Sewer Environmental Services | Wastewater Collection | Wastewater Collection |
|-----------------------------------------|---------------------|------------------------------------|--------------------------|--------------------------|
| Capital Equipment | \$ 96,100 | \$ 6,100 | \$ - | \$ 90,000 |
| Manhole Installation Program | 25,000 | - | 25,000 | - |
| Oak Creek Pump Stn/Force Main | 5,442,000 | - | - | - |
| Lift Station Electrical Replacement | 130,000 | - | 130,000 | - |
| Lift Station Telemetry Replacement | 30,000 | - | 30,000 | - |
| Lift Station Pump Replacement | 95,000 | - | 95,000 | - |
| SS-06-05 34th Ave Pump Station | 1,167,300 | - | - | - |
| SS-06-04 Grand Prairie Sewer Extension | 250,000 | - | - | - |
| SS-07-01, Calapooia Interceptor | 1,505,000 | - | - | - |
| SS-07-04 NA PumpStn/Force Main | 370,000 | - | - | - |
| WWTP-03-01 WW Treatment Plant Expansion | 26,278,000 | - | - | - |
| Project Totals | 35,388,400 | 6,100 | 280,000 | 90,000 |
| Reserve: Pipe Over-sizing | 15,000 | - | - | - |
| Reserve: Connection Fees | 522,000 | - | - | - |
| Reserve: Equipment Replacement | 906,900 | - | - | - |
| Reserve: Storm Drain Collection Fees | 144,000 | - | - | - |
| Reserve: Capital Projects | 1,164,100 | - | - | - |
| Total Reserves | 2,752,000 | - | - | - |
| Grand Totals | \$38,140,400 | \$ 6,100 | \$ 280,000 | \$ 90,000 |

| Sewer System Capital Projects | Sewer Equipment Replacement | SDC Improvement Fee Projects | SDC Reimbursement Fee Projects | Sewer Economic Development | Wastewater Facilities Improvement |
|-------------------------------|-----------------------------|------------------------------|--------------------------------|----------------------------|-----------------------------------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| - | - | - | - | - | - |
| 4,898,000 | - | 544,000 | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 105,000 | - | 163,500 | 898,800 | - | - |
| 250,000 | - | - | - | - | - |
| 350,000 | - | 647,000 | 508,000 | - | - |
| - | - | - | - | - | 370,000 |
| - | - | - | - | - | 26,278,000 |
| 5,603,000 | - | 1,354,500 | 1,406,800 | - | 26,648,000 |
| - | - | 15,000 | - | - | - |
| 522,000 | - | - | - | - | - |
| - | 906,900 | - | - | - | - |
| 144,000 | - | - | - | - | - |
| 130,000 | - | 599,300 | 188,200 | 246,600 | - |
| 796,000 | 906,900 | 614,300 | 188,200 | 246,600 | - |
| \$ 6,399,000 | \$ 906,900 | \$ 1,968,800 | \$ 1,595,000 | \$ 246,600 | \$ 26,648,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer Environmental Services (601-50-2402)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Herb Hoffer, Environmental Services Manager

Functions and Responsibilities

- This program accounts for the activities in the Environmental Services Program, including the industrial pretreatment program, biosolids storage and agricultural application, stormwater regulations and monitoring, and hazardous waste regulations.
- Biosolids generated at the Wastewater Treatment Plant (WWTP) are applied to agricultural land in conformance with the City's Environmental Management System (EMS) for biosolids.
- Maintain EMS Biosolids Program.
- Industrial sewer users, including 14 Significant Industrial Users (SIUs) are permitted, inspected, and monitored under federal and state regulations. Commercial and minor industrial sewer users in Albany and Millersburg are inspected regularly under the industrial survey.
- Annual reports are submitted to the Department of Environmental Quality (DEQ) on pretreatment, biosolids, and hazardous waste management. Staff evaluates and revises major program documents as needed, including the Albany Municipal Code Chapter 10.06, and program operational documents.
- Sample and report on wet weather sewer overflows as required by the DEQ and respond to spills to the wastewater treatment or the stormwater system, including ditches and creeks.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Conduct a third party audit of the Environmental Management System (EMS) Program. | June 2006 | Completed | A Safe City |
| • Implement required Environmental Protection Agency (EPA) streamlining rule changes to federal pretreatment regulations 40 Code of Federal Regulations (CFR) Part 403, including changes as needed to AMC Chapter 10.06. | November 2006 | DEQ Approved | A Safe City |
| • Complete a pretreatment program database for tracking regulatory compliances. | July 2006 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Conduct an interim third party audit of the EMS Program. | June 2007 | | A Safe City |
| • Implement Albany's plan for required EPA streamlining rule changes to federal pretreatment regulations 40 Code of Federal Regulations (CFR) Part 403, including changes as needed to AMC Chapter 10.06. | September 2007 | | A Safe City |
| • Revise the pretreatment Enforcement Response Plan to comply with DEQ requirements. | September 2007 | | A Safe City |
| • Develop Albany's Willamette River Total Maximum Daily Load (TMDL) Implementation Plan; submit to DEQ. | March 2008 | | A Safe City |
| • Complete a framework for the implementation of Erosion Control Standards for municipalities. | September 2007 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Sewer Environmental Services (601-50-2402)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 339,070 | \$ 354,006 | \$ 398,300 | \$ 398,300 | \$ 440,200 | 10.52% |
| Materials & Services | 68,481 | 103,108 | 196,700 | 196,700 | 266,000 | 35.23% |
| Capital | - | - | 72,000 | 72,000 | - | (100.00%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 407,551 | \$ 457,114 | \$ 667,000 | \$ 667,000 | \$ 706,200 | 5.88% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|------|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|------------------------------------|------|------|------|------|------|------|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 3.500 | 5.000 | 5.000 | 5.000 | 5.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------|------|------|------|------|------|
| Dry tons of biosolids applied per year. | 648 | 681 | 650 | 650 | 681 |
| Number of responses to storm water complaints or spills. | 63 | 45 | 55 | 55 | 45 |
| Number of Significant Industrial Users (SIU) in the pretreatment program. | 14 | 14 | 13 | 13 | 14 |
| Percent of SIU's inspected annually. | 100% | 100% | 100% | 100% | 100% |
| Number of non-SIU's in the pretreatment program. | 276 | 285 | 285 | 285 | 290 |
| Percent of non-SIU's inspected annually. | 18% | 16% | 20% | 20% | 17% |
| Number of non-SIU's inspected annually. | 50 | 45 | 57 | 57 | 50 |
| Percentage of biosolids applied for beneficial agricultural use. | 100% | 100% | 100% | 100% | 100% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Wastewater Treatment Plant (601-50-2404)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Ben Phelps, Wastewater Treatment Plant Supervisor

Functions and Responsibilities

- This activity funds the operation of the Wastewater Treatment Plant (WWTP).
- The Wastewater Treatment Plant processes domestic and industrial wastewater from the City of Albany and domestic wastewater from the City of Millersburg.
- Maintain National Biosolids partnership Environmental Management System (EMS) Biosolids Program certification with operational practices that follow the National Code of Good Practices.
- Maintain the Peak Performance Award from the National Clean Water Association for treatment performance.
- Process and store the solidified WWTP digested biosolids.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Participate in the Phase I construction of the new Wastewater Treatment Plant expansion. | June 2007 | In Progress | A Safe City |
| • Implement the Biosolids EMS Program. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Participate in the Phase I startup of the hydraulic components of the Wastewater Treatment Plant expansion. | September 2008 | | A Safe City |
| • Participate in the Biosolids EMS Program Audit. | May 2008 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Wastewater Treatment Plant (601-50-2404)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 527,715 | \$ 558,759 | \$ 525,300 | \$ 525,300 | \$ 582,200 | 10.83% |
| Materials & Services | 1,129,386 | 790,868 | 1,360,600 | 1,360,600 | 1,452,000 | 6.72% |
| Capital | 92,794 | - | - | - | 6,100 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,749,895 | \$1,349,627 | \$1,885,900 | \$1,885,900 | \$2,040,300 | 8.19% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 7.500 | 7.500 | 6.500 | 6.500 | 6.500 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| Wastewater treated annually (millions of gallons, partially dependent upon annual rainfall). | 2,352 | 3,010 | 2,830 | 2,830 | 2,900 |
| Annual rainfall (inches). | 47.64 | 49.40 | 40.00 | 40.00 | 40.00 |
| Percentage of days the WWTP met regulatory compliance with permits. | 99.2% | 99.5% | 100% | 100% | 99% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Wastewater Collection (601-50-2405)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jon Neely, Wastewater Collection Supervisor

Functions and Responsibilities

- To ensure compliance with City of Albany *Standard Construction Specifications*, this work group inspects all service replacement connections including warranty video inspection of all mainline construction projects.
- The televising program is on a six-year cycle and provides updated information on needed sanitary mainline repairs and replacements. Funding restraints limit televising and repairs of the storm system to an as needed basis.
- The wastewater pipelines are on a four-year cleaning cycle to prevent blockages that could cause overflows. Root cutting is a two-year process. The storm water pipelines are cleaned on an as needed basis.
- Responsible for 18 sewage lift stations completing monthly inspections of air and vacuum valves on the City's force main system.
- Primary responder for all locates requests of City utilities. Locates are performed daily.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Conduct road right-of-way sewer lateral inventory. | June 2007 | In Progress | A Safe City |
| • Continue Phase II of the performance and program audit to meet federal requirements to control sanitary sewer overflows (SSO). | June 2007 | In Progress | A Safe City |
| • Develop condition report on the electrical and mechanical systems for the sewage lift stations. | June 2007 | Completed | A Safe City |
| • Improve the electrical reliability of the North Albany lift station. | June 2007 | Scope Changed | A Safe City |
| • Improve the security and fencing at the lift stations. | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Conduct storm system inventory. | June 2008 | | A Safe City |
| • Implementation of new capacity, management, operations, and maintenance software for all sewer and storm mainlines. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Wastewater Collection (601-50-2405)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|-------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 612,334 | \$ 627,428 | \$ 739,400 | \$ 739,400 | \$ 794,500 | 7.45% |
| Materials & Services | 353,448 | 287,150 | 675,800 | 675,800 | 740,600 | 9.59% |
| Capital | 67,927 | 52,233 | 220,900 | 220,900 | 280,000 | 26.75% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,033,709 | \$ 966,811 | \$1,636,100 | \$1,636,100 | \$1,815,100 | 10.94% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|--------|--------|--------|
| FTEs | 9.000 | 9.000 | 10.000 | 10.000 | 10.000 |
|------|-------|-------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|------------------------------------------------------------------------|-------|-----------|-------|-------|-------|
| Number of sanitary sewer overflows. | 1 | 14 | None | None | None |
| Volume of sanitary sewer overflows (gallons). | 50 | 4,633,340 | None | None | None |
| Miles of sanitary sewer mainline. | 207 | 210 | 208 | 208 | 212 |
| Percentage of the sewer system cleaned annually. | 26% | 25% | 25% | 25% | 25% |
| Percentage of sewer system televised annually. | 17% | 18% | 16% | 16% | 20% |
| Number of sewer line locate requests. | 4,298 | 4,000 | 4,400 | 4,400 | 4,100 |
| Percentage of sewer line locate requests completed within 48 hours. | 100% | 100% | 100% | 100% | 100% |
| Miles of storm drain mainlines. | 124 | 127 | 126 | 126 | 129 |
| Percentage of storm drain mainlines cleaned annually. | 2% | 37% | 5% | 5% | 35% |

| Capital Projects | 2006-07 |2007-08..... | | |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ 66,600 | \$ - | \$ - | \$ - |
| Manhole Installation Program | 25,000 | 25,000 | 25,000 | 25,000 |
| NA Lift Station Electrical System | 69,300 | - | - | - |
| Lift Station Security/Fence Installation | 10,000 | - | - | - |
| Lift Station Condition Assessment | 50,000 | - | - | - |
| Lift Station Electrical Replacement | - | 130,000 | 130,000 | 130,000 |
| Lift Station Telemetry Replacement | - | 30,000 | 30,000 | 30,000 |
| Lift Station Pump Replacement | - | 95,000 | 95,000 | 95,000 |
| Total Capital Projects | \$ 220,900 | \$ 280,000 | \$ 280,000 | \$ 280,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Wastewater Administration (601-50-2407)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This program accounts for the activities of the PW Internal Services Fund which includes Administration charges, and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Holds the contingency for the Sewer fund.
- Pays In-Lieu-of-Franchise fees for the sewer utility.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Implement final phase of the Public Works Department cost allocation system. | June 2007 | In Progress | An Effective Government |
| • Improve the skills of the Public Works supervisors by implementing upward evaluation and then providing management training. | June 2007 | In Progress | An Effective Government |
| • Coordinate with the Congressional Delegation for federal funding. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Update the Sewer System Development Charge methodology. | December 2007 | | An Effective Government |
| • Develop a Total Maximum Daily Load (TMDL) regulatory compliance strategy that integrates the requirements for the Wastewater Treatment Plant discharge and non-point service discharge requirements into a cohesive plan. | June 2008 | | An Effective Government |
| • Identify and implement grant and federal funding opportunities. | June 2008 | | An Effective Government |
| • Develop a condition assessment methodology for sewer mains. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Sewer Fund: Wastewater Administration (601-50-2407)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 120,658 | \$ - | \$ 198,500 | \$ 198,500 | \$ - | (100.00%) |
| Materials & Services | 1,845,414 | 2,828,877 | 1,356,000 | 1,356,000 | 2,364,700 | 74.39% |
| Capital | - | - | - | - | 90,000 | - |
| Transfers Out | - | - | 49,800 | 49,800 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 306,000 | 306,000 | 354,000 | 15.69% |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,966,072 | \$2,828,877 | \$1,910,300 | \$1,910,300 | \$2,808,700 | 47.03% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|------|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|------------------------------------|------|------|------|------|------|------|

Staffing Summary

| | | | | | |
|------|-------|---|-------|-------|---|
| FTEs | 4.650 | - | 1.600 | 1.600 | - |
|------|-------|---|-------|-------|---|

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------|-------------------|------------------|------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ - | \$ 90,000 | \$ 90,000 | \$ 90,000 |
| Total Capital Projects | \$ - | \$ 90,000 | \$ 90,000 | \$ 90,000 |

Significant Budget Change(s)

The FTEs in this program for Fiscal Year 2006-2007 will be transferred to the Public Works Services Fund

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer System Capital Projects (601-50-2500)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides limited funding to repair, replace, or upgrade facilities, equipment or appurtenances to maintain the design capacity of the existing Wastewater Treatment Plant (WWTP), pumping stations, and collection system.
- Funding provided through this budget is used to repair or replace sewer system facilities, equipment and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Eliminate basement flooding by managing the replacement of inadequate piping in the collection system, residential roof drain separation programs, and sewer lateral replacements.
- Continue perpetual life replacement program of failing (cracked, blocked) sewer pipes.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|---------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Calapooia Interceptor Upsizing – Takena Street to 12 th Ave. | October 2007 | In Progress | A Safe City |
| • Cox Creek Flow/Capacity Basin Evaluation. | October 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Oak Creek Lift Station rehabilitation and force main replacement. | June 2008 | | A Safe City |
| • North Albany Lift Station and force main improvements. | October 2009 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Sewer System Capital Projects (601-50-2500)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 303,840 | 395,527 | 710,000 | 710,000 | 660,000 | (7.04%) |
| Capital | 872,375 | 888,786 | 2,087,800 | 2,087,800 | 6,399,000 | 206.49% |
| Transfers Out | 400,000 | - | 50,000 | 50,000 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,576,215 | \$1,284,313 | \$2,847,800 | \$2,847,800 | \$7,059,000 | 147.88% |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Connection Fees: Principal | \$ 10,282 | \$ 15,885 | \$ 1,500 | \$ 1,500 | \$ 500 | (66.67%) |
| Connection Fees: Interest | 1,676 | 1,815 | 1,300 | 1,300 | 500 | (61.54%) |
| General Sewer Connection Fees | 112,908 | 218,505 | 200,000 | 200,000 | 30,000 | (85.00%) |
| Storm Drain Connection Fees | 45,220 | 37,539 | 50,000 | 50,000 | 10,000 | (80.00%) |
| Connection Fees | - | - | - | - | - | - |
| Albany Sewer Service Charges | 1,600,956 | (177,400) | 350,000 | 350,000 | 2,699,000 | 671.14% |
| Millersburg Service Charges | - | - | 30,000 | 30,000 | 30,000 | - |
| Miscellaneous Revenue | - | 42,486 | - | - | - | - |
| Interest | 46,798 | 99,922 | 50,000 | 50,000 | 35,000 | (30.00%) |
| From SDC Improvement Fee Projects | - | - | - | - | 3,137,600 | - |
| Beginning Balance | 2,387,080 | 2,628,705 | 2,165,000 | 2,165,000 | 1,116,400 | (48.43%) |
| Total Program Resources | \$4,204,920 | \$2,867,457 | \$2,847,800 | \$2,847,800 | \$7,059,000 | 147.88% |

| Capital Projects | 2006-07 |2007-08..... | | |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Oak Creek Pump Stn/Force Main | \$ - | \$4,898,000 | \$4,898,000 | \$4,898,000 |
| SS-06-02 Queen Vicinity SS | 73,000 | - | - | - |
| SS-06-03 19th & 22nd/Oak & Hill SS | 233,000 | - | - | - |
| SS-06-05 34th Ave Pump Station | 103,000 | 105,000 | 105,000 | 105,000 |
| SS-06-04 Grand Prairie SS Ext | 403,000 | 250,000 | 250,000 | 250,000 |
| SS-07-01 Calapooia Interceptor | 387,000 | 350,000 | 350,000 | 350,000 |
| Reserve: Connection Fees | 500,000 | 522,000 | 522,000 | 522,000 |
| Reserve: Storm Drain Collection Fees | 110,000 | 144,000 | 144,000 | 144,000 |
| Reserve: Capital Projects | 278,800 | 130,000 | 130,000 | 130,000 |
| Total Capital Projects | \$2,087,800 | \$6,399,000 | \$6,399,000 | \$6,399,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer Equipment Replacement (601-50-2501)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This program accounts for the replacement of sewer system equipment in accordance with an established replacement schedule.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Receive revenues from other sewer fund budgets to fund future equipment replacement. | June 2007 | Completed | An Effective Government |
| • Replace sewer jetting machine for backlot sewer line work. | June 2007 | Completed | An Effective Government |
| • Purchase 2 replacement vehicles: # 604-91 ½ ton pickup (WWTP) # 316-92 pickup (PWES) | June 2007 | Completed | An Effective Government |
| • Purchase replacement generator for emergency power for the Wastewater Treatment Plant. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Receive revenues from other sewer fund budgets to fund future equipment replacement. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Sewer Fund: Sewer Equipment Replacement (601-50-2501)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 711 | - | - | - | - |
| Capital | - | 101,654 | 866,300 | 866,300 | 906,900 | 4.69% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 102,365 | \$ 866,300 | \$ 866,300 | \$ 906,900 | 4.69% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Equipment Replacement Charges | \$ 94,900 | \$ 88,000 | \$ 73,900 | \$ 73,900 | \$ 76,900 | 4.06% |
| Miscellaneous Revenue | 7,213 | 3,873 | - | - | - | - |
| Interest | 15,037 | 31,475 | 20,000 | 20,000 | 30,000 | 50.00% |
| Beginning Balance | 655,254 | 772,404 | 772,400 | 772,400 | 800,000 | 3.57% |
| Total Program Resources | \$ 772,404 | \$ 895,752 | \$ 866,300 | \$ 866,300 | \$ 906,900 | 4.69% |

| Capital Projects | 2006-07 |2007-08..... | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ 134,200 | \$ - | \$ - | \$ - |
| Reserve: Equipment Replacement | 732,100 | 906,900 | 906,900 | 906,900 |
| Total Capital Projects | \$ 866,300 | \$ 906,900 | \$ 906,900 | \$ 906,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer SDC Improvement Fee Projects (601-50-2502)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This program is dedicated to funding eligible, capacity increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDC).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a reserve for future participation in funding of appropriate "over-sizing" of capital projects. Maximum reserve of \$50,000.
- In January 2000, the City Council accepted the Mayor's Wastewater Task Force recommended sewer SDC fees designed to recognize wastewater strength and to fund growth-related improvements identified in the Wastewater Facility Plan through the SDC improvement fee. The current wastewater SDC fee for a single-family residence is \$2,316 (effective June 2006). This activity receives \$2,231 of the residential fee and the improvement fee from commercial or industrial charges. The 2007-08 budget assumes revenue from 300 Equivalent Dwelling Units (EDUs) based on current development projections.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|------------------------------------------------------------------------|------------------------|-------------|-------------------------------|
| Budget Year 2006-2007 | | | |
| • Provide funding for the over-sizing component of the WWTP expansion. | June 2007 | In Progress | A Safe City |
| • Provide funding for pipe over-sizing as needed. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Provide funding for pipe over-sizing as needed. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Sewer SDC Improvement Fee Projects (601-50-2502)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | 101,133 | 44,561 | 4,270,300 | 4,270,300 | 1,968,800 | (53.90%) |
| Transfers Out | 465,000 | 2,143,000 | 1,068,000 | 1,068,000 | 3,637,600 | 240.60% |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 566,133 | \$2,187,561 | \$5,338,300 | \$5,338,300 | \$5,606,400 | 5.02% |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Sewer SDC: Principal | \$ 93,552 | \$ 55,150 | \$ 80,000 | \$ 80,000 | \$ 5,000 | (93.75%) |
| Sewer SDC: Interest | 18,189 | 5,672 | 7,500 | 7,500 | 1,500 | (80.00%) |
| Connection Fees: Principal | 17,339 | - | - | - | - | - |
| Connection Fees: Interest | 2,172 | 221 | - | - | - | - |
| Connection Fees | 14,369 | 29,732 | - | - | - | - |
| Sewer Systems Development Charges | 1,419,085 | 1,240,564 | 950,000 | 950,000 | 664,000 | (30.11%) |
| Interest | 96,771 | 198,496 | 165,000 | 165,000 | 60,000 | (63.64%) |
| Beginning Balance | 4,086,968 | 5,182,312 | 4,135,800 | 4,135,800 | 4,875,900 | 17.89% |
| Total Program Resources | \$5,748,445 | \$6,712,147 | \$5,338,300 | \$5,338,300 | \$5,606,400 | 5.02% |

| Capital Projects | 2006-07 |2007-08..... | | |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Oak Creek Pump Stn/Force Main | \$ - | \$ 544,000 | \$ 544,000 | \$ 544,000 |
| SI-03-02 Clover Ridge Station, Phase I | 10,000 | - | - | - |
| SS-06-05 34th Ave Pump Station | 143,000 | 163,500 | 163,500 | 163,500 |
| SS-07-01 Calapooia Interceptor | 647,000 | 647,000 | 647,000 | 647,000 |
| Reserve: Pipe Over-sizing | 15,000 | 15,000 | 15,000 | 15,000 |
| Reserve: Capital Projects | 3,455,300 | 599,300 | 599,300 | 599,300 |
| Total Capital Projects | \$4,270,300 | \$1,968,800 | \$1,968,800 | \$1,968,800 |

Transfers Out

| | | | | |
|---------------------------------|------------------|--------------------|--------------------|--------------------|
| To Wastewater Fac. Improvements | \$ - | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| To Sewer System Capital | 10,000 | 3,137,600 | 3,137,600 | 3,137,600 |
| Total Transfers Out | \$ 10,000 | \$3,637,600 | \$3,637,600 | \$3,637,600 |

Budget Note

\$500,000 of SDC Improvement Fee proceeds will be transferred from this program to the WW Facilities Improvement program (601-50-2507) for the construction of the new wastewater treatment plant. \$3,137,600 will be transferred to the Sewer System Capital program to fund other sewer capital projects.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: SDC Reimbursement Fee Projects (601-50-2503)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This program provides funding for non-routine, non-standard maintenance, repair, or replacement projects to maintain the capacity of existing plant facilities or collection system lines. Revenues are received from System Development Charges (SDC).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.
- In January 2000, the City Council accepted the Mayor's Wastewater Task Force recommended sewer SDC fees designed to recover the value of available system capacity through the SDC reimbursement fee. The current wastewater SDC fee for a single-family residence is \$2,316 (effective June 2006). This activity receives \$103 of the residential fee and the reimbursement fee from commercial or industrial charges. The 2007-08 budget assumes revenue from 300 Equivalent Dwelling Units (EDUs) based on current development projections.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Calapooia Interceptor Upsizing – Tadena Street to 12th Ave. | October 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Reserve fees for future projects. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Sewer Fund: Sewer SDC Reimbursement Fee Projects (601-50-2503)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | 311,405 | 39,509 | 1,357,700 | 1,357,700 | 1,595,000 | 17.48% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 311,405 | \$ 39,509 | \$ 1,357,700 | \$ 1,357,700 | \$ 1,595,000 | 17.48% |

Program Resources

| | | | | | | |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| Sewer SDC: Principal | \$ 26,862 | \$ 73,788 | \$ 20,000 | \$ 20,000 | \$ 10,000 | (50.00%) |
| Sewer SDC: Interest | 6,956 | 4,650 | 2,700 | 2,700 | 1,500 | (44.44%) |
| Sewer Systems Development Charges | 63,892 | 32,716 | 45,000 | 45,000 | 31,000 | (31.11%) |
| Interest | 28,993 | 57,778 | 40,000 | 40,000 | 38,000 | (5.00%) |
| Beginning Balance | 1,511,049 | 1,326,347 | 1,250,000 | 1,250,000 | 1,514,500 | 21.16% |
| Total Program Resources | \$ 1,637,752 | \$ 1,495,279 | \$ 1,357,700 | \$ 1,357,700 | \$ 1,595,000 | 17.48% |

| Capital Projects | 2006-07 |2007-08..... | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| SS-06-05 34th Ave Pump Station | \$ 822,000 | \$ 898,800 | \$ 898,800 | \$ 898,800 |
| SS-07-01 Calapooia Interceptor | 508,000 | 508,000 | 508,000 | 508,000 |
| Reserve: Capital Projects | 27,700 | 188,200 | 188,200 | 188,200 |
| Total Capital Projects | \$ 1,357,700 | \$ 1,595,000 | \$ 1,595,000 | \$ 1,595,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer Debt Service (601-50-2504)

Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This program provides for the principal and interest payments on City of Albany sewer revenue bonds.
 - Insured bonds do not require a reserve.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$ 475,000 | \$ 32,794 | \$ 507,794 |
| 2008-2009 | 495,000 | 19,941 | 514,941 |
| 2009-2010 | 505,000 | 6,691 | 511,691 |
| Totals | \$ 1,475,000 | \$ 59,426 | \$ 1,534,426 |

Debt Summary

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| 2004 | \$ 2,835,000 | \$ 1,475,000 | None Required |

PROGRAM BUDGET DATA

Sewer Fund: Sewer Debt Service (601-50-2504)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 1,641 | - | 600 | 600 | 600 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 509,431 | 507,373 | 510,300 | 510,300 | 507,800 | (0.49%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 511,072 | \$ 507,373 | \$ 510,900 | \$ 510,900 | \$ 508,400 | (0.49%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Albany Sewer Service Charges | \$ 511,072 | \$ 507,373 | \$ 510,900 | \$ 510,900 | \$ 508,400 | (0.49%) |
| Long-Term Debt Sale Proceeds | - | - | - | - | - | - |
| Interest | - | - | - | - | - | - |
| Beginning Balance | - | - | - | - | - | - |
| Total Program Resources | \$ 511,072 | \$ 507,373 | \$ 510,900 | \$ 510,900 | \$ 508,400 | (0.49%) |

| Debt Service Requirements | 2006-07 |2007-08..... | | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Bond Principal: 2004 Sewer | \$ 465,000 | \$ 475,000 | \$ 475,000 | \$ 475,000 |
| Bond Interest: 2004 Sewer | 45,300 | 32,800 | 32,800 | 32,800 |
| Totals | \$ 510,300 | \$ 507,800 | \$ 507,800 | \$ 507,800 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer Debt Service: North Albany (601-50-2505)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This program provides for the payment of principal and interest payments on the State Revolving Fund (SRF) loan associated with the 1991 North Albany sewer project.
 - A Reserve is required in the amount of \$168,700.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$ 161,080 | \$ 24,162 | \$ 185,242 |
| 2008-2009 | 161,081 | 19,330 | 180,411 |
| 2009-2010 | 161,081 | 14,497 | 175,578 |
| 2010-2011 | 161,081 | 9,665 | 170,746 |
| 2011-2012 | 161,081 | 4,832 | 165,913 |
| Totals | \$ 805,404 | \$ 72,486 | \$ 877,890 |

Debt Summary

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| SRF Loan | \$ 5,202,000 | \$ 805,404 | \$ 168,700 |

PROGRAM BUDGET DATA

Sewer Fund: Sewer Debt Service: North Albany (601-50-2505)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 150 | - | 1,000 | 1,000 | 1,000 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 199,739 | 194,908 | 650,700 | 650,700 | 569,100 | (12.54%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 199,889 | \$ 194,908 | \$ 651,700 | \$ 651,700 | \$ 570,100 | (12.52%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Financed Asmnts: Principal | \$ 76,631 | \$ 95,804 | \$ 82,000 | \$ 82,000 | \$ 62,000 | (24.39%) |
| Financed Asmnts: Interest | 23,620 | 16,211 | 17,000 | 17,000 | 14,000 | (17.65%) |
| Interest | 13,217 | 24,259 | 18,500 | 18,500 | 22,100 | 19.46% |
| Beginning Balance | 689,876 | 603,455 | - | - | - | - |
| Reserved Beginning Balance | - | - | 534,200 | 534,200 | 472,000 | (11.64%) |
| Total Program Resources | \$ 803,344 | \$ 739,729 | \$ 651,700 | \$ 651,700 | \$ 570,100 | (12.52%) |

| Debt Service Requirements | 2006-07 |2007-08..... | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| SRF Principal(r) | \$ 161,100 | \$ 161,100 | \$ 161,100 | \$ 161,100 |
| SRF Interest(r) | 29,000 | 24,200 | 24,200 | 24,200 |
| Reserve: Debt Service | 460,600 | 383,800 | 383,800 | 383,800 |
| Totals | \$ 650,700 | \$ 569,100 | \$ 569,100 | \$ 569,100 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Sewer Economic Development (601-50-2506)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This program annually receives \$100,000 from service charges to help fund economic development related capital projects as approved by the Albany City Council.
- Fund balance for this activity will be capped at \$500,000.
- Council authorization to annually fund this program began again in Fiscal Year 2003-04.
- \$25,000 is transferred annually to the General Fund to support the Economic Development activities of the City.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • No new projects planned – build reserves. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • No new projects planned – build reserves. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: Sewer Economic Development (601-50-2506)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | 36,002 | - | 122,100 | 122,100 | 246,600 | 101.97% |
| Transfers Out | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 36,002 | \$ 20,600 | \$ 147,100 | \$ 147,100 | \$ 271,600 | 84.64% |

Program Resources

| | | | | | | |
|--------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| Albany Sewer Service Charges | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | - |
| Interest | (2,452) | 1,684 | 1,000 | 1,000 | 9,000 | 800.00% |
| Beginning Balance | (61,728) | (182) | 46,100 | 46,100 | 162,600 | 252.71% |
| Total Program Resources | \$ 35,820 | \$ 101,502 | \$ 147,100 | \$ 147,100 | \$ 271,600 | 84.64% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Reserve: Capital Projects | \$ 122,100 | \$ 246,600 | \$ 246,600 | \$ 246,600 |
| Total Capital Projects | \$ 122,100 | \$ 246,600 | \$ 246,600 | \$ 246,600 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Sewer Fund: Wastewater Facilities Improvement (601-50-2507)
Responsible Manager/Title: Mark A. Yeager, P.E., Utilities Services Manager

Functions and Responsibilities

- This program receives revenues from a variety of sources including a State Revolving Fund Loan from the Oregon Department of Environmental Quality (DEQ).
- The funds are used to fund the Wastewater Treatment Plant (WWTP) Expansion and the reconstruction of a portion of the Riverfront Interceptor.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Begin construction of expanded and upgraded treatment plant. | July 2009 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Continue construction of expanded and upgraded treatment plant. | July 2009 | | A Safe City |
| • Begin design of North Albany pump station and force main upgrades. | October 2008 | | A Safe City |

PROGRAM BUDGET DATA

Sewer Fund: WW Facilities Improvement (601-50-2507)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 571 | - | - | 2,000 | - |
| Capital | 712,175 | 4,586,060 | 21,711,000 | 21,711,000 | 26,648,000 | 22.74% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 712,175 | \$ 4,586,631 | \$21,711,000 | \$21,711,000 | \$26,650,000 | 22.75% |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| Albany Sewer Service Charges | \$ 645,000 | \$ 1,880,000 | \$ 1,770,000 | \$ 1,770,000 | \$ - | (100.00%) |
| SRF Loan Proceeds | - | - | 18,230,000 | 18,230,000 | 25,380,000 | 39.22% |
| Interest | 10,277 | 22,736 | - | - | - | - |
| From SDC Improvement Fee Projects | 465,000 | 2,143,000 | 1,068,000 | 1,068,000 | 500,000 | (53.18%) |
| Beginning Balance | - | 408,102 | 643,000 | 643,000 | 770,000 | 19.75% |
| Total Program Resources | \$1,120,277 | \$ 4,453,838 | \$21,711,000 | \$21,711,000 | \$26,650,000 | 22.75% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-----------------------------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| SS-07-04 NA PumpStn/Force Main | \$ - | \$ 370,000 | \$ 370,000 | \$ 370,000 |
| WWTP-03-01 WW Treatment Plant Expansion | 21,711,000 | 26,278,000 | 26,278,000 | 26,278,000 |
| Total Capital Projects | \$21,711,000 | \$26,648,000 | \$26,648,000 | \$26,648,000 |

WATER FUND
RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$ 751,300 | \$ 732,984 | \$ 710,000 | \$ 710,000 | \$ 790,000 | 11.27% | 2.58% |
| Property Taxes - Delinquent | 29,662 | 36,959 | 29,500 | 29,500 | 27,000 | (8.47%) | 0.09% |
| Encroachment Permits | 19,320 | 15,171 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.02% |
| Water SDC: Principal | 44,774 | 29,442 | 28,900 | 28,900 | 8,000 | (72.32%) | 0.03% |
| Water SDC: Interest | 6,098 | 4,562 | 4,500 | 4,500 | 2,500 | (44.44%) | 0.01% |
| Connection Fees: Principal | 12,229 | 8,300 | 2,500 | 2,500 | 1,000 | (60.00%) | - |
| Connection Fees: Interest | 720 | 580 | 600 | 600 | 500 | (16.67%) | - |
| Water Connection Fees | 94,334 | 91,300 | 105,000 | 105,000 | 50,000 | (52.38%) | 0.16% |
| Water Systems Development Charges | 1,032,894 | 680,636 | 433,000 | 433,000 | 594,100 | 37.21% | 1.94% |
| Public Facility Construction Permit | 132,298 | 40,418 | 40,000 | 40,000 | 90,000 | 125.00% | 0.29% |
| Administrative Fees: Water Water Service Installation Charge | 951 | 3,420 | 2,500 | 2,500 | 2,500 | - | 0.01% |
| FEMA Grant | 156,736 | 154,622 | 100,000 | 100,000 | 240,000 | 140.00% | 0.78% |
| VA-HUD Joint Water Project Grant | - | - | - | - | 914,800 | - | 2.99% |
| Department of Energy | 251,873 | - | - | - | - | - | - |
| Energy Trust of Oregon | - | - | 128,500 | 128,500 | - | (100.00%) | - |
| City of Lebanon | - | 12,073 | 475,000 | 475,000 | 475,000 | - | 1.55% |
| City of Lebanon | 60,845 | 58,644 | 77,000 | 77,000 | 77,000 | - | 0.25% |
| City of Millersburg | 4,182,694 | - | - | - | - | - | - |
| Millersburg Service Charges | - | - | 202,300 | 202,300 | 200,000 | (1.14%) | 0.65% |
| Albany Water Service Charges | 10,246,188 | 10,468,450 | 10,658,400 | 10,658,400 | 11,057,600 | 3.75% | 36.13% |
| Water Charges-Millersburg | 85,000 | 70,260 | - | - | - | - | - |
| Service Restoration Fee | 11,480 | 9,800 | 10,000 | 10,000 | - | (100.00%) | - |
| User Fee: Debt Service | 29,157 | 35,257 | 32,300 | 32,300 | 38,000 | 17.65% | 0.12% |
| Capital Charges | 22,500 | 41,250 | 69,300 | 69,300 | 69,300 | - | 0.23% |
| Equipment Replacement Charges | 73,100 | 77,592 | 70,500 | 70,500 | 77,600 | 10.07% | 0.25% |
| Miscellaneous Revenue | 25,496 | 163,500 | 10,000 | 10,000 | 10,000 | - | 0.03% |
| Interest | 688,225 | 883,657 | 506,100 | 506,100 | 587,000 | 15.98% | 1.92% |
| Total Current Resources | 17,957,874 | 13,618,877 | 13,705,900 | 13,705,900 | 15,316,900 | 11.75% | 50.03% |
| From Health Insurance Fund | 59,140 | - | - | - | - | - | - |
| From Water-Capital-Canal | - | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Total Transfers In | 59,140 | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Beginning Balance | 42,141,944 | 25,362,551 | 16,203,200 | 16,203,200 | 15,145,100 | (6.53%) | 49.50% |
| Reserved Beginning Balance | - | - | 105,900 | 105,900 | 145,100 | 37.02% | 0.47% |
| Totals | \$60,158,958 | \$38,981,428 | \$32,015,000 | \$32,015,000 | \$30,607,100 | (4.40%) | 100.00% |

WATER FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Water Administration | \$ 1,920,941 | \$ 3,546,286 | \$ 2,152,300 | \$ 2,152,300 | \$ 3,372,800 | \$ 3,845,300 | \$ 3,845,300 |
| Water Billing/Customer Service | 567,608 | - | - | - | - | - | - |
| Water Canal Maintenance | 166,347 | 162,870 | 258,200 | 258,200 | 578,700 | 578,700 | 578,700 |
| Vine Street Water Treatment Plant | 1,705,225 | 625,068 | 832,800 | 832,800 | 997,100 | 997,100 | 997,100 |
| Water Distribution | 1,551,626 | 1,467,825 | 2,345,700 | 2,345,700 | 2,109,100 | 2,109,100 | 2,109,100 |
| Albany-Millersburg WTP | - | 726,401 | 1,195,200 | 1,195,200 | 1,217,800 | 1,217,800 | 1,217,800 |
| Water Operations Administration | - | - | 368,100 | 368,100 | - | - | - |
| Water Customer Services | - | - | 660,300 | 660,300 | - | - | - |
| Water SDC Improvement Fee Projects | 134,961 | 361,426 | 913,700 | 913,700 | 1,273,900 | 1,273,900 | 1,273,900 |
| Water SDC Reimbursement Fee Projects | 331,430 | 420,941 | 863,000 | 863,000 | 945,800 | 945,800 | 945,800 |
| 2003 Water Bond Projects | 1,015,077 | 3,619,813 | 5,097,000 | 5,097,000 | 4,072,100 | 4,072,100 | 4,072,100 |
| JWP Construction | 20,999,984 | 1,598,657 | 145,000 | 145,000 | - | - | - |
| JWP - Operation & Maintenance | 14,394 | - | - | - | - | - | - |
| Water Debt Service | 3,066,849 | 3,054,249 | 3,051,100 | 3,051,100 | 3,040,500 | 3,040,500 | 3,040,500 |
| Water GO Debt Service | 841,155 | 833,678 | 944,200 | 944,200 | 980,100 | 980,100 | 980,100 |
| Water Capital: Canal | 41,277 | 45,401 | 3,129,000 | 3,129,000 | 450,900 | 450,900 | 450,900 |
| Water System Capital Projects | 2,039,752 | 1,211,316 | 9,060,000 | 9,060,000 | 10,365,300 | 9,954,900 | 9,954,900 |
| Water Economic Development | 291,172 | 20,600 | 518,700 | 518,700 | 500,000 | 500,000 | 500,000 |
| North Albany Water Capital Projects | 108,615 | - | 148,700 | 148,700 | 247,000 | 247,000 | 247,000 |
| Water Equipment Replacement | - | 13,855 | 332,000 | 332,000 | 393,900 | 393,900 | 393,900 |
| Total Requirements | \$34,796,413 | \$17,708,386 | \$32,015,000 | \$32,015,000 | \$30,545,000 | \$30,607,100 | \$30,607,100 |

Staffing Summary (FTEs)

| | | | | | | | |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Water Administration | 3.700 | - | 1.600 | 1.600 | 1.000 | 1.000 | 1.000 |
| Water Canal Maintenance | 1.000 | 1.000 | 1.000 | 1.000 | 3.000 | 3.000 | 3.000 |
| Vine Street Water Treatment Plant | 5.000 | 2.310 | 2.310 | 2.310 | 2.310 | 2.310 | 2.310 |
| Water Distribution | 11.000 | 12.000 | 12.000 | 12.000 | 11.000 | 11.000 | 11.000 |
| Albany-Millersburg WTP | - | 5.190 | 5.190 | 5.190 | 5.190 | 5.190 | 5.190 |
| Water Operations Administration | - | - | 2.800 | 2.800 | - | - | - |
| Water Customer Services | - | - | 4.690 | 4.690 | - | - | - |
| Total FTEs | 20.700 | 20.500 | 29.590 | 29.590 | 22.500 | 22.500 | 22.500 |

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Adopted Budget | % of Fund Budget |
|--------------------------------------|---------------------|----------------------|---------------------|------------------|---------------------|-------------------|---------------------|------------------|
| Water Administration | \$ 118,900 | \$ 2,867,000 | \$ 45,000 | \$ - | \$ - | \$ 814,400 | \$ 3,845,300 | 12.56% |
| Water Canal Maintenance | 255,500 | 323,200 | - | - | - | - | 578,700 | 1.89% |
| Vine Street Water Treatment Plant | 188,200 | 692,400 | 116,500 | - | - | - | 997,100 | 3.26% |
| Water Distribution | 831,900 | 1,277,200 | - | - | - | - | 2,109,100 | 6.89% |
| Albany-Millersburg WTP | 413,000 | 654,800 | 150,000 | - | - | - | 1,217,800 | 3.98% |
| Water SDC Improvement Fee Projects | - | - | 1,273,900 | - | - | - | 1,273,900 | 4.16% |
| Water SDC Reimbursement Fee Projects | - | - | 945,800 | - | - | - | 945,800 | 3.09% |
| 2003 Water Bond Projects | - | - | 4,072,100 | - | - | - | 4,072,100 | 13.30% |
| Water Debt Service | - | 6,000 | - | - | 3,034,500 | - | 3,040,500 | 9.93% |
| Water GO Debt Service | - | 2,000 | - | - | 978,100 | - | 980,100 | 3.20% |
| Water Capital: Canal | - | - | 450,900 | - | - | - | 450,900 | 1.47% |
| Water System Capital Projects | - | 140,000 | 9,814,900 | - | - | - | 9,954,900 | 32.52% |
| Water Economic Development | - | - | 475,000 | 25,000 | - | - | 500,000 | 1.63% |
| North Albany Water Capital Projects | - | - | 247,000 | - | - | - | 247,000 | 0.81% |
| Water Equipment Replacement | - | - | 393,900 | - | - | - | 393,900 | 1.31% |
| Total Requirements | \$ 1,807,500 | \$ 5,962,600 | \$17,985,000 | \$ 25,000 | \$ 4,012,600 | \$ 814,400 | \$30,607,100 | 100.00% |
| Percent of Fund Budget | 5.91% | 19.48% | 58.76% | 0.08% | 13.11% | 2.66% | 100.00% | |

WATER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources dedicated to funding the operation and maintenance of the water system. Programs funded by these resources are: Water Administration, Water Canal Maintenance, Vine St Water Treatment Plant, Water Distribution, and Albany-Millersburg WTP. The revenue items listed below are included in the Sewer Fund - Revenue Budget Detail presented earlier.

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|-------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Encroachment Permits | \$ 19,320 | \$ 15,171 | \$ 10,000 | \$ 10,000 | \$ 5,000 | (50.00%) | 0.06% |
| Public Facility Construction Permit | 132,298 | 40,418 | 40,000 | 40,000 | 90,000 | 125.00% | 1.03% |
| Administrative Fees: Water | 951 | 3,420 | 2,500 | 2,500 | 2,500 | - | 0.03% |
| Water Service Installation Charge | 156,736 | 154,622 | 100,000 | 100,000 | 240,000 | 140.00% | 2.74% |
| City of Lebanon | 52,845 | 50,644 | 69,000 | 69,000 | 69,000 | - | 0.79% |
| Millersburg Service Charges | - | - | 202,300 | 202,300 | 200,000 | (1.14%) | 2.29% |
| Albany Water Service Charges | 5,000,939 | 7,325,985 | 7,046,800 | 7,046,800 | 7,819,100 | 10.96% | 89.38% |
| Service Restoration Fee | 11,480 | 9,800 | 10,000 | 10,000 | - | (100.00%) | - |
| User Fee: Debt Service | 29,157 | 26,115 | 20,000 | 20,000 | 20,000 | - | 0.23% |
| Miscellaneous Revenue | 25,493 | 163,500 | 10,000 | 10,000 | 10,000 | - | 0.11% |
| Interest | 6,225 | 23,933 | 2,000 | 2,000 | 16,000 | 700.00% | 0.18% |
| Total Current Resources | 5,435,444 | 7,813,608 | 7,512,600 | 7,512,600 | 8,471,600 | 12.77% | 96.84% |
| From Health Insurance Fund | 59,140 | - | - | - | - | - | - |
| Total Transfers In | 59,140 | - | - | - | - | - | - |
| Beginning Balance | 766,529 | 364,278 | 300,000 | 300,000 | 276,400 | (7.87%) | 3.16% |
| Totals | \$6,261,113 | \$8,177,886 | \$7,812,600 | \$7,812,600 | \$8,748,000 | 11.97% | 100.00% |

| REQUIREMENTS | Materials | | Transfers | | Contin- | Adopted | % of Fund |
|----------------------------------|--------------------|--------------------|-------------------|-------------|-------------------|--------------------|----------------|
| Activity Name | Personnel | & Services | Capital | Out | gency | Budget | Budget |
| Water Administration | \$ 118,900 | \$2,867,000 | \$ 45,000 | \$ - | \$ 814,400 | \$3,845,300 | 43.95% |
| Water Canal Maintenance | 255,500 | 323,200 | - | - | - | 578,700 | 6.62% |
| Vine Street Water Treatment Plan | 188,200 | 692,400 | 116,500 | - | - | 997,100 | 11.40% |
| Water Distribution | 831,900 | 1,277,200 | - | - | - | 2,109,100 | 24.11% |
| Albany-Millersburg WTP | 413,000 | 654,800 | 150,000 | - | - | 1,217,800 | 13.92% |
| Total Requirements | \$1,807,500 | \$5,814,600 | \$ 311,500 | \$ - | \$ 814,400 | \$8,748,000 | 100.00% |
| Percent of Budget | 20.66% | 66.47% | 3.56% | - | 9.31% | 100.00% | |

WATER FUND
CAPITAL AND DEBT SERVICE COMBINED BUDGET

Detailed below are the revenues dedicated to funding water system debt services and capital projects. Programs funded by these resources are: Water SDC Improvement Fee Projects, Water SDC Reimbursement Fee Projects, 2003 Water Bond Projects, Water Debt Service, Water GO Debt Service, Water Capital: Canal, Water System Capital Projects, Water Economic Development, North Albany Water Capital Projects, and Water Equipment Replacement. The revenue items listed below are included in the Sewer Fund - Revenue Budget Detail presented earlier.

| RESOURCES | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change | Percent |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2006-07 | of Fund Budget |
| Property Taxes - Current | \$ 751,300 | \$ 732,984 | \$ 710,000 | \$ 710,000 | \$ 790,000 | 11.27% | 3.62% |
| Property Taxes - Delinquent | 29,662 | 36,959 | 29,500 | 29,500 | 27,000 | (8.47%) | 0.12% |
| Water SDC: Principal | 44,774 | 29,442 | 28,900 | 28,900 | 8,000 | (72.32%) | 0.04% |
| Water SDC: Interest | 6,098 | 4,562 | 4,500 | 4,500 | 2,500 | (44.44%) | 0.01% |
| Connection Fees: Principal | 12,229 | 8,300 | 2,500 | 2,500 | 1,000 | (60.00%) | - |
| Connection Fees: Interest | 720 | 580 | 600 | 600 | 500 | (16.67%) | - |
| Water Connection Fees | 94,334 | 91,300 | 105,000 | 105,000 | 50,000 | (52.38%) | 0.23% |
| Water Systems Development Charges | 1,032,894 | 680,636 | 433,000 | 433,000 | 594,100 | 37.21% | 2.72% |
| FEMA Grant | - | - | - | - | 914,800 | - | 4.18% |
| VA-HUD Joint Water Project Grant | 251,873 | - | - | - | - | - | - |
| Department of Energy | - | - | 128,500 | 128,500 | - | (100.00%) | - |
| Energy Trust of Oregon | - | 12,073 | 475,000 | 475,000 | 475,000 | - | 2.17% |
| City of Lebanon | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.04% |
| City of Millersburg | 4,182,694 | - | - | - | - | - | - |
| Albany Water Service Charges | 5,245,250 | 3,142,466 | 3,611,600 | 3,611,600 | 3,238,500 | (10.33%) | 14.82% |
| Water Charges-Millersburg | 85,000 | 70,260 | - | - | - | - | - |
| User Fee: Debt Service | - | 9,142 | 12,300 | 12,300 | 18,000 | 46.34% | 0.08% |
| Capital Charges | 22,500 | 41,250 | 69,300 | 69,300 | 69,300 | - | 0.32% |
| Equipment Replacement Charges | 73,100 | 77,592 | 70,500 | 70,500 | 77,600 | 10.07% | 0.36% |
| Interest | 682,004 | 859,724 | 504,100 | 504,100 | 571,000 | 13.27% | 2.61% |
| Total Current Resources | 12,522,432 | 5,805,270 | 6,193,300 | 6,193,300 | 6,845,300 | 10.53% | 31.32% |
| From Water-Capital-Canal | - | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Total Transfers In | - | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Beginning Balance | 41,375,415 | 24,998,273 | 15,903,200 | 15,903,200 | 14,868,700 | (6.50%) | 68.02% |
| Reserved Beginning Balance | - | - | 105,900 | 105,900 | 145,100 | 37.02% | 0.66% |
| Totals | \$53,897,847 | \$30,803,543 | \$24,202,400 | \$24,202,400 | \$21,859,100 | (9.68%) | 100.00% |

| REQUIREMENTS | Materials & Services | Capital | Transfers Out | Debt Service | Adopted Budget | % of Fund Budget |
|--------------------------------------|----------------------|---------------------|------------------|---------------------|---------------------|------------------|
| Water SDC Improvement Fee Projects | \$ - | \$ 1,273,900 | \$ - | \$ - | \$ 1,273,900 | 5.83% |
| Water SDC Reimbursement Fee Projects | - | 945,800 | - | - | 945,800 | 4.33% |
| 2003 Water Bond Projects | - | 4,072,100 | - | - | 4,072,100 | 18.63% |
| Water Debt Service | 6,000 | - | - | 3,034,500 | 3,040,500 | 13.91% |
| Water GO Debt Service | 2,000 | - | - | 978,100 | 980,100 | 4.48% |
| Water Capital: Canal | - | 450,900 | - | - | 450,900 | 2.06% |
| Water System Capital Projects | 140,000 | 9,814,900 | - | - | 9,954,900 | 45.54% |
| Water Economic Development | - | 475,000 | 25,000 | - | 500,000 | 2.29% |
| North Albany Water Capital Projects | - | 247,000 | - | - | 247,000 | 1.13% |
| Water Equipment Replacement | - | 393,900 | - | - | 393,900 | 1.80% |
| Total Requirements | \$ 148,000 | \$17,673,500 | \$ 25,000 | \$ 4,012,600 | \$21,859,100 | 100.00% |
| Percent of Budget | 0.68% | 80.85% | 0.11% | 18.36% | 100.00% | |

WATER FUND
SUMMARY OF CAPITAL EXPENDITURES - FISCAL YEAR 2007-2008

| Project Description | Totals | Vine Street Water Treatment Plant | Water Distribution | Albany- Millersburg WTP |
|-----------------------------------------|---------------------|--------------------------------------------|-----------------------|-------------------------------|
| Capital Equipment | \$ 195,000 | \$ 45,000 | \$ - | \$ 150,000 |
| W-07-02, Ellingson Rd. Property Acq. | 450,000 | - | - | - |
| Bank Protection at Backwash Lagoon | 408,000 | - | - | - |
| Hydroelectric Improvements | 649,800 | - | - | - |
| Restroom Remodel Project | 100,000 | - | 100,000 | - |
| SI-03-02 Clover Ridge Station, Phase I | 6,000 | - | - | - |
| WL-06-02 South Albany Transmission Main | 735,000 | - | - | - |
| WC-06-01 Canal Bank Improvements | 425,900 | - | - | - |
| WL-07-02 Maple/Walnut/11th/12th WL | 652,000 | - | - | - |
| WL-07-03 14th/Hill/Tudor/Oak Area WL | 45,000 | - | - | - |
| WL-07-06 17th & Burkhart WL | 202,000 | - | - | - |
| WL-08-02 9th/10th/15th/Park Terrace WL | 507,000 | - | - | - |
| WL-08-01 Madison and 12th WL | 1,006,000 | - | - | - |
| WC-08-01 Canal Improvement Projects | 1,500,000 | - | - | - |
| WL-08-03 4th/5th Chicago Area WL | 273,000 | - | - | - |
| WL-08-04 Maier Lane WL | 292,000 | - | - | - |
| WTP High Pressure Pump | 16,500 | - | 16,500 | - |
| WTP Security Upgrade | 100,000 | - | - | - |
| WTP-07-01 Chlorine Safety Improvements | 170,000 | - | - | - |
| W-07-01 Reservoir Improvements | 100,000 | - | - | - |
| W-07-03 Vine St WTP Seismic Upgrades | 1,219,800 | - | - | - |
| W-08-01 Valley View Res Improvements | 712,000 | - | - | - |
| W-08-02 Soda Ash Building Improvements | 350,000 | - | - | - |
| Project Totals | 10,115,000 | 45,000 | 116,500 | 150,000 |
| Reserve: Pipe Over-sizing | 10,000 | - | - | - |
| Reserve: Canal Capital | 200,000 | - | - | - |
| Reserve: Connection Fees | 360,000 | - | - | - |
| Reserve: Equipment Replacement | 393,900 | - | - | - |
| Reserve: Capital Projects | 7,316,500 | - | - | - |
| Total Reserves | 8,280,400 | - | - | - |
| Grand Totals | \$18,395,400 | \$ 45,000 | \$ 116,500 | \$ 150,000 |

| SDC Improve- ment Fee Projects | SDC Reimburse- ment Fee Projects | 2003 Water Bond Projects | Water Capital: Canal | Water System Capital Projects | Water Economic Development | North Albany Water Capital Projects | Water Equipment Replacement |
|-----------------------------------------|-------------------------------------------|-----------------------------------|----------------------------|----------------------------------------|----------------------------------|----------------------------------------------|-----------------------------------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 450,000 | - | - | - | - | - | - | - |
| - | - | - | - | 408,000 | - | - | - |
| - | - | 649,800 | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| 6,000 | - | - | - | - | - | - | - |
| - | - | - | - | 735,000 | - | - | - |
| - | - | - | 250,900 | 175,000 | - | - | - |
| - | - | - | - | 652,000 | - | - | - |
| - | - | - | - | 45,000 | - | - | - |
| - | - | - | - | 202,000 | - | - | - |
| - | - | - | - | 507,000 | - | - | - |
| - | 89,000 | - | - | 917,000 | - | - | - |
| - | - | - | - | 1,500,000 | - | - | - |
| - | - | - | - | 273,000 | - | - | - |
| - | 91,000 | - | - | 201,000 | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | 100,000 | - | - | - |
| - | - | - | - | 170,000 | - | - | - |
| - | - | - | - | 100,000 | - | - | - |
| - | - | - | - | 1,219,800 | - | - | - |
| - | - | - | - | 712,000 | - | - | - |
| - | - | - | - | 350,000 | - | - | - |
| 456,000 | 180,000 | 649,800 | 250,900 | 8,266,800 | - | - | - |
| 10,000 | - | - | - | - | - | - | - |
| - | - | - | 200,000 | - | - | - | - |
| - | - | - | - | 360,000 | - | - | - |
| - | - | - | - | - | - | - | 393,900 |
| 807,900 | 765,800 | 3,422,300 | - | 1,598,500 | 475,000 | 247,000 | - |
| 817,900 | 765,800 | 3,422,300 | 200,000 | 1,958,500 | 475,000 | 247,000 | 393,900 |
| \$ 1,273,900 | \$ 945,800 | \$ 4,072,100 | \$ 450,900 | \$ 10,225,300 | \$ 475,000 | \$ 247,000 | \$ 393,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Administration (615-50-2202)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This activity provides funding for the PW Internal Services fund which includes Administration charges, and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Pays In-Lieu-of-Franchise fees for the water utility.
- Transfer funds for other City programs.
- Holds the contingency for the Water Fund.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Implement final phase of the Public Works Department cost allocation system. | June 2007 | In Progress | An Effective Government |
| • Improve the skills of the Public Works supervisors by implementing upward evaluation and then providing management training. | June 2007 | In Progress | An Effective Government |
| • Coordinate with the Congressional Delegation for federal funding. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Identify and implement grant and federal funding opportunities. | June 2008 | | An Effective Government |
| • Implement the water agreement with Dunbeck Water District. | July 2007 | | An Effective Government |
| • Review and propose updates to the Water Agreement with Millersburg to reflect current cost of services. | June 2008 | | An Effective Government |
| • Develop a condition assessment methodology for water mains. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Water Fund: Water Administration (615-50-2202)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 124,927 | \$ 1,392 | \$ 198,500 | \$ 198,500 | \$ 118,900 | (40.10%) |
| Materials & Services | 1,796,014 | 3,544,894 | 1,310,700 | 1,310,700 | 2,867,000 | 118.74% |
| Capital | - | - | - | - | 45,000 | - |
| Transfers Out | - | - | 96,200 | 96,200 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | 546,900 | 546,900 | 814,400 | 48.91% |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,920,941 | \$3,546,286 | \$2,152,300 | \$2,152,300 | \$3,845,300 | 78.66% |

Program Resources

| | | | | | | | | | | |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|
| None attributable to this program. | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|

Staffing Summary

| | | | | | |
|------|-------|---|-------|-------|-------|
| FTEs | 3.700 | - | 1.600 | 1.600 | 1.000 |
|------|-------|---|-------|-------|-------|

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Canal Maintenance (615-50-2204)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Jim Young, Water Superintendent

Functions and Responsibilities

- Performs routine operation and maintenance of the Albany-Santiam Canal. Water is diverted from the South Santiam River into the Canal southeast of Lebanon. The Canal runs approximately 18 miles from the diversion dam to the Vine Street Water Treatment Plant, and into the Calapooia River.
- Removes debris from canal, performs vegetation management, and pest management.
- Monitors and collects data from Canal gauging stations. Controls and monitors flow and water levels to ensure adequate raw water supplies for Albany and Lebanon and to control flooding.
- Performs quarterly raw water sampling to monitor for potential contaminants in the Canal.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Install new water quality monitoring probes and begin data collection and analysis. | June 2007 | In Progress | A Safe City |
| • Complete coordinated studies of Canal right-of-way, flow analysis, sedimentation studies, and develop Canal operations manual and prioritized plans for capital work. | June 2007 | In Progress | A Safe City |
| • Develop annual maintenance plans for routine, large-scale requirements such as culvert cleaning. | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Complete the installation of the flow monitoring stations on the canal. | June 2008 | | A Safe City |
| • Develop a dredging, nutria management, debris removal, and bank stabilization maintenance plan. | June 2008 | | A Safe City |
| • Develop a right-of-way and access management plan. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Water Canal Maintenance (615-50-2204)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 70,021 | \$ 75,261 | \$ 81,500 | \$ 81,500 | \$ 255,500 | 213.50% |
| Materials & Services | 96,326 | 87,609 | 176,700 | 176,700 | 323,200 | 82.91% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 166,347 | \$ 162,870 | \$ 258,200 | \$ 258,200 | \$ 578,700 | 124.13% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|------|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|------------------------------------|------|------|------|------|------|------|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 1.000 | 1.000 | 1.000 | 1.000 | 3.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|------|------|------|
| Percentage of the time the standard is met to control water levels and adjust flows to provide an adequate supply of water to the Vine Street Water Treatment Plant to ensure continuity in plant operations. Standard = 100%. | 100% | 100% | 100% | 100% | 100% |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|------|------|------|

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Vine Street Water Treatment Plant (615-50-2205)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Keith Wolf, Water Treatment Plant Supervisor

Functions and Responsibilities

- This activity funds the operation and maintenance of the Vine Street Water Treatment Plant.
- The Vine Street Water Treatment Plant provides water to residential, commercial, and industrial customers in Albany and as a peaking water treatment plant facility in conjunction with the Joint Water Project Water Treatment Plant as the abase base water treatment plant facility.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Oregon Department of Human Services, Drinking Water Program.
- The plant has a current operating capacity of 16.5 million gallons per day, and is operated to meet peak demand requirements and to maintain filter readiness.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Trend Nitrogen coming in from the canal and the affect on treatment plant performance. | June 2007 | Completed | A Safe City |
| • Define operational control strategy to convert from manual operation to automated operation. | June 2007 | In Progress | A Safe City |
| • Develop condition rating and maintenance plan for the Vine Street Water Treatment Plant. | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Refine techniques and strategies to maximize efficient operation of the Vine Street Plant in coordination with the Albany-Millersburg Water Treatment Plant. | June 2008 | | A Safe City |
| • Implement condition rating and maintenance plan of Water Treatment Plant. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Vine Street Water Treatment Plant (615-50-2205)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 477,756 | \$ 184,821 | \$ 174,300 | \$ 174,300 | \$ 188,200 | 7.97% |
| Materials & Services | 880,458 | 440,247 | 642,000 | 642,000 | 692,400 | 7.85% |
| Capital | 347,011 | - | 16,500 | 16,500 | 116,500 | 606.06% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,705,225 | \$ 625,068 | \$ 832,800 | \$ 832,800 | \$ 997,100 | 19.73% |

Program Resources

| | | | | | | | | | | |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|
| None attributable to this program. | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 5.000 | 2.310 | 2.310 | 2.310 | 2.310 |
|------|-------|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|----------------------------------------------------------------------------|-------|-------|-------|-------|------|
| Water treated annually (millions of gallons). | 2,644 | 1,645 | 1,650 | 1,650 | 500 |
| Peak daily demand in million gallons per day. | 16.60 | 4.25 | 6.25 | 6.25 | 4.25 |
| Percent of time plant met regulatory requirements for safe drinking water. | 100% | 100% | 100% | 100% | 100% |
| Percent of time plant met peak daily flow. | 100% | 100% | 100% | 100% | 100% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Distribution (615-50-2206)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jim Young, Water Superintendent

Functions and Responsibilities

- To ensure compliance with the Federal Safe Drinking Water Act and the Oregon Drinking Water Rules and Regulations, water is routinely tested at representative locations throughout the water distribution system. Results are reported monthly for microbiological samples and chlorine residuals. Other testing is completed in accordance with federal and state requirements. City staff performs sampling and reporting and laboratory analysis is contracted to a private laboratory.
 - Prepare and distribute the Consumer Confidence Report - an annual report on water quality mandated by Federal and state regulations.
 - Operate and maintain the water distribution system for the City of Millersburg and areas of North Albany outside the Albany city limits.
- Operate, maintain, and repair a network of 265 miles of water mains, 6445 valves, 1,670 fire hydrants, and 16,480 meters that deliver water to consumers at all times.
 - Install new water services that are not part of public improvement projects. This requires excavation, tapping into water mains, installation, and setting valves and meters.
 - Maintain a water system flushing program.
 - Flush, lubricate, and repair fire hydrants as scheduled.
 - Operate a valve survey and exercising program.
 - Coordinate and manage the cross connection prevention program and requests for water service.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Continue year four of a five-year program to replace small water meters (2-inches and smaller) that are over 20 years old. | June 2007 | In Progress | A Safe City |
| • Develop a radio-read meter program. | June 2007 | Completed | An Effective Government |
| • Develop condition rating and maintenance plan for the water pump stations. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Begin perpetual meter maintenance of all small meters; changing out all meters older than 20 years. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Water Fund: Water Distribution (615-50-2206)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 801,831 | \$ 874,660 | \$ 951,500 | \$ 951,500 | \$ 831,900 | (12.57%) |
| Materials & Services | 695,314 | 561,377 | 1,387,000 | 1,387,000 | 1,277,200 | (7.92%) |
| Capital | 54,481 | 31,788 | 7,200 | 7,200 | - | (100.00%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,551,626 | \$1,467,825 | \$2,345,700 | \$2,345,700 | \$2,109,100 | (10.09%) |

Program Resources

| | | | | | | | | | |
|------------------------------------|----|---|----|---|----|---|----|---|---|
| None attributable to this program. | \$ | - | \$ | - | \$ | - | \$ | - | - |
|------------------------------------|----|---|----|---|----|---|----|---|---|

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 11.000 | 12.000 | 12.000 | 12.000 | 11.000 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------------------------------|-------|-------|-------|-------|-------|
| Number of miles of pipe maintained. | 234 | 245 | 255 | 255 | 270 |
| Number of leaks reported. | 430 | 363 | 400 | 400 | 400 |
| Percent of leaks repaired. | 98% | 100% | 99% | 99% | 100% |
| Number of fire hydrants in the water system. | 1,550 | 1,670 | 1,670 | 1,670 | 1,670 |
| Percent of fire hydrants lubricated and tested annually. | 100% | 100% | 100% | 100% | 100% |
| Percent of large meters tested annually. | 100% | 100% | 100% | 100% | 100% |
| Number of small meters serviced in the perpetual maintenance program. | 745 | 76 | 700 | 700 | 750 |

Significant Budget Change(s)

The Water Distribution Supervisor will be reclassified to a Water Superintendent and moved to the Water Administration program to coordinate the management of all water programs.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Albany-Millersburg WTP (615-50-2207)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Keith Wolf, Water Treatment Plant Supervisor

Functions and Responsibilities

- This activity funds the operation and maintenance of the Albany-Millersburg Water Treatment Plant.
- The Albany-Millersburg Water Treatment Plant provides the base water supply to residential, commercial, and industrial customers in Albany and Millersburg. The plant has a current operating capacity of 12 million gallons per day, and is operated 20.5 hours per day (24 hours per day during peak demand periods), 365 days per year.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the by Oregon Department of Human Services, Drinking Water Program.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Continue to adjust efficiencies of operations. | June 2007 | Completed | A Safe City |
| • Reduce shifts – move from 24 hour shift during start-up to a normal 10 hour shift. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Develop operational strategy for water treatment solids handling. | June 2008 | | A Safe City |
| • Control disinfection by-product formation through Aluminum Chlorohydrate (ACH) feed. | June 2008 | | A Safe City |
| • Control lead/copper levels through pH adjustments. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Albany-Millersburg WTP (615-50-2207)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ 371,157 | \$ 453,400 | \$ 453,400 | \$ 413,000 | (8.91%) |
| Materials & Services | - | 336,423 | 591,800 | 591,800 | 654,800 | 10.65% |
| Capital | - | 18,821 | 150,000 | 150,000 | 150,000 | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 726,401 | \$ 1,195,200 | \$ 1,195,200 | \$ 1,217,800 | 1.89% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|---|-------|-------|-------|-------|
| FTEs | - | 5.190 | 5.190 | 5.190 | 5.190 |
|------|---|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|--------------------------------------------------------------------------------|-----|-------|------|------|-------|
| Water treated annually (millions of gallons) | n/a | 1,663 | 450 | 450 | 2,750 |
| Peak demand in million gallons per day. | n/a | 12 | 12 | 12 | 12 |
| Percent of time the plant met regulatory requirements for safe drinking water. | n/a | 100% | 100% | 100% | 100% |
| Percent of time the plant met peak daily flow. | n/a | 100% | 100% | 100% | 100% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| Total Capital Projects | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water SDC Improvement Fee Projects (615-50-2300)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity is dedicated to funding eligible, capacity increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDC).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.
- Provide over-sizing component funding for projects constructed by development projects.
- The current System Development Charge for the water system is \$1,981 for a single-family residence with a 3/4-inch meter (effective June 2006). This activity receives \$1,697 of the fee and 85 percent of any similar commercial or industrial charges. The 2007-08 budget assumes revenue from 300 Equivalent Dwelling Units (EDUs) based on current development projections.
- Maintain a \$100,000 minimum reserve for future participation in funding of appropriate capital projects and associated debt service.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Identify and acquire property for the Ellingson Rd. reservoir. | October 2007 | In Progress | A Safe City |
| • Provide over-sizing component funding for projects constructed by development projects. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Provide over sizing funding for the water lines constructed in Ellingson Road. associated with the SVC project. | April 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Water SDC Improvement Fee Projects (615-50-2300)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 8,060 | - | - | - | - | - |
| Capital | 126,901 | 361,426 | 913,700 | 913,700 | 1,273,900 | 39.42% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 134,961 | \$ 361,426 | \$ 913,700 | \$ 913,700 | \$ 1,273,900 | 39.42% |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|-------------------|-------------------|---------------------|---------------|
| Water SDC: Principal | \$ 17,917 | \$ 18,449 | \$ 12,400 | \$ 12,400 | \$ 6,500 | (47.58%) |
| Water SDC: Interest | 2,440 | 2,928 | 2,000 | 2,000 | 2,000 | - |
| Water Systems Development Charges | 393,636 | 234,621 | 44,000 | 44,000 | 182,100 | 313.86% |
| Interest | 21,639 | 42,508 | 33,000 | 33,000 | 37,000 | 12.12% |
| Beginning Balance | 871,907 | 1,172,578 | 822,300 | 822,300 | 1,046,300 | 27.24% |
| Total Program Resources | \$1,307,539 | \$1,471,084 | \$ 913,700 | \$ 913,700 | \$ 1,273,900 | 39.42% |

| Capital Projects | 2006-07 |2007-08..... | | |
|------------------------------------------------|-------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| W-07-02, Ellingson Rd. Property Acq. | \$ 450,000 | \$ 450,000 | \$ 450,000 | \$ 450,000 |
| SI-03-02 Clover Ridge Station, Phase I | 35,000 | 6,000 | 6,000 | 6,000 |
| SS-06-04 Grand Prairie Water & Sewer Extension | 62,000 | - | - | - |
| Reserve: Pipe Over-sizing | 10,000 | 10,000 | 10,000 | 10,000 |
| Reserve: Capital Projects | 356,700 | 807,900 | 807,900 | 807,900 |
| Total Capital Projects | \$ 913,700 | \$ 1,273,900 | \$ 1,273,900 | \$ 1,273,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water SDC Reimbursement Fee Projects (615-50-2301)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity provides funding for non-routine, non-standard maintenance, repair or replacement projects to maintain the capacity of existing plant facilities or water lines. Revenues are received from System Development Charges (SDC).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDC effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a \$100,000 minimum reserve for future participation in funding of appropriate capital projects and associated debt service.
- The current System Development Charge for the water system is \$1,981 for a single-family residence with a 3/4-inch meter (effective June 2006). This activity receives \$284 of the fee and 15 percent of any similar commercial or industrial charges. The 2007-08 budget assumes revenue from 300 Equivalent Dwelling Units (EDUs) based on current development projections.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|---------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Replace water lines in the 14 th Avenue - Hill, Tudor, Oak Streets area. | September 2007 | Complete | A Safe City |
| Budget Year 2007-2008 | | | |
| • Replace water lines in the Madison Street and 12 th Avenue. | September 2008 | | A Safe City |
| • Replace water lines in the Skyline Terrace, Maier Lane – North Albany area. | September 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Water SDC Reimbursement Fee Projects (615-50-2301)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 8,054 | - | - | - | - | - |
| Capital | 323,376 | 420,941 | 863,000 | 863,000 | 945,800 | 9.59% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 331,430 | \$ 420,941 | \$ 863,000 | \$ 863,000 | \$ 945,800 | 9.59% |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------|
| Water SDC: Principal | \$ 26,857 | \$ 10,993 | \$ 16,500 | \$ 16,500 | \$ 1,500 | (90.91%) |
| Water SDC: Interest | 3,658 | 1,634 | 2,500 | 2,500 | 500 | (80.00%) |
| Water Systems Development Charges | 325,258 | 130,015 | 66,000 | 66,000 | 85,000 | 28.79% |
| Interest | 19,723 | 36,542 | 31,000 | 31,000 | 38,000 | 22.58% |
| Beginning Balance | 937,739 | 981,805 | 747,000 | 747,000 | 820,800 | 9.88% |
| Total Program Resources | \$1,313,235 | \$1,160,989 | \$ 863,000 | \$ 863,000 | \$ 945,800 | 9.59% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-----------------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| WL-06-01 13th Ave Waterline Replacement | \$ 260,000 | \$ - | \$ - | \$ - |
| WL-07-03, 14th/Hill/Tudor/Oak Area WL | 156,000 | - | - | - |
| WL-08-01 Madison and 12th WL | - | 89,000 | 89,000 | 89,000 |
| WL-08-04 Maier Lane WL | - | 91,000 | 91,000 | 91,000 |
| Reserve: Capital Projects | 447,000 | 765,800 | 765,800 | 765,800 |
| Total Capital Projects | \$ 863,000 | \$ 945,800 | \$ 945,800 | \$ 945,800 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: 2003 Water Bond Projects (615-50-2302)

Responsible Manager/Title: Mark A. Yeager, P.E., Utility Services Manager

Functions and Responsibilities

- This activity receives funding for projects related to improving fish survival at the diversion dam and entrance to the Albany-Santiam Canal, and the reconstruction of the hydroelectric system at the Vine Street Water Treatment Plant powerhouse.
- Funding comes primarily from proceeds of a 2003 Water Revenue Bond, though staff continues to apply for applicable federal and state grants.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2006-2007 | | | |
| • Construct hydroelectric power improvements. | Summer 2008 | In Progress | A Safe City |
| • Construct fish screen, diversion dam, and fish ladder project. | Winter 2006 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| • Construct hydroelectric power improvements at the Vine Street WTP. | Summer 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: 2003 Water Bond Projects (615-50-2302)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 3,283 | - | - | - | - | - |
| Capital | 1,011,794 | 3,619,813 | 5,097,000 | 5,097,000 | 4,072,100 | (20.11%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,015,077 | \$3,619,813 | \$5,097,000 | \$5,097,000 | \$4,072,100 | (20.11%) |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|
| Energy Trust of Oregon | \$ - | \$ - | \$ 475,000 | \$ 475,000 | \$ 475,000 | - |
| Interest | 183,509 | 229,625 | 130,000 | 130,000 | 150,000 | 15.38% |
| Beginning Balance | 9,031,163 | 8,199,595 | 4,492,000 | 4,492,000 | 3,447,100 | (23.26%) |
| Total Program Resources | \$9,214,672 | \$8,429,220 | \$5,097,000 | \$5,097,000 | \$4,072,100 | (20.11%) |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Fish Screens & Diversion Dam | \$1,170,000 | \$ - | \$ - | \$ - |
| Hydroelectric Improvements | 850,000 | 649,800 | 649,800 | 649,800 |
| Reserve: Capital Projects | 3,077,000 | 3,422,300 | 3,422,300 | 3,422,300 |
| Total Capital Projects | \$5,097,000 | \$4,072,100 | \$4,072,100 | \$4,072,100 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Debt Service (615-50-2305)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This program provides for the principal and interest payments on City of Albany Water Revenue Bonds and Water Certificates of Participation (COPs).

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|---------------|
| 2007-2008 | 1,280,000 | 1,675,537 | 2,955,537 |
| 2008-2009 | 1,310,000 | 1,610,787 | 2,920,787 |
| 2009-2010 | 1,345,000 | 1,557,864 | 2,902,864 |
| 2010-2011 | 1,055,000 | 1,521,203 | 2,576,203 |
| 2011-2012 | 960,000 | 1,487,919 | 2,447,919 |
| 2012-2013 | 830,000 | 1,455,557 | 2,285,557 |
| 2013-2014 | 865,000 | 1,422,694 | 2,287,694 |
| 2014-2015 | 900,000 | 1,387,394 | 2,287,394 |
| 2015-2016 | 940,000 | 1,350,594 | 2,290,594 |
| 2016-2017 | 980,000 | 1,311,581 | 2,291,581 |
| 2017-2018 | 1,025,000 | 1,269,587 | 2,294,587 |
| 2018-2019 | 1,070,000 | 1,221,056 | 2,291,056 |
| 2019-2020 | 1,120,000 | 1,166,306 | 2,286,306 |
| 2020-2021 | 1,170,000 | 1,109,056 | 2,279,056 |
| 2021-2022 | 1,230,000 | 1,049,056 | 2,279,056 |
| 2022-2023 | 1,290,000 | 986,056 | 2,276,056 |
| 2023-2024 | 1,355,000 | 921,625 | 2,276,625 |
| 2024-2025 | 1,420,000 | 855,719 | 2,275,719 |
| 2025-2026 | 1,495,000 | 786,488 | 2,281,488 |
| 2026-2027 | 1,575,000 | 710,622 | 2,285,622 |
| 2027-2028 | 1,655,000 | 630,956 | 2,285,956 |
| 2028-2029 | 1,740,000 | 550,325 | 2,290,325 |
| 2029-2030 | 1,835,000 | 463,125 | 2,298,125 |
| 2030-2031 | 1,930,000 | 369,000 | 2,299,000 |
| 2031-2032 | 2,030,000 | 270,000 | 2,300,000 |
| 2032-2033 | 2,135,000 | 165,875 | 2,300,875 |
| 2033-2034 | 2,250,000 | 56,250 | 2,306,250 |
| Totals | \$ 36,790,000 | \$ 27,362,232 | \$ 64,152,232 |

Debt Summary

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| 2003 | \$ 40,485,000 | \$ 38,040,000 | None Required |
| 2002 COPs | 600,000 | 398,163 | None Required |
| Totals | \$ 41,085,000 | \$ 38,438,163 | None Required |

PROGRAM BUDGET DATA

Water Fund: Water Debt Service (615-50-2305)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 3,732 | 582 | 2,000 | 2,000 | 6,000 | 200.00% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 3,063,117 | 3,053,667 | 3,049,100 | 3,049,100 | 3,034,500 | (0.48%) |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$3,066,849 | \$3,054,249 | \$3,051,100 | \$3,051,100 | \$3,040,500 | (0.35%) |

Program Resources

| | | | | | | |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Water Systems Development Charges | \$ 314,000 | \$ 316,000 | \$ 323,000 | \$ 323,000 | \$ 327,000 | 1.24% |
| Albany Water Service Charges | 2,752,849 | 2,737,165 | 2,726,600 | 2,726,600 | 2,713,500 | (0.48%) |
| Interest | - | 1,085 | 1,500 | 1,500 | - | (100.00%) |
| Total Program Resources | \$3,066,849 | \$3,054,250 | \$3,051,100 | \$3,051,100 | \$3,040,500 | (0.35%) |

| Debt Service Requirements | 2006-07 |2007-08..... | | |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Budget | Proposed | Approved | Adopted |
| Bond Principal: 2003 Water(r) | \$1,250,000 | \$1,280,000 | \$1,280,000 | \$1,280,000 |
| Bond Interest: 2003 Water (r) | 1,720,100 | 1,675,600 | 1,675,600 | 1,675,600 |
| Water COP Principal | 57,800 | 60,900 | 60,900 | 60,900 |
| Water COP Interest | 21,200 | 18,000 | 18,000 | 18,000 |
| Totals | \$3,049,100 | \$3,034,500 | \$3,034,500 | \$3,034,500 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water GO Debt Service (615-50-2306)
Responsible Manager/Title: John Stahl, Assistant Finance Director

Functions and Responsibilities

- This activity provides for the principal and interest payments on City of Albany 1998 Water General Obligation Bonds.
 - The City of Albany 1998 General Obligation Bonds do not require a reserve.
-

Maturity Schedule

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2007-2008 | \$ 760,000 | \$ 89,085 | \$ 849,085 |
| 2008-2009 | 795,000 | 55,065 | 850,065 |
| 2009-2010 | 835,000 | 18,788 | 853,788 |
| Totals | \$ 2,390,000 | \$ 162,938 | \$ 2,552,938 |

Debt Summary

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| 1998 | \$ 7,865,000 | \$ 3,115,000 | None required |

PROGRAM BUDGET DATA

Water Fund: Water GO Debt Service (615-50-2306)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 1,967 | 2,800 | 2,000 | 2,000 | 2,000 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | 839,188 | 830,878 | 942,200 | 942,200 | 978,100 | 3.81% |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 841,155 | \$ 833,678 | \$ 944,200 | \$ 944,200 | \$ 980,100 | 3.80% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Property Taxes - Current | \$ 751,300 | \$ 732,984 | \$ 710,000 | \$ 710,000 | \$ 790,000 | 11.27% |
| Property Taxes - Delinquent | 29,662 | 36,959 | 29,500 | 29,500 | 27,000 | (8.47%) |
| Albany Water Service Charges | - | - | 85,000 | 85,000 | - | (100.00%) |
| Water Charges-Millersburg | 85,000 | 70,260 | - | - | - | - |
| User Fee: Debt Service | - | 9,142 | 12,300 | 12,300 | 18,000 | 46.34% |
| Interest | 1,837 | 4,565 | 1,500 | 1,500 | - | (100.00%) |
| Beginning Balance | - | 139,666 | - | - | - | - |
| Beginning Balance | 113,022 | - | 105,900 | 105,900 | 145,100 | 37.02% |
| Total Program Resources | \$ 980,821 | \$ 993,576 | \$ 944,200 | \$ 944,200 | \$ 980,100 | 3.80% |

| Debt Service Requirements | 2006-07 |2007-08..... | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Bond Principal: 1998 Water(T) | \$ 725,000 | \$ 760,000 | \$ 760,000 | \$ 760,000 |
| Bond Interest: 1998 Water(T) | 121,100 | 89,100 | 89,100 | 89,100 |
| Reserve: Debt Service | 96,100 | 129,000 | 129,000 | 129,000 |
| Totals | \$ 942,200 | \$ 978,100 | \$ 978,100 | \$ 978,100 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Capital – Canal (615-50-2307)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- The agency funding agreement for this activity is set with Albany contributing two-thirds and Lebanon contributing one-third as defined in the 1984 intergovernmental agreement for canal maintenance.
 - Lebanon contributes \$8,000 per year towards capital projects on the canal. The funds are used for projects on the canal in the Lebanon area.
 - This activity provides funding solely for capital expenditures related to the Santiam-Albany Canal. The Canal provides raw water for treatment at plants in Lebanon and Albany.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 <ul style="list-style-type: none">• Complete study on Santiam-Albany Canal bank improvement. | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 <ul style="list-style-type: none">• Initiate bank repair project in Lebanon. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: Water Capital: Canal (615-50-2307)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|------------------|------------------|--------------------|--------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | 5 | 622,000 | 622,000 | - | (100.00%) |
| Capital | 41,277 | 45,396 | 507,000 | 507,000 | 450,900 | (11.07%) |
| Transfers Out | - | - | 2,000,000 | 2,000,000 | - | (100.00%) |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 41,277 | \$ 45,401 | \$3,129,000 | \$3,129,000 | \$ 450,900 | (85.59%) |

Program Resources

| | | | | | | |
|--------------------------------|---------------------|---------------------|--------------------|--------------------|-------------------|-----------------|
| City of Lebanon | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | - |
| Interest | 64,548 | 129,576 | 6,000 | 6,000 | 12,000 | 100.00% |
| Beginning Balance | 3,084,497 | 3,115,768 | 3,115,000 | 3,115,000 | 430,900 | (86.17%) |
| Total Program Resources | \$ 3,157,045 | \$ 3,253,344 | \$3,129,000 | \$3,129,000 | \$ 450,900 | (85.59%) |

| Capital Projects | 2006-07 |2007-08..... | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| WC-06-01 Canal Bank Improvements | \$ 307,000 | \$ 250,900 | \$ 250,900 | \$ 250,900 |
| Reserve: Canal Capital | 200,000 | 200,000 | 200,000 | 200,000 |
| Total Capital Projects | \$ 507,000 | \$ 450,900 | \$ 450,900 | \$ 450,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water System Capital Projects (615-50-2308)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • This activity provides only limited funding to repair, replace, or upgrade facilities, equipment, and accessories to maintain the design capacity of the existing Water Treatment Plant (WTP), reservoirs, and distribution system. • This activity does not receive sufficient funding to allow for the investment necessary to perpetually maintain the capacity of the existing water system. | <ul style="list-style-type: none"> • Funding provided through this budget is used to repair or replace water system facilities, equipment, and structures that are not accumulating a replacement reserve from a specific schedule. • Maintain adequate reserve for funding emergency repairs, or replacement of equipment or systems. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • Replace water lines: <ul style="list-style-type: none"> * 8th Ave. between Elm and Broadway * Maple/Walnut/11th and 12th Ave. area * 14th Ave. Hill, Tudor, Oak area * Crocker Lane * Sunny Lane and Erin Crest. • Complete canal evaluation. • Complete the chlorine safety improvements at the WTP. • Initiate water system seismic upgrades. • Complete installation of new water lines in the Burkhart and 17th Ave. area. • Continue reservoir improvements. | <p style="text-align: center;">June 2007</p> <p style="text-align: center;">August 2007</p> | <p style="text-align: center;">Completed</p> <p style="text-align: center;">In Progress</p> <p style="text-align: center;">Completed</p> <p style="text-align: center;">In Progress</p> <p style="text-align: center;">Completed</p> <p style="text-align: center;">In Progress</p> | <p style="text-align: center;">A Safe City</p> |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • Replace water lines: <ul style="list-style-type: none"> * Madison and 12th Ave. area * 9th, 10th, and 15th Ave. - Park Terrace area * 4th and 5th Ave. - Chicago area * Maier Lane. • Initiate canal capacity improvements. • Complete seismic upgrades to the Vine Street WTP Soda Ash building. • Initiate water system seismic upgrades. • Complete improvements to the Valley View Reservoirs. | <p style="text-align: center;">June 2008</p> <p style="text-align: center;">October 2009</p> <p style="text-align: center;">June 2009</p> <p style="text-align: center;">June 2007</p> <p style="text-align: center;">June 2008</p> | <p style="text-align: center;">A Safe City</p> | <p style="text-align: center;">A Safe City</p> |

PROGRAM BUDGET DATA

Water Fund: Water System Capital Projects (615-50-2308)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | 11,243 | 102,132 | 263,000 | 263,000 | 140,000 | (46.77%) |
| Capital | 1,578,509 | 1,109,184 | 8,797,000 | 8,797,000 | 9,814,900 | 11.57% |
| Transfers Out | 450,000 | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$2,039,752 | \$1,211,316 | \$ 9,060,000 | \$ 9,060,000 | \$ 9,954,900 | 9.88% |

Program Resources

| | | | | | | |
|--------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|--------------|
| Connection Fees: Principal | \$ 12,229 | \$ 8,300 | \$ 2,500 | \$ 2,500 | \$ 1,000 | (60.00%) |
| Connection Fees: Interest | 720 | 580 | 600 | 600 | 500 | (16.67%) |
| Water Connection Fees | 94,334 | 91,300 | 105,000 | 105,000 | 50,000 | (52.38%) |
| FEMA Grant | - | - | - | - | 914,800 | - |
| Department of Energy | - | - | 128,500 | 128,500 | - | (100.00%) |
| Albany Water Service Charges | 2,379,300 | 305,300 | 700,000 | 700,000 | 425,000 | (39.29%) |
| Interest | 146,221 | 296,016 | 280,000 | 280,000 | 290,000 | 3.57% |
| From Water-Capital-Canal | - | - | 2,000,000 | 2,000,000 | - | (100.00%) |
| Beginning Balance | 6,927,909 | 7,520,961 | 5,843,400 | 5,843,400 | 8,273,600 | 41.59% |
| Total Program Resources | \$9,560,713 | \$8,222,457 | \$ 9,060,000 | \$ 9,060,000 | \$ 9,954,900 | 9.88% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-----------------------------------------|--------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed | Approved | Adopted |
| Bank Protection at Backwash Lagoon | \$ 428,000 | \$ 408,000 | \$ 408,000 | \$ 408,000 |
| Seismic Protection Program | 300,000 | - | - | - |
| Perfect Lane Water Improvements | 128,500 | - | - | - |
| SS-06-04 Grand Prairie Sewer Extension | 301,000 | - | - | - |
| WL-06-01 13th Ave WL Replacement | 70,000 | - | - | - |
| WL-06-03 Valley View WL Replacement | 172,000 | - | - | - |
| WL-06-04 Pineview Drive WL Replacement | 106,000 | - | - | - |
| WL-06-05 Zone 4 Separation/Pump Station | 481,000 | - | - | - |
| WL-06-02 South Albany Transmission Main | 1,100,000 | 735,000 | 735,000 | 735,000 |
| WC-06-01 Canal Bank Improvements | - | 175,000 | 175,000 | 175,000 |
| WL-07-01 8th Ave, Elm to Broadway WL | 288,000 | - | - | - |
| WL-07-02 Maple/Walnut/11th/12th WL | 702,000 | 652,000 | 652,000 | 652,000 |
| WL-07-03 14th/Hill/Tudor/Oak Area WL | 343,000 | 45,000 | 45,000 | 45,000 |
| WL-07-04 Sunny Lane/Erin Crest WL | 288,000 | - | - | - |
| WL-07-05 Crocker Lane Waterline | 800,000 | - | - | - |
| WL-07-06 17th & Burkhart WL | 212,000 | 202,000 | 202,000 | 202,000 |
| WL-08-02 9th/10th/15th/Park Terrace WL | - | 507,000 | 507,000 | 507,000 |
| WL-08-01 Madison and 12th WL | - | 917,000 | 917,000 | 917,000 |
| WC-08-01 Canal Improvement Projects | - | 1,500,000 | 1,500,000 | 1,500,000 |
| WL-08-03 4th/5th Chicago Area WL | - | 273,000 | 273,000 | 273,000 |
| WL-08-04 Maier Lane WL | - | 201,000 | 201,000 | 201,000 |
| WTP Security Upgrade | 100,000 | 100,000 | 100,000 | 100,000 |
| WTP-07-01 Chlorine Safety Improvements | 155,000 | 170,000 | 170,000 | 170,000 |
| W-07-01 Reservoir Improvements | 381,000 | 100,000 | 100,000 | 100,000 |
| W-07-03 Vine St WTP Seismic Upgrades | 333,000 | 1,219,800 | 1,219,800 | 1,219,800 |
| W-08-01 Valley View Res Improvements | - | 712,000 | 712,000 | 712,000 |
| W-08-02 Soda Ash Building Improvements | - | 350,000 | 350,000 | 350,000 |
| Reserve: Connection Fees | 300,000 | 360,000 | 360,000 | 360,000 |
| Reserve: Capital Projects | 1,808,500 | 1,598,500 | 1,188,100 | 1,188,100 |
| Total Capital Projects | \$8,797,000 | \$10,225,300 | \$ 9,814,900 | \$ 9,814,900 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Economic Development (615-50-2309)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This program annually receives \$100,000 from service charges to help fund economic development related capital projects as approved by the Albany City Council.
- Fund balance for this program will be capped at \$500,000.
- \$25,000 is transferred annually to the General Fund to support the Economic Development activities of the City.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------|------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none"> • No new projects planned – reserve for future projects. | June 2007 | Completed | A Healthy Economy |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none"> • No new projects planned – reserve for future projects. | June 2008 | | A Healthy Economy |

PROGRAM BUDGET DATA

Water Fund: Water Economic Development (615-50-2309)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | 291,172 | - | 493,700 | 493,700 | 475,000 | (3.79%) |
| Transfers Out | - | 20,600 | 25,000 | 25,000 | 25,000 | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 291,172 | \$ 20,600 | \$ 518,700 | \$ 518,700 | \$ 500,000 | (3.61%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Albany Water Service Charges | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | - |
| Interest | 3,538 | 15,039 | 10,000 | 10,000 | 25,000 | 150.00% |
| Beginning Balance | 508,584 | 320,950 | 408,700 | 408,700 | 375,000 | (8.25%) |
| Total Program Resources | \$ 612,122 | \$ 435,989 | \$ 518,700 | \$ 518,700 | \$ 500,000 | (3.61%) |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Reserve: Capital Projects | \$ 493,700 | \$ 475,000 | \$ 475,000 | \$ 475,000 |
| Total Capital Projects | \$ 493,700 | \$ 475,000 | \$ 475,000 | \$ 475,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: North Albany Water Capital Projects (615-50-2310)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- This activity receives revenue (\$15 per month per customer) from water customers outside the city limits in the North Albany area. Currently there are approximately 375 meters outside the Albany city limits.
 - Revenues received in this activity are dedicated to funding capital projects and fixed assets that benefit the North Albany water system outside the city limits.
-

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-------------------------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2006-2007 | | | |
| <ul style="list-style-type: none">• Reserve fees for future projects. | June 2007 | Completed | A Safe City |
| Budget Year 2007-2008 | | | |
| <ul style="list-style-type: none">• Reserve fees for future projects. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Water Fund: North Albany Water Capital Projects (615-50-2310)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | 108,615 | - | 148,700 | 148,700 | 247,000 | 66.11% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 108,615 | \$ - | \$ 148,700 | \$ 148,700 | \$ 247,000 | 66.11% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|------------------|-------------------|-------------------|-------------------|---------------|
| Capital Charges | \$ 22,500 | \$ 41,250 | \$ 69,300 | \$ 69,300 | \$ 69,300 | - |
| Interest | 2,366 | 2,865 | 3,600 | 3,600 | 8,000 | 122.22% |
| Beginning Balance | 135,329 | 51,580 | 75,800 | 75,800 | 169,700 | 123.88% |
| Total Program Resources | \$ 160,195 | \$ 95,695 | \$ 148,700 | \$ 148,700 | \$ 247,000 | 66.11% |

| Capital Projects | 2006-07 |2007-08..... | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Reserve: Capital Projects | \$ 148,700 | \$ 247,000 | \$ 247,000 | \$ 247,000 |
| Total Capital Projects | \$ 148,700 | \$ 247,000 | \$ 247,000 | \$ 247,000 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Water Fund: Water Equipment Replacement (615-50-2311)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This activity funds replacement of water system vehicles and major equipment in accordance with an established depreciation and replacement schedule.
-

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Purchase replacement vehicle: # 905-97 pickup Water Distribution | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Receive revenues from other water fund budgets to fund future equipment replacement. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

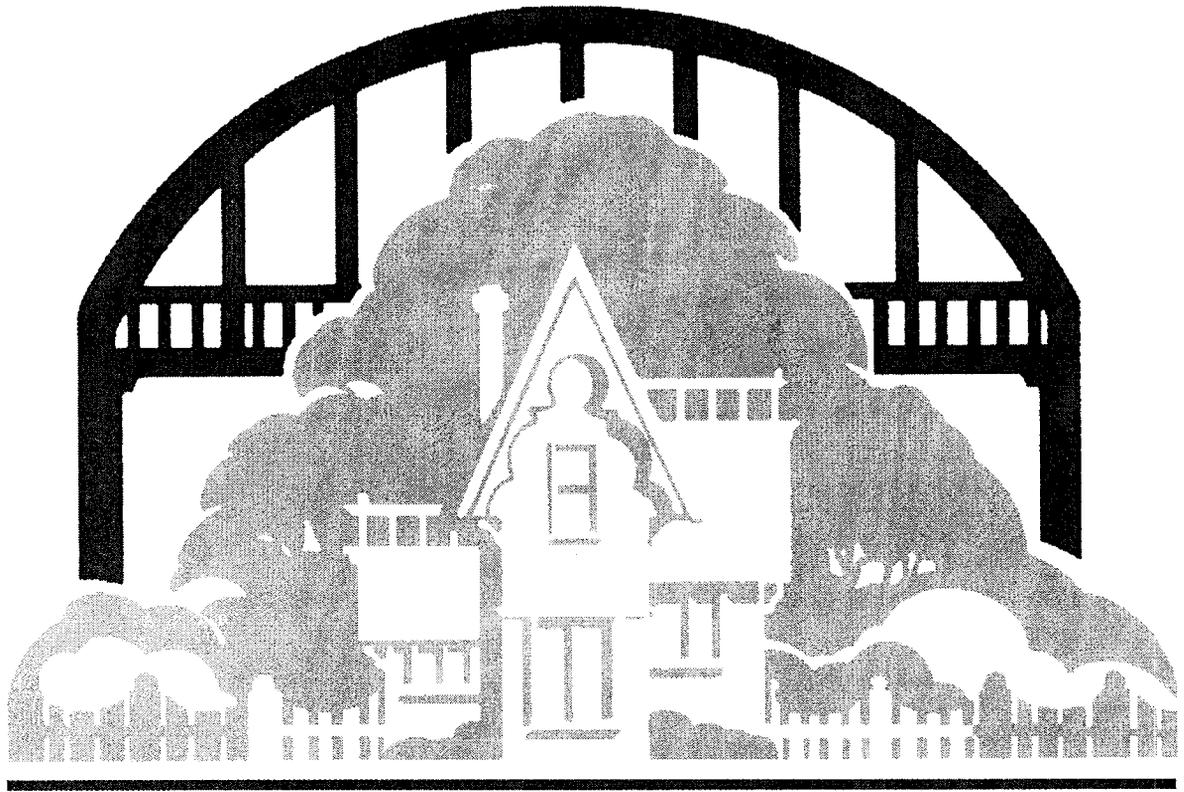
Water Fund: Water Equipment Replacement (615-50-2311)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Materials & Services | - | - | - | - | - | - |
| Capital | - | 13,855 | 332,000 | 332,000 | 393,900 | 18.64% |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 13,855 | \$ 332,000 | \$ 332,000 | \$ 393,900 | 18.64% |

Program Resources

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| Equipment Replacement Charges | \$ 73,100 | \$ 77,592 | \$ 70,500 | \$ 70,500 | \$ 77,600 | 10.07% |
| Interest | 4,045 | 10,976 | 7,500 | 7,500 | 11,000 | 46.67% |
| Beginning Balance | 149,723 | 226,868 | 254,000 | 254,000 | 305,300 | 20.20% |
| Total Program Resources | \$ 226,868 | \$ 315,436 | \$ 332,000 | \$ 332,000 | \$ 393,900 | 18.64% |

| Capital Projects | 2006-07 |2007-08..... | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget | Proposed | Approved | Adopted |
| Capital Equipment | \$ 58,000 | \$ - | \$ - | \$ - |
| Reserve: Equipment Replacement | 250,600 | 393,900 | 393,900 | 393,900 |
| Total Capital Projects | \$ 308,600 | \$ 393,900 | \$ 393,900 | \$ 393,900 |



CITY OF
Albany

O R E G O N

INTERNAL
SERVICE
FUNDS

INTERNAL SERVICE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Internal Service funds are used to account for the financing of goods and/or services provided to various City departments on a cost-reimbursement basis. The City has two Internal Service funds.

CENTRAL SERVICES FUND

The Central Service fund provides services to all City departments. Beginning in Fiscal Year 2006-07, four programs have been moved to this fund. Information Technology Services, Facilities Maintenance, GIS Services, and Permit Tracking Services were added to the existing Council & Nondepartmental, Administrative Services, and Human Resources programs.

On a Citywide basis, each operating program is charged fees for the services provided by the Central Services Fund. The fees are based on a range of factors including total operating expenditures, number of personnel, number of accounting transactions, pieces of information technology equipment, and usage of the GIS and Permit Tracking systems. Charges for service are expected to increase three to ten percent annually.

Public Works Services Fund

The Public Works Services Fund is divided into six programs: Administration, Engineering Services, Operations Administration, Water Quality Control Services, Public Works Customer Services, and Facilities and Maintenance Engineering, which primarily provide services to the Water, Sewer, and Street Funds. Responsibilities include management of public improvements, traffic engineering and design, fee and rate development guidance, laboratory testing of water and wastewater samples, water and sanitary sewer flow monitoring, oversight of the bridge maintenance program, and oversight and development of the automated process control and monitoring system for water and sewer treatment.

RESOURCES

| | |
|------------------------|----------------------|
| Charges for Services | \$ 12,332,000 |
| Other Revenues | 90,000 |
| Investment Earnings | 16,000 |
| Beginning Balance | 342,700 |
| Total Resources | \$ 12,780,700 |

REQUIREMENTS

| | |
|---------------------------|----------------------|
| Personnel | \$ 8,513,200 |
| Materials & Services | 4,267,500 |
| Capital | - |
| Total Requirements | \$ 12,780,700 |

CENTRAL SERVICES FUND
RESOURCE BUDGET DETAIL

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Bicycle/Commuter Map Revenues | \$ 463 | \$ 244 | \$ 300 | \$ 300 | \$ 300 | - | 0.01% |
| GIS Information Sales Revenue | - | - | 500 | 500 | 500 | - | 0.01% |
| Departmental Charges | 2,636,200 | 2,838,100 | 690,700 | 690,700 | 612,700 | (11.29%) | 10.64% |
| Building Maintenance Charges | - | - | 385,000 | 385,000 | 564,000 | 46.49% | 9.79% |
| Administrative Services Charges | - | - | 3,087,800 | 3,087,800 | 3,140,600 | 1.71% | 54.54% |
| Information Technology Charges | - | - | 887,200 | 887,200 | 1,078,600 | 21.57% | 18.73% |
| Miscellaneous Revenue | 61,020 | 97,342 | 100,000 | 100,000 | 90,000 | (10.00%) | 1.56% |
| Interest | 2,360 | 12,589 | 11,000 | 11,000 | 16,000 | 45.45% | 0.28% |
| Total Current Resources | 2,700,043 | 2,948,275 | 5,162,500 | 5,162,500 | 5,502,700 | 6.59% | 95.56% |
| From Health Insurance Fund | 23,204 | - | - | - | - | - | - |
| From IT Services Fund | - | 148,687 | - | - | - | - | - |
| From GIS Fund | - | 93,696 | - | - | - | - | - |
| Total Transfers In | 23,204 | 242,383 | - | - | - | - | - |
| Beginning Balance | 71,752 | 177,115 | 175,700 | 175,700 | 255,700 | 45.53% | 4.44% |
| Totals | \$2,794,999 | \$3,367,773 | \$5,338,200 | \$5,338,200 | \$5,758,400 | 7.87% | 100.00% |

CENTRAL SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Finance | \$ - | \$ - | \$ - | \$ - | \$1,438,400 | \$1,438,400 | \$1,438,400 |
| Council & Nondepartmental | 241,924 | 223,913 | 251,000 | 251,000 | 281,200 | 281,200 | 281,200 |
| City Manager's Office | 1,927,349 | 2,121,084 | 2,251,100 | 2,251,100 | 975,100 | 975,100 | 975,100 |
| Information Technology | | | | | | | |
| Services | - | - | 986,500 | 986,500 | 1,128,000 | 1,128,000 | 1,128,000 |
| Human Resources | 448,608 | 592,178 | 672,400 | 672,400 | 702,800 | 702,800 | 702,800 |
| Facilities Maintenance | - | - | 478,700 | 478,700 | 563,000 | 563,000 | 563,000 |
| GIS Services | - | - | 621,000 | 621,000 | 579,200 | 579,200 | 579,200 |
| Permit Tracking | - | - | 77,500 | 77,500 | 90,700 | 90,700 | 90,700 |
| Total Requirements | \$2,617,881 | \$2,937,175 | \$5,338,200 | \$5,338,200 | \$5,758,400 | \$5,758,400 | \$5,758,400 |

Staffing Summary (FTEs)

| | | | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Council & Nondepartmental | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 |
| City Manager's Office | 15.000 | 15.000 | 15.600 | 16.600 | 5.600 | 5.600 | 5.600 |
| Information Technology | | | | | | | |
| Services | - | - | - | - | 8.000 | 8.000 | 8.000 |
| Human Resources | 4.800 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 |
| Facilities Maintenance | - | - | 2.500 | 2.500 | 3.500 | 3.500 | 3.500 |
| Finance | - | - | - | - | 11.000 | 11.000 | 11.000 |
| GIS Services | - | - | - | - | 3.500 | 3.500 | 3.500 |
| Permit Tracking | - | - | - | - | 0.500 | 0.500 | 0.500 |
| Total FTEs | 26.800 | 27.000 | 30.100 | 31.100 | 44.100 | 44.100 | 44.100 |

| Adopted Requirements by Type | Personnel | Materials & Services | Capital | Transfers Out | Contingency | Adopted Budget | % of Fund Budget |
|-------------------------------|--------------------|----------------------|-------------|---------------|-------------|--------------------|------------------|
| Finance | \$ 994,700 | \$ 443,700 | \$ - | \$ - | \$ - | \$1,438,400 | 24.98% |
| Council & Nondepartmental | 11,000 | 270,200 | - | - | - | 281,200 | 4.88% |
| City Manager's Office | 580,000 | 395,100 | - | - | - | 975,100 | 16.93% |
| Information Technology | | | | | | | |
| Services | 676,600 | 451,400 | - | - | - | 1,128,000 | 19.59% |
| Human Resources | 487,800 | 215,000 | - | - | - | 702,800 | 12.20% |
| Facilities Maintenance | 261,400 | 301,600 | - | - | - | 563,000 | 9.78% |
| GIS Services | 358,600 | 220,600 | - | - | - | 579,200 | 10.06% |
| Permit Tracking | 45,400 | 45,300 | - | - | - | 90,700 | 1.58% |
| Total Requirements | \$3,415,500 | \$2,342,900 | \$ - | \$ - | \$ - | \$5,758,400 | 100.00% |
| Percent of Fund Budget | 59.31% | 40.69% | - | - | - | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central Services: Finance Department (701-10-1035)
Responsible Manager/Title: Stewart Taylor, Finance Director

Functions and Responsibilities

- Provides administration and management of the City's financial services including general ledger, budget preparation, payroll, purchasing, assessments, accounts payable and receivable, and treasury.
- Prepares a Comprehensive Annual Financial Report (CAFR) and an annual Budget document. Both are submitted to the Government Finance Officers Association (GFOA) to be considered for their reporting excellence awards.
- Maintains official records and legal documents of the City and provides for the recording of necessary records with Linn County, Benton County, and the state of Oregon.
- Administers risk management and franchise functions for the City.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2007-2008 | | | |
| • Finish and stabilize Eden implementation. | December 2007 | | An Effective Government |
| • Review existing contracts for compliance to Oregon Revised Statutes and City policy. | June 2008 | | An Effective Government |
| • Review Citywide archiving policies. | June 2008 | | A Effective Government |
| • Participate in the Council's City Charter review. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: Finance (701-10-1035)

| Program Requirements | 2004-05 | |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ - | \$ - | \$ 994,700 | - |
| Materials & Services | - | - | - | - | 443,700 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ - | \$ - | \$ 1,438,400 | - |

Program Resources

| | | | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|----------|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Program Resources | \$ - | - |

Staffing Summary

| | | | | | |
|------|---|---|---|---|--------|
| FTEs | - | - | - | - | 11.000 |
|------|---|---|---|---|--------|

Performance Measures and Workload Indicators

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|------|
| Receive GFOA Distinguished Budget Presentation Award (1). | Yes | Yes | Yes | Yes | Yes |
| Receive GFOA Excellence in Financial Reporting Award (2). | Yes | Yes | Yes | Yes | Yes |
| Accounts Payable: Percentage of time that check runs are completed as scheduled. | 100% | 100% | 100% | 100% | 100% |
| Payroll: Number of employee checks/direct deposits delivered. | n/avail | n/avail | n/avail | n/avail | 450 |
| Payroll: Percentage of payroll checks/direct deposits that are accurate, complete, and provide timely information. | n/avail | n/avail | n/avail | n/avail | 100% |

(1) The GFOA Distinguished Budget Presentation awarded to the City consecutively since 1991.

(2) The GFOA Excellence in Financial Reporting awarded to the City consecutively since 1984.

Significant Budget Change(s)

In prior years, Finance was included with the City Manager's Office in the Administrative Services program. For the 2007-2008 Fiscal Year, Finance and the City Manager's Office will become separate programs.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central Services Fund: Council & Nondepartmental (701-11-1027)

Responsible Manager/Title: Wes Hare, City Manager

Functions and Responsibilities

- The seven-member City Council is responsible for establishing general policies that govern the functions and operations of the City. This is accomplished primarily through the adoption of ordinances and resolutions.
- The Council meets in regular meetings on 24 occasions during the year. In addition, many special meetings and weekly Council work sessions are held to study upcoming issues and develop an understanding of their impact upon the community.
- Council members represent the City in many areas of community activity, e.g., AMEDC, Linn-Benton Transit Committee, Cascades West Council of Governments, and Albany Convention and Visitors Association.
- Publish and distribute *City Bridges* quarterly.
- Implement the multiyear Strategic Plan.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Make progress towards redevelopment of Albany's waterfront to enhance local economic conditions and add to overall quality of life. | June 2007 | Project in Progress | A Healthy Economy |
| • Develop balanced budget for 2007-2008 that reflects changing costs, revenues, and constitutional limitations. | June 2007 | Completed | An Effective Government |
| • Support renovation of the new library building. | June 2007 | Project in Progress | An Effective Government |
| • Video tape City Council meetings for rebroadcast to the public. | July 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Support completion of the renovation of the library building. | June 2008 | | An Effective Government |
| • Develop balanced budget for 2008-2009 that reflects changing costs, revenues, and constitutional limitations. | June 2008 | | An Effective Government |
| • Continue progress towards redevelopment of Albany's waterfront to enhance local economic conditions and add to overall quality of life. | June 2008 | | A Healthy Economy |
| • Complete infrastructure necessary to create 500 jobs at the new SVC plant. | June 2008 | | A Healthy Economy |

PROGRAM BUDGET DATA

Central Services Fund: Council & Nondepartmental (701-11-1027)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 10,662 | \$ 11,761 | \$ 11,100 | \$ 11,100 | \$ 11,000 | (0.90%) |
| Materials & Services | 231,262 | 212,152 | 239,900 | 239,900 | 270,200 | 12.63% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 241,924 | \$ 223,913 | \$ 251,000 | \$ 251,000 | \$ 281,200 | 12.03% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures and Workload Indicators

| | | | | | |
|---------------------------------------------------------------------------------------------------------------|-----|-----------|-----|-----|-----|
| Percent of Albany residents who are satisfied or very satisfied with overall City services. (Target = 95%) | n/a | no survey | 95% | 95% | 95% |
| Conduct community surveys every three years. | n/a | no survey | Yes | Yes | Yes |
| Update the City's Strategic Plan annually. | Yes | Yes | Yes | Yes | Yes |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central Services: City Manager's Office (701-11-1028)
Responsible Manager/Title: Wes Hare, City Manager

Functions and Responsibilities

- Provides leadership, coordination, and management for the affairs of the City.
- Provides oversight for the City Attorney contract, budget development, official records, legislative activities, public information, municipal elections, and graphic services.
- Conduct annual goal-setting retreat.
- Monitor legislative sessions.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|--------------------------------------------------------------------|--------------------------------------|----------------------|---------------------------------------------|
| Budget Year 2006-2007 | | | |
| • Coordinate efforts to renovate new library. | June 2007 | In Progress | An Effective Government |
| • Coordinate determination of appropriate use of existing library. | June 2007 | In Progress | An Effective Government |
| • Support redevelopment of Albany waterfront. | June 2007 | In Progress | A Healthy Economy |
| Budget Year 2007-2008 | | | |
| • Coordinate efforts to renovate the new library. | June 2008 | | An Effective Government |
| • Ensure progress toward completion of the SVC project. | June 2008 | | A Healthy Economy |
| • Support redevelopment of Albany waterfront. | June 2008 | | A Healthy Economy |
| • Promote implementation of ICMA Performance Measurements. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: City Manager's Office (701-11-1028)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$1,198,704 | \$1,418,752 | \$1,487,800 | \$1,487,800 | \$ 580,000 | (61.02%) |
| Materials & Services | 578,645 | 702,332 | 763,300 | 763,300 | 395,100 | (48.24%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | 150,000 | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,927,349 | \$2,121,084 | \$2,251,100 | \$2,251,100 | \$ 975,100 | (56.68%) |

Program Resources

| | | | | | | | | | | |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|
| None attributable to this program. | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|------------------------------------|----|---|----|---|----|---|----|---|----|---|

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|-------|
| FTEs | 15.000 | 15.000 | 15.600 | 16.600 | 5.600 |
|------|--------|--------|--------|--------|-------|

Performance Measures and Workload Indicators

| | | | | | |
|------------------------------------------------------------------------------|------|------|------|------|------|
| Percent of departments that rate legal services satisfactory or better. | 99% | 100% | 100% | 100% | 100% |
| Percent of departments that rate Graphic Services as satisfactory or better. | 100% | 100% | 100% | 100% | 100% |
| Percent of time City website is updated on schedule. | 99% | 99% | 100% | 100% | 100% |

Significant Budget Change(s)

In prior years, Finance was included with the City Manager's Office in the Administrative Services program. For the 2007-2008 Fiscal Year, the Administrative Services program will be renamed as the City Manager's Office. Finance will be a separate program.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central Services Fund: Information Technology Services (701-13-1030)
Responsible Manager/Title: Jorge Salinas, Information Technology Director

Functions and Responsibilities

- The Information Technology Department provides technical support, troubleshooting, and repairing of computer hardware and software, for both Citywide equipment and individual users.
 - The department operates and maintains the wide area data and phone network that connects systems between City facilities. This includes servers, routers, firewalls, cables, and other equipment necessary to make a high-speed data network function.
 - The department manages software licensing, assists departments in improving service through the effective use of technology, and provides limited training to staff.
 - The department monitors technological changes for cost-effective improvements to City systems and processes.
- The department provides the necessary infrastructure to other City departments that allows data integration, telecommunications, application platforms, network infrastructure, and operations continuity.
 - The department will ensure standardization and compatibility of information technology hardware and software utilized by the various city departments through consultation and advice as appropriate. This will include presentation of recommendations regarding any proposed upgrade of existing, and acquisition of new, information technology products and services.
 - The department will negotiate, acquire, and facilitate the installation of all information technology products and services, and administer and monitor all contracts with information technology consultants, vendors and installer.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------|------------------------|---------------------|-------------------------------|
| Budget Year 2006-2007 | | | |
| • Facilitate Library move. | March 2007 | Deferred to 2007-08 | Effective Government |
| • Implement Council Video Recording | October 2006 | In Progress | Effective Government |
| • Develop OPS phone upgrade. | August 2006 | June 2007 | Effective Government |
| • Timber Linn Park wireless network. | June 2007 | In Progress | Effective Government |
| • Implement new Utility Billing system. | June 2006 | On Hold | Effective Government |
| Budget Year 2007-2008 | | | |
| • Convert Sewer condition assessment video into digital. | August 2007 | | Effective Government |
| • Upgrade security system (cameras and related hardware). | October 2007 | | Effective Government |
| • Citywide Vista and Office 2007 upgrade. | March 2008 | | Effective Government |
| • Implement Citywide phone upgrade. | June 2008 | | Effective Government |
| • Implement CarteGraph Asset Management System. | June 2008 | | Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: Information Technology Services (701-13-1030)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 645,800 | \$ 645,800 | \$ 676,600 | 4.77% |
| Materials & Services | - | - | 340,700 | 340,700 | 451,400 | 32.49% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 986,500 | \$ 986,500 | \$1,128,000 | 14.34% |

Program Resources

| | | | | | | |
|--------------------------------|------|------|------------|------------|-------------|--------|
| Information Technology Charges | \$ - | \$ - | \$ 887,200 | \$ 887,200 | \$1,078,600 | 21.57% |
|--------------------------------|------|------|------------|------------|-------------|--------|

Staffing Summary

| | | | | | |
|------|---|---|---|---|-------|
| FTEs | - | - | - | - | 8.000 |
|------|---|---|---|---|-------|

Performance Measures and Workload Indicators

| | | | | | |
|------------------------------------------------------------------------------|-----|-------|-------|-------|-------|
| Annual number of service calls/work orders. | n/a | 4,003 | 4,200 | 4,200 | 4,200 |
| Software license compliance percentage. | n/a | 100% | 100% | 100% | 100% |
| Percentage of service calls resolved within eight hours. (goal = 75 percent) | n/a | 64% | 75% | 75% | 75% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central Services: Human Resources (701-14-1032)

Responsible Manager/Title: David Shaw, Human Resources Director

Functions and Responsibilities

- The Human Resources Department provides leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public services for a better Albany.
- Provides recruitment, training and development, safety compliance, employee relations, benefit and compensation administration, and collective bargaining services to the City of Albany.
- Continue and enhance wellness program and benefits committee.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Increase diversity of City's applicant pools and workforce for underrepresented populations. | June 2007 | In Progress | An Effective Government |
| • Implement findings/conclusions of Classification & Compensation Study for Nonbargaining, Executive, and AFSCME employees. | June 2007 | In Progress | An Effective Government |
| • Complete negotiations with the AFSCME Union. | June 2007 | In Negotiations | An Effective Government |
| • Complete negotiations with the IAFF Union (Fire). | June 2007 | In Negotiations | An Effective Government |
| • Evaluate City's employee benefits packages for cost-savings and value to employees. | June 2007 | In Progress | An Effective Government |
| • Create or modify appropriate processes consistent with requirements of EDEN Human Resources Information Systems. | January 2007 | In Progress | An Effective Government |
| • Evaluate citywide safety compliance and assist departments in OSHA compliance efforts. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Implement on-line application and applicant tracking program and train hiring supervisors in functionality. | October 2007 | | An Effective Government |
| • Create Human Resources Department mission, vision, and values. | December 2007 | | An Effective Government |
| • Evaluate City's employee benefits packages for cost-savings and value to employees. | April 2008 | | An Effective Government |
| • Complete negotiations with the Albany Police Association. | July 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: Human Resources (701-14-1032)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 310,483 | \$ 411,661 | \$ 457,100 | \$ 457,100 | \$ 487,800 | 6.72% |
| Materials & Services | 138,125 | 180,517 | 215,300 | 215,300 | 215,000 | (0.14%) |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ 448,608 | \$ 592,178 | \$ 672,400 | \$ 672,400 | \$ 702,800 | 4.52% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|-------|-------|-------|
| FTEs | 4.800 | 5.000 | 5.000 | 5.000 | 5.000 |
|------|-------|-------|-------|-------|-------|

Performance Measures and Workload Indicators

| | | | | | |
|----------------------------------------------------------------|-----|------|------|-------|------|
| Percent of staff compliance with annual training requirements. | n/a | 96% | 100% | 95.5% | 96% |
| Conduct three "wellness lunch and learn" sessions annually. | n/a | Yes | n/a | Yes | Yes |
| Conduct two management training programs annually. | Yes | Yes | Yes | Yes | Yes |
| Hold two Benefits Committee meetings annually. | No | Yes | Yes | Yes | Yes |
| Percent completion of OSHA compliance for the City. | n/a | 100% | 100% | 100% | 100% |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Central services Fund: Facilities Maintenance (701-35-1033)
Responsible Manager/Title: Craig Carnagey, Parks and Facilities Manager

Functions and Responsibilities

- Provide direct services and contract facilitation for building maintenance, repair, and renovation at sixteen City facilities including City Hall, Libraries, Fire Stations, Police Station, Park Facilities, Airport, and Transit.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Implement year two of the 2005 building assessment Recommendations. | July 2006 | Completed | An Effective Government |
| • Implement a cost allocation model for maintenance services. | June 2007 | Completed | An Effective Government |
| • Draft a building maintenance management plan for City Facilities. | July 2007 | Completed | An Effective Government |
| • Improve customer service request system and work order tracking systems. | June 2007 | Completed | An Effective Government |
| • Develop project accounting profiles for each facility and staff time. | June 2007 | Completed | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Complete and adopt a building maintenance management plan for City Facilities. | June 2008 | | An Effective Government |
| • Implement third year of the 2005 building assessment recommendations. | June 2008 | | An Effective Government |
| • Implement energy conservation strategies for City Facilities. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: Facilities Maintenance (701-35-1033)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 205,300 | \$ 205,300 | \$ 261,400 | 27.33% |
| Materials & Services | - | - | 273,400 | 273,400 | 301,600 | 10.31% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 478,700 | \$ 478,700 | \$ 563,000 | 17.61% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|---------------|
| Building Maintenance Charges | \$ - | \$ - | \$ 385,000 | \$ 385,000 | \$ 564,000 | 46.49% |
| Total Program Resources | \$ - | \$ - | \$ 385,000 | \$ 385,000 | \$ 564,000 | 46.49% |

Staffing Summary

| | | | | | |
|------|---|---|-------|-------|-------|
| FTEs | - | - | 2.500 | 2.500 | 3.500 |
|------|---|---|-------|-------|-------|

Performance Measures and Workload Indicators

| | | | | | |
|-------------------------------------------------------|-----|-----|---------|---------|---------|
| Area of City buildings maintained (square footage) | n/a | n/a | 214,020 | 214,020 | 230,000 |
| Number of work order requests completed per year. | n/a | n/a | 1,804 | 1,804 | 2,400 |

PROGRAM HIGHLIGHTS AND OBJECTIVES

GIS Fund: Geographic Information Services (701-50-2010)
Responsible Manager/Title: Peter J. Brandstetter, Data System Manager

Functions and Responsibilities

- Coordinates the planning, implementation, and maintenance of a computerized Geographic Information System (GIS) accessible to all departments. Evaluates and implements significant software upgrades.
- Provides timely maintenance and enhancements for data sets including parcels, zoning, addressing, transportation, environmental, political, etc.
- Coordinates with other governmental agencies conducting mutually beneficial GIS projects including Linn and Benton Counties, and the cities of Corvallis and Lebanon.
- Provides mapping services, analysis, application development, GIS software, and GIS training to participating City departments.
- Provides data and record keeping services.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Complete aerial mapping update. | December 2006 | Completed | An Effective Government |
| • Complete migration of data and applications to SDE server environment. | December 2006 | Completed | An Effective Government |
| • Support migration to new maintenance management system software (Public Works). | June 2007 | Responsibility Transferred | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Deploy web-based GIS client for internal and external customers. | July 2007 | | An Effective Government |
| • Upgrade GIS software to SDE Enterprise version. | December 2007 | | An Effective Government |
| • Develop prototype mobile GIS application using ArcPad for field access to GIS data. | June 2008 | | An Effective Government |
| • Cooperate in discussions to integrate centralized GIS address database with Utility Billing software upgrade. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: GIS Services (701-50-2010)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 416,000 | \$ 416,000 | \$ 358,600 | (13.80%) |
| Materials & Services | - | - | 205,000 | 205,000 | 220,600 | 7.61% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 621,000 | \$ 621,000 | \$ 579,200 | (6.73%) |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|-------------------|-------------------|-------------------|----------------|
| GIS Information Sales Revenue | \$ - | \$ - | \$ 500 | \$ 500 | \$ 500 | - |
| Departmental Charges | - | - | 613,200 | 613,200 | 527,700 | (13.94%) |
| Interest | - | - | 1,000 | 1,000 | 1,000 | - |
| Beginning Balance | - | - | 6,300 | 6,300 | 50,000 | 693.65% |
| Total Program Resources | \$ - | \$ - | \$ 621,000 | \$ 621,000 | \$ 579,200 | (6.73%) |

Staffing Summary

| | | | | | |
|------|---|---|---|---|-------|
| FTEs | - | - | - | - | 3.500 |
|------|---|---|---|---|-------|

Performance Measures and Workload Indicators

| | | | | | |
|---------------------------------------------------------------|------------|------------|------------|------------|------------|
| Respond within three working days to mapping requests. | 90% | 90% | 90% | 90% | 90% |
|---------------------------------------------------------------|------------|------------|------------|------------|------------|

As requests to create routine mapping and analysis products are received, GIS staff will review the project requirements with the submitting department. For smaller projects, GIS staff will complete the work within three working days of finalizing the project requirements. For larger projects, GIS staff will provide a schedule for completion of the project within three working days of finalizing the project

Budget Note

Supervisory control of the GIS Services Program was transferred from the Public Works Department to the Information Technology Department in Fiscal Year 2006-07.

PROGRAM HIGHLIGHTS AND OBJECTIVES

GIS Fund: Permit Tracking Services (701-50-2011)

Responsible Manager/Title: Peter J. Brandstetter, Data System Manager

Functions and Responsibilities

- Responsible for day-to-day operation and administration of the City's permit tracking system.
- Develops, maintains, and implements source code and documents required for generating permits and collecting fees. Evaluates and implements software enhancements.
- Provides daily user support and guidance to using departments; develops documentation for system procedures.
- Develops and provides training courses and materials for system users.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Assist with revision and implementation of Parks SDC fees. | June 2007 | In Progress | An Effective Government |
| • Evaluate and assist with implementation of new cashiering processes in Building, Engineering, and Fire Department. | December 2006 | Completed | An Effective Government |
| • Evaluate alternative permitting system solutions. | Ongoing | Ongoing | An Effective Government |
| Budget Year 2007-2008 | | | |
| • Implement wireless capability for field inspectors. | December 2007 | | An Effective Government |
| • Redesign fire inspection program. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Central Services Fund: Permit Tracking (701-50-2011)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ - | \$ 40,800 | \$ 40,800 | \$ 45,400 | 11.27% |
| Materials & Services | - | - | 36,700 | 36,700 | 45,300 | 23.43% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ - | \$ 77,500 | \$ 77,500 | \$ 90,700 | 17.03% |

Program Resources

| | | | | | | |
|--------------------------------|-------------|-------------|------------------|------------------|------------------|---------------|
| Departmental Charges | \$ - | \$ - | \$ 77,500 | \$ 77,500 | \$ 85,000 | 9.68% |
| Interest | - | - | - | - | - | - |
| Beginning Balance | - | - | - | - | 5,700 | - |
| Total Program Resources | \$ - | \$ - | \$ 77,500 | \$ 77,500 | \$ 90,700 | 17.03% |

Staffing Summary

| | | | | | |
|------|---|---|---|---|-------|
| FTEs | - | - | - | - | 0.500 |
|------|---|---|---|---|-------|

Performance Measures and Workload Indicators

| | | | | | |
|----------------------------------------------------------------------|-----|-----|-----|-----|-----|
| Respond within two working days to permit system user support needs. | 95% | 95% | 95% | 95% | 95% |
|----------------------------------------------------------------------|-----|-----|-----|-----|-----|

As requests for new compositions or enhancements and additions are received, the program analyst will review the requirements with the submitting department. For smaller projects the technician will complete the work within two working days of finalizing the project requirements. For larger projects, the analyst will provide a schedule for project completion within two working days of finalizing the project requirements.

Budget Note

Supervisory control of the Permit Tracking Program was transferred from the Public Works Department to the Information Technology Department in Fiscal Year 2006-07.

PUBLIC WORKS SERVICES FUND

RESOURCE BUDGET DETAIL

| RESOURCES | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 | Percent of Fund Budget |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Linn County | \$ - | \$ 7,500 | \$ - | \$ - | \$ - | - | - |
| Departmental Charges | 4,243,135 | 7,472,540 | 3,751,900 | 3,751,900 | 6,935,300 | 84.85% | 98.76% |
| Miscellaneous Revenue | 12,376 | 28,541 | - | - | - | - | - |
| Interest | (1,736) | 2,874 | - | - | - | - | - |
| Total Current Resources | 4,253,775 | 7,511,455 | 3,751,900 | 3,751,900 | 6,935,300 | 84.85% | 98.76% |
| From General Fund | - | 39,996 | - | - | - | - | - |
| Total Transfers In | - | 39,996 | - | - | - | - | - |
| Beginning Balance | - | 87,820 | - | - | 87,000 | - | 1.24% |
| Totals | \$ 4,253,775 | \$ 7,639,271 | \$ 3,751,900 | \$ 3,751,900 | \$ 7,022,300 | 87.17% | 100.00% |

**PUBLIC WORKS SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | |2007-08..... | | |
|------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| PW Administration | \$2,508,732 | \$2,592,456 | \$ - | \$ - | \$ 636,600 | \$ 636,600 | \$ 636,600 |
| Engineering Services | 1,043,497 | 1,147,507 | 2,370,300 | 2,370,300 | 2,663,000 | 2,663,000 | 2,663,000 |
| PW Systems Engineering Services | 613,731 | 500,742 | - | - | - | - | - |
| Operations Administration | - | 660,765 | - | - | 1,100,000 | 1,100,000 | 1,100,000 |
| Water Quality Control Service | - | 104,189 | 280,000 | 280,000 | 430,900 | 430,900 | 430,900 |
| PW Customer Services | - | 855,156 | - | - | 1,061,500 | 1,061,500 | 1,061,500 |
| Urban Forestry Management Building Maintenance | - | 421,759 | - | - | - | - | - |
| Facilities & Maintenance Engineering | - | 432,054 | 1,101,600 | 1,101,600 | 1,130,300 | 1,130,300 | 1,130,300 |
| Utility Facilities Maintenance | - | 491,198 | - | - | - | - | - |
| PW Data Management Systems | - | 159,475 | - | - | - | - | - |
| Total Requirements | \$4,165,960 | \$7,365,301 | \$3,751,900 | \$3,751,900 | \$7,022,300 | \$7,022,300 | \$7,022,300 |

Staffing Summary (FTEs)

| | | | | | | | |
|------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| PW Administration | 9.000 | 3.000 | - | - | 3.000 | 3.000 | 3.000 |
| Engineering Services | 11.000 | 12.000 | 21.000 | 21.000 | 22.000 | 22.000 | 22.000 |
| PW Systems Engineering Services | 6.000 | 5.000 | - | - | - | - | - |
| Operations Administration | - | 6.000 | - | - | 8.000 | 8.000 | 8.000 |
| Water Quality Control Service | - | 1.000 | 3.000 | 3.000 | 4.000 | 4.000 | 4.000 |
| PW Customer Services | - | 10.000 | - | - | 8.000 | 8.000 | 8.000 |
| Urban Forestry Management Building Maintenance | - | 4.000 | - | - | - | - | - |
| Facilities & Maintenance Engineering | - | 4.000 | 9.000 | 9.000 | 10.000 | 10.000 | 10.000 |
| Utility Facilities Maintenance | - | 5.000 | - | - | - | - | - |
| PW Data Management Systems | - | 2.000 | - | - | - | - | - |
| Total FTEs | 26.000 | 52.000 | 33.000 | 33.000 | 55.000 | 55.000 | 55.000 |

| Adopted Requirements by Type | Materials | | Capital | Transfers Out | Contingency | Adopted Budget | % of Fund Budget |
|--------------------------------------|--------------------|--------------------|-------------|---------------|-------------|--------------------|------------------|
| | Personnel | & Services | | | | | |
| PW Administration | \$ 392,900 | \$ 243,700 | \$ - | \$ - | \$ - | \$ 636,600 | 9.06% |
| Engineering Services | 2,295,000 | 368,000 | - | - | - | 2,663,000 | 37.92% |
| Operations Administration | 686,300 | 413,700 | - | - | - | 1,100,000 | 15.66% |
| Water Quality Control Service | 316,100 | 114,800 | - | - | - | 430,900 | 6.14% |
| PW Customer Services | 512,500 | 549,000 | - | - | - | 1,061,500 | 15.12% |
| Facilities & Maintenance Engineering | 894,900 | 235,400 | - | - | - | 1,130,300 | 16.10% |
| Total Requirements | \$5,097,700 | \$1,924,600 | \$ - | \$ - | \$ - | \$7,022,300 | 100.00% |
| Percent of Fund Budget | 72.59% | 27.41% | - | - | - | 100.00% | |

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Services Fund: PW Administration (705-50-2802)
Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

Functions and Responsibilities

- This program provides funding for the Public Works Administration Charges which is an overhead to the Department's programs in the Water, Sewer, and Street funds.
- Provides strategic planning and the annual Business Plan for the department.
- Provides implementation of the EDEN Financial system.
- Provides performance measurements and monitoring for the Department programs.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|---------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| • Implementation of the EDEN Bids and Quotes and Project Accounting for the department. | June 2008 | | An Effective Government |
| • Development of the ICMA performance measurements. | June 2008 | | An Effective Government |
| • Development of the Department performance improvement programs utilizing Six Sigma tools. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Public Works Services Fund: PW Administration (705-50-2802)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 716,132 | \$ 420,999 | \$ - | \$ - | \$ 392,900 | - |
| Materials & Services | 1,792,600 | 2,079,457 | - | - | 243,700 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | 92,000 | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$2,508,732 | \$2,592,456 | \$ - | \$ - | \$ 636,600 | - |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|-------|-------|---|---|-------|
| FTEs | 9.000 | 3.000 | - | - | 3.000 |
|------|-------|-------|---|---|-------|

Significant Budget Changes

Three current staff will be reassigned from other programs to enhance Public Works cost accounting and management tracking to be more specifically aligned with work performed.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Services Fund: Engineering Services (705-50-2803)

Responsible Manager/Title: Mark W. Shepard, P.E., Assistant Public Works Director/City Engineer

Functions and Responsibilities

- Coordination with developers through the Site Improvement (SI) Project process to evaluate the adequacy of existing infrastructure and to issue permits for privately constructed public improvements.
- Management of public improvements constructed through the Local Improvement District (LID) process to form the district, prepare the Engineer's Report, project design and construction, and final assessments.
- Transportation Management responsibilities include traffic engineering and design, transportation planning and development review.
- Provides financial planning, System Development Charges (SDC) fee and rate setting guidance, new program development and policy development services for the water, wastewater, and storm water and transportation utilities.
- Provide long-range facility planning services for the City's water, wastewater, storm water and transportation facilities.
- Monitors regulatory activities that affect utility operations and participates in the development of state and federal rule and regulation development.
- Manage the design and construction of capital improvement projects.
- Manage administration of sewer lateral, basement protection program, and roof drain separation program.
- Provides administrative support to the Public Works Engineering and Administrative workgroups.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|----------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Develop an erosion control program to protect water quality during construction. | June 2007 | In Progress | Great Neighborhoods |
| • Improve the SI project process and quality of completed improvements. | Summer 2006 | In Progress | Effective Government |
| • Begin construction for expansion of the wastewater treatment facilities. | July 2007 | In Progress | A Safe City |
| • Continue development of an updated Transportation System plan (TSP). | Fall 2007 | In Progress | Great Neighborhoods |
| • Complete construction of diversion dam and fish screens project. | Winter 2006 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Continue to develop an erosion control program to protect water quality during construction. | June 2008 | | Great Neighborhoods |
| • Review and update development fees such as SDC and Connection Charges. | June 2008 | | Effective Government |
| • Work with Oregon DEQ to develop new waste discharge permit (NPDES) for the Wastewater Treatment Plant. | October 2008 | | A Safe City |
| • Work with Oregon DEQ on Total Maximum Daily Load (TMDL) issues. | October 2008 | | A Safe City |

PROGRAM BUDGET DATA

Public Works Services Fund: Engineering Services (705-50-2803)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ 989,807 | \$1,086,235 | \$2,096,600 | \$2,096,600 | \$2,295,000 | 9.46% |
| Materials & Services | 53,690 | 61,272 | 273,700 | 273,700 | 368,000 | 34.45% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$1,043,497 | \$1,147,507 | \$2,370,300 | \$2,370,300 | \$2,663,000 | 12.35% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|--------|--------|--------|--------|--------|
| FTEs | 11.000 | 12.000 | 21.000 | 21.000 | 22.000 |
|------|--------|--------|--------|--------|--------|

Performance Measures/Workload Indicators

| | | | | | |
|-------------------------------------------------------------------------|-------|-------|----------|----------|-------|
| Number of new site improvement (SI) projects. | 15 | 24 | 20 | 20 | 22 |
| Percent of SI project plan reviews completed within three weeks. | 100% | 100% | 100% | 100% | 100% |
| Number of capital projects in design or construction phase. | 13 | 15 | 20 | 20 | 28 |
| Percentage of capital projects completed on schedule. | 100% | 100% | 100% | 100% | 100% |
| Percentage of capital projects completed within budget. | 100% | 100% | 100% | 100% | 100% |
| Number of local improvement district (LID) projects. | 1 | 1 | 1 | 1 | 3 |
| Percent of LID projects finalized within 90 days of project completion. | 100% | 100% | 100% | 100% | 100% |
| Number of sewer lateral and roof drain separation projects completed. | 46 | 54 | 40 | 40 | 45 |
| Number of development reviews performed annually. | 147 | 127 | 100 | 100 | 110 |
| Number of permits issued annually. | 2,925 | 2,455 | 2,000 | 2,000 | 1,500 |
| Update master plan every 10 years. Age of the current plan: | | | | | |
| Water master plan | n/a | | 2 years | 2 years | |
| Water financial plan | n/a | | 2 years | 2 years | |
| Wastewater master plan | n/a | | 8 years | 8 years | |
| Wastewater financial plan | n/a | | 6 years | 6 years | |
| Transportation master plan | n/a | | 9 years | 9 years | |
| Transportation financial plan | n/a | | n/a | n/a | |
| Storm drain master plan | n/a | | 18 years | 18 years | |
| Storm drain financial plan | n/a | | n/a | n/a | |

Significant Budget Changes

One current staff will be reassigned from another program to enhance Public Works cost accounting and management tracking to be more specifically aligned with work performed.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Service Fund: Operations Administration (705-50-2805)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Functions and Responsibilities

- Provides management and administrative support to the operations work groups including Water Distribution, Wastewater Collection, Water and Wastewater Treatment Plants, Street Maintenance, Facilities Engineering, and Utility Facilities Maintenance.
- Provides emergency on-call service for Public Works.
- Provides for maintenance of building and grounds for operations complex and operational fleet.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| • Implement maintenance management system. | June 2008 | | An Effective Government |
| • Coordinate and implement Operations pole building construction. | June 2008 | | An Effective Government |
| • Complete Operations Master Plan. | June 2008 | | An Effective Government |
| • Begin implementation of American Public Works Association Self Assessment program for excellence in Public Works. | June 2008 | | An Effective Government |

PROGRAM BUDGET DATA

Public Works Services Fund: Operations Administration (705-50-2805)

| Program Requirements | 2004-05 Actual | 2005-06 Actual |2006-07..... | | 2007-08 Adopted Budget | % Change from 2006-07 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| Personnel | \$ - | \$ 422,530 | \$ - | \$ - | \$ 686,300 | - |
| Materials & Services | - | 238,235 | - | - | 413,700 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 660,765 | \$ - | \$ - | \$ 1,100,000 | - |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|---|-------|---|---|-------|
| FTEs | - | 6.000 | - | - | 8.000 |
|------|---|-------|---|---|-------|

Performance Measures/Workload Indicators

| | | | | | |
|-----------------------------------------------|-----|-----|-----|-----|------|
| Percent completed of asset management system | n/a | n/a | n/a | n/a | 50% |
| Percentage of shop master plan completed | n/a | n/a | n/a | n/a | 100% |
| Percentage of satisfied customers from survey | n/a | n/a | n/a | n/a | 75% |

Performance Measures/Workload Indicators

Eight current staff will be reassigned from other programs to enhance Public Works cost accounting and management tracking to be more specifically aligned with work performed.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Services Fund: Water Quality Control Services (705-50-2806)
Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager
Developed By: Chris Bailey, Water Quality Control Supervisor

Functions and Responsibilities

- Performs laboratory tests on wastewater samples, stormwater samples, biosolids, and other tests as required. Coordinates contract lab sample collection and testing.
- Audits the water system for leak percentage, and coordinates with water distribution for the leak detection program. Provides water audits for Albany residents identifying water conservation opportunities.
- Provides educational outreach for citizens of Albany on water conservation, stormwater runoff, and other issues of concern to the City.
- Improves public participation and outreach for the department by developing programs and materials related to department function.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Initiate an annual system-wide water audit program identifying percent loss of the water system. | June 2007 | In Progress | Effective Government A Safe City |
| • Expand residential water audit program to include commercial/industrial customers. | June 2007 | In Progress | A Safe City |
| • Evaluate and develop a strategy for environmental laboratory services. | June 2007 | In Progress | Effective Government |
| Budget Year 2007-2008 | | | |
| • Expand department-related education outreach to area schools. | June 2008 | | A Safe City |
| • Target water conservation measures to reduce peak water demand. | June 2008 | | A Safe City |
| • Develop strategies to comply with new and more stringent environmental regulations for water conservation and Total Maximum Daily Loads (TMDLs) for the Willamette River. | June 2008 | | A Safe City Great Neighborhoods |

PROGRAM BUDGET DATA

Public Works Services Fund: Water Quality Control Services (705-50-2806)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ 82,056 | \$ 202,300 | \$ 202,300 | \$ 316,100 | 56.25% |
| Materials & Services | - | 22,133 | 77,700 | 77,700 | 114,800 | 47.75% |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 104,189 | \$ 280,000 | \$ 280,000 | \$ 430,900 | 53.89% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|---|-------|-------|-------|-------|
| FTEs | - | 1.000 | 3.000 | 3.000 | 4.000 |
|------|---|-------|-------|-------|-------|

Performance Measures/Workload Indicators

| | | | | | |
|------------------------------------------------------------|-----|-------|-------|-------|-------|
| Number of residential water conservation audits performed. | n/a | 67 | 25 | 25 | 75 |
| Tons of trash removed from local streams annually. | n/a | 2 | 2 | 2 | 2 |
| Number of laboratory tests performed in-house annually. | n/a | 1,600 | 1,000 | 1,000 | 1,750 |

Significant Budget Change(s)

One FTE, an Environmental Services Technician, will be added to address the requirements of the new state regulations for the Willamette River.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Services Fund: PW Customer Services (705-50-2807)
Responsible Manager/Title: Mark A. Yeager, P.E., Utility Services Manager

Functions and Responsibilities

- Provides all services related to the billing and collection of revenues for the water and wastewater utilities.
- Provide all office and field customer service activities for water and sewer accounts within the North Albany County Service District and the City of Albany.

| Initiatives | Target Completion Date | Status | Supports Strategic Plan Theme |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2007-2008 | | | |
| • Investigate options and develop plan for updating the customer information and billing system. | September 2007 | | An Effective Government |
| • Begin process to update the Utility Billing software. | June 2008 | | An Effective Government |
| • Develop and implement more extensive in-house collection procedures for recovery of delinquent account revenues. | March 2008 | | An Effective Government |
| • Conduct internal audit of accounts to ensure accurate billing and account status | June 2008 | | An Effective Government |
| • Re-evaluate water bill subsidy program to include fixed-income seniors and other low-income households. | December 2007 | | An Effective Government |

PROGRAM BUDGET DATA

Public Works Services Fund: PW Customer Services (705-50-2807)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ 564,605 | \$ - | \$ - | \$ 512,500 | - |
| Materials & Services | - | 290,551 | - | - | 549,000 | - |
| Capital | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 855,156 | \$ - | \$ - | \$ 1,061,500 | - |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | | |
|------|---|--------|---|---|-------|--|
| FTEs | - | 10.000 | - | - | 8.000 | |
|------|---|--------|---|---|-------|--|

Performance Measures/Workload Indicators

| | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------|-----|-----|-----|-----|------|--|
| Maintain the dollar amount of utility billing write-offs of uncollectible accounts at less than 0.5% of monthly billings. | n/a | n/a | n/a | n/a | 0.5% | |
|---------------------------------------------------------------------------------------------------------------------------|-----|-----|-----|-----|------|--|

Significant Budget Change(s)

Seven current staff will be moved to this program from the Customer Service programs in the Water and Sewer Funds. One FTE, a Billing Specialist II, will be added to improve billing services.

PROGRAM HIGHLIGHTS AND OBJECTIVES

Public Works Services Fund: Facilities Maintenance & Engineering (705-50-2809)
Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager
Developed by: Ted Mikowski, P.E., Facilities Engineering Manager

Functions and Responsibilities

- Sanitary sewer flow monitoring consisting of collecting data, retrieval, and analysis of selected flow monitoring sites. Observe three permitted sanitary sewer overflow sites and submit findings to the wastewater treatment monthly DEQ report.
 - Oversight and development of the Bridge Maintenance Program. Providing interaction with the state highway department and subcontractor for National Bridge Inventory (NBI) bridge inspections.
 - Oversight and development of Supervisory Control and Data Acquisition (SCADA) automated process control and monitoring systems for both the Water Treatment Plant (WTP) and the Wastewater Treatment Plant (WWTP) and associated systems outside the plants.
- Assist in the review of existing infrastructure condition reports, and assist in developing plans for future rehabilitation/replacement work.
 - Maintenance, repair, minor construction, and installation of process and monitoring equipment at the WTP and WWTP facilities
 - Performs weekly inspections of the water system's eight reservoirs and four pump stations.
 - Performs weekly inspections on 18 lift stations.
 - Management of preventive, predictive, and corrective maintenance tasks including repairs and replacement of various process mechanical equipment at WTP and WWTP facilities.

| <u>Initiatives</u> | <u>Target Completion Date</u> | <u>Status</u> | <u>Supports Strategic Plan Theme</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|--------------------------------------|
| Budget Year 2006-2007 | | | |
| • Conduct sewage flow study for Cox Creek Interceptor (Basin 11) sewage basin to determine capacity requirements for the Interceptor. | June 2007 | In Progress | A Safe City |
| • Complete Albany Millersburg Water Treatment Plant (AMWTP) data history and alarm server configuration. | June 2007 | Completed | A Safe City |
| • Complete control change over at the Vine Street WTP to match those at the AMWTP. | June 2007 | Completed | A Safe City |
| Implement the findings of the condition assessment on the instrumentation/electrical/mechanical systems at all pump stations and lift stations with Phase I corrective repair and preventative maintenance program. This is planned to be a three-year program. | June 2007 | In Progress | A Safe City |
| Budget Year 2007-2008 | | | |
| • Complete control change over at sewage lift stations to match systems at WTPs and new Wastewater Treatment Plant planned control system. | June 2008 | | A Safe City |
| Conduct a condition assessment on the instrumentation/electrical/mechanical systems at the Vine Street WTP. | June 2008 | | A Safe City |

PROGRAM BUDGET DATA

Public Works Services Fund: Facilities & Maintenance Engineering (705-50-2809)

| Program Requirements | 2004-05 | 2005-06 |2006-07..... | | 2007-08 | % Change from 2006-07 |
|-----------------------------------|-------------|-------------------|---------------------|---------------------|---------------------|-----------------------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | |
| Personnel | \$ - | \$ 368,756 | \$ 802,000 | \$ 802,000 | \$ 894,900 | 11.58% |
| Materials & Services | - | 50,372 | 245,600 | 245,600 | 235,400 | (4.15%) |
| Capital | - | 12,926 | 54,000 | 54,000 | - | (100.00%) |
| Transfers Out | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | - |
| Contingency | - | - | - | - | - | - |
| Unappropriated | - | - | - | - | - | - |
| Total Program Requirements | \$ - | \$ 432,054 | \$ 1,101,600 | \$ 1,101,600 | \$ 1,130,300 | 2.61% |

Program Resources

| | | | | | | |
|------------------------------------|------|------|------|------|------|---|
| None attributable to this program. | \$ - | \$ - | \$ - | \$ - | \$ - | - |
|------------------------------------|------|------|------|------|------|---|

Staffing Summary

| | | | | | |
|------|---|-------|-------|-------|--------|
| FTEs | - | 4.000 | 9.000 | 9.000 | 10.000 |
|------|---|-------|-------|-------|--------|

Performance Measures/Workload Indicators

Flow Monitoring:

| | | | | | |
|---------------------------|-----|------|------|------|------|
| Number of monitor sites. | 3 | 20 | 20 | 20 | 15 |
| Percent of data captured. | 99% | 100% | 100% | 100% | 100% |

Bridge/Culvert Program:

| | | | | | |
|---------------------------------------------------------------|-----|----|-----|-----|------|
| Number of bridges. | 23 | 23 | 23 | 23 | 23 |
| Percent of bridges inspected annually (Standard = 50%) | 78% | 0% | 25% | 25% | 100% |
| Number of culverts. | 15 | 15 | 15 | 15 | 158 |
| Percentage of culverts inspected annually (Standard = 20%) | 0% | 0% | 40% | 40% | 20% |

SCADA:

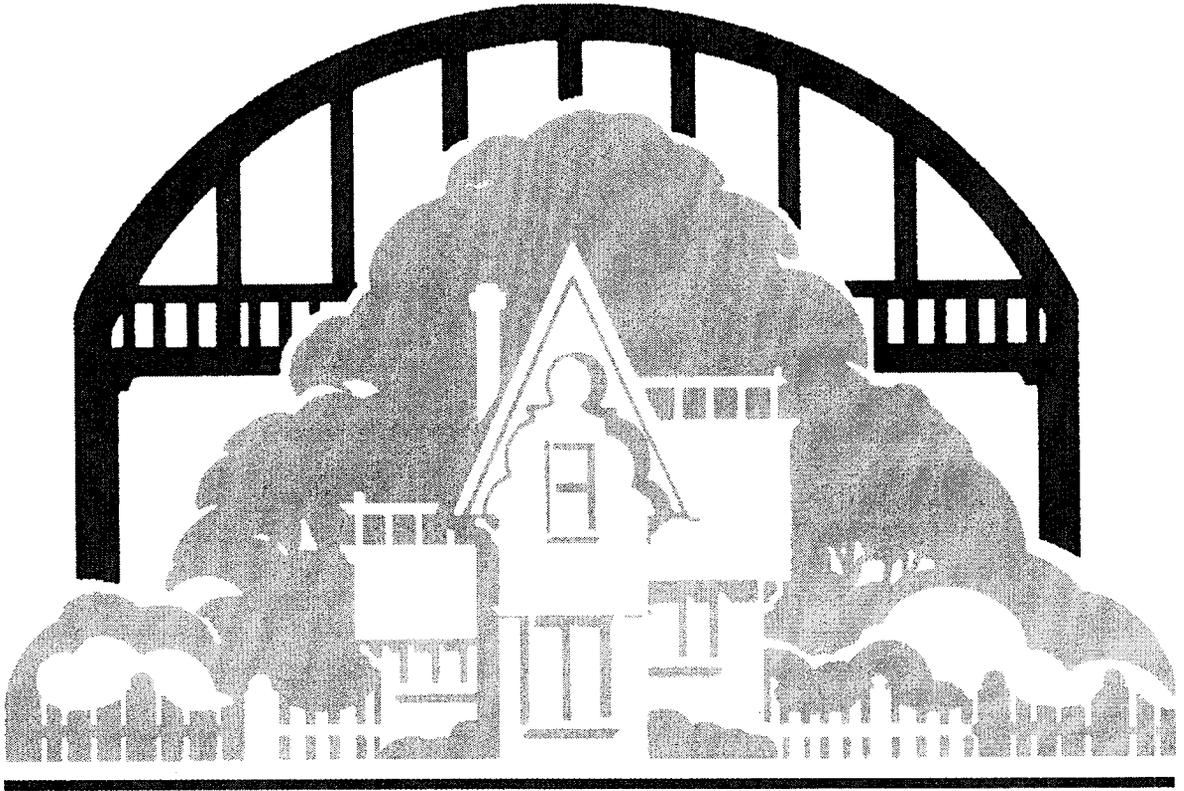
| | | | | | |
|-----------------------------------|-----|------|------|------|------|
| Number of major facilities. | 3 | 3 | 3 | 3 | 3 |
| Percent of monitor data captured. | 97% | 100% | 100% | 100% | 100% |
| Number of secondary facilities. | 28 | 28 | 28 | 28 | 28 |
| Percent of monitor data captured. | 90% | 95% | 95% | 95% | 95% |

Significant Budget Change(s)

One FTE, a Facilities Project Coordinator, will be added to manage the design, construction, and inspection of utility facility projects.

One FTE, a Facilities Automation Technician, will be added to support the maintenance of the control system membrane and software of the two water treatment plants, the wastewater treatment plant, five water pump stations, 18 sewerage lift stations, and three sanitary sewer overflow points.

One FTE, a Facilities Maintenance Coordinator, will be transferred to the Canal Maintenance program in the Water Fund.



CITY OF
Albany

O R E G O N

CAPITAL OUTLAYS

SCHEDULE OF CAPITAL EQUIPMENT
Fiscal Year 2007 - 2008

| Fund Type | Program | Capital Description | Budget | Fund Total |
|-----------------------------------|------------------------|-----------------------------------------------------|----------|-------------------------|
| General Fund | | | | |
| | Fire Suppression | Replace Portable Radios | \$60,000 | |
| | | Thermal Imaging Camera | 8,500 | |
| | | Diesel Exhaust Filtration System | 42,500 | |
| | | Replace Rescue Boat | 20,000 | |
| | | Upgrade Emergency Vehicle Warning Syst. | 20,000 | |
| | | Hydraulic Rescue Tool | 31,000 | |
| | | 35-ft Ladder & Vehicle Mounting Syst. | 10,000 | 192,000 |
| | Public Safety Levy | Hardware/Software for Video Forensic Investigations | 25,000 | 25,000 |
| Total General Fund | | | | \$217,000 |
| Special Revenue Funds | | | | |
| Parks & Recreation Fund | | | | |
| | Park Maintenance | Custodial Vehicle: Cab-over Truck | \$29,500 | |
| | | Hydraulic Dump Bed & Service Body for Truck | 11,400 | 40,900 |
| Capital Replacement Fund | | | | |
| | Equipment Replacement | HVAC Replacement at Station 12 | 15,000 | |
| | | Turf Utility Vehicle (2,400 lb capacity) | 18,000 | |
| | | 3-point mounted Slit Seeder | 14,000 | |
| | | 20 hp Hot Water/Pressure Washer | 7,400 | |
| | | Paint Machine | 5,000 | 59,400 |
| Street Fund | | | | |
| | Street Maintenance | Flex 36 Stellar Hooklift | 18,000 | |
| | | Concrete Mixer | 40,000 | |
| | Street Admin. | Pole Building - Operations | 45,000 | 103,000 |
| Total Special Revenue Fund | | | | \$203,300 |
| Enterprise Funds | | | | |
| Sewer Fund | | | | |
| | Wastewater Treatment | Refrigerated Auto Sampler | \$ 6,100 | |
| | Wastewater Collection | All-Wheel Steer Loader | 36,000 | |
| | Wastewater Admin. | Pole Building – Operations | 90,000 | 132,100 |
| Water Fund | | | | |
| | Albany/Millersburg WTP | Generator for the WTP | 150,000 | |
| | Water Admin. | Pole Building – Operations | 45,000 | 195,000 |
| Total Enterprise Funds | | | | \$327,100 |
| TOTAL CAPITAL EQUIPMENT | | | | <u>\$747,400</u> |

SUMMARY OF CAPITAL EXPENDITURES - FISCAL YEAR 2007-2008

The City evaluates its service delivery systems according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract. It is the policy of the City to make every effort to construct public improvements at the least cost to the citizens of Albany. The following summary lists projects included in the 2007-08 budget. The projects may also be included in the City's five-year Capital Improvements Program (CIP) for 2008-2012.

| Project Description | Total | General Fund | Parks & Recreation | Grants | Economic Development |
|------------------------------------------|--------------|--------------|--------------------|------------|----------------------|
| Capital Equipment | \$ 1,332,000 | \$ 217,000 | \$ 40,900 | \$ 140,000 | \$ - |
| Building Improvements | 104,300 | 8,500 | - | 95,800 | - |
| Telephone System | 350,000 | - | - | - | - |
| Land Acquisition | 1,500,000 | - | 1,500,000 | - | - |
| Unitrin Bldg Purchase/Remodel | 3,970,000 | - | - | - | - |
| Project Engineering | 360,000 | - | - | - | - |
| Project Construction | 2,769,300 | - | - | - | - |
| Henderson Park Playground | 94,000 | - | - | 94,000 | - |
| Spring Meadows Park Development | 100,000 | - | 100,000 | - | - |
| Oak Street Park Development | 400,000 | - | - | 400,000 | - |
| Timber Linn Improvements Ph Ia | 500,000 | - | 500,000 | - | - |
| Timber Hill Park Development | 100,000 | - | 100,000 | - | - |
| Pineway Park Playground | 50,000 | - | 50,000 | - | - |
| Teloh Calapooia Park Playground | 100,000 | - | - | 100,000 | - |
| W-07-02, Ellingson Rd. Property Acq. | 450,000 | - | - | - | - |
| Bank Protection at Backwash Lagoon | 408,000 | - | - | - | - |
| Hydroelectric Improvements | 649,800 | - | - | - | - |
| Manhole Installation Program | 25,000 | - | - | - | - |
| Periwinkle Creek Bridge | 949,900 | - | - | - | - |
| Sidewalk Infill Program | 10,000 | - | - | - | - |
| Restroom Remodel Project | 100,000 | - | - | - | - |
| Oak Creek Pump Str/Force Main | 5,442,000 | - | - | - | - |
| Lift Station Electrical Replacement | 130,000 | - | - | - | - |
| Lift Station Telemetry Replacement | 30,000 | - | - | - | - |
| Lift Station Pump Replacement | 95,000 | - | - | - | - |
| SI-03-02 Clover Ridge Station, Phase I | 6,000 | - | - | - | - |
| SS-06-05 34th Ave Pump Station | 1,167,300 | - | - | - | - |
| SS-06-04 Grand Prairie Sewer Extension | 250,000 | - | - | - | - |
| SS-07-01, Calapooia Interceptor | 1,505,000 | - | - | - | - |
| SS-07-02 Ellingson Rd Sewer Ext | 1,050,000 | - | - | - | - |
| ST-05-01 NA Rd/West Thornton Lake Signal | 150,000 | - | - | - | - |
| ST-06-04 Grand Prairie Road | 190,000 | - | - | - | - |
| ST-07-01 Waverly Rehabilitation | 1,970,000 | - | - | - | - |
| ST-07-03 53rd Ave Rd/Bridge Improvements | 2,000,000 | - | - | - | - |
| ST-07-03 53rd Ave Bridge/Roadway | 9,500,000 | - | - | - | - |
| SVC Access Road | 1,500,000 | - | - | - | - |
| WL-06-02 South Albany Transmission Main | 735,000 | - | - | - | - |
| WC-06-01 Canal Bank Improvements | 425,900 | - | - | - | - |
| WL-07-02 Maple/Walnut/11th/12th WL | 652,000 | - | - | - | - |
| WL-07-03 14th/Hill/Tudor/Oak Area WL | 45,000 | - | - | - | - |
| WL-07-06 17th & Burkhart WL | 202,000 | - | - | - | - |
| WL-08-02 9th/10th/15th/Park Terrace WL | 507,000 | - | - | - | - |
| WL-08-01 Madison and 12th WL | 1,006,000 | - | - | - | - |
| WC-08-01 Canal Improvement Projects | 1,500,000 | - | - | - | - |
| WL-08-03 4th/5th Chicago Area WL | 273,000 | - | - | - | - |
| WL-08-04 Maier Lane WL | 292,000 | - | - | - | - |
| SS-07-02 Ellingson Rd Water Ext | 1,961,000 | - | - | - | - |
| SCV Waterline | 1,000,000 | - | - | - | - |
| WTP High Pressure Pump | 16,500 | - | - | - | - |
| WTP Security Upgrade | 100,000 | - | - | - | - |

| Capital Replacement | Street | Capital Projects | Sewer | Water |
|---------------------|------------|------------------|-----------|------------|
| \$ 540,000 | \$ 103,000 | \$ - | \$ 96,100 | \$ 195,000 |
| - | - | - | - | - |
| 350,000 | - | - | - | - |
| - | - | - | - | - |
| - | - | 3,970,000 | - | - |
| - | - | 360,000 | - | - |
| - | - | 2,769,300 | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | 450,000 |
| - | - | - | - | 408,000 |
| - | - | - | - | 649,800 |
| - | - | - | 25,000 | - |
| - | - | 949,900 | - | - |
| - | 10,000 | - | - | - |
| - | - | - | - | 100,000 |
| - | - | - | 5,442,000 | - |
| - | - | - | 130,000 | - |
| - | - | - | 30,000 | - |
| - | - | - | 95,000 | - |
| - | - | - | - | 6,000 |
| - | - | - | 1,167,300 | - |
| - | - | - | 250,000 | - |
| - | - | - | 1,505,000 | - |
| - | - | 1,050,000 | - | - |
| - | 150,000 | - | - | - |
| - | 190,000 | - | - | - |
| - | 1,970,000 | - | - | - |
| - | 2,000,000 | - | - | - |
| - | - | 9,500,000 | - | - |
| - | - | 1,500,000 | - | - |
| - | - | - | - | 735,000 |
| - | - | - | - | 425,900 |
| - | - | - | - | 652,000 |
| - | - | - | - | 45,000 |
| - | - | - | - | 202,000 |
| - | - | - | - | 507,000 |
| - | - | - | - | 1,006,000 |
| - | - | - | - | 1,500,000 |
| - | - | - | - | 273,000 |
| - | - | - | - | 292,000 |
| - | - | 1,961,000 | - | - |
| - | - | 1,000,000 | - | - |
| - | - | - | - | 16,500 |
| - | - | - | - | 100,000 |

SUMMARY OF CAPITAL EXPENDITURES - FISCAL YEAR 2007-2008

The City evaluates its service delivery systems according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract. It is the policy of the City to make every effort to construct public improvements at the least cost to the citizens of Albany. The following summary lists projects included in the 2007-08 budget. The projects may also be included in the City's five-year Capital Improvements Program (CIP) for 2008-2012.

| Project Description | Total | General Fund | Parks & Recreation | Grants | Economic Development |
|-----------------------------------------|-----------------------|-------------------|---------------------|---------------------|----------------------|
| WTP-07-01 Chlorine Safety Improvements | 170,000 | - | - | - | - |
| SS-07-04 NA PumpStn/Force Main | 370,000 | - | - | - | - |
| WWTP-03-01 WW Treatment Plant Expansion | 26,278,000 | - | - | - | - |
| W-07-01 Reservoir Improvements | 100,000 | - | - | - | - |
| W-07-03 Vine St WTP Seismic Upgrades | 1,219,800 | - | - | - | - |
| W-08-01 Valley View Res Improvements | 712,000 | - | - | - | - |
| W-08-02 Soda Ash Building Improvements | 350,000 | - | - | - | - |
| Project Totals | 77,222,800 | 225,500 | 2,290,900 | 829,800 | - |
| Reserve: Capital Projects | 40,000 | - | - | - | - |
| Reserve: Pipe Over-sizing | 25,000 | - | - | - | - |
| Reserve: Canal Capital | 200,000 | - | - | - | - |
| Reserve: Connection Fees | 882,000 | - | - | - | - |
| Reserve: Replacement | 4,188,200 | - | - | - | - |
| Reserve: Equipment Replacement | 1,300,800 | - | - | - | - |
| Reserve: Building Replacement | 1,980,000 | - | - | - | - |
| Reserve: Street Connection Fees | 213,400 | - | - | - | - |
| Reserve: Building Maintenance | 574,500 | - | - | - | - |
| Reserve: Storm Drain Collection Fees | 144,000 | - | - | - | - |
| Reserve: Capital Projects | 15,717,000 | - | 359,600 | 200,000 | 200,000 |
| Total Reserves | 25,264,900 | - | 359,600 | 200,000 | 200,000 |
| Grand Totals | \$ 102,487,700 | \$ 225,500 | \$ 2,650,500 | \$ 1,029,800 | \$ 200,000 |

| Capital Replacement | Street | Capital Projects | Sewer | Water |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| - | - | - | - | 170,000 |
| - | - | - | 370,000 | - |
| - | - | - | 26,278,000 | - |
| - | - | - | - | 100,000 |
| - | - | - | - | 1,219,800 |
| - | - | - | - | 712,000 |
| - | - | - | - | 350,000 |
| 890,000 | 4,423,000 | 23,060,200 | 35,388,400 | 10,115,000 |
| - | 40,000 | - | - | - |
| - | - | - | 15,000 | 10,000 |
| - | - | - | - | 200,000 |
| - | - | - | 522,000 | 360,000 |
| 4,188,200 | - | - | - | - |
| - | - | - | 906,900 | 393,900 |
| 1,980,000 | - | - | - | - |
| - | 213,400 | - | - | - |
| 574,500 | - | - | - | - |
| - | - | - | 144,000 | - |
| - | 6,261,800 | 215,000 | 1,164,100 | 7,316,500 |
| 6,742,700 | 6,515,200 | 215,000 | 2,752,000 | 8,280,400 |
| <u>\$7,632,700</u> | <u>\$10,938,200</u> | <u>\$23,275,200</u> | <u>\$38,140,400</u> | <u>\$18,395,400</u> |

CAPITAL IMPROVEMENT PROGRAM PROJECTS - OVERVIEW 2007-2008 Budget

Each year the City of Albany updates its Capital Improvement Program (CIP) document. The document, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. It is not considered a "capital budget". Adoption of the City of Albany's CIP is merely approving the projects included, not the dollar estimates given.

CIP Process

| | |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| June | City departments begin compiling projects to assist in the fulfillment of established goals. |
| July - December | City departments submit project lists to the Engineering Department. Engineering staff compiles projects and develops a preliminary CIP plan. Discussion is held with the City Council in order to integrate City Council recommendations. Factors considered are staffing, current workload, and funding sources. |
| January | Preliminary CIP is submitted to the City Council, Budget committee, and Planning Commission in a joint session by the Engineering Department. |
| February - April | Recommendations are incorporated and funding sources are finalized and the Council adopts the five-year CIP. |

What is a CIP project?

For purposes of the Capital Improvement Program, a capital project is defined as a one-time project that results in a permanent addition to the City's fixed assets. These projects involve nonrecurring expenditures, or capital outlays, which are funded from a wide variety of funding sources. Periodic or one-time only maintenance that is contracted out is a capital improvement; however, annual contracted maintenance is not a capital improvement. In addition, public facility master plans are considered capital projects; however, computer equipment and vehicles are not.

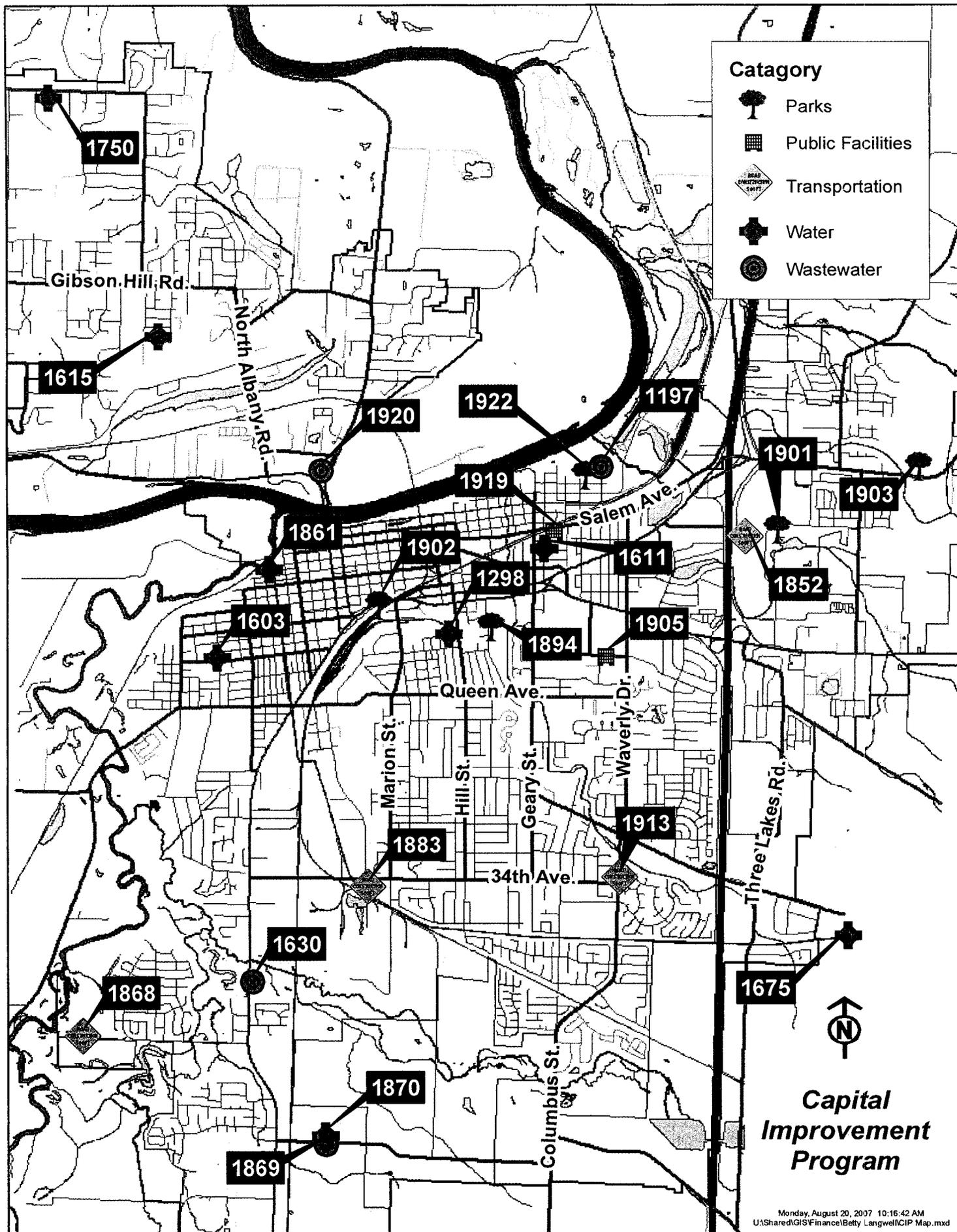
2007-2008 Budget

Following this overview is the portion of the five-year Capital Improvement Program that impacts the City of Albany's 2007-2008 Budget. The projects in the operating budget will differ from the first year in the CIP because minor fixed assets will not appear in the CIP and once a project is listed in the first year of the CIP, it will not appear in it again. The project costs in the CIP may vary from the budgeted project costs due to the time span between the budget process and the CIP. The actual project cost will be determined based on the bids received during the bid process.

CAPITAL IMPROVEMENT PROGRAM 2007-2008

| <u>SUMMARY BY FUNDING SOURCE</u> | |
|---------------------------------------|------------------|
| <u>PROJECTED COST TOTALS</u> | |
| <u>Funding Source</u> | <u>2007-2008</u> |
| Building Maintenance Fund | \$32,000 |
| Capital Reserves | 1,305,000 |
| Donations | 2,000,000 |
| Economic Development | 92,000 |
| Equipment Replacement | 93,000 |
| Esisting Library Sale and Fundraising | 2,000,000 |
| Federal Grants | 834,000 |
| Future Donations | 72,000 |
| Future State Grant | 75,000 |
| Linn County | 1,500,000 |
| Loan: State of Oregon | 7,501,000 |
| ODOT Rail | 250,000 |
| Parks & Recreation | 272,000 |
| SDC – Improvement – Parks | 1,756,000 |
| SDC – Improvement – Sewer | 12,440,000 |
| SDC – Improvement - Transportation | 2,000,000 |
| SDC – Improvement – Water | 10,000 |
| SDC – Reimbursement – Water | 180,000 |
| Sewer Rates/Operating Revenues | 26,051,000 |
| State IOF Grant | 1,000,000 |
| State of Oregon | 845,000 |
| UPRR | 250,000 |
| Water Rates/Operating Revenues | 4,212,000 |
| Grand Total: | \$64,770,000 |

| <u>FUNDED PROJECTS SUMMARY</u> | |
|--------------------------------|------------------|
| <u>Catergory</u> | <u>2007-2008</u> |
| Parks | \$2,250,000 |
| Public Facilities | 4,032,000 |
| Transportation | 12,364,000 |
| Wastewater | 39,466,000 |
| Water | 6,658,000 |
| Grand Total: | \$64,770,000 |



Plan FY: 2007-2008 NEW LIBRARY FACILITY

CIP Project #: 1905

Master Plan: Library Master Plan
 Category: Public Facilities
 Department: Library Department

Plan Element:
 Classification: Library Facilities

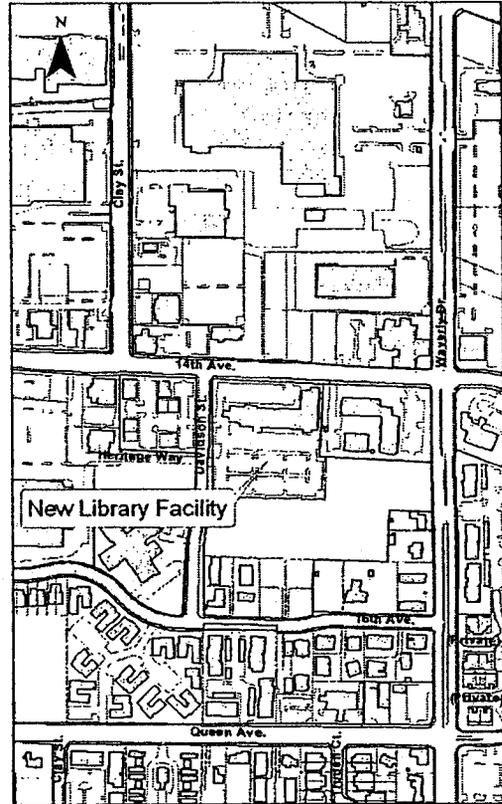
Total Cost: \$4,000,000

This project will completely renovate and upgrade to code a 42,250 square foot office building for conversion to a new main library. A private donation, in addition to other resources, will make this project possible.

Operating Budget Impact: This is a major expansion of current library services, and all costs associated with improved library services will increase. Sustainable design choices for the new facility will seek maximum efficiencies across all HVAC and other operational spheres.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|---------------------------------------|-------------------------|
| | EXISTING LIBRARY SALE AND FUNDRAISING | \$2,000,000 |
| | 100-45-1701 DONATIONS | \$2,000,000 |
| | Total: | \$4,000,000 |



Plan FY: 2007-2008 ALBANY POLICE STATION HVAC EVALUATION

CIP Project #: 1915

Master Plan:

Category: Public Facilities

Department: Parks & Recreation Department

Plan Element:

Classification: General Facilities

Total Cost: \$16,000

The Albany Police Station currently experiences significant temperature differentials throughout the building. It is unknown at this time whether modifications can be made to the existing system or if a new system will be required to correct the problem. This project allocates funds to evaluate the HVAC system at the Albany Police Station. The evaluation will identify any modifications and/or complete a new design and specifications for bidding. If a new system is required, costs could be as high as \$150,000.

Operating Budget Impact: There is no impact to maintenance costs because this is a planning document.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-------------------------------|-------------------------|
| 217-10-2002 | BUILDING MAINTENANCE PROJECTS | \$16,000 |
| | Total: | \$16,000 |

Plan FY: 2007-2008 NEIGHBORHOOD PARK DEVELOPMENT - OAK STREET SITE

CIP Project #: 1894

Master Plan: Parks Master Plan
 Category: Parks
 Department: Parks & Recreation Department

Plan Element: NP-3
 Classification: Park Development

SDC

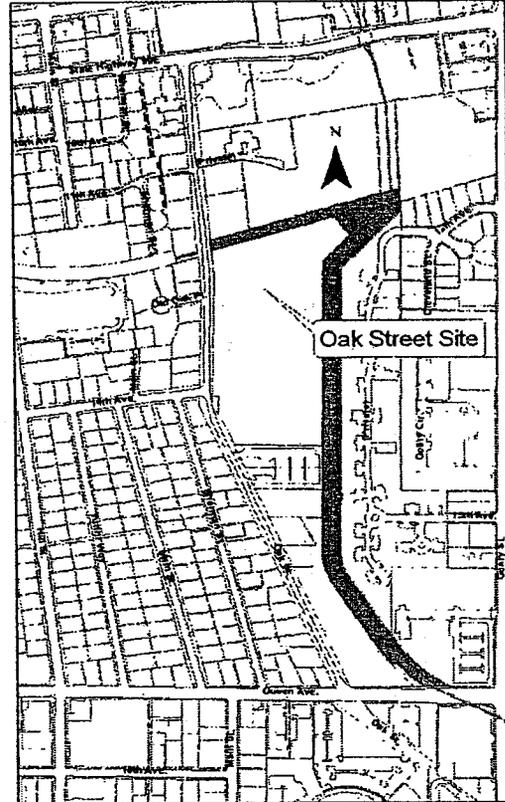
Total Cost: \$156,000

Provides for the development of a playground, picnic facilities, and other park elements on a site to be donated to the City of Albany by the Boys and Girls Club of Albany in 2008.

Operating Budget Impact: This project will increase operation and maintenance costs approximately \$25,000 per year to complete grounds maintenance activities for 8 acres, net of contributions from the Boys and Girls Club.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|---------------------------------------|------------------|
| | 202-35-1500 SDC - IMPROVEMENT - PARKS | \$156,000 |
| Total: | | \$156,000 |



Plan FY: 2007-2008 PINEWAY PARK PLAYGROUND REPACEMENT

CIP Project #: 1898

Master Plan: Parks Master Plan Plan Element:
Category: Parks Classification: Replacement Projects
Department: Parks & Recreation Department

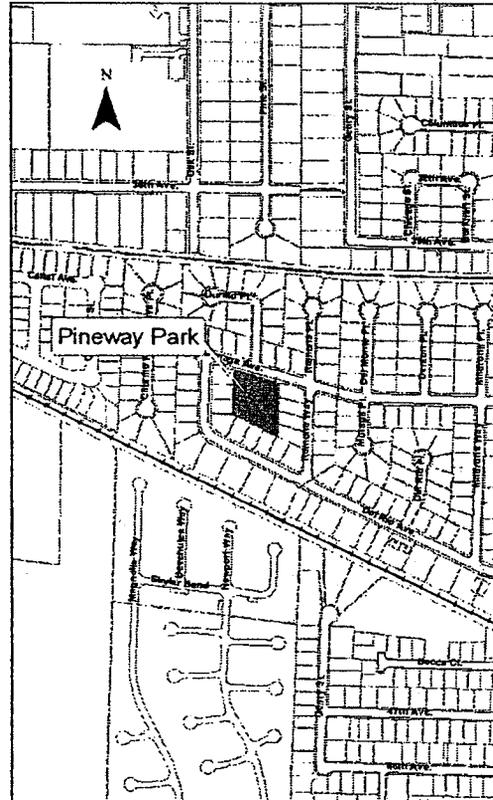
Total Cost: \$100,000

This project provides for the replacement of existing outdated playground equipment at Pineway Park.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|----------------------|------------------|
| 202-35-1408 | PARKS AND RECREATION | \$100,000 |
| | Total: | \$100,000 |



Plan FY: 2007-2008 HENDERSON PARK PLAYGROUND REPLACEMENT

CIP Project #: 1899

Master Plan: Parks Master Plan Plan Element:
 Category: Parks Classification: Replacement Projects
 Department: Parks & Recreation Department

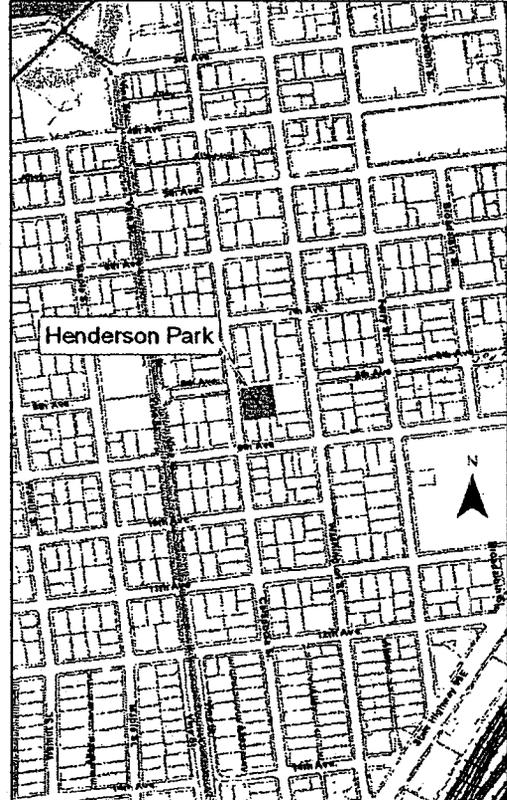
Total Cost: \$94,000

This project provides for the replacement of the existing outdated playground equipment at Henderson Park. This project was originally scheduled for FY 2006-07, but has been rescheduled to take advantage of potential state grant funding in FY 2007-08.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| | FUTURE DONATIONS | \$47,000 |
| 202-35-1408 | PARKS AND RECREATION | \$47,000 |
| | Total: | \$94,000 |



Plan FY: 2007-2008 **TIMBER LINN PARK IMPROVEMENTS - PHASE 1A**

CIP Project #: 1901

Master Plan: Parks Master Plan
Category: Parks
Department: Parks & Recreation Department

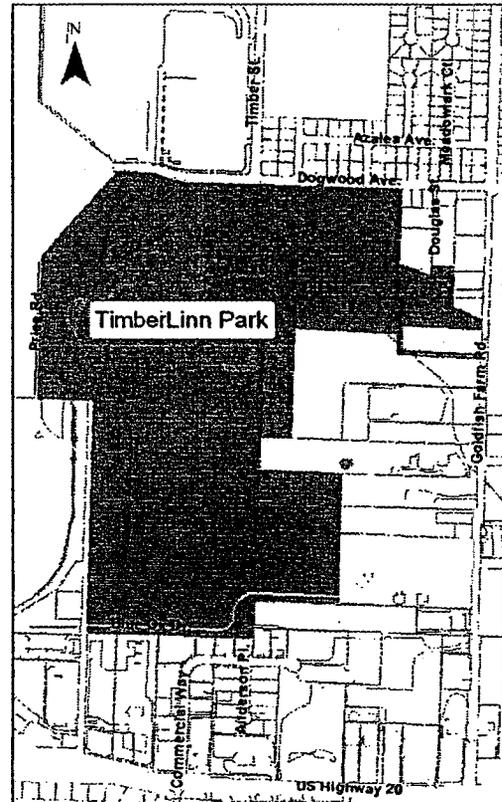
Plan Element:
Classification: Park Development

SDC

Total Cost: \$1,300,000

This project provides for various improvements that are related to the implementation of the 2006 Timber Linn Park Plan and the establishment of the new YMCA at the north end of Timber Linn Park.

Operating Budget Impact: This project will increase annual operation and maintenance costs approximately \$40,000 in order to cover custodial services, supplies, and utilities, net of revenue offsets. These costs exclude staff which is included in recreation program budgets and is fully offset with program fees.



Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|---------------------------|-------------------------|
| 202-35-1500 | SDC - IMPROVEMENT - PARKS | \$1,300,000 |
| Total: | | \$1,300,000 |

Plan FY: 2007-2008 SWANSON PARK/ALBANY TRAIN STATION CONNECTOR PATH
CIP Project #: 1902

Master Plan: Parks Master Plan Plan Element: T-1
Category: Parks Classification: Park Development
Department: Parks & Recreation Department

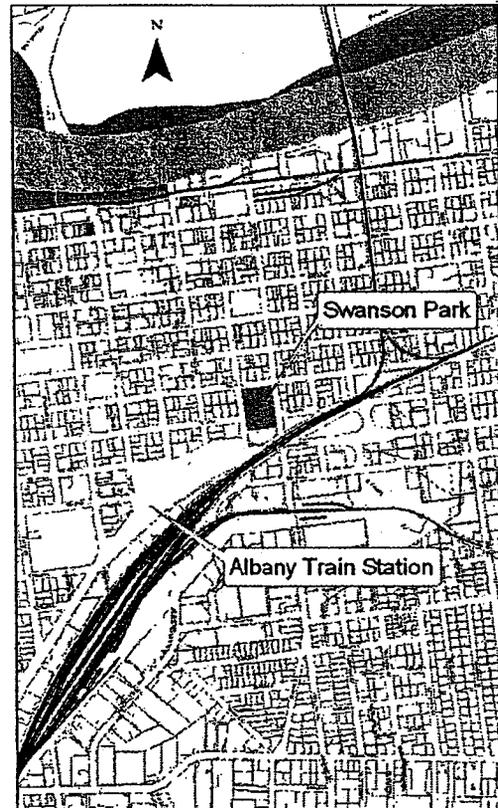
Total Cost: \$25,000

This project provides Parks funding for a portion of this project (see CIP Project #1796 Phase 3). The balance of funding for this project will come from a federal grant from the State Highway Fund (gas tax).

Operating Budget Impact: This project will increase annual operation and maintenance expenses by \$1,500 in order to conduct litter control activities by contract.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|----------------------|------------------|
| 202-35-1408 | PARKS AND RECREATION | \$25,000 |
| | Total: | \$25,000 |



Plan FY: 2007-2008 NEIGHBORHOOD PARK DEVELOPMENT - TIMBERHILL SITE
 CIP Project #: 1903

Master Plan: Parks Master Plan Plan Element: NP-2
 Category: Parks Classification: Park Development
 Department: Parks & Recreation Department

SDC

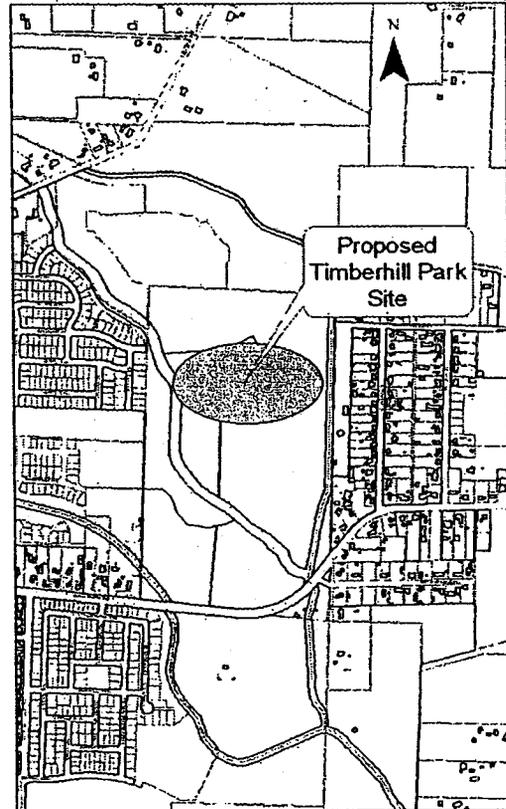
Total Cost: \$300,000

Provides for first-phase improvements of a new neighborhood park. Project elements include utilities, roads, and parking. Greater Albany Public Schools (GAPS) is a possible development partner for this project.

Operating Budget Impact: This project will increase operation and maintenance costs approximately \$15,000 per year in order to complete grounds maintenance activities on the 3 acres associated with this phase of development.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|---------------------------------------|------------------|
| | 202-35-1500 SDC - IMPROVEMENT - PARKS | \$300,000 |
| Total: | | \$300,000 |



Plan FY: 2007-2008 ALBANY AIRPORT FIBER OPTIC IMPROVEMENTS

CIP Project #: 1787

Master Plan: Airport Master Plan
Category: Transportation
Department: Economic Development

Plan Element: Field Improvements/Upgrades
Classification: Airport

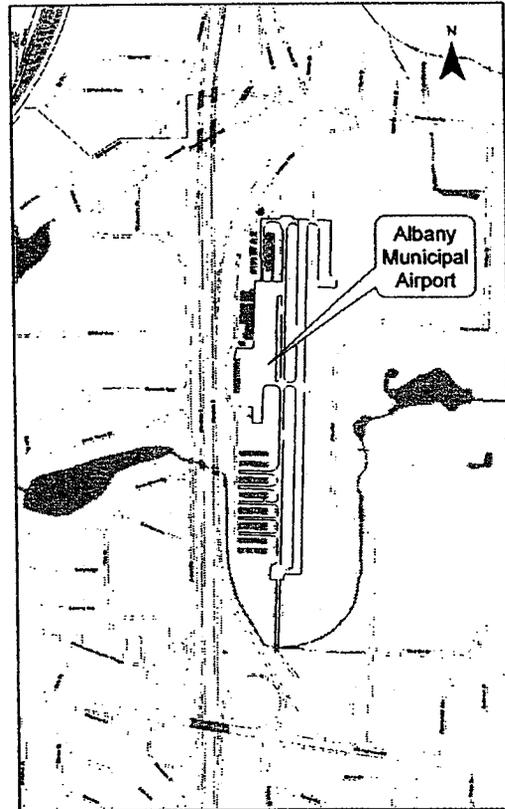
Total Cost: \$20,000

Installation of fiber optic cable onto the airfield. This project would entail extending the fiber optic cable that will terminate at Century Drive and Knox Butte Road to the fixed base operator building. Extending fiber to the central utility building will facilitate greatly enhanced telephone, internet, and security services for the airport, as well as significantly improving its market appeal. Approximately 2,050 feet of 48/pair fiber cable is required. The estimate is for 3-inch conduit only and assumes trenching is donated by pilots and cable is installed by franchise utility.

Operating Budget Impact: This project will not impact operating and maintenance costs as it only installs conduit. Maintenance of cables in the conduit will be the responsibility of the utility provider.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| 211-16-1103 | ECONOMIC DEVELOPMENT | \$20,000 |
| Total: | | \$20,000 |



Plan FY: 2007-2008 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 1800

Master Plan: Plan Element:
 Category: Transportation Classification: Pedestrian & Bikeway
 Department: Public Works Department

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available annually by the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before City Council for approval prior to application.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

| <u>Activity Funding Source</u> | <u>Projected Amount</u> |
|--------------------------------|-------------------------|
| 250-50-2700 CAPITAL RESERVES | \$40,000 |
| Total: | \$40,000 |

Capital Improvement Program 2008-2012

Plan FY: 2007-2008 ALBANY MUNICIPAL AIRPORT LANDSCAPING

CIP Project #: 1852

Master Plan: Airport Master Plan
Category: Transportation
Department: Economic Development

Plan Element: Development Program
Classification: Airport

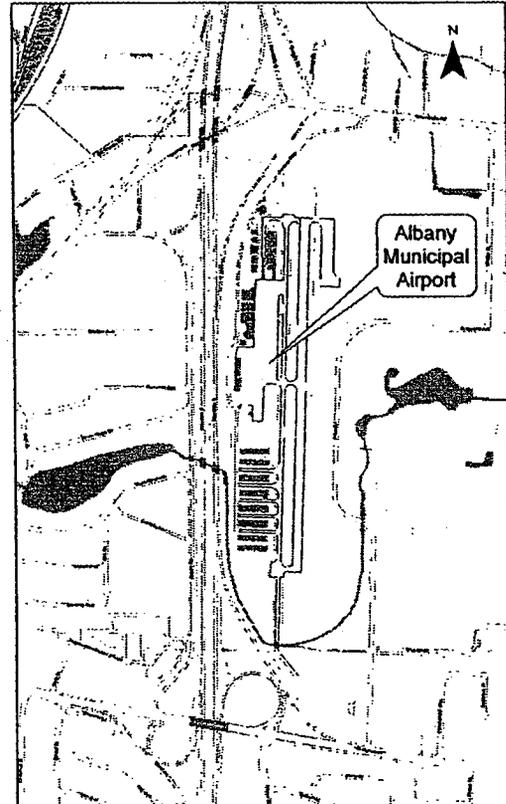
Total Cost: \$54,000

This project is required to improve the appearance of the entryway to the airport.

Operating Budget Impact: This project will increase landscape maintenance costs by an estimated \$2,000.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| 211-16-1103 | ECONOMIC DEVELOPMENT | \$54,000 |
| | Total: | \$54,000 |



Plan FY: 2007-2008 53RD AVENUE EXTENSION

CIP Project #: 1868

Master Plan: Transportation Master Plan Plan Element:
 Category: Transportation Classification: New Construction
 Department: Public Works Department

SDC

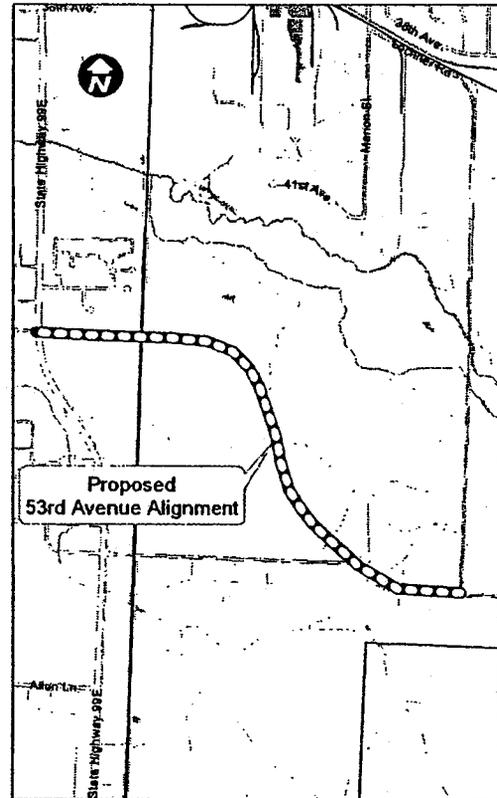
Total Cost: \$9,500,000

This project will complete a vital east-west transportation link in southern Albany. It will provide a grade-separated crossing of the Union Pacific railroad tracks. These tracks present a major obstacle to efficient east-west vehicular traffic movement in Albany. This improvement is required to serve the Gatorade development.

The project will construct a new arterial street from the intersection of 53rd Avenue and Highway 99E to the intersection of Ellingson Road and Lochner Road. The improvements will include a bridge over the Union Pacific railroad tracks.

A local improvement district will be formed to pay for costs not covered by the City, County, and ODOT.

Operating Budget Impact: The construction of this new road increases the miles of road to be maintained in the City. This will increase street maintenance costs to provide street sweeping, electricity for street lights and traffic signals, and routine maintenance of the street, signs, traffic signal, and pedestrian/bikeway facilities.



Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|-----------------------------------------------|--------------------|
| | LOAN - STATE OF OREGON | \$4,500,000 |
| | UP RR | \$250,000 |
| | ODOT RAIL | \$250,000 |
| | STATE IOF GRANT | \$1,000,000 |
| | LINN COUNTY | \$1,500,000 |
| | 250-50-2702SDC - IMPROVEMENT - TRANSPORTATION | \$2,000,000 |
| | Total: | \$9,500,000 |

Capital Improvement Program 2008-2012

Plan FY: 2007-2008 ALBANY AIRPORT FAA IMPROVEMENTS

CIP Project #: 1882

Master Plan: Transportation Master Plan **Plan Element:**
Category: Transportation **Classification:** Airport
Department: Economic Development

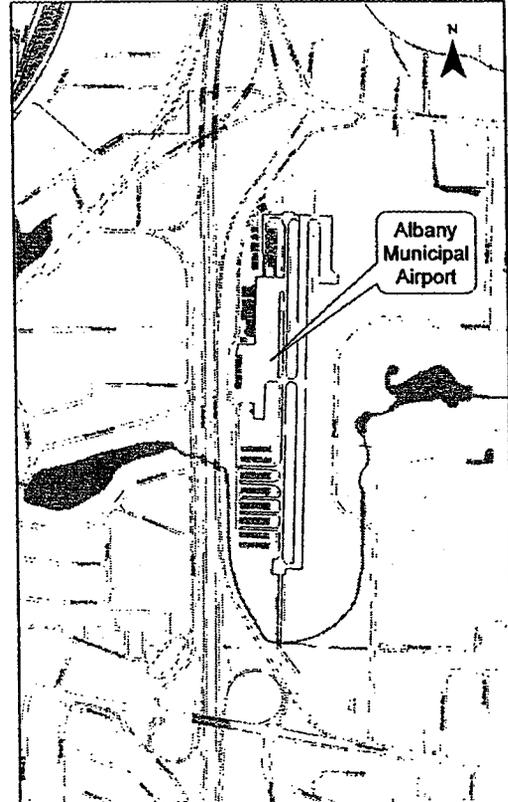
Total Cost: \$174,000

Planned improvements include fencing for improved security.

Operating Budget Impact: This project will not impact operation and maintenance activities.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| | FEDERAL GRANTS | \$156,000 |
| 211-16-1103 | ECONOMIC DEVELOPMENT | \$18,000 |
| | Total: | \$174,000 |



Plan FY: 2007-2008 ALBANY TRANSIT SYSTEM - BUS REPLACEMENT

CIP Project #: 1883

Master Plan: Transportation Master Plan Plan Element:
 Category: Transportation Classification: Transit & Rail
 Department: Economic Development

Total Cost: \$466,000

Albany Transit System bus #470 has reached the end of its scheduled service life (12 years). Replacement of this full sized bus with two mid-sized buses will allow more flexibility in route planning and transit services. Replacement is anticipated to be 80 percent funded by the Federal Transit Administration (FTA).

Operating Budget Impact: The purchase of two smaller buses will increase insurance, fuel expense, and wages and salaries/benefits for an additional transit operator. However, because of warranties, vehicle maintenance expenses are not expected to increase in the first year.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|---------------------------------------|-------------------------|
| 217-10-1010 EQUIPMENT REPLACEMENT | \$93,000 |
| 203-50-5035 FEDERAL GRANTS | \$373,000 |
| Total: | \$466,000 |

Plan FY: 2007-2008 WAVERLY DRIVE REHABILITATION, PHASE 1

CIP Project #: 1913

Master Plan: Transportation Master Plan Plan Element:
Category: Transportation Classification: Street Reconstruction/Improvements
Department: Public Works Department

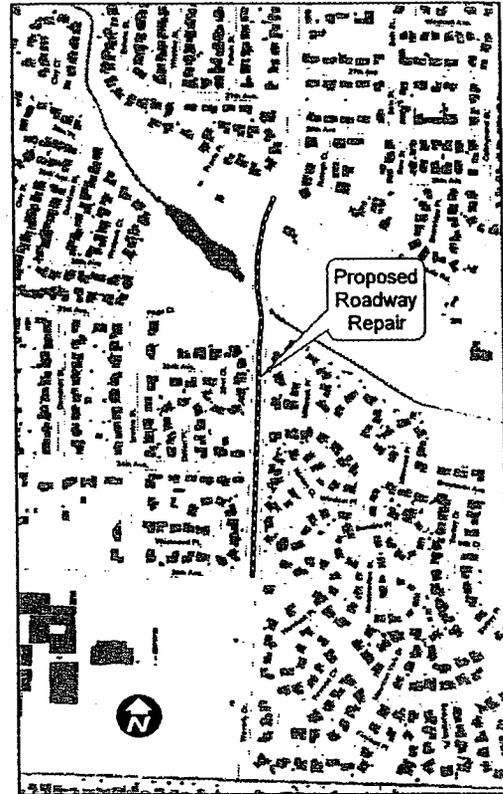
Total Cost: \$1,970,000

This project includes pavement rehabilitation and reconstruction of the median island on Waverly Drive between Grand Prairie Road and 36th Avenue. The existing pavement is rutted and cracked from heavy truck traffic and needs to be replaced. In addition, the travel lanes are too narrow for the current speed limit. To correct this unsafe condition, the existing 16-foot wide median island will be replaced with a new 10-foot wide median island to allow for wider lanes.

Operating Budget Impact: This project will reduce street maintenance costs in the long term with fewer pothole and patching repairs and fewer responses to customer complaints.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|------------------|------------------|
| 250-50-2700 | CAPITAL RESERVES | \$1,125,000 |
| 250-50-2700 | STATE OF OREGON | \$845,000 |
| Total: | | \$1,970,000 |



Plan FY: 2007-2008 WATER AVENUE STREETScape PLAN

CIP Project #: 1918

Master Plan: Transportation Master Plan Plan Element:
 Category: Transportation Classification: Miscellaneous - Transportation
 Department: Public Works Department

Total Cost: \$130,000

The City of Albany is interested in energizing its downtown core area and riverfront. A major part of that effort involves the transition of the Water Avenue corridor from its former function as an industrial waterfront to a vibrant mixed use urban waterfront. Much of Water Avenue lacks standard urban street facilities such as curb, gutter, and sidewalk. An active rail line runs along the corridor, complicating redevelopment of sites located between Water Avenue and the Willamette River.

In order to encourage redevelopment along the corridor, the City must establish a streetscape plan. The plan should identify improvements required to create a pedestrian-friendly facility that allows for access by all transportation modes, address access issues relating to the rail line, and identify aesthetic improvements that take advantage of Albany's frontage along the Willamette River.

Operating Budget Impact: There is no impact to street maintenance costs because this is a planning document.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|---------------------------------------|-------------------------|
| 250-50-2700 CAPITAL RESERVES | \$130,000 |
| Total: | \$130,000 |

**Plan FY: 2007-2008 GIBSON HILL RD/OAK GROVE DR. PEDESTRIAN PATH
ASSESSMENT – GIBSON HILL PARK TO OAK GROVE SCHOOL**

CIP Project #: 1919

Master Plan: Transportation Master Plan **Plan Element:**
Category: Transportation **Classification:** Pedestrian & Bikeway
Department: Public Works Department

Total Cost: \$10,000

This project will fund an engineering analysis of the feasibility of constructing a pedestrian path along Gibson Hill Road and Oak Grove Drive between Gibson Hill Park and Oak Grove School. Funding for this project is the result of Council direction in response from a request of a citizens group from North Albany working with the "Safe Routes to School" program.

The analysis will evaluate location options, right-of-way restrictions, and how the path may tie into future roadway improvements to Gibson Hill Road. The analysis will provide cost estimates and potential funding sources to be considered by the Council. Since both Gibson Hill Road and Oak Grove Drive are under the jurisdiction of Benton County, extensive cooperation with Benton County will be needed on this analysis as well.

Operating Budget Impact: There is no impact to street maintenance costs because this is a planning document.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|------------------------------|-------------------------|
| | 250-50-2700 CAPITAL RESERVES | \$10,000 |
| | Total: | \$10,000 |

Plan FY: 2007-2008 TREATMENT PLANT IMPROVEMENTS - CONSTRUCTION

CIP Project #: 1197 Phase: 5

Master Plan: Sanitary Sewer Master Plan
 Category: Wastewater
 Department: Public Works Department

Plan Element:
 Classification: Treatment

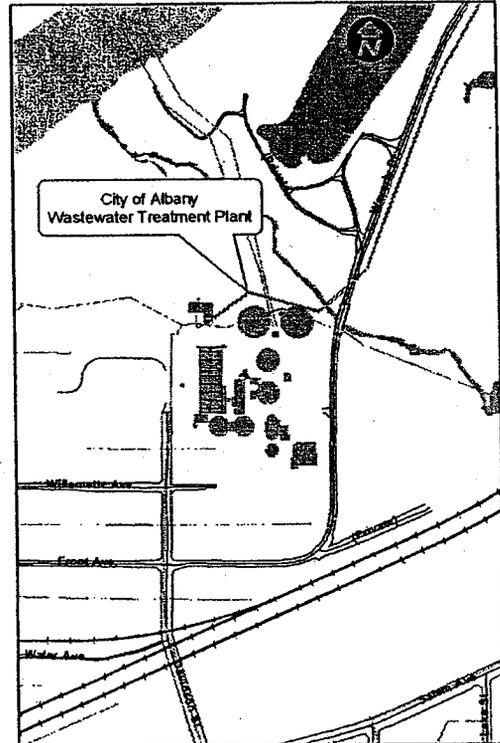
SDC

DEQ State Revolving Fund Loan

Total Cost: \$26,278,000

This project includes the design and construction of treatment plant improvements. The project began in FY 2004/05 and will continue through FY 2009/10. The improvements will increase treatment capacity to meet increased flows anticipated through 2030 and meet more stringent treatment standards required to satisfy the waste discharge permit. This project will be funded partially by loan proceeds from the State Revolving Loan Fund as authorized by Council.

Operating Budget Impact: This project will reduce maintenance costs over the long term. The treatment plant will be more cost effective in treating wastewater and biosolids. It is designed to be energy efficient, use less chemicals, and will produce significantly less sludge.



Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 601-50-2502 | SDC - IMPROVEMENT - SEWER | \$11,825,000 |
| 601-50-2500 | SEWER RATES/OPERATING REVENUES | \$14,453,000 |
| Total: | | \$26,278,000 |

Related Projects:

| Phase | Year | Title | Category | Projected Total |
|-------------------------------------|------|---------------------------------------------|------------|-----------------|
| 5 | 2008 | TREATMENT PLANT IMPROVEMENTS - CONSTRUCTION | Wastewater | \$26,278,000 |
| 6 | 2009 | TREATMENT PLANT IMPROVEMENTS - CONSTRUCTION | Wastewater | \$9,078,000 |
| 7 | 2010 | TREATMENT PLANT IMPROVEMENTS - CONSTRUCTION | Wastewater | \$211,000 |
| Grand Total - All Related Projects: | | | | \$35,567,000 |

Capital Improvement Program 2008-2012

Plan FY: 2007-2008 FUTURE PIPES (OVERSIZING)

CIP Project #: 1203

Master Plan: Sanitary Sewer Master Plan

Plan Element:

Category: Wastewater

Classification: Developer Improvements - Wastewater

Department: Public Works Department

SDC

Total Cost: \$15,000

This is a programmed allocation to reserve funds to pay for sanitary sewer line oversizing costs.

Developers may be required, as a condition of land use approval, to construct sewer lines that are larger than the minimum line size that could otherwise serve their development. These lines are identified in the Wastewater System Facility Plan and are intended to provide additional capacity. When the larger-sized lines are constructed, if funds are available, the developer may be reimbursed for the construction cost difference between the line as constructed and the minimum size line otherwise required to serve the development.

Operating Budget Impact: This project does not impact operating costs. This is a reimbursement to developers for oversizing sewer pipelines constructed as part of their development.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|---------------------------|-------------------------|
| 601-50-2502 | SDC - IMPROVEMENT - SEWER | \$15,000 |
| | Total: | \$15,000 |

Wastewater - Project Information

Plan FY: 2007-2008 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 1226

Master Plan: Sanitary Sewer Master Plan Plan Element:
 Category: Wastewater Classification: Miscellaneous - Wastewater
 Department: Public Works Department

Total Cost: \$220,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of sanitary sewer service laterals on private property. The program reimburses qualifying property owners for the cost of replacing failing sanitary sewer service laterals. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 601-50-2500 | SEWER RATES/OPERATING REVENUES | \$220,000 |
| | Total: | \$220,000 |

Plan FY: 2007-2008 OAK CREEK LIFT STATION AND FORCE MAIN IMPROVEMENTS

CIP Project #: 1630

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Lift Stations
Department: Public Works Department

SDC

Total Cost: \$5,883,000

Evaluations were recently completed on operating strategies for the Oak Creek Lift Station, 34th Avenue Lift Station, North Albany Lift Station, and the wet weather lift station that was planned as part of the waste water treatment plant expansion project. The purpose of the evaluation was to determine the most cost effective approach for routing waste water flows and completing required lift station upgrades. Evaluations concluded with a recommendation not to construct the wet weather lift station. Instead, the City will pursue lift station and force main upgrades to the North Albany and Oak Creek Lift Stations. In addition, upgrades to the 34th Avenue Lift Station, which are already in the design phase, will proceed as planned.

This project provides for improvements to the Oak Creek Lift Station and for a new force main that will discharge to the Columbus Street Interceptor. Pre-design evaluations are currently being completed; as such, a final alignment for the force main has not been determined. Potential routes include routing along a Bonneville Power Administration easement east of the station or heading south down Highway 99 to Ellingson Road and over to Columbus Street.

As a result of the proposed operating changes, funds originally identified for the wet weather lift station will be dedicated to this project and CIP #1920 for improvements to the North Albany Lift Station and force main.

Operating Budget Impact: This project will reduce maintenance costs over the long term because wastewater received by this station will no longer be pumped to second station. Following these improvements wastewater flowing to this station will only be pumped once prior to reaching the treatment plant.

Funding Sources For This Project:

| <u>Activity Funding Source</u> | <u>Projected Amount</u> |
|--------------------------------------------|-------------------------|
| 601-50-2500 SEWER RATES/OPERATING REVENUES | \$5,283,000 |
| 601-50-2502 SDC - IMPROVEMENT - SEWER | \$600,000 |
| Total: | \$5,883,000 |

Plan FY: 2007-2008 RAIN DRAIN SEPARATION PROJECTS

CIP Project #: 1694

Master Plan: Sanitary Sewer Master Plan Plan Element:
 Category: Wastewater Classification: Miscellaneous - Wastewater
 Department: Public Works Department

Total Cost: \$150,000

This ongoing series of projects provides funding for reducing infiltration and inflow into the sanitary sewer system by disconnecting gutter systems that drain into the sewer. While current codes prohibit such connections, many older residences may still be connected.

Operating Budget Impact: This project will reduce maintenance costs over the long term because the removal of extraneous flow reduces the overall flow thru the collection system and treatment plant. It also preserves capacity in the long run.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|--------------------------------------------|-------------------------|
| 601-50-2500 SEWER RATES/OPERATING REVENUES | \$150,000 |
| Total: | \$150,000 |

Plan FY: 2007-2008 GATORADE DEVELOPMENT SEWER SYSTEM IMPROVEMENTS

CIP Project #: 1869

Master Plan: Sanitary Sewer Master Plan
Category: Wastewater
Department: Public Works Department

Plan Element:
Classification: Sewer Mains

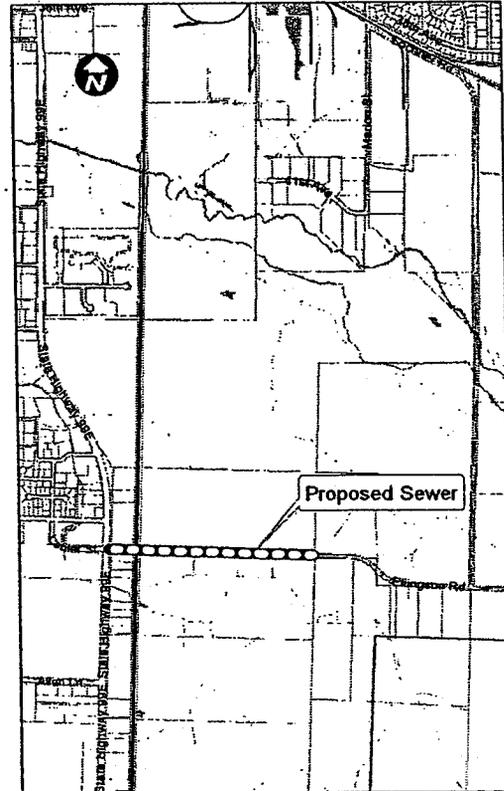
SDC

Total Cost: \$1,050,000

This project will provide sanitary sewer service to the Gatorade development and meet the project's "to and through" requirements for sanitary sewer. The project includes the extension of a 21-inch diameter sanitary sewer approximately 2,100 feet along the project's frontage on Ellingson Road. This project also provides some funding for the improvements required at the Oak Creek lift station and force main to accommodate the sanitary sewer flows produced by the Gatorade facility and other future developments in the area.

The initial funding for this project will be provided by a state loan. The loan will be paid back by a combination of assessments to benefited properties, SDCi contributions, and revenues from Urban Renewal District (TIF funds). The exact split of funding will be set when Council approves a Local Improvement District assessment methodology.

Operating Budget Impact: This project will increase maintenance costs over the long term because it is increasing the miles of sewer pipe to be maintained. There is a return on investment because the new line enables additional customers to connect to the system providing additional revenue.



Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|------------------------|-------------------------|
| | LOAN - STATE OF OREGON | \$1,050,000 |
| Total: | | \$1,050,000 |

Plan FY: 2007-2008 NORTH ALBANY LIFT STATION AND FORCE MAIN IMPROVEMENTS

CIP Project #: 1920

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Lift Stations
Department: Public Works Department

Total Cost: \$5,870,000

Evaluations were recently completed on operating strategies for the Oak Creek Lift Station, 34th Avenue Lift Station, North Albany Lift Station, and the wet weather lift station that was planned as part of the waste water treatment plant expansion project. The purpose of the evaluation was to determine the most cost effective approach for routing waste water flows and completing required lift station upgrades. Evaluations concluded with a recommendation not to construct the wet weather lift station. Instead, the City will pursue lift station and force main upgrades to the North Albany and Oak Creek Lift Stations. In addition, upgrades to the 34th Avenue Lift Station, which are already in the design phase, will proceed as planned.

This project provides for improvements to the North Albany Lift Station and for a new force main that will discharge to the Columbus Street Interceptor or directly to the Wastewater Treatment Plant. Pre-design evaluations are currently in progress and a final alignment for the force main has not been determined. The preliminary alignment for the force main crosses the Willamette River at Lyons Street and follows Water Avenue to Geary Street, then north along Geary Street to Front Avenue and east along Front Avenue to connect with the Davidson Street Interceptor.

As a result of the proposed operating changes, funds originally identified for the wet weather lift station will be dedicated to this project and CIP #1630 for improvements to the Oak Creek Lift Station and force main.

Operating Budget Impact: This project will reduce maintenance costs over the long term because the improvement to this pump station will eliminate the need to construct a new wet weather pump station and the cost associated with running a new pump station.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| | SEWER RATES/OPERATING REVENUES | \$5,870,000 |
| | Total: | \$5,870,000 |

Plan FY: 2007-2008 FUTURE PIPE OVERSIZING
 CIP Project #: 1269

Master Plan: Water Supply Master Plan
 Category: Water
 Department: Public Works Department

Plan Element:
 Classification: Developer Improvements - Water

SDC

Total Cost: \$10,000

This is a programmed allocation to provide a source of funds to pay for water line oversizing costs.

As a condition of land use approval, developers are sometimes required to construct water lines that are larger than the minimum line size that could otherwise serve their development. These are lines that are identified in the Water System Facility Plan and are designed to serve system capacity and operational needs. When the larger-sized lines are constructed, if funds are available, the developer may be reimbursed for the material cost difference between the large-size line and the minimum-size line required.

Operating Budget Impact: This project does not impact the operating budget. These funds are available to reimburse developers for oversizing waterlines constructed as part of their development project.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|---------------------------------------|-------------------------|
| | 615-50-2300 SDC - IMPROVEMENT - WATER | \$10,000 |
| | Total: | \$10,000 |

Plan FY: 2007-2008 MADISON STREET AND 12TH AVENUE AREA

CIP Project #: 1298

Master Plan: Water Supply Master Plan
Category: Water
Department: Public Works Department

Plan Element: Program - 1
Classification: Water Mains

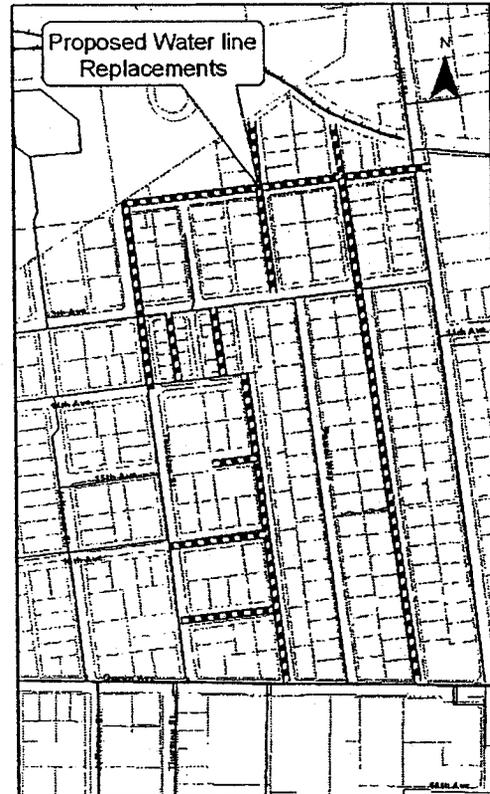
SDC

Total Cost: \$1,006,000

This project will replace approximately 6,400 lineal feet of 2-inch, 4-inch, and 6-inch steel water lines in the Madison Street and 12th Avenue Area. The existing deteriorated and leaking lines are a maintenance problem. The new lines will improve system reliability and fire flows for the area.

Replacement line costs are estimated for an 8-inch ductile iron line. Actual size will be determined during design.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks on the water main.



Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 615-50-2301 | SDC - REIMBURSEMENT - WATER | \$89,000 |
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$917,000 |
| Total: | | \$1,006,000 |

Plan FY: 2007-2008 9TH AVENUE, 10TH AVENUE, 15TH AVENUE, AND PARK TERRACE WATER LINE REPLACEMENT

CIP Project #: 1603

Master Plan: Water Supply Master Plan **Plan Element:** Program - 1
Category: Water **Classification:** Water Mains
Department: Public Works Department

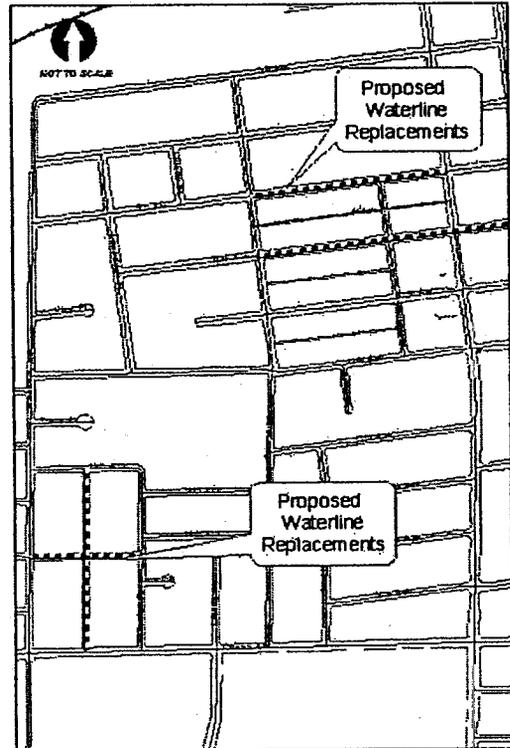
Total Cost: \$507,000

This project will replace approximately 3,285 feet of undersized and deteriorated 2-inch, 4-inch, and 6-inch steel and galvanized iron water mains. The existing deteriorated, leaky line is a source of continuous maintenance problems. The new line will improve system reliability. The replacement ductile iron water lines will be eight inches in diameter. Following is a list of the replacements: 10th Avenue - Walnut Street to Tadena Street; 9th Avenue - Elm Street to Tadena Street; 15th - Lawnridge Street to Broadway Street; and Park Terrace Street - 13th Avenue to Queen Avenue.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|---------------|--------------------------------|------------------|
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$507,000 |
| Total: | | \$507,000 |



Plan FY: 2007-2008 4TH AVENUE, 5TH AVENUE, AND CHICAGO AREA

CIP Project #: 1611

Master Plan: Water Supply Master Plan
Category: Water
Department: Public Works Department

Plan Element: Program - 1
Classification: Water Mains

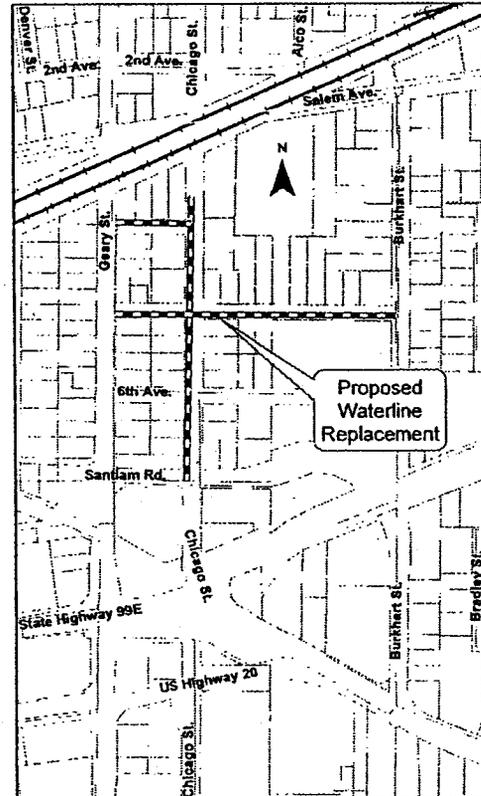
Total Cost: \$273,000

This project will replace approximately 1,790 feet of deteriorated steel main. The existing deteriorated, leaky line is a source of continuous maintenance problems. The new 8-inch diameter ductile iron line will improve system reliability. Following is a list of the replacements: Chicago Street – 4th Avenue to 7th Avenue; 4th Avenue – Geary Street to Chicago Street; and 5th Avenue - Geary Street to Burkhardt Street.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$273,000 |
| Total: | | \$273,000 |



Plan FY: 2007-2008 MAIER LANE, SKYLINE TERRACE TO PENNY LANE WATER LINE REPLACEMENT

CIP Project #: 1615

Master Plan: Water Supply Master Plan
Category: Water
Department: Public Works Department

Plan Element: Program - 1
Classification: Water Mains

SDC

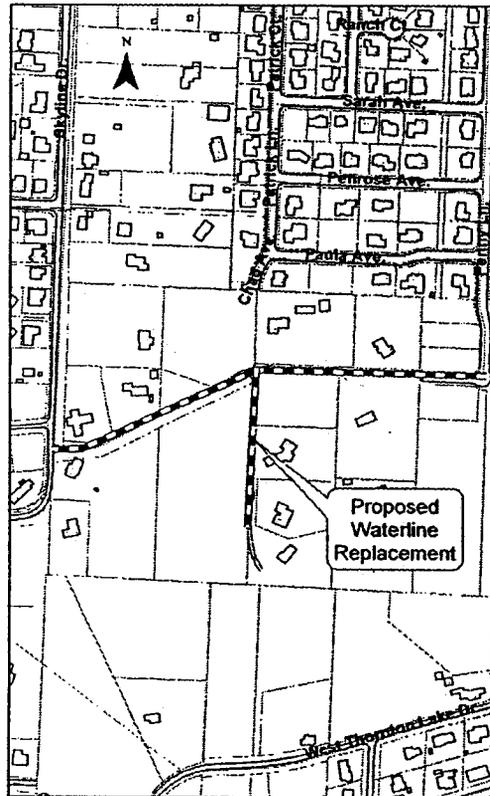
Total Cost: \$292,000

This project will replace approximately 1,900 feet of deteriorated galvanized and plastic water mains with new ductile iron pipe. This will also connect lines in Penny Lane and Skyline Terrace that are currently not connected. The new water line will be eight inches in diameter.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$201,000 |
| 615-50-2301 | SDC - REIMBURSEMENT - WATER | \$91,000 |
| Total: | | \$292,000 |



Plan FY: 2007-2008 SANTIAM-ALBANY CANAL IMPROVEMENTS

CIP Project #: 1675 Phase: 5

Master Plan: Water Supply Master Plan Plan Element: C2
Category: Water Classification: Water Supply & Storage
Department: Public Works Department

Total Cost: \$1,500,000

The primary focus of this phase is to restore the Canal's carrying capacity to at least 190 cubic feet per second. It is anticipated that the majority of the work effort will be focused on dredging and repair of the Canal banks.

Operating Budget Impact: This project will reduce maintenance costs in the long run because flow capacity is restored by fixing failing banks and reducing the accumulated sediment in the Canal.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 615-50-2307 | WATER RATES/OPERATING REVENUES | \$1,500,000 |
| Total: | | \$1,500,000 |

Related Projects:

| Phase | Year | Title | Category | Projected Total |
|-------------------------------------|------|-----------------------------------|----------|-----------------|
| 5 | 2008 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$1,500,000 |
| 6 | 2009 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$1,000,000 |
| 7 | 2010 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$500,000 |
| 8 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$500,000 |
| 9 | 2012 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$500,000 |
| 10 | 2014 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$500,000 |
| Grand Total - All Related Projects: | | | | \$4,500,000 |

Plan FY: 2007-2008 VALLEY VIEW RESERVOIR IMPROVEMENTS

CIP Project #: 1750

Master Plan: Water Supply Master Plan
 Category: Water
 Department: Public Works Department

Plan Element: S1, S2, S3, S4
 Classification: Water Supply & Storage

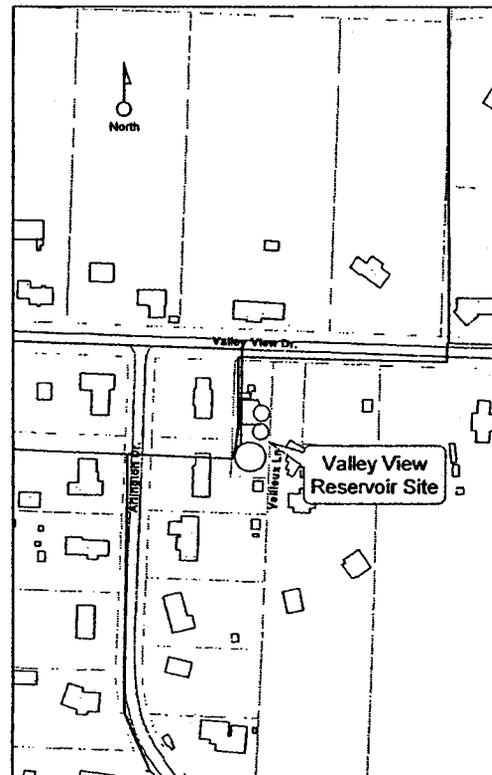
Total Cost: \$712,000

This group of improvements is required for increased safety and regulatory compliance. Improvements include installation of seismic restraints, seismic valves, dechlorination facilities, and new overflow piping. This project also includes painting the interior and exterior of the three reservoirs.

Operating Budget Impact: This project will reduce maintenance costs in the long run by preserving the reservoir from corrosion and reduction of damage caused by a seismic event.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$712,000 |
| Total: | | \$712,000 |



Plan FY: 2007-2008 WATER SYSTEM SEISMIC PROTECTION UPGRADES

CIP Project #: 1861 Phase: 2

Master Plan: Water Supply Master Plan Plan Element:
Category: Water Classification: Miscellaneous - Water
Department: Public Works Department

Total Cost: \$407,000

This is the second year of a 3-year project to increase the water system's level of protection against a seismic event. 75 percent of the funding for this project is through a federal grant from FEMA. The other 25 percent is required as a local match.

The main purpose of this project is to protect the Vine Street Water Treatment Plant, a critical facility which provides essential water service for the entire Albany community. The primary objectives of this mitigation project are to provide life safety for staff in the water treatment plant and to minimize the economic impacts of loss of water service to the Albany community in future earthquakes. The project includes structural seismic upgrades for six buildings and several smaller seismic upgrades throughout the plant.

Operations Budget Impact: This project reduces maintenance costs in the long term because it adds protection from property loss due to seismic events.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|--------------------------------------------|------------------|
| | FEDERAL GRANTS | \$305,000 |
| | 615-50-2308 WATER RATES/OPERATING REVENUES | \$102,000 |
| | Total: | \$407,000 |

Related Projects:

| Phase | Year | Title | Category | Projected Total |
|-------------------------------------|------|------------------------------------------|----------|-----------------|
| 2 | 2008 | WATER SYSTEM SEISMIC PROTECTION UPGRADES | Water | \$407,000 |
| 3 | 2009 | WATER SYSTEM SEISMIC PROTECTION UPGRADES | Water | \$407,000 |
| Grand Total - All Related Projects: | | | | \$814,000 |

Plan FY: 2007-2008 GATORADE DEVELOPMENT WATER SYSTEM IMPROVEMENTS

CIP Project #: 1870

Master Plan: Water Supply Master Plan
 Category: Water
 Department: Public Works Department

Plan Element:
 Classification: New Construction - Water

SDC

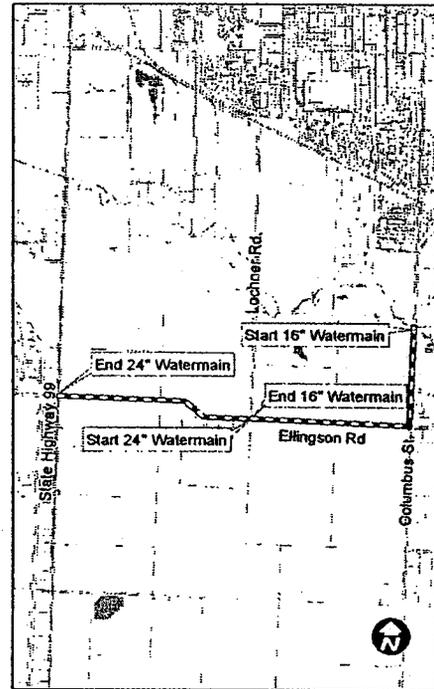
Total Cost: \$1,951,000

This project will provide water at sufficient volume and pressure as required for the Gatorade development. This project will construct the following water line components:

- 16-inch diameter water line along Columbus Street between Oak Creek and Ellingson Road.
- 16-inch diameter water line along Ellingson Road between Columbus Street and Lochner Road.
- 24-inch diameter water line along Ellingson Road between Lochner Road and the Union Pacific railroad tracks.

The initial funding for this project will be provided by a state loan. The loan will be paid back by a combination of assessments to benefited properties, SDCi contributions, and revenues from Urban Renewal District (TIF funds). The exact split of funding will be set when Council approves a Local Improvement District assessment methodology.

Operations Budget Impact: This project will increase maintenance costs because it adds to the miles of water main in the system. However, there is a return on investment as new customers connect to the water system.



Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|------------------------|------------------|
| | LOAN - STATE OF OREGON | \$1,951,000 |
| Total: | | \$1,951,000 |

APPENDIX

RESOLUTION NO. 5449

BE IT RESOLVED that the Albany City Council hereby adopts the approved 2007-2008 budget in the total sum of \$195,171,400 now on file at the Albany City Hall.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2007, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

| | |
|----------------------------|----------------------|
| Nondepartmental | |
| Materials & services | \$ 341,300 |
| Transfers out | 1,115,200 |
| Contingency | 2,943,800 |
| Municipal Court | 702,100 |
| Code Enforcement | 32,000 |
| Fire Suppression | 7,144,900 |
| Public Safety Levy: Fire | 995,800 |
| Fire & Life Safety | 570,200 |
| Police | 10,476,600 |
| Public Safety Levy: Police | 912,100 |
| Planning | 1,128,200 |
| Housing | 455,000 |
| Library | 2,138,200 |
| Total GENERAL FUND | \$ 28,955,400 |

SPECIAL REVENUE FUNDS

PARKS & RECREATION

| | |
|-----------------------------------------|---------------------|
| Sports Services | \$ 203,500 |
| Children/Youth/Family Rec Services | 219,400 |
| Resource Development/Marketing Services | 238,200 |
| Adult Rec & Fitness Services | 192,800 |
| Park Maintenance Services | 1,494,500 |
| Parks & Recreation Administration | 1,369,000 |
| Senior Services | 420,500 |
| Aquatic Services | 669,800 |
| NW Art & Air Festival | 149,000 |
| Performance Series | 183,200 |
| Urban Forestry | 250,800 |
| Park SDC Projects | 2,827,100 |
| Senior Center Foundation | 15,500 |
| Total PARKS & RECREATION | \$ 8,233,300 |

SPECIAL REVENUE FUNDS, continued

GRANTS

| | |
|----------------------|---------------------|
| Personnel | \$ 15,100 |
| Materials & services | 290,200 |
| Capital | 1,029,800 |
| Total GRANTS | \$ 1,335,100 |

BUILDING INSPECTION

| | |
|----------------------------------|---------------------|
| Building Inspection | \$ 2,684,800 |
| Electrical Permit Program | 182,300 |
| ADA Code Enforcement | 30,000 |
| Development Code Enforcement | 27,000 |
| Total BUILDING INSPECTION | \$ 2,924,100 |

RISK MANAGEMENT

| | |
|------------------------------|---------------------|
| Materials & services | \$ 1,455,000 |
| Total RISK MANAGEMENT | \$ 1,455,000 |

ECONOMIC DEVELOPMENT

| | |
|-----------------------------------|---------------------|
| Target Utilities | \$ 58,600 |
| Economic Development Activities | 793,200 |
| Albany Municipal Airport | 523,400 |
| Total ECONOMIC DEVELOPMENT | \$ 1,375,200 |

AMBULANCE

| | |
|------------------------|---------------------|
| Personnel | \$ 1,692,500 |
| Materials & services | 387,600 |
| Contingency | 112,100 |
| Total AMBULANCE | \$ 2,192,200 |

PUBLIC TRANSIT

| | |
|-----------------------------|---------------------|
| Albany Transit System | \$ 480,800 |
| Linn-Benton Loop | 330,100 |
| Paratransit System | 220,100 |
| Total PUBLIC TRANSIT | \$ 1,031,000 |

PUBLIC SAFETY LEVY

| | |
|---------------------------------|---------------------|
| Transfers out | \$ 3,002,900 |
| Total PUBLIC SAFETY LEVY | \$ 3,002,900 |

CAPITAL REPLACEMENT

| | |
|------------------------------------|---------------------|
| Equipment Replacement | \$ 4,235,200 |
| City Facilities Replacement | 1,980,000 |
| GF Facilities Maintenance Projects | 686,500 |
| IT Equipment Replacement | 1,044,000 |
| Total CAPITAL REPLACEMENT | \$ 7,945,700 |

SPECIAL REVENUE FUNDS, continued

| | |
|----------------------|----------------------|
| STREET | |
| Personnel | \$ 683,700 |
| Materials & services | 3,340,300 |
| Capital | 8,938,200 |
| Transfers out | 2,150,000 |
| Contingency | 250,000 |
| Total STREET | \$ 15,362,200 |

DEBT SERVICE FUND

| | |
|------------------------------------|---------------------|
| DEBT SERVICE | |
| Bancroft Debt Service | \$ 824,200 |
| 1995 Fairgrounds Revenue Bond Debt | 483,800 |
| 1999 GO Street Improvement Bond | 517,300 |
| 2002 LTD Tax Pension Bonds | 621,200 |
| 2004 Revenue Obligations | 421,700 |
| 2007 GO Refunding Bonds | 723,400 |
| Total DEBT SERVICE | \$ 3,591,600 |

CAPITAL PROJECTS FUND

| | |
|----------------------------------|----------------------|
| CAPITAL PROJECTS | |
| Albany Data Integration Project | \$ 345,000 |
| LID Construction Projects | 215,000 |
| Albany Station REA Building | 1,600,000 |
| Albany Station Pathway | 630,000 |
| North Albany Park & Ride | 950,000 |
| Library Renovation | 4,000,000 |
| Periwinkle Creek Bridge | 949,900 |
| ST-07-03 53rd Ave Bridge/Roadway | 9,500,000 |
| SS-07-02 Ellingson Rd Sewer Ext | 1,050,000 |
| WL-07-08 Ellingson Rd Water Ext | 1,961,000 |
| SVC Access Road | 1,500,000 |
| SVC Water Line | 1,000,000 |
| Total CAPITAL PROJECTS | \$ 23,700,900 |

PERMANENT FUNDS

| | |
|--------------------------------------|------------------|
| SENIOR CENTER ENDOWMENT | |
| Materials & services | \$ 2,400 |
| Unappropriated | 50,400 |
| Total SENIOR CENTER ENDOWMENT | \$ 52,800 |

PERMANENT FUNDS, continued

LIBRARY TRUST

| | |
|----------------------------|------------------|
| V. O. Torney Trust | \$ 11,900 |
| Manela Trust | 76,600 |
| Total LIBRARY TRUST | \$ 88,500 |

ENTERPRISE FUNDS

SEWER

| | |
|----------------------|----------------------|
| Personnel | \$ 1,816,900 |
| Materials & services | 5,486,900 |
| Capital | 38,140,400 |
| Debt Service | 3,662,600 |
| Transfers out | 1,076,900 |
| Contingency | 354,000 |
| Total SEWER | \$ 50,537,700 |

WATER

| | |
|----------------------|----------------------|
| Personnel | \$ 1,807,500 |
| Materials & services | 5,962,600 |
| Capital | 17,985,000 |
| Debt Service | 25,000 |
| Transfers out | 4,012,600 |
| Contingency | 814,400 |
| Total WATER | \$ 30,607,100 |

INTERNAL SERVICE FUNDS

CENTRAL SERVICES

| | |
|---------------------------------|---------------------|
| Finance | \$ 1,438,400 |
| Council & Nondepartmental | 281,200 |
| City Manager's Office | 975,100 |
| Information Technology Services | 1,128,000 |
| Human Resources | 702,800 |
| Facilities Maintenance | 563,000 |
| GIS Services | 579,200 |
| Permit Tracking | 90,700 |
| Total CENTRAL SERVICES | \$ 5,758,400 |

PUBLIC WORKS SERVICES

| | |
|--------------------------------------|---------------------|
| PW Administration | \$ 636,600 |
| Engineering Services | 2,663,000 |
| Operations Administration | 1,100,000 |
| Water Quality Control Service | 430,900 |
| PW Customer Services | 1,061,500 |
| Facilities & Maintenance Engineering | 1,130,300 |
| Total PUBLIC WORKS SERVICES | \$ 7,022,300 |

BE IT FURTHER RESOLVED that the Albany City Council hereby imposes the taxes provided for in the adopted budget at a rate of \$6.3984 per one thousand of assessed value plus bonded debt service in the amount of \$1,930,425, plus an adjustment for annexations, and that these taxes are hereby levied upon all taxable property within said districts as of 1 a.m., July 1, 2007. The following allocations and categorizations, subject to the limits of SECTION IIIB, Article XI, of the Oregon Constitution, make the aggregate levy.

| | Subject to the General Government Limitation | Excluded from the Limitation |
|--------------------|----------------------------------------------------------|------------------------------------|
| Gross tax levy | \$6.3984 per \$1,000 of Assessed Value | |
| Public Safety Levy | \$0.95 per \$1,000 of Assessed Value | |
| Debt Service | | \$ 1,930,425 |

Passed by the Council: June 27, 2007

Approved by the Council President: June 27, 2007

Effective Date: June 27, 2007


Council President

ATTEST:


City Clerk

AFFIDAVIT OF PUBLICATION

SEE ATTACHED

State of Oregon

ss)

County of Linn

I, Pam M. Burright, being first duly sworn deposes and says, that I am the Legal Clerk of the Democrat-Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at Albany, OR, in the aforesaid county and state: that the advertisement number 2565551, for the account number 1465 described as SEE ATTACHED, a copy is hereto Annexed, was published in the entire issue of sold newspaper.

Start Date: 06-18-07

Stop Date: 06-22-07

Insertions: 2

Pam Burright

Subscribed and sworn to before me on Tuesday, Jun 26, 2007.

Gail L. Compton

Subscribed and sworn to before me on Tuesday, Jun 26, 2007.



**CITY OF ALBANY
NOTICE OF BUDGET HEARING**

The City of Albany will hold a PUBLIC HEARING on Wednesday, June 27, 2007, at 7:15 a.m. in the City Hall Council Chambers, 333 Broadalbin Street SW, Albany, for the purpose of discussing the budget for the fiscal year beginning July 1, 2007, as approved by the City of Albany Budget Committee. The public is invited to present any written or oral testimony at this time. Written testimony may be addressed to the Finance Directors Office, 333 Broadalbin SW, Albany, OR 97321. A copy of the budget document may be inspected between the hours of 8:00 a.m. and 5:00 p.m. in the City Clerk's Office, 333 Broadalbin SW or at either City Library.

A summary of the budget is presented below. The budget includes \$310,000 from State Revenue Sharing. The budget was prepared on a basis of accounting consistent with the basis of accounting used the preceding year. Major changes, if any, and their affect on the budget are explained below.

FUND SUMMARY

| | <u>Adopted 2006-2007</u> | <u>Approved 2007-2008</u> | <u>Percent Change</u> |
|------------------------|------------------------------|-------------------------------|---------------------------|
| General Fund | \$26,008,700 | 28,955,400 | 11.33% |
| Special Revenue Funds | 40,099,900 | 44,856,700 | 11.87% |
| Debt Service Funds | 4,824,600 | 3,591,600 | <25.56>% |
| Capital Projects Funds | 6,798,200 | 23,700,900 | 248.63% |
| Permanent Funds | 142,300 | 141,300 | <0.70>% |
| Enterprise Funds | 72,270,700 | 81,144,800 | 12.28% |
| Internal Service Funds | 9,090,100 | 12,780,700 | 40.60% |
| TOTAL | \$159,234,500 | \$195,171,400 | 22.57% |

FUND CATEGORIES

| | <u>Adopted 2006-2007</u> | <u>Approved 2007-2008</u> |
|---------------------------------------------------------------------|------------------------------|-------------------------------|
| Expenditures | | |
| Personnel Services | \$35,037,300 | \$37,605,700 |
| Materials and Services | 31,046,900 | 32,696,800 |
| Capital Projects | 71,243,600 | 100,077,300 |
| Interfund Transfers | 7,821,500 | 10,454,500 |
| Debt Service | 10,034,400 | 8,737,000 |
| Contingencies | 3,918,400 | 5,469,800 |
| Unappropriated | 132,400 | 130,000 |
| TOTAL Expenditures | \$159,234,500 | \$195,171,400 |
| Revenues | | |
| NonAd Valorem Tax Revenues | \$139,277,400 | 173,659,800 |
| Ad Valorem Tax Revenues including estimated Delinquent Tax Receipts | 19,957,100 | 21,511,600 |
| TOTAL Revenues | \$159,234,500 | \$195,171,400 |
| Number of Employees (FTE) | 406.07 | 416.76 |

MAJOR FUND TYPES AND CHANGES

GENERAL FUND: The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

General Fund programs include: Municipal Court - processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and by private citizens. Code Enforcement - provides centralized coordination of property related municipal code enforcement activities. Planning - responsible for the City's planning and zoning administration, long range planning including administration and revision of the Comprehensive Plan, regulation review, and community development activities. Library - provides printed and other materials to meet the informational, educational, and recreational needs of the community. Police - provides detective and prosecution services, community service assistance, City regulatory services, animal control, and traffic enforcement and accident investigation. Public Safety Levy, Police - provides community policing and crime prevention programs. Fire Suppression - responds to fire emergencies and assists medical crews at emergencies. Public Safety Levy, Fire - provides six additional Firefighter/EMT positions and two additional positions for public education and inspection activities. Nondepartmental - accounts for expenditures that cannot be attributed to specific activities above.

Revenues are received from property taxes, franchise fees, licenses and permit fees, Rural Fire Protection Districts, State Liquor Control Commission, State Cigarette taxes, and donations.

Significant personnel changes included adding 1 FTE in this Fund.

| | <u>Adopted 2006-2007</u> | <u>Approved 2007-2008</u> |
|---------------------------|------------------------------|-------------------------------|
| Expenditures | | |
| Personnel Services | \$17,199,200 | 18,105,900 |
| Materials and Services | 5,629,300 | 6,538,000 |
| Capital Projects | 36,000 | 225,500 |
| Contingencies | 2,195,900 | 2,943,800 |
| Transfers | 948,300 | 1,142,200 |
| TOTAL Expenditures | \$26,008,700 | \$28,955,400 |

SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Special Revenue Fund programs include: Parks and Recreation Fund - coordinates sports and recreation programs, markets and promotes the annual summer concert series, maintains all City parks, provides social, recreational, cultural, educational, and health service needs to senior citizens, plans, and markets and promotes the annual Art & Air Festival. Grants Fund - receives monies from agencies of the state and federal governments for various projects within the City, i.e., Library Foundation Grant, Oregon Community Foundation, State Library Grant, 911 Emergency Dispatch, Title XIX Grant, 2006-2007 SHPO Historic Preservation Grant, 2007-2008 SHPO Historic Preservation Grant, Department of Justice Bulletproof Vest Grant, Oak Street Park Grant, Teloh Catapooia Park Grant, Henderson Park Playground Grant, and FAA Annual Capital Grant. Building Inspection Fund - conducts inspections, administers state building codes and the City's municipal code, and assists the public with information relating to building and development codes. Risk Management Fund - accumulates funds to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Economic Development Fund - receives transient room tax monies to fund economic development related projects, including the Albany Airport, and nonprofit agencies. Ambulance Fund - provides all emergency and non-emergency ambulance transportation for the City of Albany and portions of Linn, Benton, and Marion Counties, provides ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FireMed Program. Public Transit Fund - operates the Albany Transit System and the Transit Loop System, which transports citizens between the cities of Albany and Corvallis. Public Safety Levy Fund - account for taxes received as a result of voter approval of a 5-year Public Safety Levy in November 2002. Capital Replacement Fund - accumulates monies from assessments to various governmental funds and activities to purchase or build needed major fixed assets or for building maintenance expenditures. Street Fund - responsible for street cleaning, pavement management, traffic control and public safety apparatus, storm drain maintenance, bridge maintenance, airport inspection, urban forestry, and right-of-way maintenance.

Some of the resources for the operation of Special Revenue Funds are as follows: commercial, residential, and electrical permit fees fund Building Inspection's Electrical Permit Program; FireMed and ambulance service fees fund Ambulance; State gasoline taxes and ODOT-HBRR fund Streets; State and local grants and general resources fund the Public Transit System; and property taxes, System Development Charges, service charges, donations, and concert sponsorships fund the Parks Department.

Significant personnel changes included adding 3 FTEs in this Fund.

| | <u>Adopted 2006-2007</u> | <u>Approved 2007-2008</u> |
|---------------------------|------------------------------|-------------------------------|
| Expenditures | | |
| Personnel Services | \$ 6,808,500 | \$ 7,311,500 |
| Materials and Services | 9,750,900 | 10,053,100 |
| Capital Projects | 19,058,700 | 22,451,200 |
| Transfers | 3,559,200 | 3,624,700 |
| Debt Service | 63,000 | 58,600 |
| Contingencies | 859,600 | 1,357,600 |
| TOTAL Expenditures | \$40,099,900 | \$44,856,700 |

DEBT SERVICE FUND: The Debt Service Fund accumulates resources and accounts for the payment of general long-term debt principal and interest.

Debt Service Fund programs include: 2002 Limited Tax Pension Bonds - accounts for the repayment of the Limited Tax Pension Bond Debt; Fairgrounds Revenue Bonds Debt Service - accounts for the repayment of the Fairgrounds Revenue Bond Debt; 2004 Revenue Obligations; Street Improvements - financed by General Obligation Bonds; Bancroft Bond Redemption - accounts for the accumulation of resources and the payment of debt related to completed special assessment projects; and 2007 General Obligation Refunding Bonds.

Resources for the operation of these programs are from property taxes, transient room taxes, interest earnings, special assessments, charges to other funds, and interfund transfers from the General Fund and the Parks & Recreation Fund.

There are no Personnel Service expenditures in these programs.

| | <u>Adopted 2006-2007</u> | <u>Approved 2007-2008</u> |
|---------------------------|------------------------------|-------------------------------|
| Expenditures | | |
| Materials and Services | \$ 5,500 | \$ 2,700 |
| Debt Service | 4,819,100 | 3,588,900 |
| TOTAL Expenditures | \$4,824,600 | \$3,591,600 |

CONTINUED TO NEXT COLUMN

CONTINUED FROM PREVIOUS COLUMN

CAPITAL PROJECT FUND: A Capital Project Fund is created to account for financial resources used for the acquisition or construction of major capital facilities.

Capital Project Fund programs include: Albany Data Integration Project (ADIP) - provides for the acquisition and implementation of the City's new financial software and related hardware. LID Construction Projects - accounts for the construction and financing of special assessment Local Improvement District (LID) projects and the collection of assessments from benefited property owners. Albany Station REA - will rehabilitate the existing Rail Express Agency (REA) building and surrounding area located at the Albany Station. Albany Station Pathway - will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and access is restricted by the railroad. North Albany Park & Ride - Provides a replacement facility for the existing park and ride area. Library Renovation - will receive the remaining funds from the anonymous \$5 million donation that was pledged to expand the Main Library. Periwinkle Creek Bridge at 2nd Avenue - will remove the existing failing culvert and replace it with a new bridge. 53rd Avenue Bridget Roadway - will construct 6,700 feet of new roadway and grade separated bridge crossing. Ellingson Road Sewer Extension - will construct approximately 2,500 feet of new 24-inch sewer line. Ellingson Road Water Extension - will construct approximately 10,000 feet of new 16 and 24 inch water line. SVC Access Road - will construct public improvements for the access road constructed by Stokley-Van Camp, Inc.

Major resources for this fund include grants and interest earnings.

| | Adopted 2006-2007 | Approved 2007-2008 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel | \$ 49,000 | \$ 50,700 |
| Materials and Services | 2,850,000 | 375,000 |
| Capital Projects | <u>3,899,200</u> | <u>23,275,200</u> |
| TOTAL Expenditures | \$6,798,200 | \$23,700,900 |

PERMANENT FUNDS: Permanent Funds are used to account for assets held by a government for individuals, private organizations, other governments, and/or other funds. The City of Albany maintains one Endowment Fund for an outside group of senior citizens and one Trust Fund. Trust Funds are used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds. The principal amount of a Trust Fund is considered "nonexpendable." It is invested and the interest income is spent for a specified purpose.

Permanent Fund programs include: Senior Center Endowment - promotes collection of endowment funds for the operation of the Albany Senior Center. Manela Trust - purchases scientific, educational, and technical books for the City Library with the interest earned on a donation made by Olive Manela. V. O. Torney Trust - purchases children's picture books and other books for the City Library from the interest earned on a donation made by Veda O. Torney.

Resources for the Permanent Fund activities include gifts, donations, and interest earnings.

There are no Personnel Service expenditures within this fund.

| | Adopted 2006-2007 | Approved 2007-2008 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Materials and Services | \$ 9,900 | \$ 11,000 |
| Unappropriated | <u>132,400</u> | <u>130,300</u> |
| TOTAL Expenditures | \$142,300 | \$141,300 |

ENTERPRISE FUNDS: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City in the management of its Enterprise Funds is that the costs of providing goods or services to the general public on a continuing basis will be financed or recovered primarily through user charges.

Enterprise Fund programs include: Sewer - accounts for all activities associated with the collection of wastewater in the City of Albany. Activities include collection, treatment, system and equipment replacement, sewer separation, economic development, and the repayment of debt incurred to make improvements to the sewer system. Water - accounts for all activities associated with the providing of water to the citizens of Albany. Activities include treatment, distribution, source (canal) maintenance, plant expansion, system improvements, equipment replacement, construction of the Albany-Millersburg Water Treatment Plant, and repayment of debt incurred to purchase and improve the water facility.

Resources for the Enterprise activities include water and sewer service charges, system development charges and assessments, and general resources for the Water and Sewer Funds.

Significant personnel changes include 1 FTE in this Fund.

| | Adopted 2006-2007 | Approved 2007-2008 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 4,615,800 | \$ 3,624,400 |
| Materials and Services | 10,140,000 | 11,449,500 |
| Capital Projects | 48,195,700 | 56,125,400 |
| Transfers | 3,314,000 | 3,687,600 |
| Debt Service | 5,152,300 | 5,089,500 |
| Contingencies | <u>852,900</u> | <u>1,168,400</u> |
| TOTAL Expenditures | \$72,270,700 | \$81,144,800 |

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services provided to various City departments on a cost-reimbursement basis. Internal Service Funds include Central Services and Public Works Services.

Central Services provides administrative services to all City departments. Programs include Council and Nondepartmental, Administrative Services, Human Resources, Facilities Maintenance, Information Technology Services, Geographic Information Systems Services, and Permit Tracking. Public Works Services provides administrative services to the Public Works Department. Programs include PW Administration, PW Engineering Services, Operations Administration Services, Water Quality Control Services, PW Customer Services, and Facilities Maintenance & Engineering Services.

Major resources for this fund are from departmental charges and interest earnings.

Significant personnel changes include 5 FTEs in this Fund.

| | Adopted 2006-2007 | Approved 2007-2008 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 6,364,800 | \$ 8,513,200 |
| Materials and Services | 2,671,300 | 4,267,500 |
| Capital Projects | <u>54,000</u> | <u>0</u> |
| TOTAL Expenditures | \$9,090,100 | \$12,780,700 |

DEBT SERVICE

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service and a rate of "A" from Standard & Poors. The ratings reflect the city's growing tax base, stable financial position, and modest debt burden. Assessed value per capita is a respectable \$60,103.

As of July 1, 2007, the City will have a number of debt issues outstanding:

| | <u>Total Debt Outstanding</u> |
|---------------------------------|-------------------------------|
| General Obligation | \$11,625,000 |
| Sewer Revenue | 1,475,000 |
| Water Revenue | 36,790,000 |
| Limited Tax Assessments | 467,043 |
| Motel Revenue Tax | 830,000 |
| Limited Tax Pension Obligation | 6,683,781 |
| Revenue Obligations | <u>3,265,000</u> |
| TOTAL | \$61,135,824 |
| Other Debt: | |
| State Revolving Fund (SRF) Loan | \$ 805,404 |
| Certificates of Participation | <u>340,459</u> |
| | \$1,145,863 |

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2007, the City's net General Obligation Bonded debt will be well below the estimated limit of \$95 million.

TAX LEVY SUMMARY

The Budget Committee approved a total gross tax levy of \$6.3984/\$1,000 of the assessed valuation as of May 29, 2007.

The estimated assessed valuation for Fiscal Year 2007-2008 is \$2,801,380,189.

| | 2006-2007 <u>Current Year</u> | 2007-2008 <u>Budget Year</u> |
|--------------------------------------------------------------|-----------------------------------|---------------------------------|
| Gross tax levy: Subject to the General Government Limitation | \$6.3984/\$1000 of Assessed Value | |
| Public Safety Levy | \$.95/\$1,000 of Assessed Value | |
| Debt Service: Excluded from the Limitation | \$1,776,677 | \$1,930,425 |

#2565551

Stewart Taylor
Budget Officer
PUBLISH: 06/18, 06/22/07

GLOSSARY

City of Albany

FY 2007-2008

Account - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accounting standards - The Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purpose of funds, and the content and organization of the annual financial report.

Accrual basis of accounting - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when obligations are incurred.

Activity - A departmental effort that contributes to the accomplishment of specific identified program objectives.

ADA - Albany Downtown Association

Ad Valorem Taxes - Commonly referred to as property taxes; a property tax as a percentage of the value of taxable property; a tax based on the assessed value of the taxable property; a tax levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The final budget appropriations approved by the City Council, which becomes the budget of the City.

AFSCME - American Federation of State, County, and Municipal Employees. One of the union organizations representing bargaining employees of the City of Albany.

AMBAC - American Municipal Bonds Assurance Corporation

AMC - Albany Municipal Code

AMEDC - Albany/Millersburg Economic Development Corporation. A non-profit organization that the City contracts with to provide economic development coordination.

Annexation - The incorporation of land into an existing city with a resulting change in the boundaries of that city.

APD - Albany Police Department

Appropriation - Legal authorization granted by the governing body to make expenditures and to incur obligations for specific purposes.

Approved Budget - The budget recommended by the Budget Committee for adoption by the City Council. The Council has limited authority to modify the budget. In no case may the City Council increase the tax levy approved by the Budget Committee, nor may the appropriation of any fund be increased more than 10 percent above that approved by the Budget Committee.

ARA - Albany Redevelopment Agency

Assessed Value - The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.

Assessment - An amount levied against a property for improvements specifically benefiting that property.

ATS - Albany Transit System

AVA - Albany Visitors Association

Balanced Budget - A balanced budget means our total resources, including transfers in and beginning balance equals our total requirements.

Ballot Measure 5 - A 1.5 percent Property Tax Measure passed by Oregon voters on November 6, 1990, limiting the consolidated tax rate for non-educational local governments to \$10 per 1,000 of the assessed value. Effective date is July 1, 1991.

Ballot Measure 47 - A statewide property tax limitation measure approved by voters in November 1996. The measure rolls back taxes to individual properties by either amount paid in 1995 less 10 percent or the amount paid in 1994, whichever is less. It limits future tax increases to not more than 3 percent per year. It places limits on the kinds of purchases that can be made with general obligation bonds. It imposes a double majority (50 percent turnout, 50 percent approval)

GLOSSARY

City of Albany

FY 2007-2008

requirement to approve new bonds or property tax levies.

Ballot Measure 50 - A statewide property tax limitation measure proposed by the Oregon Legislature and approved by voters on May 20, 1997. The measure was prompted by confusion over the meaning and language contained in Measure 47. It keeps most of the tax reduction intent of Measure 47, but attempts to make the system simpler and avoid legal challenges of the meaning of Measure 47.

Bancroft - (also referred to as Bancroft Bonding Act) Oregon law (ORS 223.205) which allows property owners to make installment payments on specific property benefited from a City improvement. Property owners make scheduled payments to the City until assessment has been paid in full.

Basis of accounting - means the cash basis, the modified accrual basis, or the accrual basis.

Beginning Fund Balance - The unexpended amount in a fund at fiscal year end, which is carried over into the next fiscal year.

BLM - Bureau of Land Management

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - A plan of financial operation embodying an estimate of expenditures for a given purpose and/ or period (typically a fiscal year) and the proposed means of financing the estimated expenditures and revenues. The budget is the financial plan for the City's allocation of resources to provide services, and accomplish the City's objectives.

Budget Calendar - The schedule of key dates, or events, which a government follows in the

preparation and adoption of the budget.

Budget Committee - A committee required by Oregon Local Budget Law (ORS 294.305) which must recommend a budget and approve the maximum tax levy.

Budget Manual - A set of documents published in preparation for the budget year outlining the City's budget policies, procedures, forms, and calendar.

Budget Message - Written explanation of the budget and the City's financial plan and priorities presented to the Budget Committee by the City Manager which is a requirement of Local Budget Law, ORS 294.

Budget Officer - The person designated by the Governing Body to be responsible for the preparation of the budget and meeting legal deadlines. The designation is required by Oregon Local Budget Law (ORS 294.305). The Finance Director is the designated Budget Officer for the City of Albany.

Budget Phases - The following are the major phases of the budget process:

Requested The requested appropriation of an activity as submitted to the City Manager.

Proposed The City Manager's recommended budget to the Budget Committee and City Council.

Approved The budget as approved by the Budget Committee and subsequently reviewed and certified by the City Council.

Adopted The budget as passed by ordinance by the City Council.

CAFR - (Comprehensive Annual Financial Report)-Prepared at the close of each fiscal year to show the actual audited condition of the City's funds and serve as the official public record of the City's financial status and activities.

CALUTS - Central Albany Land Use Transportation Study

Capital Assets - Non-consumable assets of significant value (\$5,000 or more) and having a useful life of more than one year. Capital assets are also called **fixed assets**.

GLOSSARY

City of Albany

FY 2007-2008

Capital Equipment - Operating equipment with unit costs of more than \$1,000 and a useful life of more than one year.

Capital Improvements - Expenditures related to the acquisition, construction, expansion, or rehabilitation for improving an element of the government's physical plant and/or infrastructure.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending dates for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays - Expenditures for the acquisition of capital assets.

Capital Projects - Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

CARA - Central Albany Revitalization Area. An Urban renewal district in downtown Albany.

Cash basis of accounting - The system of accounting under which revenues are accounted for only when received, and expenditures are accounted for only when paid.

CDBG - Community Development Block Grant

Charter - Oregon law allows Municipal Corporations, upon a vote of the people, to establish a charter government. Commonly referred to as Home Rule it allows a local government more flexibility in organization and legal authority. The City of Albany's original Charter was adopted in 1864.

CIP - (Capital Improvement Projects) - A five-year financial plan, which ranks and prioritizes

proposed capital improvement projects. The plan includes estimated costs, the year of anticipated construction, and revenue sources.

City Council - The governing body, consisting of the Mayor and six other elected persons, which sets policies and procedures for the functioning of the municipal government of the City of Albany.

City Match - The expenditure of City resources as the necessary condition for the award of a grant.

CLG - Certified Local Government

COG - Oregon Cascades West Council of Governments

COLA - Cost of Living Adjustment

Compression (Tax Limitation) - The Oregon Constitution sets limits on the amount of property taxes that can be collected from each property tax account. These limits are often called the "Measure 5 limits." To figure these limits, taxes are divided into categories described in the constitution. The categories are: education and general government. If taxes in either category exceed the limit for that property, the taxes are reduced or "compressed" until the limit is reached. Local option taxes are compressed first. If the local option tax is compressed to zero, and the limit still hasn't been reached, the other taxes in the category are proportionally reduced.

Contingencies - A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted for. Formal Council action is required for transfers from Contingency to an expenditure appropriation.

Contract - An agreement where the City and an individual, legal or political entity, agree to provide certain things. If the City is to provide a service(s) for reimbursement, the department providing the service must indicate the appropriation necessary and identify the source and amount of funds to be received in its budget request.

COP (Certificate of Participation) - Provides long-term financing through a lease, installment of sale agreement, or loan agreement.

COPS - Community Oriented Policing Services

GLOSSARY

City of Albany

FY 2007-2008

CYF – Children, Youth, and Families

DARE - Drug Abuse Resistance Education

Depreciation – The decrease in the value of an asset due to use or becoming out of date. The depreciation of general fixed assets is calculated by using the straight-line method which calculates annual expense by dividing the historical cost by the number of years of useful life.

Debt Service - Annual principal and interest payments that the local government owes on money that it has borrowed.

Debt Service Fund - One or more funds established to account for expenditures used to repay the principal and interest on debt.

Defeasement - Relieving the City of a particular liability (such as a specific bond series) by refunding the liability through an escrow account. Legally defeased liabilities do not need to be appropriated each year as the escrow account is removed from the control of the City.

Development-related Fees - Those fees and charges generated by building, development, and growth in a community. Included are building and street permit fees, development review fees, zoning, platting, and subdivision fees.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective and exceptional budget documents. To receive this award is the highest form of recognition in governmental budgeting. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide, and a communication device.

DOJ – Department of Justice

DUII – Driving Under the Influence of Intoxicants

ELA – Engineering, Legal & Administrative Fees

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Encumbrances - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid.

Enterprise Fund - A separate fund used to account for services supported primarily by service charges; examples are water and sewer funds.

Entitlement Program - A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified in law receive the benefit.

EPA – Environmental Protection Agency

Equipment Replacement Reserves - Reserves designated for the purchase of new vehicles or operating equipment as existing equipment becomes obsolete or unusable.

Equipment Replacement Schedule - A schedule of annual purchases to replace major equipment and vehicles that have met or exceeded their useful life to the City.

ESD – Educational Service District

Expenditure - If accounts are kept on the *accrual basis* the total charge incurred, whether paid or unpaid, including expense, provision for retirement of unreported debt, as a liability of a fund from which retained and capital outlay, or the modified accrual basis, decreases in net financial resources and may include encumbrances.

If accounts are kept on the *cash basis* - the term covers only actual disbursement, the drawing of the check or warrant for these purposes and not encumbrances, except that deferred employee compensation shall be included as a personal service expenditure where an approved deferred employee compensation plan is in effect for a municipal corporation.

FAA – Federal Aviation Administration

FEMA – Federal Emergency Management Agency

Fiduciary Funds -

Agency Funds - Account for resources where the governmental unit acts solely as an agent in collecting and dispersing monies such as federal payroll monies. No fund balance is maintained and no appropriations are necessitated. These funds are accounted for on a modified accrual basis.

Internal Service Funds - Account for goods and/or services provided to other funds or departments within the organization. Internal charges, set to cover costs of the goods or services, provide the revenue for these funds.

Trust Funds - Account for resources where the governmental unit acts as a trustee either formally or informally for restricted fund users. Trust funds may be expendable (and thus subscribe to a modified accrual basis of accounting) for a specific project or service. Non-expendable trusts focus on the ongoing retention of earnings and subscribe to an accrual basis of accounting.

Fiscal Year (FY) - ORS 294.311(17) "Fiscal year" means for municipal corporations with the power to impose ad valorem property taxes, the fiscal year commencing on July 1 and closing on June 30, and for all other municipal corporations, an accounting period of 12 months ending on the last day of any month. This fiscal year is referred to using both calendar years. For example, a fiscal year beginning July 1, 2007, and ending June 30, 2008, would be called Fiscal Year 2007-08, or FY 07-08.

Fixed Assets (also see Capital Assets) - Non-consumable assets of a tangible nature, (such as buildings, furniture, and other equipment) that have a useful life greater than one year and cost more than \$1,000.

Franchise Fees - Fees charged to utilities for the use of public right-of-way.

FTA - Federal Transit Administration

FTE - Full-Time Equivalent position. A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year

Fund - A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for providing services and achieving objectives in accordance with state and local laws, regulation, or other limitations. Each fund constitutes an independent budgetary, fiscal,

and accounting entity.

Fund Balance - The excess of the assets of a fund over its liabilities.

Fund Transfer - A movement of resources as an expense of one fund to revenue in another fund. Transfers result in artificial inflation of the total budget, but provide a clearer picture of the true origins of revenue and expense.

Interfund transfers are appropriations that are transferred from one fund to another. Transfers must be made through formal adoption of a resolution by the City Council. Oregon Budget Law has several restrictions dealing with transfers: e.g., an appropriation may not be transferred from a Special Revenue Fund to the General Fund.

GAAP (Generally Accepted Accounting Principles) Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GAPS - Greater Albany Public Schools

GASB - Governmental Accounting Standards Board

General Fund - The City's major operating fund that includes all services authorized by the Council and the Charter not specifically provided for in other funds. The major source of revenue for this fund is usually property taxes. There are no restrictions as to the purposes in which the revenues in this fund can be used.

General Obligation Bond (G. O. Bond) - A government pledge of full faith and credit to the repayment of the bonds issued by the government. The term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

GFOA - Government Finance Officers Association

Goal - A statement of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

Governmental Funds - These funds subscribe to the modified accrual basis of accounting and

GLOSSARY

City of Albany

FY 2007-2008

include the following types of funds:

General Fund - see previous definition.

Special Revenue Funds - Resources received are limited to a specifically defined use, e.g., the Street Fund.

Debt Service Funds - Funds used for paying principal and interest of debt on non-enterprise funds.

Capital Project Funds - Resources are used for purchase or construction of long-term fixed assets.

Permanent Funds - Resources reported are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Special Assessment Funds - Resources are received from specific beneficiaries of a particular service or projects expended from these funds. Note: City of Albany does not have a Special Assessment fund.

Internal Services Funds - Funds used to account for the financing of goods and/or services provided to various City Departments on a cost-reimbursement basis.

Agency Fund - Fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

Grant - A donation or contribution of assets (usually cash) by an organization or governmental unit to another organization or governmental unit. Grants are generally made for specific purposes.

HBRR - Highway Bridge Replacement and Rehabilitation

HPF - Historical Preservation Fund

HUD - housing and Urban Development

IAC - Information Access Corporation

IAF - Improvement Assurance Fee

Infrastructure - The physical assets of a government (e.g. streets, water facilities, sewer facilities, public buildings, and parks).

Interfund Transfers - The movement of monies between funds of the same government entity.

Intergovernmental Revenue - Funds received from federal, state, and local government sources

in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - Charges to user departments for services provided internally by the City, (e.g. data processing).

IOF - Immediate Opportunity Fund

ISTEA - Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

JWP - Joint Water Project

LCDC - Land Conservation and Development Commission

LEML - Law Enforcement Medical Liability Assessment

Levy - The amount of ad valorem tax certified to the County Assessor by a local government for the support of governmental activities. The tax amount is spread (or levied) over the assessed value of property in that district.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. Also included are items that involve probable future sacrifices of economic benefits, arising from present obligations of a municipal corporation to transfer assets or provide services to other entities in the future as a result of past transactions or events. The term does not include encumbrances.

LID - Local Improvement District - The property that is to be assessed for the cost or part of the cost of a local improvement and the property on which the local improvement is located.

Line Item - Five-digit numerical classification of revenues and expenditures.

Local Budget Law - Oregon Revised Statutes, Chapter 294, prescribes budgeting practices for municipalities within Oregon.

Millage - Taxation stated as one tenth of a cent per dollar of valuation; as \$.001 used in calculations.

A **mill** is the property tax rate that is based on the

GLOSSARY

City of Albany

FY 2007-2008

valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund types under which revenues and other financial sources (bond proceeds) are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period.

Municipal Code - A system of rules that are compiled and arranged by a municipal corporation, adopted, and used to regulate the conduct of its inhabitants and government.

Municipal Corporation - Any county, city, port, school district, union high school district, community college district, and all other public or quasi-public corporations operated by a separate board or commission.

Net Budget - The legally adopted budget less all interfund transfers and interdepartmental charges.

OAR - Oregon Administrative Rules, rules of various state agencies and program operations.

ODOT - Oregon Department of Transportation

OECD - Oregon Economic and Community Development

OEDD - Oregon Economic Development Department

OEM - Oregon Emergency Management

OHSU - Oregon Health Sciences University

OLCC - Oregon Liquor Control Commission

Operating Expenses - Costs for personnel, materials and equipment required for a department to function.

Operating Revenue - Funds that government receives as income to pay for ongoing operations including taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or City Charter will specify or imply legislative actions which must be made by ordinance and which may be made by resolution.

ORS - Oregon Revised Statutes, laws of the State of Oregon.

OTIA - Oregon Transportation Investment Act

OWEB - Oregon Water Enhancement Board

Part-time Position - A position that has no full-time position authority. A part-time position will fit into one of the following categories:

Part-time, Regular - A position budgeted for less than 40 hours per week. The position is eligible for pro-rated City-paid benefits of the normal amount paid to full-time City employees, if the employee works more than 20 hours per week.

Part-time, Temporary - A position budgeted for up to 1,040 hours per year. The position is not eligible for benefits.

Intermittent - A position budgeted for up to 520 hours per year. The position is not eligible for benefits.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Effectiveness Measure - A qualitative and/or quantitative extent to which the performance of a series of related tasks achieve a desired result or objective: the ratio of actual to planned accomplishment of a specific objective.

Efficiency Measure - The extent to which the process utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the amount of resources required to produce it.

Input Measure - Measures the volume of resources, both monetary and non-monetary, that are used in delivering a program or service.

GLOSSARY

City of Albany

FY 2007-2008

Output Measure - Measures the quantity or volume of products and services provided.

PERS - Public Employees Retirement System - A State of Oregon defined benefit pension plan to which both employees and employer contribute.

Plat - The map drawing or chart on which the subdivider's plan of subdivision or partition is presented and which he/she submits for approval and intends in final form to record.

Pooled Investments (Sweep Investments) - Liquid assets of various funds and sub funds pooled together and invested to get the maximum investment earnings potential. Earnings go to each of the funds contributing to the pool on an approved basis.

Property Tax Levy - The tax levy combining the general operating levy and the debt service levy imposed by the City.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Proposed Budget - A draft of the budget document to be submitted to and reviewed by the Budget Committee and City Council. This begins the formal phase of budget deliberations by the Budget Committee.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are encumbrances.

REIL - Runway End Identifier Lights

Reserve Fund - A fund established to accumulate revenues to use for a specific purpose in the future.

Resolution - An action of the governing body which requires less legal formality and has a lower legal status than an ordinance. Ordinarily, the statutes or City Charter will specify or imply those legislative actions that must be made by ordinance and those which may be made by resolution.

Revenues - The gross receipts and receivables that a governmental unit receives such as: tax

payments, licenses, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Excluded from revenues are appropriations, allotments, and return of principal from investment of surplus funds.

Revenue Bonds - Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to make debt service payments.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical manner by identifying loss exposure, evaluating the risk, and treating the loss through risk control and financing.

RMTC - Regional Multimodal Transportation Center

RMV - Real Market Value

RRP - Rental Rehabilitation Program

SCBA - Self-contained Breathing Apparatus

SDCs - System Development Charges - A charge levied on new construction to help pay for additional expenses created by growth or to compensate for already existing capacity in key facilities and systems which support the new development.

SHPO - State Historic Preservation Office

Sinking Fund Reserves - A collection of restricted assets that will be used to meet future debt service requirements.

SIU - Significant Industrial User

Special Assessment - A compulsory levy made by a local government against certain properties to defray part or all of the costs of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Fund - A fund properly authorized and used to finance particular activities from the receipts of specific taxes or other revenues.

SRF - State Revolving Fund

STF - Special Transportation Fund

WTP - Water Treatment Plant

Supplemental Budget - A budget process used to increase appropriation authority made in the Adopted Budget.

WWTP - Wastewater Treatment Plant

Tax Levy - Total amount of dollars raised in property taxes imposed by the City.

Tax Rate - The amount of property tax to be paid for each \$1,000 of a property's assessed value. The tax rate is determined by dividing the assessed value of a district by the total tax levy approved for the district. The result is an amount, in dollars and cents, to be levied against each \$1,000 of taxable property value. (See Ballot Measures 5, 49, and 50).

TCV - True Cash Value

TEA - Transportation Equity Act

TGM - Transportation and Growth Management Program

TIC - True Interest Costs

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy/Room Tax - A tax placed on lodging facilities for the occupancy of a room.

Trust Fund - A fund used to account for fiscal activities of assets held in trust by a local government.

UGM - Urban Growth Management

Unappropriated Fund Balance - An amount set-aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

User Charges - The payment of a fee for a direct receipt of a public service by the one that benefits from the service.

| | |
|-------------------------------------------------------------------------------|-----------------------------------------------------------------|
| ADA - Albany Downtown Association | EMS - Emergency Medical Services |
| AFSCME - American Federation of State, County, and Municipal Employees | EMT - Emergency Medical Technician |
| AMBAC - American Municipal Bonds Assurance Corporation | EPA - Environmental Protection Agency |
| AMC - Albany Municipal Code | ESD - Educational Service District |
| AMEDC - Albany Millersburg Economic Development Corporation. | FAA - Federal Aviation Administration |
| APD - Albany Police Department | FEMA - Federal Emergency Management Agency |
| ARA - Albany Redevelopment Agency | FTA - Federal Transit Administration |
| ATS - Albany Transit System | FTE - Full-Time Equivalent position |
| AVA - Albany Visitors Association | GAAP - Generally Accepted Accounting Principles |
| BLM - Bureau of Land Management | GAPS - Greater Albany Public Schools |
| CAFR - Comprehensive Annual Financial Report | GASB - Governmental Accounting Standards Board |
| CALUTS - Central Albany Land Use Transportation Study | GFOA - Government Finance Officers Association |
| CARA - Central Albany Revitalization Area. | HBRR - Highway Bridge Replacement and Rehabilitation |
| CDBG - Community Development Block Grant | HPF - Historical Preservation Fund |
| CIP - Capital Improvement Projects | HUD - housing and Urban Development |
| CLG - Certified Local Government | IAC - Information Access Corporation |
| COG - Oregon Cascades West Council of Governments | IAF - Improvement Assurance Fee |
| COLA - Cost of Living Adjustment | IOF - Immediate Opportunity Fund |
| COP - Certificate of Participation | ISTEA - Intermodal Surface Transportation Efficiency Act |
| COPS - Community Oriented Policing Services | JWP - Joint Water Project |
| CYF - Children, Youth, and Families | LCDC - Land Conservation and Development Commission |
| DARE - Drug Abuse Resistance Education | LEML - Law Enforcement Medical Liability Assessment |
| DOJ - Department of Justice | LID - Local Improvement District |
| DUII - Driving Under the Influence of Intoxicants | |
| ELA - Engineering, Legal & Administrative Fees | |

GLOSSARY
ACRONYMS

City of Albany

FY 2007-2008

OAR - Oregon Administrative Rules

ODOT – Oregon Department of Transportation

OECD - Oregon Economic and Community
Development

OEDD – Oregon Economic Development
Department

OEM – Oregon Emergency Management

OHSU – Oregon Health Sciences University

OLCC – Oregon Liquor Control Commission

ORS - Oregon Revised Statutes

OTIA – Oregon Transportation Investment Act

OWEB – Oregon Water Enhancement Board

PERS - Public Employees Retirement System

REIL – Runway End Identifier Lights

RMTC – Regional Multimodal Transportation
Center

RMV – Real Market Value

RRP – Rental Rehabilitation Program

SCBA – Self-contained Breathing Apparatus

SDCs - System Development Charges

SHPO – State Historic Preservation Office

SIU – Significant Industrial User

SRF – State Revolving Fund

STF - Special Transportation Fund

TCV – True Cash Value

TEA – Transportation Equity Act

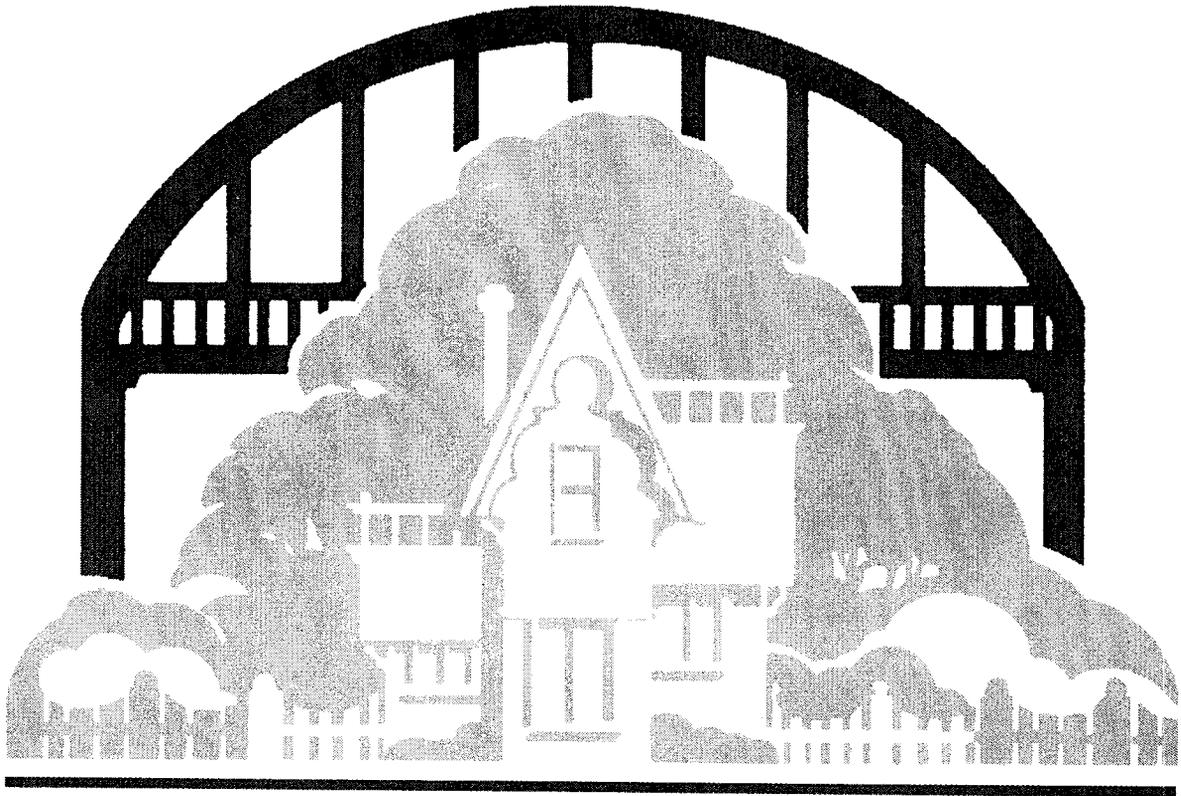
TGM – Transportation and Growth Management
Program

TIC – True Interest Costs

UGM – Urban Growth Management

WTP - Water Treatment Plant

WWTP - Wastewater Treatment Plant



CITY OF
Albany

O R E G O N